

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

April 11, 2022

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of April 11, 2022, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso asked Jesse Wright from the Chicago Tribune to lead the Pledge of Allegiance.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, Mital and Smith. Mayor Grasso was present. Trustee Snyder requested in advance to participate remotely. Also present were Public Works Director Dave Preissig, Community Development Director Janine Farrell, Village Attorney Mike Durkin, and Deputy Chief Marc Loftus. Financial Consultant Annmarie Mampe participated remotely.

Mayor Grasso asked the Board for a motion to approve the request from Trustee Snyder to participate in the meeting remotely.

Motion was made by Trustee Franzese, seconded by Trustee Schiappa to approve Trustee Snyder's remote participation.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Schiappa, Paveza, Mital, Smith

NAYS : 0 - None

ABSENT: 0 - None

ABSTAIN: 1 - Trustee Snyder

There being five affirmative votes the motion carried.

PRESENTATIONS AND PUBLIC HEARINGS: FISCAL YEAR 2023 BUDGET

Financial Consultant Annmarie Mampe presented the Fiscal Year 2023 budget. Mayor Grasso asked if it was a balanced budget; Ms. Mampe confirmed that it was.

Mayor Grasso asked for a Motion to close the Public Hearing.

Motion was made by Trustee Franzese, seconded by Trustee Schiappa, to close the Public Hearing.

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Schiappa, Paveza, Snyder, Mital, Smith

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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CONSENT AGENDA – OMNIBUS VOTE

After reading the Consent Agenda, Mayor Grasso asked if anyone wanted any item removed.

APPROVAL OF REGULAR BOARD MEETING OF MARCH 28, 2022 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF PLAN COMMISSION MEETING OF APRIL 4, 2022 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE ADOPTING THE VILLAGE OF BURR RIDGE WHISTLEBLOWER REPORTING POLICY AND PROCEDURES the Board, under the Consent Agenda by Omnibus Vote, Adopted the Ordinance.

APPROVAL TO DIRECT THE PLAN COMMISSION TO HOLD A PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE ZONING ORDINANCE RELATED TO THE DEFINITION OF ATTACHED GARAGES the Board, under the Consent Agenda by Omnibus Vote, Approved the Direction to the Plan Commission.

APPROVAL OF A PROCLAMATION DESIGNATING APRIL 24 TO APRIL 30, 2022 AS ARBOR DAY WEEK the Board, under the Consent Agenda by Omnibus Vote, Approved the Proclamation.

APPROVAL OF RECOMMENDATION TO AWARD A CONTRACT TO FOR THE FY2023 CLEANING AND JANITORIAL SERVICES CONTRACT TO BEST QUALITY CLEANING, INC. OF FRANKLIN PARK, ILLINOIS IN THE AMOUNT OF \$30,000 the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

APPROVAL OF VENDOR LIST DATED APRIL 11, 2022, IN THE AMOUNT OF \$93,347.96 FOR ALL FUNDS, PLUS \$191,372.04 FOR PAYROLL FOR THE PERIOD ENDING MARCH 31, 2022, FOR A GRAND TOTAL OF \$284,720.00, WHICH INCLUDES NO SPECIAL EXPENDITURES the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period Ending April 11, 2022 plus Payroll for the Period Ending March 31, 2022.

Mayor Grasso asked for any questions or comment from the Board and/or public. There were none.

Motion was made by Trustee Schiappa, seconded by Trustee Paveza, to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item be hereby approved.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
April 11, 2022

On Roll Call, Vote Was:

AYES: 6 - Trustees Schiappa, Paveza, Snyder, Mital, Smith, Franzese
NAYS : 0 - None
ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2022 AND ENDING ON APRIL 30, 2023

Mayor Grasso asked for any questions or comment from the Board and/or public. There were none.

