

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

August 9, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of August 9, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Trustee Schiappa lead the Pledge of Allegiance.

A moment of silence was taken at Mayor Grasso's request for Ella French, Chicago Police Officer who was killed in the line of duty on Saturday night. Mayor Grasso also asked that everyone keep her partner, Carlos Yanez in their thoughts and prayers as he was seriously injured and still fighting for his life. Officer Yanez is the brother of Burr Ridge Police Officer Brian Gutierrez.

ROLL CALL was taken by the Deputy Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, Mital, Smith and Mayor Grasso. Also present were Interim Village Administrator Evan Walter, Village Attorney Mike Durkin, Police Chief John Madden, Deputy Chief Marc Loftus, Public Works Director David Preissig and Assistant to the Public Works Director Andrez Beltran.

PRESENTATION OF THE 2020 ANNUAL POLICE REPORT

Police Chief Madden presented a summary along with highlights of the 2020 Annual Police Report. He advised that the Annual Report was posted on our website and he had distributed copies to all the Trustees. He began by stating that 2020 was a challenging year with the pandemic and the civil unrest in which they assisted in mutual aid throughout the county. His summary included statistics for the number of calls for service and traffic stops and noted that the numbers were lower due to the pandemic and significant changes that were made to protocol to help keep the officers safe. Violent crimes continue to remain in the single digits and Chief Madden pointed out that property crimes continued to decrease over the last three years. The Village's Use of Force policy was updated and issued in October of 2020 in response to the Presidential Executive Order on Safe Policing for Safe Communities.

Highlights of 2020 included the start of the Flock Public Safety Wing Camera Program. Chief Madden explained that currently 18 Homeowners Associations have cameras installed at their entrances and exits and that 52 of the cameras have the Flock Wing Interface. This system provides real time alerts to patrol vehicle's computers which include information on stolen vehicles and registered owners who are wanted. Chief Madden added that it also gives the department the ability to program information into the database so that they can get hits on vehicles they are looking for.

Also, in 2020 the Burr Ridge Police Department received its 4th national reaccreditation from CALEA. Burr Ridge has been a CALEA accredited agency since 2007.

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Chief Madden thanked all the businesses and residents for the many donations of personal protective equipment that was received during the pandemic. He advised that no workforce transmissions of COVID-19 had occurred. In 2020, the officers went to 12-hour shifts. With this change, a review of the command staff was done, and it was decided to eliminate the rank of corporal and add one sergeant. The department now utilizes Officers in Charge in the absence of the sergeant and the officers are compensated for this time. Chief Madden ended his presentation by reviewing the different awards given to many officers during 2020.

Mayor Grasso asked if there were any questions from the board or public. There were none.

Mayor Grasso asked for any comments.

Trustee Franzese added that he wanted to thank the Burr Ridge Police Department for their distinguished service and providing safety and security as front-line workers for the residents of our village. Trustee Schiappa also commended the police department and added that he had spoken to a new resident who stated that seeing the number of officers on patrol contributed to them choosing Burr Ridge as their new home. Trustee Mital thanked the police department for doing a fine job and staying on top of everything. Mayor Grasso added that he had spent a Sunday afternoon with the Chief during the civil unrest and he stated that the Chief had contingency plans ready if needed. Mayor Grasso said that despite what the police had gone through the last year he felt that most residents understand and appreciate what the police do and how professional they are.

Chief Madden finished by thanking Deputy Chief Loftus for all his work especially with CALEA certifications. Chief Madden thanked the Mayor, the Board, and Interim Village Administrator Evan Walter for all their support.

CONSENT AGENDA – OMNIBUS VOTE

After reading the Consent Agenda, Mayor Grasso asked if anyone wanted anything removed. Item 6A was removed by Trustee Franzese and taken off the Consent Agenda. Any item removed from the Consent Agenda, will be discussed by the Board, opened for public comment, and voted upon during this meeting.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF JULY 26, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE PLAN COMMISSION MINUTES OF AUGUST 2, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

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APPROVAL OF AN ORDINANCE REZONING PROPERTY FROM THE R-1 RESIDENTIAL DISTRICT TO THE R-2A RESIDENTIAL (Z-10-2021: 6547 COUNTY LINE ROAD – KLEIN) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK AGREEMENT the Board, under the Consent Agenda by Omnibus Vote, Approved the Agreement.

APPROVAL OF RECOMMENDATION TO AWARD 2021-2022 PARKWAY TREE REMOVAL CONTRACT TO SMITTY'S TREE SERVICE OF ALSIP, ILLINOIS IN THE AMOUNT OF \$33,747 the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

APPROVAL OF AN AGREEMENT REGULATING VIDEO SURVEILLANCE CAMERAS (BURR RIDGE CLUB) the Board, under the Consent Agenda by Omnibus Vote, Approved the Agreement.

