

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

July 26, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of July 26, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grass lead the Pledge of Allegiance.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Snyder, Mital and Smith and Mayor Grasso were present in the Board Room. In addition, present in the Board Room was Interim Village Administrator Evan Walter, Village Attorney Mike Durkin, Police Chief John Madden, and Public Works Director David Preissig.

PRESENTATIONS AND PUBLIC HEARINGS

The Village Clerk swore in four new Burr Ridge Police Officers (Robert Dumitru, Travis Madler, Mary Murphy, and Patrick O’Kelly) who were unable to be sworn in earlier due to the pandemic.

CONSENT AGENDA – OMNIBUS VOTE

After reading the Consent Agenda, Mayor Grasso asked if anyone wanted anything removed from the Consent Agenda. Agenda item 8K was removed by Trustee Smith and was taken off the Consent Agenda. Any item removed from the Consent Agenda, will be discussed by the Board, opened for public comment, and voted upon during this meeting.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF JUNE 28, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF PATHWAY COMMISSION MEETING MINUTES OF JULY 14, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF PLAN COMMISSION MEETING MINUTES OF JULY 19, 2021 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE GRANTING AN AMENDMENT TO PUD ORDINANCE #A-834-15-20 TO ESTABLISH PHASE I STREETScape IMPROVEMENTS (PC-02-2021: BURR RIDGE VILLGE CENTER PUD – HASSAN) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

APPROVAL OF A PLAN COMMISSION RECOMMENDATION TO APPPROVE A REQUEST FOR RE-ZONING FROM R-1 RESIDENTIAL TO R-2A RESIDENTIAL (Z-10-2021:6547 COUNTY LINE ROAD – KLEIN) the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

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APPROVAL OF AN AWARD TO REVIZE OF TROY, MICHIGAN, FOR A NEW VILLAGE WEBSITE AND RELATED SERVICES IN THE AMOUNT OF \$17,460 the Board, under the Consent Agenda by Omnibus Vote, Approved the Award.

APPROVAL OF EMERGENCY PURCHASE OF SERVICES UNDER AN EMERGENCY DECLARATION FOR TREE DEBRIS REMOVAL BY LANDWORKS OF BOLINGBROOK, IL IN THE AMOUNT OF \$40,000, AND BY KRAMER TREE SPECIALISTS OF WEST CHICAGO, IL IN THE AMOUNT OF \$11,281 the Board, under the Consent Agenda by Omnibus Vote, Approved the Purchase.

APPROVAL OF EMERGENCY PURCHASE OF PARTS AND SERVICES UNDER AN EMERGENCY DECLARATION FOR ELECTRICAL SERVICE RESTORATION AT THE SOUTH WATER TOWER AND PUMP STATION FROM RAG'S ELECTRIC OF WOODRIDGE, IL IN THE AMOUNT OF \$7,930.26 the Board, under the Consent Agenda by Omnibus Vote, Approved the Purchase.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR PEDESTRIAN BRIDGE REFINISHING TO ALLIED PAINTING SERVICE OF ST. CHARLES, IL IN THE AMOUNT OF \$12,900 the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

APPROVAL OF TEMPORARY SIGN PLACEMENTS REQUESTED BY THE BURR RIDGE PARK DISTRICT FOUNDATION FOR THE PEDAL THE PARKS EVENT ON SUNDAY, SEPTEMBER 12, 2021 the Board, under the Consent Agenda by Omnibus Vote, Approved the Sign Placements.

ACCEPT AND FILE LETTER OF INTENT TO RETIRE OF RECORDS COORDINATOR CRISTINA HENDERSON the Board, under the Consent Agenda by Omnibus Vote, Accepted the Letter of Intent.

APPROVAL OF VENDOR LIST DATED JULY 12, 2021, IN THE AMOUNT OF \$924,750.09 FOR ALL FUNDS, PLUS \$203,528.53 FOR PAYROLL FOR THE PAY PERIOD ENDING JUNE 26, 2021, FOR A GRAND TOTAL OF \$1,128,278.62, WHICH INCLUDES SPECIAL EXPENDITURES OF \$644,131.64 TO BROTHERS ASPHALT PAVING FOR THE 2021 ROAD PROGRAM the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period ending July 12, 2021 plus Payroll for the Period Ending June 26, 2021.

