

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

February 22, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of February 22, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:01 p.m. by Mayor Gary Grasso.

Mayor Grasso read the following declaration.

“I hereby declare as Mayor of the Village of Burr Ridge that I have determined that an in-person meeting is neither practical nor prudent on account of the disaster declaration issued by Governor Pritzker because of the COVID-19 pandemic.”

ROLL CALL Roll call was taken by the Acting Village Clerk and the results denoted the following present: Present in the Board Room was Trustee Mottl. Mayor Grasso and Trustees Franzese, Schiappa, Paveza, and Snyder participated via Zoom. Trustee Mital was out of the country and had given the required advance notice that she would not be able to attend.

In addition, present in the Board Room were Interim Village Administrator Evan Walter, Acting Finance Director Amy Nelson, and Public Works Director Dave Preissig. Village Attorney Melissa Wolf attended via Zoom.

On a celebratory but sad note, Mayor Grasso honored Marilou McGirr, as Burr Ridge owes a great deal of gratitude to her. Marilou was a former Village Trustee, serving from 1989 to 1997, and was acting Village President in 1993. She passed away last week in Celebration, Florida and had a long career in Burr Ridge. She was a member of several Village committees and received several awards pertaining to her service here. She served on the Pathway Commission from 1994 until 2020 and was also involved in the Honor Flight Program. Marilou and her family were very active in Burr Ridge Park District Little League, and instrumental in the building of the baseball diamonds at Harvester Park. The Burr Ridge Community Park Foundation is accepting memorial donations for a bench and tree which will be planted in her honor. Please contact Jamie at the Burr Ridge Park District for more information. Mayor Grass recognized and extended the gratitude of the Village to Marilou for all her contributions, and honored her memory tonight, sending condolences to her family. He said that residents like Marilou in Burr Ridge help make this Village a very special place.

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Trustee Paveza said that Marilou was instrumental in getting him involved with the Village and was a very progressive thinker pertaining to making the Village a better place to live. Trustee Franzese said that he had worked with Marilou and commended her work. He said she was a staunch advocate of the pathway system in the Village, which has connected subdivisions and our Village Center, which is a testament to her dedication to the Village. Mayor Grasso also spoke on behalf of Pat Liss who sent condolences on behalf of the Pathway Commission. Trustee Snyder said that he would donate \$500 towards the bench.

PRESENTATIONS AND PUBLIC HEARINGS

There were no presentations or public hearings.

CONSENT AGENDA – OMNIBUS VOTE

After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Franzese and seconded by Trustee Snyder that the Consent Agenda – Omnibus Vote (attached as Exhibit A, except agenda item 8E) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

After reading the Consent Agenda by Mayor Grasso, the following agenda item was removed for discussion - 8E (Approval of the Vendor List) removed by Trustee Mottl.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Franzese and seconded by Trustee Snyder to approve the Consent Agenda.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Snyder, Mottl, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mital

There being five affirmative votes the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF FEBRUARY 8, 2021 was approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF STORM WATER MANAGEMENT COMMITTEE OF FEBRUARY 9, 2021 was noted as received and filed, under the Consent Agenda by Omnibus Vote.

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ADOPTION OF A RESOLUTION APPROVING THE ANNUAL PUBLICATION OF THE VILLAGE OF BURR RIDGE ZONING MAP the Board, under Consent Agenda, approved the Resolution.

APPROVAL OF BALLISTIC SHIELD PURCHASE FROM KIESER POLICE SUPPLY OF JEFFERSON, MO IN THE AMOUNT OF \$22,570 the Board, under Consent Agenda, approved the ballistic shield purchase.

APPROVAL OF RECOMMENDATION TO AWARD THE CONTRACT FOR TRANSMISSION LINE TREE TRIMMING TO COMMONWEALTH EDISON IN THE AMOUNT NOT TO EXCEED \$22,203.27 the Board, under Consent Agenda, approved the contract award to Commonwealth Edison.

