

**REGULAR MEETING**  
**MAYOR AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**January 25, 2021**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of January 25, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

**PLEDGE OF ALLEGIANCE** Mayor Grasso led the Pledge of Allegiance.

**ROLL CALL** Roll call was taken by the Acting Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Snyder, and Mital via Zoom. Present in the Board Room were Mayor Grasso and Trustee Schiappa. Trustee Mottl was not present.

In addition, present in the Board Room were Interim Village Administrator Evan Walter, Deputy Police Chief Marc Loftus, Acting Finance Director Amy Nelson, and Public Works Director Dave Preissig. Village Attorney Mike Durkin attended via Zoom.

Mayor Grasso read the following declaration.

“I hereby declare as Mayor of the Village of Burr Ridge that I have determined that an in person meeting is neither practical nor prudent on account of the disaster declaration issued by Governor Pritzker because of the COVID-19 pandemic.”

There were no presentations or public hearings.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Consent Agenda – Omnibus Vote (attached as Exhibit A, except 5A, 6C, and 6D) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

After a reading the Consent Agenda by Mayor Grasso, the following items were removed for discussion: Agenda item 5A was removed by Trustee Franzese, Agenda items 6C and 6D were removed by Mark Thoma, a Burr Ridge resident.

Mayor Grasso asked for public comment. There was none.

**Motion** was made by Trustee Snyder and seconded by Trustee Schiappa to approve the Consent Agenda.

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On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Schiappa, Paveza, Mital, Franzese

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

**ADOPTION OF RESOLUTION REGARDING CONSTRUCTION ON STATE HIGHWAYS**

The Board, under the Consent Agenda by Omnibus Vote, Adopted the Resolution.

**APPROVAL OF VENDOR LIST DATED JANUARY 25, 2021, IN THE AMOUNT OF \$483,502.12 FOR ALL FUNDS, PLUS \$407,909.22 FOR TWO PAYROLL PERIODS ENDING DECEMBER 26, 2020 AND JANUARY 9, 2021 FOR A GRAND TOTAL OF \$891,411.34, WHICH INCLUDES SPECIAL EXPENDITURES OF \$21,570.00 AND \$49,021.00 TO I.R.M.A. INTERGOVERNMENTAL RISK MANAGEMENT AGENCY FOR THE 2021 INSURANCE CONTRIBUTION**

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending January 25, 2021 plus Payroll for the Periods Ending December 26, 2020 and January 9, 2021.

**APPROVAL OF REGULAR BOARD MEETING MINUTES OF JANUARY 11, 2021**

Trustee Franzese asked that the minutes be amended to include two items. The first was on page 11608, changing his attendance from in person at the Village Hall to attending remotely via Zoom. The second change was to page 11609, to add his comments to the discussion on why certain Burr Ridge employees had resigned. Trustee Franzese had stated that employees typically leave a position for better pay, better benefits, or a shorter commute. He asked that those changes be reflected in the amended minutes.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Franzese and seconded by Trustee Schiappa to approve the amended minutes.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Schiappa, Paveza, Snyder, Mital

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

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**APPROVAL OF AN ORDINANCE GRANTING A SPECIAL USE FOR A DAY CARE CENTER AND FOR A BUILDING ADDITION (Z-14-2020: 7508 COUNTY LINE ROAD – GUIDEPOST A, LLC)**

**APPROVAL OF AN ORDINANCE GRANTING A VARIATION FROM THE BURR RIDGE ZONING ORDINANCE TO PERMIT A REDUCTION IN THE REQUIRED 8 FOOT SIDE YARD LANDSCAPING AREA (Z-14-2020: 7508 COUNTY LINE ROAD – GUIDEPOST A, LLC)**

Mayor Grasso recommended that the discussion of the above two agenda items taken off the Consent Agenda be combined as they were both related.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder to discuss the two agenda items above together.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Mital, Franzese, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

