

**SPECIAL MEETING**  
**MAYOR AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**March 14, 2022**

**CALL TO ORDER** The Special Meeting of the Mayor and Board of Trustees of March 14, 2022, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 5:30 p.m. by Mayor Gary Grasso.

**PLEDGE OF ALLEGIANCE** Mayor Grasso asked Community Engagement Analyst Hannah Weyant to lead the Pledge of Allegiance.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, and Smith. Trustee Mital gave advance notice that she would not be in attendance as she was traveling. Mayor Grasso was present, Also present were Village Administrator Evan Walter, Public Works Director Dave Preissig, Community Engagement Analyst Hanna Weyant, Financial Consultant Annmarie Mampe, Community Development Director Janine Farrell, Village Attorney Mike Durkin, Police Chief John Madden, and Deputy Chief Marc Loftus.

**CONSENT AGENDA – OMNIBUS VOTE**

After reading the Consent Agenda, Mayor Grasso asked if anyone wanted any item removed.

**APPROVAL OF REGULAR BOARD MEETING OF FEBRUARY 14, 2022** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE WATER COMMITTEE MEETING OF FEBRUARY 2, 2022** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE ECONOMIC DEVELOPMENT COMMITTEE MEETING OF FEBRUARY 9, 2022** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE PLAN COMMISSION WORKSHOP OF MARCH 7, 2022** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF AN ORDINANCE GRANTING A SPECIAL USE FOR AUTOMOBILE AND TRUCK AND EQUIPMENT SALES, RENTAL, AND SERVICE IN THE G-I GENERAL INDUSTRIAL DISTRICT (Z-03-2022: 15W776 FRONTAGE ROAD -- CRISCIONE)** the Board, under the Consent Agenda by Omnibus Vote, Adopted the Ordinance.

**APPROVAL OF AN ORDINANCE GRANTING A PERMANENT SPECIAL USE FOR OUTDOOR, OVERNIGHT STORAGE OF RETAIL VEHICLES ANCILLARY TO A PERMITTED OR SPECIAL USE IN THE G-I GENERAL INDUSTRIAL DISTRICT (Z-03-2022: 15W776 NORTH FRONTAGE ROAD – CRISCIONE)** the Board, under the Consent Agenda by Omnibus Vote, Adopted the Ordinance.

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**ADOPTION OF A RESOLUTION TO ENDORSE THE DUPAGE MAYORS AND MANAGERS CONFERENCE 2022 LEGISLATIVE ACTION PROGRAM**, the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

**ADOPTION OF A RESOLUTION APPROVING THE ANNUAL PUBLICATION OF THE VILLAGE OF BURR RIDGE ZONING MAP** the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

**RATIFICATION OF A CONTRACT TO JOHN NERI CONSTRUCTION, OF ADDISON, IL IN THE AMOUNT OF \$22,500 FOR TRANSMISSION MAIN VALVE REPAIR** the Board, under the Consent Agenda by Omnibus Vote, Approved the Ratification.

**APPROVAL OF RECOMMENDATION TO AWARD A CONTRACT TO MORBANK, LLC, OF WINN, MICHIGAN, IN THE AMOUNT OF \$97,591.57 FOR A REPLACEMENT BRUSH CHIPPER, AND TO ATLAS BOBCAT, OF MOKENA, IL, IN THE AMOUNT OF \$44,772 FOR A NEW STUMP GRINDER AND ACCOMPANYING FY2022 CAPITAL IMPROVEMENTS FUND REVENUE AND EXPENDITURE BUDGET ADJUSTMENTS IN EQUAL AMOUNTS OF \$142,364** the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

**RECEIVE AND FILE RETIREMENT LETTER OF EXECUTIVE ASSISTANT JULIE TEJKOWSKI** the Board, under the Consent Agenda by Omnibus Vote, Accepted the Resignation.