APPROVAL OF VENDOR LIST DATED JULY 26, 2021, IN THE AMOUNT OF \$624,371.83 FOR ALL FUNDS, PLUS \$199,028.31 FOR PAYROLL FOR THE PAY PERIOD ENDING JULY 10, 2021, FOR A GRAND TOTAL OF \$823,400.14, WHICH INCLUDES NO SPECIAL

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EXPENDITURES the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List for the Period ending July 26, 2021 plus Payroll for the Period Ending July 10, 2021.

Mayor Grasso asked if there were any public comments on any items on the Consent Agenda. There were none. He also asked if there were any comments from the Trustees. There were none.

Motion was made by Trustee Mital, seconded by Trustee Snyder, to approve the Consent Agenda - Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item be hereby approved.

On Roll Call, Vote Was:

AYES: 6 - Trustees Mital, Snyder, Smith, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

APPROVAL OF PURCHASE OF PARTS AND SERVICES FOR WATER VALVE REPAIR ASSESSMENT ON THE BEDFORD PARK WATER TRANSMISSION MAIN FROM UNDERGROUND PIPE & VALVE OF SHOREWOOD, IL IN THE AMOUNT OF \$31,238.60 AND UNIQUE PLUMBING OF BROOKFIELD, IL IN THE AMOUNT OF \$12,310

This item was taken off the Consent Agenda by Trustee Smith. He asked if the water issue may have been the result of the tollway extension, and if so, would it be their responsibility to repair. Public Works Director Dave Preissig stated that in assessing which valves needed to be shut down and their locations and repair, that none were related to the tollway.

Mayor Grasso asked if there were any additional comments from the Board member or public comment. There were none.

Motion was made by Trustee Smith, seconded by Trustee Franzese, to approve the Purchase of Parts and Services for the Water Valve Repair Assessment.

On Roll Call, Vote Was:

AYES: 6 - Trustees Smith, Franzese, Schiappa, Paveza, Snyder, Mital

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE AMENDING SECTIONS 25.09 AD 25.11 OF CHAPTER 25, ENTITLED "LIQUOR CONTROL," OF THE BURR RIDGE MUNICIPAL CODE

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Interim Village Administrator Evan Walter explained that four liquor licenses had been requested. Patti's Sunrise Café had been serving liquor on weekends only and was requesting a license that would allow them to serve on weekdays also. Are We Live and Johnny Cabs both requested liquor licenses that were typical for a restaurant. Kohler Spa had requested a liquor license typical to a restaurant in a hotel.

Mayor Grasso asked if there were any Board member or public comments.

Ellen Raymond, Burr Ridge resident, asked if Are We Live would get a liquor license without a hearing and asked if so, why that was done. Mayor Grasso stated that the Burr Ridge liquor license application process does not require a hearing and that it complies with Illinois law. Ms. Raymond asked if there were any limitations for the Are We Live liquor license request based on Mr. Rovito's past criminal history. Mayor Grasso stated that there were none, as he had gone through a rehabilitation process.

Motion was made by Trustee Snyder, seconded by Trustee Franzese, to approve the Ordinance Amendments.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Franzese, Schiappa, Paveza, Mital, Smith
NAYS : 0 - None
ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF A RESOLUTION RECOGNIZING THE RETIREMENT AFTER 21 YEARS OF SERVICE TO THE VILLAGE OF BURR RIDGE POLICE DEPARTMENT RECORDS COORDINATOR CRISTINA HENDERSON

Mayor Grasso read a resolution recognizing the retirement of Cristina Henderson after 21 years of service to the Village. Police Chief Madden stated that Ms. Henderson could not attend but said he would give her the resolution.

Mayor Grasso asked if there were any Board member or public comments. There were none.

Motion was made by Trustee Snyder, seconded by Trustee Mital, to approve the Resolution.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Mital, Smith, Schiappa, Franzese, Paveza
NAYS : 0 - None
ABSENT: 0 - None

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There being six affirmative votes the motion carried.