APPROVAL OF RECOMMENDATION TO HIRE INTERN IN THE PUBLIC WORKS DEPARTMENT the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

RECEIVE AND FILE LETTER OF INTENT TO RETIRE OF FINANCE DIRECTOR JERRY SAPP the Board, under the Consent Agenda by Omnibus Vote, Approved the Letter of Intent.

APPROVAL OF VENDOR LIST DATED AUGUST 9, 2021, IN THE AMOUNT OF \$258,415.88 FOR ALL FUNDS, PLUS \$172,150.66 FOR PAYROLL FOR THE PAY PERIOD ENDING JULY 24, 2021, FOR A GRAND TOTAL OF \$430,566.54 WHICH INCLUDES NO SPECIAL EXPENDITURES the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period ending August 9, 2021 plus Payroll for the Period Ending July 24, 2021.

Mayor Grasso asked if there were any public comments on any items on the Consent Agenda. There were none. He also asked if there were any comments from the Trustees. There were none.

Motion was made by Trustee Schiappa, seconded by Trustee Snyder, to approve the Consent Agenda - Omnibus Vote (attached as Exhibit A) (except 6A) and the recommendations indicated for each respective item be hereby approved.

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On Roll Call, Vote Was:

AYES: 6 - Trustees Schiappa, Snyder, Mital, Smith, Franzese, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

APPROVAL OF AN ORDINANCE GRANTING SPECIAL USE APPROVAL FOR A RESTAURANT WITH AMENDED OUTDOOR DINING (Z-10-2021: 114 BURR RIDGE PARKWAY – SALAMONE)

This item was taken off the Consent Agenda by Trustee Franzese. He asked that the item be removed because he had been made aware of an incident last week by Staff that involved this business owner and another business owner. Trustee Franzese asked that this ordinance be tabled until the next board meeting so that the Board can get a full summary of what transpired during this incident.

Mayor Grasso asked if there was a second to the motion to table the item until the next meeting.

Motion was made by Trustee Franzese, seconded by Trustee Snyder to table the above ordinance until the next meeting.

The Motion was approved by unanimous voice vote of the Board of Trustees and the Ordinance tabled until the August 23, 2021 meeting.

CONSIDERATION OF A RESOLUTION RECOGNIZING JULIE TEJKOWSKI FOR 20 YEARS OF DEDICATED SERVICE

Mayor Grasso read the resolution into the record. Mayor Grasso asked for a motion to approve the resolution.

Motion was made by Trustee Snyder and seconded by Trustee Paveza to approve the Resolution.

The Motion was approved by unanimous voice vote of the Board of Trustees and the Resolution was approved.

Mayor Grasso congratulated Ms. Tejkowski and presented her with her resolution. The Mayor stated that the village was especially lucky to have Ms. Tejkowski for so many years.

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CONSIDERATION OF A RESOLUTION RECOGNIZING RETIREMENT OF JERRY SAPP AFTER 25 YEARS OF DEDICATED SERVICE

Mayor Grasso advised that he was told that Mr. Sapp would not be here tonight. He added that the resolution is quite lengthy with all of Mr. Sapp's accomplishments and advised that he didn't think he needed to read it tonight especially with the weather. Mayor Grasso read the last part of it which he stated was a summation of it.

Motion was made by Trustee Mital, seconded by Trustee Franzese, to approve the Resolution.

The Motion was approved by unanimous voice vote of the Board of Trustees and the Resolution was approved.

CONSIDERATION TO RECEIVE AND FILE LETTER OF RESIGNATION OF LUISA HOCH FROM THE PLAN COMMISSION, PATHWAY COMMISSION AND BICYCLE COMMITTEE

Interim Village Administrator Evan Walter stated that previously these items were on the Consent Agenda however it has become the new tradition to leave it off the Consent so that any comments can be made in recognition of the volunteer. Trustee Schiappa stated that Ms. Hoch had come to him about starting the bicycle committee. He later found out that she was also on the Pathway Commission and the Plan Commission. Trustee Schiappa stated Ms. Hoch had a lot of energy and ideas and was a volunteer who really had her heart in the Village. He was sad to see her leave. Trustee Mital added that Ms. Hock was always cheerful and energetic and has done a lot for the Village. Trustee Franzese stated that Ms. Hoch took his place on the Plan Commission in 2013 when he left. She had always done her homework, visited the sites and was well prepared. She always asked the difficult questions and would call the petitioners to task if she believed something wasn't right for the village. He wanted to thank her for her dedicated service to all the commissions she had been on. Mayor Grasso finished up by saying that Ms. Hoch was always professional, prepared, and willing to ask the questions that no one was willing to ask. She was respectful and was a great role model for someone on a commission. The village is losing an asset and wished her a lot of luck.