**APPROVAL TO HIRE AN EXECUTIVE ASSISTANT TO FILL THE VACANCY CREATED BY THE RETIREMENT OF EXECUTIVE ASSISTANT JULIE TEJKOWSKI** the Board, under the Consent Agenda by Omnibus Vote, Approved the Hiring.

**APPROVAL OF APPOINTMENT OF COMMUNITY DEVELOPMENT DIRECTOR JANINE FARRELL AS THE VILLAGE BUILDING COMMISSIONER** the Board, under the Consent Agenda by Omnibus Vote, Approved the Appointment.

**APPROVAL OF VENDOR LIST DATED FEBRUARY 28, 2022, IN THE AMOUNT OF \$370,963.65 FOR ALL FUNDS, PLUS \$194,384.30 FOR PAYROLL FOR THE PERIOD ENDING FEBRUARY 5, 2022, FOR A GRAND TOTAL OF \$565,347.95, WHICH INCLUDES NO SPECIAL EXPENDITURES** the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period Ending February 28, 2022 plus Payroll for the Period Ending February 5, 2022.

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**APPROVAL OF VENDOR LIST DATED MARCH 14, 2022, IN THE AMOUNT OF \$297,519.41 FOR ALL FUNDS, PLUS \$187,814.65 FOR PAYROLL FOR THE PERIOD ENDING FEBRUARY 19, 2022, FOR A GRAND TOTAL OF \$485,334.06, WHICH INCLUDES SPECIAL EXPENDITURES OF \$132,633.20 TO ENTERPRISE FM TRUST FOR THE LEASING OF VILLAGE VEHICLES** the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period Ending March 14, 2022 plus Payroll for the Period Ending February 19, 2022.

Mayor Grasso asked for any questions or comment from the Board and/or public.

Alice Krampits, a Burr Ridge resident, asked if the Consent Agenda item pertaining to the Community Development Director allowed for Ms. Farrell to issue permits for the Village. Village Administrator Evan Walter confirmed this was the case and added that there was no extra pay involved with this change.

Motion was made by Trustee Schiappa, seconded by Trustee Snyder, to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item be hereby approved.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Smith, Franzese, Paveza

NAYS : 0 - None

ABSENT: 1 - Mital

There being five affirmative votes the motion carried.

### **CONSIDERATION OF DRAFT PROPOSED FISCAL YEAR 2023 BUDGET**

Village Administrator Evan Walter gave an overview of the proposed FY2023 budget for discussion, with March 28 being the next review. Mr. Walter reviewed the budget schedule and review/adoption process. In two weeks, there will be a revised budget presented. March 28 will be the last opportunity for direction and public feedback. The adoption of the budget ordinance will be on the agenda for the April 11 meeting, and no additional changes will be accepted at this meeting. Mr. Walter also reviewed the budget goals and principles involved in budget preparation – that nothing was a “given”, all line items have been reviewed and have a purpose.

Mr. Walter presented a fiscal summary, stating that the General Fund has a minimum unreserved fund balance of 20% of the current fiscal year’s recurring operating expenditures, the Village contributes 100% of the Illinois statutory minimum required to the police pension fund, and that the budget is built from the ground up. All expenditures must be reviewed and justified, there are no “givens” based upon past history. He said that overall, the Village is in a very good financial position, not relying on one single revenue source or grant, with a structurally sound financial architecture. Mr. Walter said

that the Village has diverse and sustainable revenue goals, carries no long-term debt, and maintains quality services with value in mind.

Financial Consultant Annmarie Mampe presented the FY2023 general fund. The total revenue for all funds is \$22,178,367 with total expenditures at \$21,877, 314. The projected fund balance in the general fund as of April 2023 is \$5,831,393 or 64.6% of FY2023 recurring operating expenditures, which is well above best practices. She added that revenues are returning to pre-pandemic levels. The budget includes a minimal property tax levy increase of \$19,783, and a levy for the Police Pension Fund contribution of \$23,997, which is slightly more than the statutory required minimum. Salaries and benefits are approximately \$7.4 million, which is the largest category across all the funds; with an annual increase of approximately 1.8% from FY2020 actual to FY2023 budget. FY2023 CIP (Capital Improvement Plan) spending (including engineering costs) totals \$3,307,540, with nearly \$20 million planned through FY2028. The Village is debt free at this time.