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE A REQUEST FOR A SPECIAL USE FOR AMENDED OUTDOOR DINING AT A RESTAURANT (Z-06-2021: 114 BURR RIDGE PARKWAY – SALAMONE)

Interim Village Administrator Evan Walter stated that Phil Salamone, who runs Capri Express, has an amended special use request for outdoor dining. Capri Express has 4 tables and 16 chairs outside, without a fence as they don't have wait staff or serve liquor. Mr. Salamone is requesting permission to install an awning on the outside. The awning must align to the awning next store and there must be some notice on the supporting pole so that no one walks into it.

Trustee Schiappa asked if having the business name on the front of the awning was allowed. Mr. Walter said that businesses can have only one line of text on awnings in the Village Center. Trustee Franzese supported the installation of the awning. He also asked that the Capri Express delivery drivers do not park in the fire lane as he sees them parked there from time to time. Vito Salamone, a Capri Express co-owner, said that they would make that a priority and address it with his drivers. When asked by Trustee Mital what the purpose of the awning was, Mr. Salamone stated that it was for aesthetics and also for protection in different weather conditions for customers.

Mayor Grasso asked if there were any additional Board member or public comments. There were none.

Motion was made by Trustee Paveza, seconded by Trustee Franzese, to approve the Plan Commission Recommendation.

On Roll Call, Vote Was:

AYES: 6 - Trustees Paveza, Franzese, Schiappa, Snyder, Mital, Smith

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE A REQUEST FOR SPECIAL USES TO AMEND THE OUTDOOR SPACE ADJACENT TO BUILDING 4 OF THE VILLAGE CENTER TO ADD A PATIO WITH AN AWNING TO ACCOMMODATE OUTDOOR DINING AND FOR OUTDOOR DINING AT A PERMITTED RESTAURANT USE AND TO APPROVE A REQUEST FOR A SPECIAL USE TO PERMIT A RESTAURANT WITH HOURS OF OPERATION EXCEEDING MIDNIGHT AT THE VILLAGE CENTER (Z-09-2021:720-730 VILLAGE CENTER DRIVE – KOSTANDINOV)

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Interim Village administrator Evan Walter gave an overview of a proposed new restaurant (Pella) in Burr Ridge that would be 13,000 square feet in size and accommodate up to 500 total guests at any time. This would be the largest restaurant in the Village if approved. This request covered three areas: an amendment for a patio installation with a retractable roof, serving customers on the patio, and special use for operation past midnight. Mr. Walter gave an overview of the outdoor patio, building design plans, and how parking would be handled as well as the noise. He said that at the Plan Commission Meeting, about five to ten residents voiced concerns. The Plan Commission agreed that the petition was in line in regulations and requirements, recommending approval with some modifications of each of the three items, including a closure time of 1:00 am inside and 11:00 pm for the outside patio.

The architect for the proposed restaurant was in attendance and said they were prepared to make the modifications requested by the Village. Trustee Mital asked what type of food would be served and the targeted population. Alexander Kostandinov, the petitioner, stated that this would be a social type of restaurant, serving Mediterranean type of food, with ice cream or gelato served inside. This would be his first restaurant; as he works in transportation industry. He has been a resident of Burr Ridge for about 40 years.

Trustee Franzese asked for an explanation of the traffic flow for cars, both for guests and carry out, as this space utilizes the old Ann Taylor Loft/Banana Republic retail space, and it is within the entertainment district of the Village. He was concerned that curbside pickups would interfere with valet services. Mr. Walter gave an overview of the parking in that area. Trustee Franzese asked about curbside delivery and Mr. Kostandinov said that he has not considered that yet and might opt for delivery given the layout of the space. Trustee Franzese asked Plan Commissioner Barry Irwin about the vote, Commissioner Irwin said it was not a unanimous vote to approve. He said there was unanimous support for outdoor dining and hours for operation. He opposed due to the size of the outdoor enclosure. It's at the entry of the Village Center and felt that it changed the feel of the Center, and that it was a bit imposing and being so large it would be a prominent structure and an imposing size. Trustee Franzese said that the large nature of architecture and materials proposed do not blend with the Village Center and asked that the petitioner work with Village staff to get something more cohesive with the surrounding buildings to match or contrast. He expressed appreciation that the business was being brought to Burr Ridge. Mr. Walter stated that there were Plan Commission requests to modify the structure to better blend into the Village Center.