Mark Thoma, a resident at 7515 Drew, said that in reading the ordinance, he had a concern that in Section 4B, it said that “the rear yard landscaping, drainage and fencing shall be provided as per the attached plan and subject to approval by the Village Engineer”. He said that if you look at the attached plan, it says nothing about the size of the trees. He expressed concern that at the last Board meeting, an ordinance was approved for a neighboring property which specified trees that were 6 feet tall with sufficient girth, and a staggered plan to fill the space. There had been some discussion to standardize the tree sizes in these ordinances in the past, and he asked that standardized verbiage on trees be added. Mr. Walter asked if Mr. Thoma was satisfied with the tree specifics noted in that plan, and if so, they would use the same for this plan. Mr. Thoma stated that he was satisfied with that plan. Mr. Walter recommended amending the two Ordinances so that the conditions for the western property line plan at 7512 County Line are continued to the northern property line plan at 7508 County Line, which would standardize a secure and orderly property line for drainage and trees.

Motion was made by Trustee Schiappa and seconded by Trustee Mital to amend the two above Ordinances to add standardized verbiage on trees and drainage requirements for 7508 County Line Road to match the plan used for 7512 County Line Road.

Trustee Schiappa asked for clarification on the process and why this was being brought up at the Ordinance level since these discussions typically occur prior to this time in the discussion. Mr. Walter stated that his amendment to the Ordinances would standardize the entire block and that in the past;

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the property owner maintained the property at will, so it was not an issue. This revision would allow for a better background overall of the block. Mayor Grasso asked if there was any reason to think that the petitioner would not agree with this change, Mr. Walter did not think so. Mayor Grasso also asked if Mr. Thoma concurred with this amendment, and he did.

Mayor Grasso asked for public comment. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Mital, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes the motion carried.

**CONSIDERATION OF AN ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE (COMPUTER/ELECTRONIC/METER EQUIPMENT)**

The Village is in possession of obsolete or non-functioning equipment no longer in service. The equipment does not have any value for salvage, sale or trade and needs to be disposed of. Mayor Grasso said that there was an amendment to correct some of the backup which was distributed in advance of the meeting and asked Mr. Walter to explain. Mr. Walter stated that it was a formatting error, and that this process was standard procedure across the state by municipalities. He said that State law requires Board approval for the disposal of said equipment, and anticipates that little, if any, revenue will be generated as the items are older and in surplus. The equipment will be disposed of and recycled in an environmentally safe way.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Mital and seconded by Trustee Paveza to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 5 - Trustees Mital, Paveza, Snyder, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried.

**CONSIDERATION OF AN ORDINANCE ADOPTING A POLICY REGARDING THE PREPARATION OF AGENDAS FOR VILLAGE BOARD MEETINGS**

Mayor Grasso asked Mike Durkin, Village Attorney, to give an overview of this issue. Mr. Durkin stated that the Village Code provides that the Village Administrator prepare the Board meeting agendas and some questions have arisen as to how that is carried out. This new policy provides that

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the Mayor, Mayor Pro Tem and the Village Administrator meet to prepare the Board meeting agendas, and if the Mayor brings up an item for the agenda and it does not get on the agenda that a trustee can ask that the agenda item be placed on the next meeting's agenda after Board discussion. No formal vote would be needed. Mr. Walter added that there would also be a seven calendar day deadline for submitted agenda items in advance of the meeting in which the item would appear.

Mayor Grasso stated that Mr. Durkin had brought this item to his attention due to some inconsistencies in the process as it had not been updated in quite a while and that this clarifies the process. He also said that "consensus" to him, as Mayor, means that if there is there is more than one Trustee who feels it is important to have an item on the next agenda, that he felt that was enough to place it on the next agenda.

Mayor Grasso asked for public comment. There was none.

Trustee Franzese appreciated the additional detail and structure and feels that this will further benefit all the Trustees, and that this will streamline the process for agenda items that Trustees wish to focus on.

Motion was made by Trustee Snyder and seconded by Trustee Paveza to approve the Ordinance.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Paveza, Mital, Franzese, Schiappa

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried.