Ms. Mampe covered a few changes, which included the Debt Service Fund closure due to the bond debt being paid, the sunseting of the Information Technology Replacement Fund (the remaining balance was transferred to the General Fund), the Sidewalk/Pathway and Equipment replacement funds were collapsed and will be reflected in the Capital Improvements Fund, and a new Downtown Business District Fund was created to account for the financial activity in the business district. She presented an overview of revenue and expenditures for FY2023, which included a General Fund net gain of about \$500K. She also presented a history of the fund balance from the last four fiscal years.

Ms. Mampe also gave an overview of FY2023 personnel, which includes 56 full-time and 16 part-time employees, with 20 non-union, 10 public works union, and 26 police union employees. Salaries are about \$5.4M with about \$2.1M for health and pension benefits. She also covered some of position structural changes which were made.

Ms. Mampe then covered the Capital Improvement Plan. In compliance with the Village's Capital Asset Policy, a multi-year Capital Improvement Plan (CIP) has been developed to identify capital projects that support the Villages strategic goals. FY2023 has about \$3.3M in capital spending planned. She finished with an overview of the American Rescue Plan Act (ARPA) allocation of \$1,463,000 for infrastructure improvements, as well as a grant for \$785,000 received for the Elm Street culvert project. She added that there will be some minor adjustments made for the next budget review.

Mayor Grasso asked for any questions or comment from the Board up to this point.

Trustee Schiappa asked about the logic for closing the Information Technology (IT) Fund and moving it into the General Fund. Ms. Mampe said it was an internal service fund that recorded spending, but the majority of the spending was incurred by the General Fund, so it made more sense to make this

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change. She added that water and sewer funds will continue to contribute to towards the overall cost of the Village's IT function.

Trustee Smith commended the staff and noted the great work on the police pension fund, which he understood was at 72%. He felt that with Village only contributing the minimum required amount to the pension, that it may not be enough down the line as the payment has the potential to significantly increase. He referenced an increase of 35-40% over the next five years, and 65-70% in ten years. He felt that if the Village continued to pay only the minimum required amount in the future, that it may be in trouble reaching obligations in the future. He recommended that the Board look at options, and that he was disappointed that more money was not paid to the police pension. He continued, stating that the Village very strong financially, and recommended a separate, goal setting meeting to review long term goals. This would include items such as pensions and buildings (village hall and/or public works), to plan for five and ten years from now. He would like to see the Board and staff talk about how to approach the police pension, and what happens if the Village gets hit hard in pension returns.

Mayor Grasso stated that the Board has been discussing a long-term approach to the police pension, and that it was been a priority, citing that the Board has discussed what is the best approach for the future. He said there will be additional discussions in the future on this topic. Trustee Snyder concurred and that there were some discussions and that it was hard to predict the future. He commended the Mayor and said he was comfortable with the approach the Board has taken to date. He did not agree to allocating more to the police pension at this time and said that that additional state funding might come up. Mayor Grasso said that when funds are put into a pension fund, it is locked. He felt that the overall health of the pension plan was good.

Trustee Franzese thanked Finance Department and staff for a budget that included cutting costs and always doing more with less. He said that he was glad to see funding allocated to the police pension but agreed with Trustee Smith. He felt that it was a good idea to have a goal setting workshop to discuss long term goals for the Village and its capital improvements, as it was long overdue. He did not agree with Trustee Snyder, as he did not think that the state would provide additional support for the police pension. He agreed that the Board had discussed options and scenarios on spending and determined the best option for the police pension. He said that the Village successfully weathered the pandemic and that it was fortunate to end up where it did, and that the staff should be congratulated for that.

Mayor Grasso asked for any additional questions or comment from the Board and/or questions from the public.