Trustee Schiappa agreed that the proposed building looks "tacked on" and there is also a retractable roof – both the sides and the roof retract. It is intended for four season use. Trustee Schiappa asked the petitioner what percentage of food business vs. bar business he was planning on. He said that he had not yet done the math for that but anticipated 50/50, with more food than bar business. He mentioned that the back would be for a social night out and the front would be more for coffee/croissants and ice cream -- more of a socializing area of the restaurant, not a bar. The seating

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capacity would be for 2/3 indoor, 1/3 outdoor. Trustee Schiappa also expressed concern that the design matches the Village Center.

Mayor Grasso said that he had received concerns from residents about the size of the restaurant. He also mentioned that this restaurant would need to coordinate with Topaz who is also installing a retractable roof. Mayor Grasso stated that there may be a change in the liquor ordinance, as a midnight closure was being considered, including weekends. He said that plans should be made accordingly based on that possibility. He also expressed concern about over-saturating Burr Ridge with restaurants. He wants to bring revenue into the Village but wants to be sure that there is demand.

Mr. Walter said that there are still residents leaving the Village to go to restaurants out of the area, which may be one perspective to consider. Mayor Grasso asked that this should remain an area to monitor as the Village Center won't likely return as a retail center but asked the Board to keep over-saturation in mind.

Trustee Mital asked about the two banquet halls, and was the petitioner planning to hire a COO and a head chef. He said that he had not yet chosen people for those roles, but that it was in his 6–9-month plan.

Mayor Grasso asked if there were any additional Board member or public comments. There were none.

Motion was made by Trustee Franzese, seconded by Trustee Paveza, to approve the Plan Commission Recommendation, with modifications to the structure so that it is more consistent with existing buildings and the recommended retractable roof conditions.

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Paveza, Schiappa, Snyder, Mital, Smith

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO DENY A REQUEST FOR TEXT AMENDMENTS TO SECTION IV OF THE ZONING ORDINANCE TO PERMIT DETACHED ACCESSORY BUILDINGS IN INTERIOR SIDE YARDS (Z-07-2021: PANICO)

This agenda item was withdrawn by the petitioner.

CONSIDERATION OF A ONE-YEAR CONTRACT FOR COMMUNICATIONS SERVICES TO KALEIDOSCOPE MARKETING OF ST. LOUIS, MO IN THE AMOUNT OF \$49,000

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Interim Village Administrator Evan Walter said that Village staff had previously spent a significant amount of time on communications and recommended that this function be outsourced. Kaleidoscope Marketing handles most of the Village Center communications work and they understand the Burr Ridge brand. The contract would be managed by Village staff, and they would continue to manage social media and handle e-briefs, etc.

Trustee Schiappa asked that if their work was not satisfactory if we could address that. Mr. Walter said that it was a rolling contract with the option to extend. He also said that the Village Center has been very satisfied with their work, and that the contract could be canceled if their work was not acceptable. Trustee Mital asked for clarification that until a Community Analyst was hired, that Mr. Walter should be the main contact. Mr. Walter confirmed that was the case.

Mayor Grasso asked if there were any additional Board member or public comments. There were none.

Motion was made by Trustee Mital, seconded by Trustee Snyder, to approve the contract for Communications Services.

On Roll Call, Vote Was:

AYES: 6 - Trustees Mital, Snyder, Smith, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

CONSIDERATION OF REVISED VILLAGE ORGANIZATIONAL CHART

Mayor Grasso stated that during COVID there were a lot of staff changes, so he sat down with the Interim Village Administrator to look at the staff structure from a clean slate basis to improve efficiency with a re-organization. Given that Burr Ridge has no fire department or park district, he felt work could be done with fewer staff, with lower benefits. It is a work in progress, but Interim Village Administrator Even Walter gave an overview of the proposed re-organization, which included six positions and one change in the administrative department reporting structure.

Mr. Walter recommended a revision to the Administration Department reporting structure with Executive Assistant Julie Tejkowski assuming supervision of three front office staff, with Ms. Tejkowski receiving an increase in her compensation for the increased responsibility. The Front Office handles all non-emergency inbound calls for service with very few exceptions (approximately 50-100 per day), including in-person visitors to Village Hall and via phone, including many related clerical duties.