APPROVAL OF THE VENDOR LIST DATED FEBRUARY 22, 2021, IN THE AMOUNT OF \$435,318.75 FOR ALL FUNDS, PLUS \$193,431.22 FOR THE PAY PERIOD ENDING FEBRUARY 6, 2021 FOR A GRAND TOTAL OF \$628,749.97, WHICH INCLUDES SPECIAL EXPENDITURES OF \$34,498.80 TO WINKLER'S TREE SERVICE FOR 2021 PARKWAY TRIMMING

Trustee Mottl asked for specific detail on the attorney invoice (approximately \$25,000) from Storino, Ramello & Durkin. Mayor Grasso responded that specific detail on invoices is typically not included at the Board Meeting approval level as the line items are summarized, noting that any Trustee can request that kind of detail in advance of the meeting for review. Mayor Grasso offered to table the legal bill portion of the Vendor List and asked that detail be provided at the next Board Meeting on March 8. Mayor Grasso proposed to the Trustees that the Vendor List approval item proceed with an exception being the legal fee invoice portion from Storino, Ramello & Durkin, which would be tabled until the next Board Meeting.

Mayor Grasso asked for public comment. There was none.

Trustee Franzese clarified to Village residents that behind the summary vendor list document presented at the Board Meeting, that there is lot of back up, detail and paperwork behind each line item, and that these roll up into the summary document. This financial detail is always available to Trustees or residents upon request unless it is confidential or sensitive. The summary format allows for efficient approval at Board Meetings.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa to approve the Consent Agenda, to approve the Vendor List except for the itemized legal bill from Storino, Ramello & Durkin, which will be tabled until next Board Meeting on March 8.

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On Roll Call, Vote Was:

AYES: 4 - Trustees Snyder, Schiappa, Paveza, Franzese

NAYS : 1 - Mottl

ABSENT: 1 - Trustee Mital

There being four affirmative votes the motion carried.

CONSIDERATION OF AN ORDINANCE AMENDING SECTIONS 25.09 AND 25.11 OF CHAPTER 25, ENTITLED “LIQUOR CONTROL” OF THE BURR RIDGE MUNICIPAL CODE

Interim Village Administrator Evan Walter summarized that Patti’s Sunrise Café has applied for a liquor license to serve alcoholic beverages as a regular menu item on Saturday and Sunday from 7:30am-2:30pm. As there are no present liquor license categories that meet the applicant’s business needs, it is proposed that a new license category (Class T) be created and limited to one available license, which would be awarded to Patti’s Sunrise Café through the separate action of the Liquor Commissioner. The annual fee is proposed at \$1000 due to the limited number of days in which the licensee would be permitted to serve alcohol; restaurants permitted to offer daily liquor service are generally charged \$2000.

Mayor Grasso asked for public comment. There was none at the meeting.

Motion was made by Trustee Paveza and seconded by Trustee Franzese to amend the Liquor Code to create the Class T license classification and limited to one Class T license.

On Roll Call, Vote Was:

AYES: 5 - Trustees Paveza, Franzese, Schiappa, Snyder, Mottl

NAYS : 0 - None

ABSENT: 1 - Trustee Mital

There being five affirmative votes the motion carried.

CONSIDERATION OF ADOPTION OF CAPITAL ASSET PLANNING AND REPORTING POLICY

Acting Finance Director Amy Nelson stated that in performing the April 30, 2020 audit of the Village’s financial statements, the Village’s auditors, Lauterbach & Amen, communicated in their Management Letter that the Village does not have a formal capital asset policy to provide guidance on the financial aspects and stewardship of Village’s capital assets, such as buildings, utilities, and land. The Finance Department has always maintained detailed asset inventory and depreciation records of Village assets; however, a formal policy was never established to document the Village’s capitalization thresholds, depreciation methods, and capital planning process. The policy conforms to best practices recommended by the Government Finance Officers Association and complies with accounting and financial reporting standards. This is a policy that the Village has always maintained; it is just formalizing the practice into a policy.

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Mayor Grasso asked for public comment.

Elena Galinski, a Village resident, stated as part of the capital asset plan, that including graphical displays for infrastructure assets will help ensure that the Village plans accordingly for its upcoming needs. She was in support of this policy.