Duane Hong, a Burr Ridge resident (on Grant Street), wanted to address the Garfield Street sidewalk project. He stated that he followed the Board meeting on January 10, which discussed some of the APRA allocations, with the Pathways Commission recommended the Garfield sidewalk project. He said that he did not know a lot of the history but said that the Garfield Street sidewalk was listed as

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priority project in 2009, and it was #9 on the list. It was now up to #3, and he felt that public safety was something to take into consideration. He appealed to the Board to consider committing some of the uncommitted funds to the sidewalk project. He had spoken with some of the Willowbrook Board Trustees and understood that Willowbrook was willing to pay some of the sidewalk cost. He also submitted a petition to the Village with over 90 petitioners who supported the sidewalk project. Mayor Grasso said that the Garfield Street sidewalk has been on the Board radar to complete and that it will be considered as they review the budget. He noted that the project continues to go up as a priority and was appreciative of the work to get the signatures. He added that the Board was aware of the Willowbrook support and thanked Mr. Hong.

Financial Consultant Annmarie Mampe reviewed the General Fund, which is the main operating fund of the Village. She said the General Fund is very healthy and revenues are bouncing back. She presented revenue trends from the last few years, which have outpaced for the most part. 44% of the Village revenue is from the General Fund, with only 2% of General Fund revenues derived from ARPA funding for FY2023. Revenue for FY2023 is about 14% higher than last year, and personnel costs are growing slowly so are not outpacing revenue growth. She also covered some trends in the General Fund revenue sources, which have outpaced spending. The only decline was utility taxes, as more residents have moved towards cell phones. Village Administrator Evan Walter added that the Village is debt free, as the Board approved a \$1.2M use of General Fund balance in the fall. Despite this significant draw on fund balance, fund balance in the General Fund only declined by approximately \$170,000.

Village Administrator Evan Walter covered the Boards and Commissions part of the budget, stating that this covered the legislative functions of the Village, which includes the Board, committees, commissions, etc. In addition, legal services and community outreach are included here. He continued that more than half of the expenses are related to legal fees, with one quarter for outreach. Trustee Franzese asked about the contractual services line, and if those were legal services. Mr. Walter confirmed that it was 100% legal services. Trustee Snyder asked how much of legal service fees were related to FOIA requests, and if there was an increase in FOIA legal services. Mr. Walter said that there was an increase in FOIA costs but an overall decrease in legal services, which was due to being careful to contact the attorneys only when needed and having added services like adjudication.

Mr. Walter went on with a review of the Administration Department, which had been reduced in the last year as some of the community development functions were taken out of this department, as well as due to some work with consultants. This department contains four full-time and three part-time employees, and provides leadership, direction, coordination, and resources to the Village departments to carry out the Board's decisions. FY2022 highlights were covered: over 450 permit applications were processed, the highest in over ten years. Village communications were expanded (new website, social media presence, etc.), and a staff re-organization. FY2023 will include the implementation of the "Foundation Burr Ridge" CIP planning and documentation, a long-term Village facilities plan (there is \$30K allocated to this for architects), the implementation of a Downtown Business

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Development District, a revision of the Village's Personnel Manual and other policy documents, and an expansion of the Village special events and programs offerings.

Trustee Schiappa asked about the Personnel Manual and when it was last updated. Mr. Walter said that it had not been updated for about 20 years.

Financial Consultant Annmarie Mampe then covered the Finance Department budget, which covers all costs to plan, organize and direct the financial activities of the Village. FY2022 highlights included transitioning the staffing model from full-time staff to consultant, saving the Village approximately \$150,000, and the Village also received GFOA ACRF and budget awards. FY2023 highlights include assisting with the implementation of the "Foundation Burr Ridge" CIP planning, implementation of a long-term financial forecast, reviewing and updating Village financial policies, submitting an annual budget and audit for the GFOA award programs, reviewing the police pension long-term funding policy and analysis, and reviewing accounting processes for increased efficiency.

Mayor Grasso announced that he had to leave the meeting briefly at 6:30 pm and appointed Trustee Franzese as Mayor Pro-Tem while he was out.