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The Community Engagement Analyst (CEA) position would generally mimic duties of the Communications and Public Relations Coordinator (CPRC). The CEA would continue to manage and execute special events, website services, act as staff liaison to the Veterans Memorial Committee, but have the added responsibilities of working with external groups such as Park and School Districts, HOA's, etc. on programs, events, and other issues where the interest of those groups and the Village align beyond the realm of special events.

The creation of a Community Service Officer (CSO) position in the Police Department was recommended to address code compliance and non-sworn law enforcement calls for service in the Village, such as traffic management, non-moving violations, animal control, as well as assist with certain back-of-house duties within the Police Department, such as fleet and uniform management. The CSO would be a uniformed employee driving a marked Village vehicle, working standard business hours and days but be eligible for overtime when their services are required outside of their normal shift. The Village receives many code compliance and non-sworn law enforcement calls for service per day; currently, the Village diverts civilian or sworn personnel to handle these tasks, taking them away from their primary duties. A dedicated employee to handle the specific nature and quantity of these calls for service is required if the responses to these calls is expected to be prompt and thorough. A CSO would be classified as an IMRF employee (instead of in the Police Pension) as well as not be subject to the extensively long hiring process which is required to hire sworn personnel.

Records Coordinator Tina Henderson retired July 9. At the time of her retirement, Ms. Henderson's position was responsible for a significant number of police programs and services, including coordinating records management, assisting with ongoing CALEA certification process, and other tasks. Chief Madden completed a review of the role's current job description and recommended several responsibilities be added to this position's duties to assist with oversight of police administrative duties. These duties include the supervision of the Records Division's two other employees; assist with implementation of department shift schedules and preparation of the department budget; reviewing and assisting in revisions to the department's policing policies; and assisting with analysis, amendment, and implementation of any proposed or existing orders as well as management of compliance of said orders.

The Planner position's duties would typically be limited to acting as staff liaison to the Plan Commission as well as zoning reviews. This work represents approximately 15 hours per week. It was recommended that this responsibility be remanded to the Village Administrator, with elimination of this position for several reasons. First, the expected compensation for planners is rapidly increasing. Also, the Village received no applicants for the position with any code compliance experience (a part of the Planner's stated job description), and a significant number of applicants expressed negative sentiments at code being included in the job description. Third, with the appointment of Ms. Tejkowski as the Front Office supervisor and the relocation of code compliance services to the Police Department, a similar number of hours of management work per week

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compared to the balance of the Planner's remaining role will be eliminated from the job duties of the Village Administrator.

The Assistant Water Operator in Charge position was vacated due to the recent retirement of James Lukas and promotion of Peter Guth to replace Mr. Lukas as Water/Wastewater Supervisor in the Public Works Department. The Assistant Water Operator position serves in support of the Water/Wastewater Supervisor and acts in the capacity of that position's duties and responsibilities in their absence. This is a highly valuable and responsive position in the structure of Public Works, while also serving as the liaison between Utility Billing and our water customers. Staff recommended this position be filled without changes to its duties, noting that the attached salary structure is subject to the collective bargaining agreement with IUOE Local 150.

Taken together, these positional revisions will allow for greater organizational effectiveness, streamline the focus of duties of existing personnel, and increase individual staff working capacity- all requiring no additional financial investment.

Trustee Franzese asked for clarification on the CSO position (hours, if they would have a car, badge, etc.) which Police Chief Madden answered. He also expressed concern about the absence of a Planner as there are some parcels in the Village left and redevelopment also requires an experienced planner. He asked if it would be possible to outsource planning needs as needed. Mr. Walter said that complicated planning needs would require a Planning Consultant if the need arose, and that he had several planners in mind should the need arise. He also said that he would be attending the Plan Committee meetings. Mayor Grasso stated that at times an outside planner had been used in the past and if the consultant costs change, this will be re-addressed to consider a full-time Planner. He asked about the permit reviews. Mr. Walter said there are three people who handle permit reviews (permit management, consultant planner who does reviews, and then the other elements are handled by existing staff). Mr. Walter said there have been 280 permits for the year, and additional assistance has been secured to help when the permit load was high.