Trustee Franzese stated that this program is currently in place. The Road Assessment program in the Village is updated every two years, with pavement conditions objectively measured and each road ranked. The roads requiring the most attention go to the top of the repair list, which is driven by the assessment study done. There is also a recurring independent assessment of the quality of the water main system, with a formal study currently being prepared for release later this year. Mayor Grasso that that said these processes have been routinely done in the Village and that this agenda item is simply formalizing the process as policy.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa to approve the policy.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Schiappa, Paveza, Mottl, Franzese

NAYS : 0 - None

ABSENT: 1 - Trustee Mital

There being five affirmative votes, the motion carried.

CONSIDERATION OF RECOMMENDATION TO AMEND THE 2020-2021 BULK ROCK SALT PURCHASE CONTRACT WITH COMPASS MINERALS AMERICA, INC. OF OVERLAND PARK, KANSAS, WITH AN INCREASE NOT TO EXCEED \$46,716

Public Works Director Dave Preissig gave an overview, stating that the Board awarded its FY 2021 bulk rock salt contract on October 12, 2020, using the Illinois Department of Central Management Services (CMS) statewide joint bid process. CMS aggregates the salt contracts of various state, county, and municipal agencies, then issues an invitation for bid with intent to award contracts for the purchase of bulk rock salt that will be used for ice control on roadways during the winter season, including free-on-board delivery to the specified locations. The CMS-awarded price specifically for Burr Ridge is \$77.86 per ton from Compass Minerals America, Inc., of Overland Park, Kansas, and at the initial amount of 1,500 tons, the original awarded total cost is \$116,790. The Public Works Department has purchased and nearly expended its original contract amount to maintain safe roadways through 18 multi-day snow and ice control operations. The cumulative season snowfall total is 49 inches through February 16, 2021, which is already above a normal season total 32 inches. Much of this season's snowfall occurred as icing events in early January, or during extremely cold temperatures in February; conditions that require more salt to restore bare pavement. The Department's use of blended liquid chlorides is beneficial in most conditions but is limited by the volume stored on-site as well as the number of trucks equipped with on-board tanks and

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dispensers. Based on forecasts by the Village's consulting meteorologist for the remaining winter months and comparing to historical salt use in similar years for the current state of the atmosphere, the Department anticipates using 650 tons of salt over the remaining balance of the winter season but has approximately 60 tons of salt remaining in storage. Therefore, 590 tons will be needed, which ordered at full truckloads would be 600 tons added to the contract amount. The purchase of 600 tons would still be within the CMS threshold for guaranteed purchases at the same unit price per ton. This amount will add \$46,716 to the contract amount and FY 2020-21 budget. The Public Works Operations Supervisor will only place orders as necessary to maintain a minimum stockpile (100 tons; three snow events); therefore, this amount will not be exceeded unless conditions become worse than have been forecast.

Mayor Grasso commended Public Works on their work in this area with the challenging weather we have had this year, stating that he has received many positive comments from residents. Trustee Franzese stated that in 2013-2014, a similar snowfall situation arose and that while the Village did and does its best to gauge the amount of salt needed when they order it in fall, that sometimes snow events go into April. He added that in this area, we also need to be prepared for some snow in March and April.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Paveza and seconded by Trustee Snyder to amend the 2020-2021 bulk rock salt purchase contract.

On Roll Call, Vote Was:

AYES: 5 - Trustees Paveza, Snyder, Mottl, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 1 - Trustee Mital

There being five affirmative votes, the motion carried.