Motion was made by Trustee Franzese and seconded by Trustee Snyder to receive and file the letter of resignation.

The Motion was approved by unanimous voice vote of the Board of Trustees.

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CONSIDERATION OF AMENDMENTS TO TEMPORARY TENT PROGRAM REGULATIONS

Interim Village Administrator Evan Walter stated that the Board had directed Staff at the July 26th meeting to place this item on the agenda for tonight. The purpose of the agenda item is to implement regulations limiting/prohibiting outdoor music in temporary tents. Currently there are four tents in use and the owners are asking to extend the tent program to the end of September. Mayor Grasso asked for any questions. Trustee Franzese wanted to verify that we would be prohibiting amplified electronic outdoor music whether it be live music, a DJ or such. Mr. Walter stated that would be correct. Trustee Franzese stated that he supported the extension of tents and that these amendments would help us get through until the new noise ordinance was ready. Trustee Franzese felt strongly that we needed to do something now to help with the noise complaints we are getting from nearby residents. Trustee Smith asked for clarification on using piped in music from outside. No one was aware of any background music currently in any of the tent.

Motion was made by Trustee Smith and seconded by Trustee Schiappa to approve the amendments to the temporary tent program.

The Motion was approved by unanimous voice vote of the Board of Trustees and the Consideration was approved.

CONSIDERATION OF ESTABLISHMENT OF A BUSINESS DEVELOPMENT DISTRICT

Interim Village Administrator Evan Walter stated that this new initiative was put forward and recommended by the Economic Development Committee (EDC). Mr. Walter added that last year the board approved a contract with SB Friedman to perform a feasibility study to see if we met the requirements to establish a Business Development District (“District”) in our downtown. Mr. Walter started by explaining what a District is and how it can aid in a targeted area. The District, once established, generates revenue through sales and hotel taxes. Because this does not involve property taxes, Mr. Walter advised that no other taxing bodies are affected by this decision. This target area includes County Line Square, the Village Center, the Marriott Hotel, the TCF parcel and many offices in that area. The revenue brought in by this special tax can only be used for specific items such as building roads, utilities, demolition of buildings and renovating existing buildings in that District. Mr. Walter mentioned several other municipalities including Willowbrook who have used Districts to target certain areas. In order to have a District one must meet certain eligibility requirements. In SB Friedman’s study, they found that our area met many of the criteria needed to qualify for a District. In summary, Mr. Walter stated there is a very strong legal and economical basis for the establishment of a District in downtown Burr Ridge. SB Friedman’s analysis estimated that the Village could experience up to \$50 million in revenue over the 23-year lifespan of the District. Mr. Walter ran through the timeline including the public hearing that would have to be held. Mr. Walter stated that

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the action needed tonight is to discuss the concept at hand and then direct Staff to put the item on the August 23, 2021 meeting to establish a public hearing on September 13, 2021. Mr. Walter stated that they would like to hold an open house on September 1, 2021 at the EDC meeting for any downtown businesses that had questions about the District.

Mayor Grasso asked if there were any questions from the Board. Trustee Snyder thought it was a great concept. Trustee Mital thought that the future for Burr Ridge is to grow and this is a great direction to go by reinvesting dollars back into the businesses. Trustee Smith applauded the EDC, Staff and Mayor. He thought this was a good time to look at the higher obligations that the Village has while meeting the needs of this development. Trustee Smith asked if there is a way that a workshop could be scheduled so that they could discuss the police pension and the current debt. Trustee Paveza wanted to know more about investing the village money to raise the value of private property. Trustee Franzese asked for clarification on Trustee Paveza's question. Mr. Walter stated that the Board would set the perimeters on what they wanted to spend the money on and what they want to incentivize. The District would allow the Board the legal opportunity to make decisions on financial matters that come before them. Mr. Walter confirmed that the sales tax increase would only be within this District and the money generated would only be used there. Trustee Franzese wanted to know how the Willowbrook District with Pete's Market worked when there was nothing there to collect sales tax on to start with. Mr. Walter explained that the money was rebated back to the businesses once they were open and collecting sales tax. Trustee Franzese commented that it was a creative financing tool and wanted to know how much the sales tax would be in the District and if the Board would have an opportunity to ask questions to SB Friedman about their study. Mr. Walter stated the tax would be 10.25% and that there would be another board meeting where questions could be asked of a representative from SB Friedman. Mayor Grasso added that everyone who came to the EDC meeting was for the Business District.

Mayor Grasso asked if there were any public comments. There was none.

Village Attorney Mike Durkin asked Interim Village Administrator Evan Walter if he could go over the deadlines for the Business District. Mr. Walter stated there are two annual deadlines for establishing a business district, October 1, and April 1. Taxes begin to be collected in January or April depending on which deadline you started at and the revenue would start coming in three months later.