Burr Ridge Police Chief John Madden covered the Police Department budget, stating that it included public safety protection services for residents and businesses of the community. It includes four divisions: Patrol, Investigations, Records, and Community Policing, and emergency and investigative team memberships including MERIT, NIPAS, and CABS. FY2022 highlights included the implementation of administrative adjudication and Community Service Officer (CSO) position into department, continued fleet leasing, and compliance for CALEA Accreditation. FY2023 highlights include adding a Deputy Chief to the rank structure, implementing body worn cameras, upgrading fleet computer systems, and upgrading the police station security access systems.

Police Chief Madden gave an overview of the Deputy Chief position request. Over the past years, administrative duties have increased, and a records supervisor recently left. A new position was developed to include records management and additional administrative duties to comply with new state guidelines. The Administrative Manager position was advertised and of the four final applicants, three received counter offers from their home agencies and one dropped out. As of December 2022, the position was still open. He reminded the Board that he has not requested a new position since October of 2010, and at this time, he feels that a new role is needed with the records and expanded administrative responsibilities. The FY2023 budget eliminates the civilian manager position and replaces it with adding a second Deputy Chief position to the rank structure.

Mayor Pro-Tem Franzese asked for any questions or comment from the Board and/or public.

Trustee Snyder asked if the state gave any guidance on new jobs and how to pay for the additional administrative requirements needed. Police Chief Madden said that they did not. Trustee Schiappa

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thanked Police Chief Madden for the presentation and asked about the staffing in 2008. Police Chief Madden said that in 2008, there was a Chief Administrative Sargent, a Deputy Chief and a Police Chief. Then, due to the economy, staffing was reduced. With the Records Supervisor retired, and with none of the four candidates moving forward (three received counter offers, one dropped out), the position was reworked to a Deputy Chief. Village Administrator Evan Walter added that the counter offers exceeded the entire pay range for that position in the Village, and that it was an important position. Trustee Schiappa asked if now the new position would be filled, Police Chief Madden said that the position would be filled internally and promoted from within.

Trustee Smith thanked the Police Chief, and referred to his earlier commentary on the police pension, and wanted to point out that he felt the cost for the second Deputy Chief position was higher than just the salary, as there would also be another vehicle, more pension costs, etc. If the Village was only adding \$24K to pension fund in FY2023, that might not be enough to cover the extra position. He said that there must be other solutions for the Board to consider besides another pension position. He understood that there would be more work, but he would like to see more administrative civil positions considered. Trustee Snyder asked the Police Chief what the #1 goal for the Village was. Police Chief Madden said public safety. Trustee Snyder asked if the position were to be cut back, could it impact safety. Police Chief Madden said that he knows the workload requirements of the position, which has increased over the years, adding that the promotion would be internal, not a new employee. His goal was to keep costs down as much as possible, and he did try to get a civilian candidate. He feels this position is in the best interest of the residents and the Village. He understands the pension issues, but this position would also be taking some responsibilities from other positions as well as new administrative work. He added that it is challenging to find a candidate when other municipalities are offering a significantly higher salary. Trustee Smith said that he felt this position was an administrative role and not related to the safety of residents, and that he was against this Deputy Chief position.

Mayor Pro-Tem Franzese asked for any additional questions or comment from the Board and/or questions from the public. There were none.

Public Works Dave Preissig gave an overview of the Public Works Department budget, which covers planning, zoning, permits, construction, management, repair and maintenance of the infrastructure, buildings, land and other assets. FY2022 highlights included the tornado over Father's Day and integrating the Community Development Division into the Public Works structure. FY2023 will include assisting with the implementation of the "Foundation Burr Ridge" CIP planning, acquiring stormwater facility financing (which was covered by a grant supported by Senator Casten), modernizing Village codes, completing the 2023 road program, modernizing the Police Department security access system, completing Village Hall security upgrades, procuring and utilizing an additional chloride tank, and improving the Village Hall boardroom and dais for accessibility. Mr. Preissig also covered the General Fund FY2023 capital projects in this area.