#### **DISCUSSION OF PRELIMINARY FY 20-21 GENERAL FUND YEAR-END REVIEW**

Amy Nelson, Acting Finance Director, gave a snapshot of the General Fund update for fiscal year 2020-21, explaining that the Department heads had recently met and reviewed preliminary revenue and expense projections. She said that when the budget was initially adopted in April that there were many uncertainties for the future, so the budget planning process was conservative in order to prepare for the unknown. The Village maintains a healthy financial position despite the negative economic impacts of the last ten months from the pandemic.

The revenue for the 2020-21 budget was anticipated at \$8,360,315, and the projected revenue is \$8,776,100. Anticipated expenses were budgeted at \$8,324,210, projected expenses are \$8,405,200. The anticipated Fund surplus was projected at \$36,105 at the beginning of the fiscal year and is anticipated to be approximately \$370,900. Staff anticipates needing to use a significant portion of the projected surplus to make interfund transfers from the General Fund in Fiscal Year 2020-21 to permit continued health of other Funds that traditionally rely on General Fund transfers.

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Revenues are projected to exceed budget by nearly \$415,000 primarily due to higher than projected sales and use tax receipts as well as unbudgeted CARES Act grant funding. Sales and use tax figures have increased since April and staff is optimistic this trend will continue through the fiscal year. Expenditures are projected to be approximately \$80,000 higher than anticipated primarily due to COVID-related expenditures and business support programs implemented during the pandemic.

Staff will continue to adjust projections for Fiscal Year 2020-21, and the budget for Fiscal Year budget for 2021-22 will be presented at the February 8 Board meeting.

Mr. Walter highlighted the work of the Finance Department staff, their tracking of expenses, and credited the staff on the work that they have done in this past year. He also said that due to the strong financial performance of the General Fund to date, staff is planning to revise the list of previously waitlisted goals in Fiscal Year 2020-21 and present them for consideration at a future Board meeting. Mr. Walter commended Ms. Nelson on her work and her reports to keep the Board updated on the Village budget.

Trustee Paveza credited staff on their work and was pleasantly surprised at the surplus. Trustee Mital congratulated staff on the budget and thanked the police and public works on the budget cuts that they made which contributed to the surplus. Trustee Schiappa thanked Ms. Nelson and the Finance Department for their work and for keeping the Board up to date on the budget. He felt the Village had done a good job of keeping ahead of some of the other villages and also made positive efforts to keep Village businesses alive. He asked if there was any update on the COVID vaccine and/or any future exposure issues, to the extent anyone knew. Mayor Grasso said he had heard some updates, that the Governor had moved the vaccine specifications to include those aged 65 and older. He was also on a call with other mayors, and understood that increased efforts were being made to make the vaccine available, and that they were doing their best to increase vaccine availability here. Only 1-2% of the population is currently getting vaccinated right now, with front line workers receiving priority. Most outlets offering the vaccine are overwhelmed with calls and e-mails, and are trying to keep up; Mayor Grasso encouraged residents to keep trying to get through. He mentioned an e-mail address for one vaccine option that was included in his e-mail Mayor message ([vaccine@midcusa.com](mailto:vaccine@midcusa.com)). Mayor Grasso said that Burr Ridge is currently in pretty good shape right now on the vaccine; however focus was on those over 65 and front line workers.

Trustee Franzese thanked the Finance Department and commended them on the work they have done. He mentioned the extensive work that needed to be done on the budget in February in reviewing every cost and revenue number during the pandemic, and the hard work that went into the budget revisions. Reviews were consistently done often, in spring, summer and fall, and the work resulted in this surplus. He was hopeful that some of the waitlisted items could be executed and back on track.

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Mayor Grasso agreed with Trustee Franzese and recalled the months of March and April when he and Trustee Franzese were on the phone every day, often multiple times, to review and discuss the budget and village safety. He thanked the Finance Department for their hard work on behalf of the Village. Trustee Snyder agreed and concurred with the other comments and thanked the staff for their hard work.

Mayor Grasso asked for public comment. There was none.