Mayor Grasso asked for a motion to direct Staff to place an ordinance on the August 23rd agenda for establishing a public hearing on Sept. 13 as well as establishing an ordinance to approve a business district and set the sales tax.

Motion was made by Trustee Schiappa and seconded by Trustee Paveza to direct Staff as noted above.

Mayor Grasso asked if there were any more comments or questions from the public. There was none.

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On Roll Call, Vote Was:

AYES: 6 - Trustees Schiappa, Paveza, Snyder, Mital, Smith, Franzese

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

PUBLIC COMMENT

Mayor Grasso asked for any public comment. There was none.

REPORTS AND COMMUNICATIONS

Trustee Mital welcomed Hannah Weyant, the new Community Engagement Analyst. She added that Hannah has hit the ground running and is doing a great job. Trustee Mital stated the concerts have started back and encouraged everyone to come out. She also added that they are working on the Taste of Burr Ridge and the car show with more information to follow.

Mayor Grasso stated that the Village will be getting around 1.4 million in federal money. He intends on having not only workshops with the Trustees on what they can do with these federal funds but also getting the public's input on the best uses for the money.

Mayor Grasso wrapped up with a few reminders for everyone. The Concerts on the Village Green are now on Thursday nights instead of Fridays. This Thursday is the Brooklyn Charmers, a Steely Dan tribute band. Gather your family and friends and come out and enjoy our concerts.

On Wednesday, August 18th the Secretary of State Mobile DMV will be here from 10 am-2 pm. You can renew your driver's license, get a sticker for your license plates or a state ID. Real I.D.'s are not available at this event.

ADJOURNMENT OF MEETING – NEXT MEETING AUGUST 23, 2021

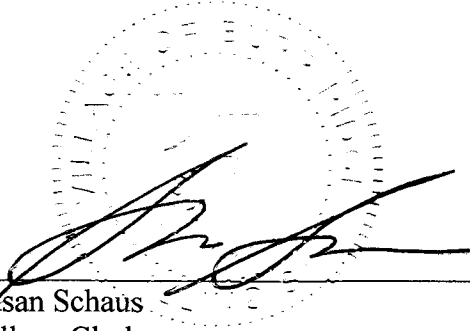
Mayor Grasso asked for a motion to adjourn the Board of Trustees meeting.

Motion was made by Trustee Snyder and Seconded by Trustee Mital.

The Motion was approved by a unanimous voice vote of the Board of Trustees and the meeting was adjourned at 8:10 p.m.

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PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Susan Schaus
Village Clerk
Burr Ridge, Illinois



Shirley Benedict
Deputy Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 23rd day of August, 2021.



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MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE
VILLAGE HALL – BOARD ROOM**

AGENDA

**Monday, August 9, 2021
7:00 P.M.**

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
 - A. Presentation of 2020 Annual Police Report

4. CONSENT AGENDA

All items listed with an asterisk are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of July 26, 2021
- B. * Receive and File Plan Commission of August 2, 2021

6. ORDINANCES

- A. * Approval of an Ordinance Granting Special Use Approval for a Restaurant With Amended Outdoor Dining (Z-06-2021: 114 Burr Ridge Parkway – Salamone)
- B. * Approval of an Ordinance Rezoning Property from the R-1 Residential District to the R-2A Residential District (Z-10-2021: 6547 County Line Road – Klein)

7. RESOLUTIONS

- A. Consideration of a Resolution Recognizing Julie Tejkowski For 20 Years of Dedicated Service
- B. Consideration of a Resolution Recognizing Retirement of Jerry Sapp After 25 Years of Dedicated Service

Public Comment Procedures: Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

- C. * Approval of a Resolution Approving and Authorizing the Execution Illinois Public Works Mutual Aid Network Agreement

8. CONSIDERATIONS

- A. Consideration to Receive and File Letter of Resignation of Luisa Hoch from the Plan Commission, Pathway Commission, and Bicycle Committee
- B. Consideration of Amendments to Temporary Tent Program Regulations
- C. Consideration of Establishment of a Business Development District
- D. * Approval of Recommendation to Award 2021-2022 Parkway Tree Removal Contract to Smitty's Tree Service of Alsip, Illinois in the Amount of \$33,747
- E. * Approval of an Agreement Regulating Video Surveillance Cameras (Burr Ridge Club)
- F. * Approval of Recommendation to Hire Intern in the Public Works Department
- G. * Receive and File Letter of Intent to Retire of Finance Director Jerry Sapp
- H. * Approval of Vendor List Dated August 9, 2021, in the Amount of \$258,415.88 for all Funds, plus \$172,150.66 for Payroll for the Pay Period Ending July 24, 2021 for a Grand Total of \$430,566.54, Which Includes No Special Expenditures

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT – NEXT MEETING AUGUST 23, 2021 @ 7:00PM