The Board commended Mr. Walter on his work and agreed that the new positions and reporting structure were improvements in efficiency in terms of serving the residents. Mayor Grasso said that the new re-organization along with a new process for finance would allow Village staff to function at the high-level residents expect and that it would also support police efforts.

Trustee Smith asked what the financial impact was. Mr. Walter said that the change is revenue-neutral, with the new format resulting in a \$400 savings. Trustee Franzese asked for a current and proposed organizational chart which Mr. Walter said would be prepared for a future Board meeting.

Mayor Grasso asked if there were any additional Board member or public comments.

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Alice Krampits, a Burr Ridge resident, asked if hotel/motel dollars would be used for the marketing contract with Kaleidoscope. Mr. Walter said that it would split between several funds and that the allocations would be re-evaluated as time goes on given the current financial state. She asked about Village Center marketing and promotion and Mr. Walter said the costs discussed at this meeting would be for the Village only. He said that while some promotions would be shared, the Village has a different marketing focus than the Village Center. She also asked about the working hours, the car provided, and specific duties related to the CSO business position. Mr. Walter said that that the CSO position would likely have some overtime and would not handle community relations (they would not go to schools or handle the police academy). He also said the CSO would be using a car that is already being paid for by the Village.

Ellen Raymond, Burr Ridge resident, said she was an advocate for a land planner, and said she was not aware that the Village had ever used outside planners in the past. Mr. Walter said that most of the time the petitions are from a single petitioner and if any petition is more complicated, a meeting is held. If a planner is needed, an outside consultant is contracted, and the Village pays those fees. Mr. Walter said that the plan takes into account having petitions start with staff who understand the vision of the Village, and more resident access. Ms. Raymond said that most communities do have a CSO position but most also have a community development director as well. She was not sure why Burr Ridge does not have a planner and offered a job description from the American Institute of Certified Planners. She said she is a big land planning advocate and asked that the Board consider an in-house planner at some point to better access both short- and long-term goals for the land, stressing that it is an important role for the Village.

Motion was made by Trustee Snyder, seconded by Trustee Mital, to approve the revised Village Staff Organizational Chart as discussed at the meeting.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Mital, Smith, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

PUBLIC COMMENT

Mayor Grasso asked for any public comment. There was none.

REPORTS AND COMMUNICATIONS

Trustee Mital mentioned the continuing events in the Village including Yoga on the Green and the Farmer's Market. A Taste of Burr Ridge is being planned and is scheduled for October 9-10 and a Car Show for October 10. The Concerts on the Green will start on August 5 at 7:00 pm Thursday.

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Trustee Franzese said that at the last Board meeting that he brought up the noise and tent issues and that the Board should consider revising the tent guidelines to prohibit music outside, as that was not what the tent program was intended to do. Also, restaurants are supposed to ask for a permit before a DJ or amplified music is used outside but that has not been happening. There was consensus of the Board that outside DJs or amplified music should not be allowed with the tent program that ends on September 31.

Mayor Grasso said that as a policy going forward, the 7-0/6-0 votes for Plan Commission items will be included in the Consent Agenda. Trustee Franzese agreed, with the exception being anything pertaining to alcohol -- both agreed those issues should be discussed by the board.

Trustee Schiappa said he was surprised that there was not more resident concern about the Pella restaurant at 13,000 square feet and seating close to 500 people when there was so much concern about Are We Live, which was much smaller.

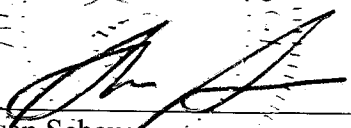
Mayor Grasso asked residents to consider getting fully vaccinated, encouraging everyone to get vaccinated due to the recent spikes in illness and death for unvaccinated.

Mayor Grasso asked if there were any public comments. There were none.

Mayor Grasso asked for a motion to adjourn the Board of Trustees meeting.

Motion was made by Trustee Paveza and Seconded by Trustee Schiappa that the meeting of the Board be adjourned at 9:45 pm.

~~PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.~~



Susan Schaus
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 9 day of August, 2021.