**CONSIDERATION OF PURCHASE OF POLICE VEHICLES THROUGH THE VILLAGE'S ESTABLISHED FLEET MANAGEMENT AGREEMENT**

Mr. Walter gave an overview the purchase of new police vehicles and said the Village entered into a leasing agreement with Enterprise Fleet Management, which was approved at the October 25, 2020 Board meeting. This included replacement of five Police vehicles that included four Chevrolet Tahoe's and one Chevrolet Equinox. Due to a microprocessor shortage in the automotive industry, Enterprise notified staff that 2021 Chevy Equinox orders were cutoff effective immediately. Staff worked with Enterprise but was not able to locate a replacement model that matched or was lower than the cost of the Equinox.

Payment for the vehicles will not be due until delivered in the Fiscal Year 2021-22 budget. The estimated Fiscal Year 2021-22 budget impact for the addition of four Tahoe's once delivered will be \$60,036.88. This cost is in addition to the \$95,857 for the initial five vehicles that were authorized by the Board to be ordered in October 2020. Staff requests to move forward with the order of the four police Chevrolet Tahoe vehicles and delay the order of the Equinox until the 2022 model year becomes available in May 2021. These costs will be slightly offset by any proceeds received from the sale of existing owned vehicles that were replaced in October 2020 and in this transaction.

Mayor Grasso asked for public comment. There was none.

Trustee Snyder recommended the purchase of the Chevrolet Tahoe's and noted the benefit of Village police getting larger cars that would be safer and better for our officers. Mr. Walter noted that these models also better accommodate a second officer and computer equipment, and that they would be safer for the officers and the people they interact with. There would also be a cost savings to enter into this program, which could be significantly delayed if action was not taken now.

Trustee Snyder stated that this issue has been reviewed and discussed in the past and that we want our officers safe.

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Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Mital to approve the purchase of police vehicles through the Village's established Fleet Management agreement.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Mital, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried.

#### **DISCUSSION OF DEVELOPMENT AT 9476 FALLINGWATER DRIVE**

Mayor Grasso said that he wanted to give an update on a home being constructed in the village due to recent media coverage - the home is constructed by Dr. and Mrs. Samples and much of the history pre-dates his term as mayor. Mrs. Sample is the builder and most of the issues have been between Mrs. Sample and the HOA management (Mrs. Donovan) of Fallingwater. The Village's domain is zoning, grading, engineering and code compliance, and the HOA is responsible for architectural approval, landscaping and gate security. On March 28, 2018 staff received a permit application for a new home at this address. The permit was twice denied on a zoning basis as there were set-back issues on the first and second review. All reviews by the Village were performed and returned in writing within the 14 day review period. On July 5, 2018 the Village approved the permit. All inspections requested by the owner were performed within Village policy. An e-mail was received by Village staff from then Mayor Mickey Straub in August 2018, stating that the homeowners were frustrated with the HOA as they had not yet approved the submitted plans. The Samples stated that the experience with the Village was straightforward and that they felt that the HOA was the problem. Mr. Walter responded to and then met with Mr. Sample, who accused the HOA of delays due to race. Further investigation revealed that the HOA was in fact waiting on final details from the Samples relating to roof singles, landscaping, and a deposit to protect the HOA from property damage that was to be paid to the HOA. When the HOA did receive these items, the Samples received approval and the documentation they were waiting for. In November 2019, the Village staff discovered that work had been done at the property without officially stamped plans, backed by a valid architectural seal on file. (The Village requires by ordinance that all plans for new home development be affixed with a valid architectural seal to guarantee that someone is accepting the professional responsibility of the constructed matter.) The Samples had a delay in retaining a new architect who would certify the work being performed, and the Village issued a stop work order until a qualified architect was retained. The Village also needed a current list of contractors and their related licenses submitted to Village staff. Mrs. Sample eventually provided this information and the stop work order was lifted at no charge to Mrs. Sample (normally a \$300 fee). During 2019-2020, there were also contractor payment issues and requests from the Samples to use their village bond to pay their contractors (an unpermitted