PUBLIC COMMENTS

Richard Morton, a Village resident, echoed Mayor Grasso's sentiments, thanking Public Works on their work to keep the Village safe during the snow events, commending Mr. Preissig, and his team. He also said he is concerned about the Governor's recent signing of the new Crime Bill, as he had an experience recently in his front yard in the early hours, where two people drove a car on his property and engaged in inappropriate activity. He called the Burr Ridge Police Department, and they were able to facilitate the removal of the intruders and the car. He believes that with the new Crime Bill, after July 31, that the Police Department would no longer be able to take any action other than issuing a ticket to remove trespassers. He asked that the Village keep events like this in mind and asked efforts be made to revise this element of the Crime Bill. Ellen Raymond, a Village resident, agreed with Mr. Morton's comments on the well plowed streets. She also wanted to thank Trustee Mottl for bringing up legal fees. Patty Davis, a Village resident, stated that the trespassing element of the new Crime

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Bill will not go into effect for two more years. Trustee Paveza stated that both the municipal league and state-wide police chiefs were against this Crime Bill as well. Elena Galinski, a Village resident, asked about comparing monthly budgets to actual cost detail and if there was recourse if an element of an invoice that was approved and paid. She asked about the metrics that the Village uses to measure success in keeping roads cleared during snow fall and asked for a standing agenda item for items to be added to the next board meeting after public comment. She also asked that the Board plan, establish and publish their regular cadence of reporting for items that are discussed on an annual basis.

Trustee Snyder mentioned that at this meeting, Trustee Mottl had voted against the Vendor List which includes paying officers, staff, and essential vendors because he believes they are frivolous. He asked Trustee Mottl if after the \$60,130 the Village has paid relating his FOIA requests, what he has found.

Trustee Schiappa said that he received a report of the FOIA requests made by Trustee Mottl or on his behalf from his law firm. There were over 24 FOIA requests, primarily relating to staff requests and this is a contributing factor to why the Village is paying more in legal fees, as the Village attorneys must review these requests for compliance. He said that Trustee Mottl calls this transparency and fighting corruption in Village work, yet he asks for items like texts between the Mayor and Trustees, and he has also contacted the DuPage State Attorney and the Attorney General, who both said that there is no corruption occurring in Burr Ridge. Trustee Schiappa also stated that it is a common practice at the Board level to review general ledger information, and that the Board approves a summary of that information. But if any Trustee is interested in reviewing detail on invoices, that can be requested in advance of the meeting so that the information can be pulled together before the Board meetings.

Trustee Snyder stated that the \$60,130 that the Village has spent on the FOIA requests from Trustee Mottl could have gone towards other essential projects and services in the Village.

Trustee Paveza said that he has worked with many Village Trustees over the years and that if any Trustee ever had a question, it was submitted in advance of the Board meetings and answers were received. He does not ever remember any Trustee submitting FOIA requests in the past and asked Mr. Walter how many FOIA requests were submitted in the past by Trustees.

Mr. Walter stated that an upcoming draft budget that is being released for the Village will be released this Friday, February 26 to the public, and that he would like the Board to convene earlier on March 8 at 5:00 pm for a first draft review. Mayor Grasso said that will poll the board for availability.

Mayor Grasso asked for any additional public comment. There was none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

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Mayor Grasso gave an update on a recent tollway issue. Former Mayor Straub helped negotiate the sale of Village property north of I-55 which was to be used as a staging area by the tollway. About 3-4 weeks ago, the Village was asked to participate in several calls with the tollway, pertaining to a request that instead of staging trucks in this area that the tollway wanted to put in a concrete batching plant, which would be 6-7 floors high. This location would make cement to help build the tollway seven days a week. Mayor Grasso said that he did not want this activity so close to Village residents and the tollway ended up putting the batching plant in another location. He thanked Village staff, the tollway staff, and the Trustee Franzese for their work to get this done, noting that the guidance from the Village law firm and Mr. Walter were instrumental. Trustee Franzese said that one of the arguments that the Village used was the zoning, which was general industrial in this case, and a concrete batching plant would have required special use zoning. The tollway was concerned that it would be a long-term battle with delays, so strong zoning in the Village protected our residents in this case. Mayor Grasso thanked Mr. Walter, who reached out to HOA's in the area to keep them involved and to gain their feedback on adverse impact.