Motion was made by Trustee Mital, seconded by Trustee Snyder, to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 6 - Trustees Mital, Snyder, Smith, Paveza, Franzese, Schiappa
NAYS : 0 - None
ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE AMENDING SECTION 2.41 OF ARTICLE VII OF CHAPTER 2 OF THE BURR RIDGE MUNICIPAL CODE

Deputy Chief Marc Loftis explained that the Fiscal Year 2023 budget creates and funds a second Deputy Chief of Police position in the Police Department and that the creation of a position through an approved budget normally is all the action necessary to create a position. In this case, a minor amendment to Section 2.41 of the Municipal Code is also required. In this Section, the Code specifically states that the Village may have one Deputy Chief of Police within the Police Department; this language was created after the first Deputy Chief of Police position was created in 2003. The amendment is limited to amending the Code to note that the Village may have two Deputy Chiefs of Police (instead of one) and converting singular references to the Deputy to plural references to the Deputies. The second Deputy Chief of Police will be appointed by the Chief of Police later.

Mayor Grasso asked for any questions or comment from the Board and/or public.

Smith said that he agreed with the need for the position but did not endorse it as a union-level position as it is largely administrative. Trustee Paveza asked Deputy Police Chief Loftus to give a brief overview of the new position for residents and why it would make the Police Department more efficient, which he did. Mayor Grasso added that a second Deputy Chief is also needed for the increased documentation now required by the state and that he discussed it with the Police Chief and deferred to his expertise on what was needed to maintain the safety of the public.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
April 11, 2022

Motion was made by Trustee Schiappa, seconded by Trustee Franzese, to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 6 - Trustees Schiappa, Franzese, Paveza, Snyder, Mital, Smith

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE A REQUEST TO RE-ZONE THE PROPERTY AT 800 BURR RIDGE PARKWAY FROM L-1 LIGHT INDUSTRIAL TO B-2 BUSINESS (Z-04-2022 -- VILLAGE OF BURR RIDGE)

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE A REQUEST TO RE-ZONE THE PROPERTY AT 745 MCCLINTOCK DRIVE FROM L-1 LIGHT INDUSTRIAL TO O-2 OFFICE (Z-06-2022 -- VILLAGE OF BURR RIDGE)

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE A REQUEST TO RE-ZONE THE PROPERTY AT 835 MCCLINTOCK DRIVE FROM L-1 LIGHT INDUSTRIAL TO O-2 OFFICE (Z-07-2022 -- VILLAGE OF BURR RIDGE)

Mayor Grasso asked for a motion to take the agenda items above (#8 A, B, and C) together. The Board unanimously approved.

Community Development Director Janine Farrell said that the Plan Commission recommend approval of the three re-zoning requests for seven individual parcels within the Downtown Business District. The Plan Commission recommended by unanimous approval for each of the requests to re-zone the properties from L-I Light Industrial to either the B-2 Business or O-2 Office Districts. The Plan Commission determined that the existing Light Industrial zoning classification did not conform to the 2005 Comprehensive Plan recommendation and had the potential to negatively impact businesses and residents within the downtown area. One public comment was received from the owner of 835 McClintock Drive (Mr. Robert Goldstine), who expressed support for the Village-initiated rezoning. Plan Commissioner Mike Stratis attended the Board meeting to answer any questions.

Mayor Grasso asked for any questions or comment from the Board and/or public. Trustee Franzese said the re-zoning would allow for less intensive use and more restrictions, and that the current zoning was "legacy zoning" when the property was first annexed to the Village. He felt this re-zoning came at the appropriate time and supported it.

Motion was made by Trustee Franzese, seconded by Trustee Schiappa, to approve the three Considerations.

Regular Meeting
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April 11, 2022

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Schiappa, Paveza, Snyder, Mital, Smith

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF ESTABLISHMENT OF HONORARY VILLAGE STREET NAMING PROGRAM

Community Development Director Janine Farrell said that the staff had broadly discussed the concept of creating an honorary street naming program in the Village with various members of the Board as well as with several members of the Veterans Memorial Committee, with those people they spoke to expressing support for this initiative. After researching multiple honorary street naming programs within the area, staff created a draft program which was similar in criteria, process, design, and fee structure for the Board's review. Drafts of the program details, nomination application, proof of the proposed honorary street sign, and a resolution which would be adopted for each honorary street were prepared.

Mayor Grasso asked for any questions or comment from the Board and/or public.