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action), that the Samples eventually rectified. Then in the summer of 2020, Village staff was notified of several site issues, including a lack of construction fencing as well as large brick pallets that were in the street, potentially endangering traffic due to the property's location near a blind hill. The Village issued a stop work order which required that the outside conditions be completed before interior work could be done. There were claims of the stop work order being removed twice and a dispute arose between the HOA management and Mrs. Sample over prioritizing of work (outside before any interior), leading to the HOA management denying entry to contractors who were there to perform interior work. The fencing remained an issue as was general "clean up" of the site during this time. The Village became aware of the work/gate dispute. Consequently, the Village and HOA held meetings to communicate the needs and issues related to gate entry. From the Village's perspective, it appeared that neither the HOA nor the HOA management company had any desire to unnecessarily inhibit work if there was a reasonable attempt that the Samples were complying or attempting to comply with both Village and HOA regulations. The Samples did later correct the site problems and paid the standard \$300 fee to have the stop work order lifted. In November 2020, Village staff also became aware that the Samples' original permit (issued in 2018) had been in effect for more than two years. Village ordinance requires 90-day permit extensions equal to a percentage of the original building permit fee if the home is not substantially complete after two years, also precluding the property owner from completing interior work so long as the outdoor areas are not completed and the home sealed. In this case, a 90-day extension would have cost approximately \$5,000. Staff extended the Samples a 30-day permit extension at no cost in acknowledgement that the Samples were working to clean their property under the stop work order.

Mayor Grasso stated that he spoke with both the HOA President and separately with Dr. Sample. He assured Dr. Sample that after a review of the facts from what was available to the Village, there was no animosity to be ascribed to the stop work orders or the denial of gate entrance to workers – there was a disagreement over process and whether the Samples were following the requirements. Amongst other things, Mayor Grasso also mentioned that Burr Ridge is a highly diverse community with successful persons from all around the world calling Burr Ridge their home, and hoped that Dr. Sample and his wife would make their home in Burr Ridge.

Mayor Grasso asked the Samples, the HOA and the HOA Management if they wanted to make additional comment. He did not hear back from them. Mayor Grasso felt that this issue is now closed, that the parties are satisfied, and if he finds anything to the contrary, he will bring it to the public.

### **PUBLIC COMMENTS**

Mayor Grasso asked for public comment. There were none.

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

Mr. Walter welcomed two Public Works employees; one has already started, the other will be starting soon. Mr. Mike Wolfram previously worked for the Village and had performed highly here as a part-

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time employee, having left for full-time work in another community, but saw that Burr Ridge had a full-time role and applied. Mr. Wolfram will be working in the Streets and Operation Division. Starting in February, Mr. Anthony Scapardine will be working in the Water Division, and comes to the Village with experience in both public and private experience. Mr. Walter also thanked Mr. Preissig for his efforts in securing great employee candidates.

Mayor Grasso stated that he made a position appointment on January 20 in accordance with Section 4-2 of the Liquor Control Act of 1934 (235 ILCS5 4-2) and Section 25.9 of the Burr Ridge Village Code. He designated Trustee Tony Schiappa to serve as the local Liquor Control Commissioner until further notice.

Mayor Grasso also thanked Dr. Petrak and the staff of MIDC for making the COVID vaccine available to first responders, teachers and those over 65 in our area. Phone lines have been overloaded, and e-mail submissions are now being accepted at [vaccine@midcusa.com](mailto:vaccine@midcusa.com).

The Mayor mentioned that the Burr Ridge-Willowbrook Little League is planning to return for the 2021 season and that registration is now open. The Village of Burr Ridge is a sponsor of the program, and those interested in registering, coaching, or sponsoring, please contact the Burr Ridge Park district.

Mayor Grasso gave an overview of a recent contest that was held in amongst Burr Ridge school aged children to design a poster reminding residents of COVID health safety guidelines (wash your hands, wear a mask, remain socially distant) with categories by age range. Matthew Galinski (age 10) and Anastasia Galinski (age 15) both won and they will both receive a box of face masks and a \$25 Falco's Pizza gift card. The winning posters will be on display in the Village Hall lobby for next few months. Mayor Grasso thanked and congratulated the winners.