Mayor Grasso also thanked Chief Madden and the Village Police Department, as Burr Ridge was tied for 3rd as the safest city to live in Illinois in a recent survey of 112 similar communities. He also mentioned that the Burr Ridge Community Park Foundation was hosting interactive cooking class with Eddie Merlot's on Saturday, March 13 at 6:30 pm with access to live Zoom, and that more information could be found at burrridgeparkfoundation.org. Registrants will be provided with all the ingredients needed to create the meal.

Motion was made by Trustee Snyder and seconded by Trustee Paveza to adjourn.

On Roll Call, Vote Was:

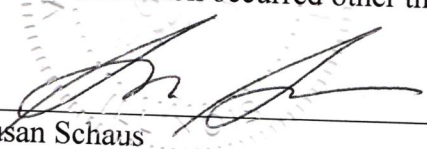
AYES: 5 - Snyder, Paveza, Mottl, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 1 - Trustee Mital

There being five affirmative votes, the motion carried, and the meeting was adjourned at 7:58 pm.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Susan Schaus
Acting Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 8th day of March, 2021.



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VILLAGE OF BURR RIDGE

AGENDA

Monday, February 22, 2021
7:00 P.M.

Attendance and Public Comment Procedures: Due to the current state of emergency, consistent with the Governor's Disaster Proclamation issued on November 13, 2020, and in accordance with 5 ILCS 120/7(e), the physical presence of a quorum of the corporate authorities being excused, participation by Village Board members at this meeting will be carried out remotely via the ZOOM meeting platform. The Mayor and Trustees' attendance shall occur via the Zoom meeting platform by accessing the meeting link. All Trustees must participate in the meeting with a video-enabled webcam. Trustees using a webcam without a microphone may call into the meeting at (312) 626-6799, using Meeting ID 826 7428 1924; Password 599237.

Pursuant to Governor Pritzker's Executive Order 2020-71 physical attendance at this meeting shall be limited to 25 people due to maximum room capacity limitations. Therefore, attendance by members of the public for the February 22, 2021 Village of Burr Ridge Board of Trustees meeting will be permitted both in person (subject to social distancing and capacity limitations) and virtually. Members of the public may attend the meeting by accessing the meeting link, using either a computer microphone or by calling into the meeting at (312) 626-6799, using Meeting ID 826 7428 1924; Password 599237. Public comments will also be taken prior to the meeting via email at BRMeetings@burr-ridge.gov. E-mailed public comments shall identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Public comments may also be made **during** the meeting at the applicable time. All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, public participants will be unmuted and asked for comments. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

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1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
 2. ROLL CALL

In Remembrance: Marilou McGirr
Former Village Trustee 1989 to 1997

3. PRESENTATIONS AND PUBLIC HEARINGS
4. CONSENT AGENDA – OMNIBUS VOTE

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of February 8, 2021
- B. * Approval of Storm Water Management Committee of February 9, 2021

6. ORDINANCES

- A. Consideration of an Ordinance Amending Sections 25.09 and 25.11 of Chapter 25, Entitled "Liquor Control" of the Burr Ridge Municipal Code

7. RESOLUTIONS

- A. * Adoption of a Resolution Approving the Annual Publication of the Village of Burr Ridge Zoning Map

8. CONSIDERATIONS

- A. Consideration of Adoption of Capital Asset Planning and Reporting Policy
- B. Consideration of Recommendation to Amend the 2020-2021 Bulk Rock Salt Purchase Contract With Compass Minerals America, Inc. of Overland Park, Kansas, With an Increase Not to Exceed \$46,716
- C. * Approval of Ballistic Shield Purchase from Kiesler Police Supply of Jeffersonville, MO in the Amount of \$22,570
- D. * Approval of Recommendation to Award the Contract for Transmission Line Tree Trimming to Commonwealth Edison in the Amount Not to Exceed \$22,203.27
- E. * Approval of Vendor List Dated February 22, 2021, in the Amount of \$435,318.75 for all Funds, plus \$193,431.22 for the Pay Period Ending February 6, 2021 for a Grand Total of \$628,749.97, Which Includes Special Expenditures of \$34,498.80 to Winkler's Tree Service for 2021 Parkway Tree Trimming

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT – NEXT MEETING MARCH 8, 2021 @ 7:00PM