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Village Administrator Evan Walter continued with the special revenue Hotel/Motel Fund, stating that the Village had rebounded well at about 90% of pre-pandemic levels. The Village did not lose any hotels during the pandemic. FY2022 highlights included expanded special events and significant hotel grant program support through the CVB and Village grant program. FY2023 includes an increased number of special event and community engagement opportunities, gateway sign replacement, Veteran's Memorial landscaping, and a concert sound system upgrade for the Village concerts. He also covered the Downtown Business District Fund, which did not exist until 2022, includes about 130 acres within downtown Burr Ridge and revenue generated by the district includes 1% sales and 1% hotel tax (gross receipts). Eligible projects include studies or plans, acquisition of property or demolition of existing buildings, and costs related to implementation of the plan. No expenditures are currently planned for FY2023.

Mayor Pro-Tem Franzese asked for any questions or comment from the Board and/or public.

Trustee Smith asked about the \$200K allocated to events and inquired about potential sponsorships. Mr. Walter said that revenue is expected to exceed that expense. Mayor Pro-Tem Franzese added that a new hotel opened in the Village right before the pandemic and the Village was able to provide some support for them, and that all the hotels survived, which was great.

Financial Consultant Annmarie Mampe covered the Capital Improvement Fund, which accounts for non-enterprise revenues and expenditures related to the Village's capital programming. Public Works Director Dave Preissig reviewed the FY2023 projects, which include the Annual Road Program, Kraml Drive replacement, a facilities improvement study, and a Wolf Road pedestrian sign. The total cost for these projects is \$948,300, with a majority being funded through ARPA.

Mayor Pro-Tem Franzese asked for any questions or comment from the Board and/or public. There were none.

Public Works Director Dave Preissig continued with Stormwater Management and Water Funds. FY2022 included updating the pump center control. FY2023 includes the implementation of findings of the recently completed Hydraulic and Water Rate Model Studies and completing several capital projects. He then covered the FY2023 Capital Improvements Fund which includes the Annual Road Program, Kraml Drive replacement, some facility improvements (Village Hall, Police Department, and Public Works), and a pedestrian signal on Wolf Road by Pleasantdale School. He also covered the Stormwater Management Fund, which has benefited from receiving a grant which has expanded the scope of the project. The Water Fund was also covered, with an updated pump system and valve installed in FY2022 and in FY2023 the findings and recommendations of the recent Hydraulic and Water Rate Model Studies will be implemented. Mr. Preissig also covered the Water Fund Capital Projects. Mr. Preissig finished with a review of the Sewer Fund, with the collections system only on the Cook County side. He added that in FY2022, the Chasemoor lift station rehabilitation was

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completed, and the last steps will be done in the spring. He concluded with a review of the Sewer Capital Projects slated for FY2023.

Village Administrator Evan Walter asked for any questions or feedback on the budget and said the next budget review would be at the March 28 Board meeting.

Mayor Pro-Tem Franzese asked for any questions or comment from the Board and/or public.

Trustee Schiappa said it was an excellent budget presentation, and that he appreciated Trustee Smith's pension concern. He said that he understood that if the pension is 100% funded, that meant every sworn officer can retire that day. He asked for clarification, Mr. Walter confirmed that was correct. Trustee Schiappa said he felt it was not responsible for the Village to fund at 100%. At 72%, the Village has a strong position with the police pension. He said that he would like to be where Willowbrook is, but they have sales tax revenue that Burr Ridge does not see. He was in support of the Deputy Chief position because someone needs to put the schedule together for the officers, someone needs to tend to the details and handle the larger administrative requirements, as well as the documentation required by the state. These elements have increased the overall workload so that it has become a burden on the Police Department. This position would relieve the workload of the officers and he believes it would be for the safety of the department. He also congratulated the staff for putting the budget together without dipping into the General Fund.