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MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE
VILLAGE HALL – BOARD ROOM**

AGENDA

**Monday, July 26, 2021
7:00 P.M.**

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
 - A. Swearing-In of Four New Police Officers**
- 4. CONSENT AGENDA**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

- 5. MINUTES**
 - A. * Approval of Regular Board Meeting of June 28, 2021**
 - B. * Approval of Pathway Commission of July 14, 2021**
 - C. * Approval of Plan Commission of July 19, 2021**
- 6. ORDINANCES**
 - A. Consideration of an Ordinance Amending Sections 25.09 and 25.11 of Chapter 25, Entitled "Liquor Control," of the Burr Ridge Municipal Code**
 - B. * Approval of an Ordinance Granting an Amendment to PUD Ordinance #A-834-15-20 to Establish Phase I Streetscape Improvements (PC-02-2021: Burr Ridge Village Center PUD – Hassan)**

Public Comment Procedures: Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment.

7. RESOLUTIONS

- A. Consideration of a Resolution Recognizing the Retirement After 21 Years of Service to the Village of Burr Ridge Police Department Records Coordinator Cristina Henderson

8. CONSIDERATIONS

- A. Consideration of a Plan Commission Recommendation to Approve a Request for a Special Use for Amended Outdoor Dining at a Restaurant (Z-06-2021: 114 Burr Ridge Parkway – Salamone)
- B. Consideration of a Plan Commission Recommendation to Approve a Request for Special Uses to Amend the Outdoor Space Adjacent to Building 4 of the Village Center to add a Patio with an Awning to Accommodate Outdoor Dining and for Outdoor Dining at a Permitted Restaurant Use and to Approve a Request for a Special Use to Permit a Restaurant with Hours of Operation Exceeding Midnight at the Village Center (Z-09-2021: 720-730 Village Center Drive – Kostandinov)
- C. Consideration of a Plan Commission Recommendation to Deny a Request for Text Amendments to Section IV of the Zoning Ordinance to Permit Detached Accessory Buildings in Interior Side Yards (Z-07-2021: Panico)
- D. Consideration of Revised Village Organizational Chart
- E. Consideration of a One-Year Contract for Communications Services to Kaleidoscope Marketing of St. Louis, MO in the Amount of \$49,000
- F. * Approval of a Plan Commission Recommendation to Approve a Request for Re-Zoning from R-1 Residential to R-2A Residential (Z-10-2021: 6547 County Line Road – Klein)
- G. * Approval of an Award to Revize of Troy, Michigan, for a New Village Website and Related Services in the Amount of \$17,460
- H. * Approval of Emergency Purchase of Services Under an Emergency Declaration for Tree Debris Removal by Landworks of Bolingbrook, IL in the Amount of \$40,000, and by Kramer Tree Specialists of West Chicago, IL in the Amount of \$11,281
- I. * Approval of Emergency Purchase of Parts and Services Under an Emergency Declaration for Electrical Service Restoration at the South Water Tower and Pump Station from RAG's Electric of Woodridge, IL in the Amount of \$7,930.26
- J. * Approval of Recommendation to Award Contract for Pedestrian Bridge Refinishing to Allied Painting Service of St. Charles, IL in the Amount of \$12,900
- K. * Approval of Purchase of Parts and Services for Water Valve Repair Assessment on the Bedford Park Water Transmission Main from Underground Pipe & Valve of Shorewood, IL in the Amount of \$31,238.60 and Unique Plumbing of Brookfield, IL in the Amount of \$12,310

- L. * Approval of Temporary Sign Placements Requested by the Burr Ridge Park District Foundation for the Pedal the Parks Event on Sunday, September 12, 2021
- M. * Accept and File Letter of Intent to Retire of Police Records Coordinator Cristina Henderson
- N. * Approval of Vendor List Dated July 12, 2021, in the Amount of \$924,750.09 for all Funds, plus \$203,528.53 for Payroll for the Pay Period Ending June 26, 2021, for a Grand Total of \$1,128,278.62, Which Includes Special Expenditures of \$644,131.64 to Brothers Asphalt Paving for the 2021 Road Program
- O. * Approval of Vendor List Dated July 26, 2021, in the Amount of \$624,371.83 for all Funds, plus \$199,028.31 for Payroll for the Pay Period Ending July 10, 2021 for a Grand Total of \$823,400.14, Which Includes No Special Expenditures

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT – NEXT MEETING AUGUST 9, 2021 @ 7:00PM