Trustee Franzese asked for clarification if the person nominated needed to have made an impact in the community in any specific way or if that was intentionally left vague. Ms. Farrell said that the criteria was left open for interpretation and that the impact to the community and Burr Ridge were the key factors.

Trustee Smith said that he had spoken with the Chair of the Burr Ridge Veterans Memorial Committee (Mickey Straub) and asked that this agenda item be tabled so that there could be some additional clarification and discussion by the Burr Ridge Veterans Memorial Committee at their next meeting on April 27.

Mayor Grasso asked for a motion to table this agenda item until the next Board Meeting on May 9.

Motion was made by Trustee Smith, seconded by Trustee Franzese to table the Consideration until the Board Meeting on May 9. The Board unanimously approved.

PUBLIC COMMENT

Mayor Grasso asked for any public comment. There was none.

REPORTS AND COMMUNICATIONS

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
April 11, 2022

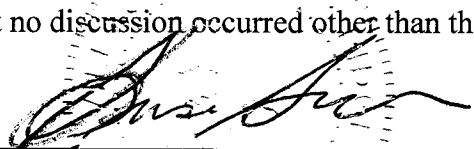
Trustee Mital mentioned that there would be a Run the Ridge event on May 7, with a new running route, and an Armed Forces Day celebration held on May 21 at the Burr Ridge Veterans Memorial. Mayor Grasso added that registration for the Run the Ridge event was now open.

ADJOURNMENT

Mayor Grasso asked for a motion to adjourn the Board Meeting at 7:26 pm.

Motion was made by Trustee Paveza, seconded by Trustee Schiappa, to adjourn. The Board unanimously approved.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Susan Schraus
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 25th day of April, 2022.



**VILLAGE OF BURR RIDGE
REGULAR MEETING - MAYOR & BOARD OF TRUSTEES
VILLAGE HALL – BOARD ROOM**

AGENDA

Monday, April 11, 2022 - 7:00 P.M.

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **PRESENTATIONS AND PUBLIC HEARINGS**
 - A. Public Hearing: Fiscal Year 2023 Budget

4. **CONSENT AGENDA**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. **MINUTES**

- A. * Approval of Regular Board Meeting of March 28, 2022
- B. * Approval of Plan Commission Meeting of April 4, 2022

6. **ORDINANCES**

- A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, in Lieu of the Appropriation Ordinance, for the Fiscal Year Commencing on May 1, 2022 and Ending on April 30, 2023
- B. Consideration of an Ordinance Amending Section 2.41 of Article VII of Chapter 2 of the Burr Ridge Municipal Code
- C. * Approval of an Ordinance Adopting the Village of Burr Ridge Whistleblower Reporting Policy and Procedures

Public Comment Procedures: Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of a Plan Commission Recommendation to Approve a Request to Re-Zone the Property at 800 Burr Ridge Parkway from L-I Light Industrial to B-2 Business (Z-04-2022 – Village of Burr Ridge)
- B. Consideration of a Plan Commission Recommendation to Approve a Request to Re-Zone the Property at 745 McClintock Drive from L-I Light Industrial to O-2 Office (Z-06-2022 – Village of Burr Ridge)
- C. Consideration of a Plan Commission Recommendation to Approve a Request to Re-Zone the Property at 835 McClintock Drive from L-I Light Industrial to O-2 Office (Z-07-2022 – Village of Burr Ridge)
- D. Consideration of Establishment of Honorary Village Street Naming Program
- E. * Approval to Direct the Plan Commission to Hold a Public Hearing to Consider Amendments to the Zoning Ordinance Related to the Definition of Attached Garages
- F. * Approval of a Proclamation Designating April 24 to April 30, 2022 as Arbor Day Week
- G. * Approval of Recommendation to Award a Contract for the FY2023 Cleaning and Janitorial Services Contract to Best Quality Cleaning, Inc. of Franklin Park, Illinois, in the amount of \$30,000
- H. * Approval of Vendor List Dated April 11, 2022, in the Amount of \$93,347.96 for all Funds, plus \$191,372.04 for Payroll for the Period Ending March 31, 2022, for a Grand Total of \$284,720.00, Which Includes No Special Expenditures

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT – NEXT MEETING APRIL 25, 2022 @ 7:00PM