Village Administrator Evan Walter added a quick addendum, stating that one of the goals in preparing the budget were for those items needed or those that were priorities only. The emphasis was for the best value to provide taxpayers with the services they need. That was the goal.

Trustee Paveza commended the staff on a great job on the budget and said that the presentation was done in detail for residents, which was very important. Also, he said that everyone has an opinion on the pension, but of all the villages in the area, that Burr Ridge was in the top third in terms of budgets.

Trustee Smith said that he liked the work that was being done, and that the Village is aggressively keeping up with the projects that need to be done, and also for taking out any unnecessary expenses without cutting services to the residents, which is keeping Burr Ridge a special place.

Trustee Snyder congratulated the staff on the best budget he has seen since he was a Trustee. He congratulated Mr. Walter on the cohesive staff and said overall the budget was well done. He said the input at the meeting today brought several perspectives that help form the final budget.

Mayor Pro-tem Franzese agreed with other Trustees on the quality and digestibility of the budget. It was concise and easy to understand. He also wanted to remind residents that of the property tax bill, only 1.5% of tax bill goes to Burr Ridge, and that provides snow plowing, infrastructure maintenance, police protection, and other services for the residents. The Village does not add any other junk fees

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or taxes and spends that 1.5% responsibly with an emphasis on what is best for the Village and residents. Relating to the proposed Deputy Chief position, he cited that the Village population in 2000 was 10,408. In 2020, the population increased to 11,192 (per the census), which is a difference of about 7.5%. Back in 2000, the Village had 29 sworn officers, now it has 27. With an increased workload and increased unfunded mandates from the state, he supported adding the second Deputy Chief position.

Village Administrator Evan Walter said that staff will continue to finetune the budget, and that there will be some minor updates, and another opportunity for review.

### **PUBLIC COMMENT**

Mayor Pro-Tem Franzese asked for any public comment. There was none.

### **REPORTS AND COMMUNICATIONS**

Mayor Pro-Tem Franzese mentioned that on March 16, from 10:00 am - 2:00 pm, a mobile DMV event will take place at the Village Hall.

Trustee Schiappa recommended moving forward on scheduling a long-term planning session for the Board. There was consensus of the Board to plan the session.

Mayor Pro-Tem Franzese asked for a motion to recess and reconvene to a Closed Session Board Meeting at 7:23 pm.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder to recess and reconvene to a Closed Session Board Meeting.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Smith, Franzese, Paveza

NAYS : 0 - None

ABSENT: 1 - Mital

There being five affirmative votes the motion carried.

Mayor Grasso reconvened the special session of the Board Meeting at 7:45 pm with roll call taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, and Smith. Trustee Mital gave advance notice that she would not be in attendance as she was traveling. Mayor Grasso was present. Also present was Village Attorney Mike Durkin.

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**CONSIDERATION OF AN EMPLOYMENT CONTRACT BETWEEN THE VILLAGE AND  
THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL 150**

Motion was made by Trustee Snyder and seconded by Trustee Smith to approve the Consideration.

On Roll Call, Vote, Was:

AYES: 5 - Trustees Snyder, Smith, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Mital

There being five affirmative votes the motion carried.

**CONSIDERATION OF AN EMPLOYMENT CONTRACT BETWEEN THE VILLAGE AND  
THE METROPOLITAN ALLIANCE OF POLICE BURR RIDGE COMMAND #13**

Motion was made by Trustee Schiappa and seconded by Trustee Snyder to approve the Consideration.

On Roll Call, Vote, Was:

AYES: 5 - Trustees Schiappa, Snyder, Smith, Franzese, Paveza

NAYS : 0 - None

ABSENT: 1 - Mital

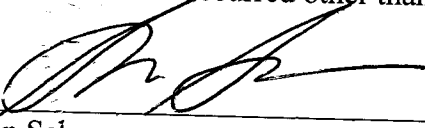
There being five affirmative votes the motion carried.