Mayor Grasso stated that he had asked Chief Madden to discuss 2020 crime statistics at this meeting; however, a personal matter had arisen and Chief Madden would make a presentation at the next meeting.

Motion was made by Trustee Snyder and seconded by Trustee Mital to adjourn.

On Roll Call, Vote Was:

AYES: 5 - Snyder, Mital, Franzese, Schiappa, Paveza


NAYS : 0 - None

ABSENT: 1 - Trustee Mottl

There being five affirmative votes, the motion carried and the meeting was adjourned at 7:58 pm.

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PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



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Susan Schaus  
Acting Village Clerk  
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 8<sup>th</sup> day of February, 2021.



REGULAR MEETING  
MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE

AGENDA

Monday, January 25, 2021  
7:00 P.M.

**Attendance and Public Comment Procedures:** Due to the current state of emergency, consistent with the Governor's Disaster Proclamation issued on November 13, 2020, and in accordance with 5 ILCS 120/7(e), the physical presence of a quorum of the corporate authorities being excused, participation by Village Board members at this meeting will be carried out remotely via the ZOOM meeting platform. The Mayor will be present in the Board Room to preside over the meeting, as required by law, along with select staff. Trustees' attendance shall occur via the Zoom meeting platform by accessing the [meeting link](#). All Trustees must participate in the meeting with a video-enabled webcam. Trustees using a webcam without a microphone may call into the meeting at (312) 626-6799, using Meeting ID 889 6615 0763; Password 547904.

Pursuant to Governor Pritzker's Executive Order 2020-71 physical attendance at this meeting shall be limited to 10 people. Therefore, attendance by members of the public for the January 25, 2021 Village of Burr Ridge Board of Trustees meeting will be permitted both in person (subject to social distancing and capacity limitations) and virtually. Members of the public may attend the meeting by accessing the [meeting link](#), using either a computer microphone or by calling into the meeting at (312) 626-6799, using Meeting ID 889 6615 0763; Password 547904. Public comments will also be taken prior to the meeting via email at [BRMeetings@burr-ridge.gov](mailto:BRMeetings@burr-ridge.gov). E-mailed public comments shall identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Public comments may also be made *during* the meeting at the applicable time. All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, public participants will be unmuted and asked for comments. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

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1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
  2. ROLL CALL
  3. PRESENTATIONS AND PUBLIC HEARINGS
  4. CONSENT AGENDA – OMNIBUS VOTE

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

**5. MINUTES**

- A. \* Approval of Regular Board Meeting of January 11, 2021

**6. ORDINANCES**

- A. Consideration of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Burr Ridge (Computer/Electronic/Meter Equipment)
- B. Consideration of an Ordinance Adopting a Policy Regarding the Preparation of Agendas for Village Board Meetings
- C. \* Approval of an Ordinance Granting a Special Use for a Day Care Center and for a Building Addition (Z-14-2020: 7508 County Line Road – Guidepost A, LLC)
- D. \* Approval of an Ordinance Granting a Variation from the Burr Ridge Zoning Ordinance to Permit a Reduction in the Required 8 Foot Side Yard Landscaping Area (Z-14-2020: 7508 County Line Road – Guidepost A, LLC)

**7. RESOLUTIONS**

- A. \* Adoption of Resolution Regarding Construction on State Highways

**8. CONSIDERATIONS**

- A. Discussion of Preliminary FY 20-21 General Fund Year-End Review
- B. Consideration of Purchase of Police Vehicles Through the Village's Established Fleet Management Agreement
- C. Discussion of Development at 9476 Fallingwater Drive
- D. \* Approval of Vendor List Dated January 25, 2021, in the Amount of \$483,502.12 for all Funds, plus \$407,909.22 for Two Payroll Periods Ending December 26, 2020 and January 9, 2021 for a Grand Total of \$891,411.34, Which Includes Special Expenditures of \$21,570.00 and 49,021.00 to I.R.M.A. Intergovernmental Risk Management Agency for the 2021 Insurance Contribution

**9. PUBLIC COMMENTS**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**