**ADJOURNMENT**

Motion was made by Trustee Schiappa, seconded by Trustee Snyder to adjourn the Special Meeting,

The motion was approved by unanimous voice vote of the Board of Trustees. Meeting adjourned at 7:55 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

  
\_\_\_\_\_  
Susan Schaus  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 28<sup>th</sup> day of March, 2022.



**VILLAGE OF BURR RIDGE  
SPECIAL MEETING - MAYOR & BOARD OF TRUSTEES  
VILLAGE HALL – BOARD ROOM**

**AGENDA**

**Monday, March 14, 2022 - 5:30 P.M.**

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
- 4. CONSENT AGENDA**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

**5. MINUTES**

- A. \* Approval of Regular Board Meeting of February 14, 2022
- B. \* Receive and File Water Committee Meeting of February 2, 2022
- C. \* Receive and File Economic Development Committee Meeting of February 9, 2022
- D. \* Receive and File Plan Commission Workshop of March 7, 2022

**6. ORDINANCES**

- A. \* Approval of an Ordinance Granting a Special Use for Automobile and Truck and Equipment Sales, Rental, and Service in the G-I General Industrial District (Z-03-2022: 15W776 North Frontage Road – Criscione)
- B. \* Approval of an Ordinance Granting a Permanent Special Use for Outdoor, Overnight Storage of Retail Vehicles Ancillary to a Permitted or Special Use in the G-I General Industrial District (Z-03-2022: 15W776 North Frontage Road – Criscione)

**Public Comment Procedures:** Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

## 7. RESOLUTIONS

- A. \* Adoption of a Resolution to Endorse the DuPage Mayors and Managers Conference 2022 Legislative Action Program
- B. \* Adoption of a Resolution Approving the Annual Publication of the Village of Burr Ridge Zoning Map

## 8. CONSIDERATIONS

- A. Consideration to Direct the Plan Commission to Hold a Public Hearing to Rezone Certain Property in the Downtown Subarea from L-I Light Industrial to either B-2 Business or O-2 Office
- B. Consideration of Draft Proposed Fiscal Year 2023 Budget
- C. \* Ratification of a Contract to John Neri Construction of Addison, IL in the Amount of \$22,500 for Transmission Main Valve Repair
- D. \* Approval of Recommendation to Award a Contract to Morbark, LLC, of Winn, Michigan, in the Amount of \$97,591.57 for a Replacement Brush Chipper, and to Atlas Bobcat, of Mokena, Illinois, in the Amount of \$44,772 for a New Stump Grinder and Accompanying FY2022 Capital Improvements Fund Revenue and Expenditure Budget Adjustments in Equal Amounts of \$142,364
- E. \* Receive and File Retirement Letter of Executive Assistant Julie Tejkowski
- F. \* Approval to Hire an Executive Assistant to Fill the Vacancy Created by the Retirement of Executive Assistant Julie Tejkowski
- G. \* Approval of Appointment of Community Development Director Janine Farrell as the Village Building Commissioner
- H. \* Approval of Vendor List Dated February 28, 2022, in the Amount of \$370,963.65 for all Funds, plus \$194,384.30 for Payroll for the Period Ending February 5, 2022, for a Grand Total of \$565,347.95, Which Includes No Special Expenditures
- I. \* Approval of Vendor List Dated March 14, 2022, in the Amount of \$297,519.41 for all Funds, plus \$187,814.65 for Payroll for the Period Ending February 19, 2022, for a Grand Total of \$485,334.06, Which Includes Special Expenditures of \$132,633.20 to Enterprise FM Trust for the Leasing of Village Vehicles

## 9. PUBLIC COMMENTS

## 10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

## 11. CLOSED SESSION

- A. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees (5 ILCS 120/2(c)(2))

**12. RECONVENED MEETING**

- A. Consideration of an Employment Contract Between the Village and International Union of Operating Engineers Local 150
- B. Consideration of an Employment Contract Between the Village and Metropolitan Alliance of Police Burr Ridge Command #13

**13. ADJOURNMENT – NEXT MEETING MARCH 28, 2022 @ 7:00PM**