

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

January 11, 2021

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of January 11, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:01 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso led the Pledge of Allegiance.

ROLL CALL Roll call was taken by the Acting Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Snyder, and Mital via Zoom. Present in the Board Room were Mayor Grasso and Trustees Mottl and Schiappa.

In addition, present in the Board Room were Interim Village Administrator Evan Walter, Police Chief John Madden, Public Works Director David Preissig and Village Attorney Mike Durkin. Planner Doug Pollack attended via Zoom.

Mayor Grasso read the following declaration.

“I hereby declare as Mayor of the Village of Burr Ridge that I have determined that an in person meeting is not practical nor prudent on account of the disaster declaration issued by Governor Pritzker because of the COVID-19 pandemic.”

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Schiappa and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A)(Except 8C, 8D, 8E, 8F, 8H, 8I) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

After reading the Consent Agenda by Mayor Grasso, Trustee Mottl asked to remove the following agenda items from the Consent Agenda: 8C, 8D, 8E, 8F, 8G, 8H, and 8I.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Schiappa and seconded by Trustee Mital.

On Roll Call, Vote Was:

AYES: 6 - Trustees Schiappa, Mital, Mottl, Franzese, Paveza, Snyder

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes the motion carried.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

APPROVAL OF REGULAR BOARD MEETING MINUTES OF DECEMBER 14, 2020 were approved for publication, under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE STREET POLICY COMMITTEE MEETING OF DECEMBER 14, 2020 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE WATER COMMITTEE MEETING OF DECEMBER 16, 2020 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE PLAN COMMISSION MEETING OF DECEMBER 21, 2020 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF ORDINANCE GRANTING A SPECIAL USE FOR A MEDICAL OFFICE (Z-12-2020: 7512 COUNTY LINE ROAD - GIADLA) The Board, under Consent Agenda, approved the ordinance.

ADOPTION OF RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE APPROPRIATING MOTOR FUEL TAX FUNDS FOR THE 2021 ROAD PROGRAM
The Board, under Consent Agenda, approved the adoption of the resolution.

RECEIVE AND FILE LETTER OF RESIGNATION OF UTILITY WORKER I GEORGE MACHA FROM THE BURR RIDGE PUBLIC WORKS DEPARTMENT was received and noted as filed. Trustee Mottl stated that he was concerned by the number of resignations and asked what the reason was for George Macha's resignation. He asked for a copy of the resignation letter and was directed to the agenda materials. Evan Walter, Interim Village Administrator stated that Mr. Macha resigned of his own volition. Mayor Grasso asked for public comment. Elena Galinski asked if the staff resigning were given exit interviews, which Mr. Walter confirmed. Mr. Walter clarified that the two utility workers resigned of their own volition. Officer Patla resigned to go to work at the Village of Lemont that offered a different package of organizational benefits that are not available at Burr Ridge. Trustee Franzese said that most employees typically leave a position for better pay, better benefits, or a shorter commute. Trustee Mottl asked for more details on the resignations. Trustee Schiappa and Village Attorney Michael Durkin both added that it was in the best interest for both the Board and the employees not to discuss personnel issues of any kind during public meetings.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Mital, Franzese, Paveza
NAYS : 1 - Mottl
ABSENT: 0 - None

There being five affirmative votes, the motion carried.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT OF GENERAL UTILITY WORKER I TO FILL VACANCY CREATED BY THE RESIGNATION OF GEORGE MACHA

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Mital and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 6 - Trustees Mital, Snyder, Mottl, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes, the motion carried.

RECEIVE AND FILE LETTER OF RESIGNATION OF UTILITY WORKER I ANDRE TIMMONS FROM THE BURR RIDGE PUBLIC WORKS DEPARTMENT AND OFFICER PATRICK PATLA FROM THE BURR RIDGE POLICE DEPARTMENT were received and noted as filed.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Mital.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Mital, Franzese, Schiappa, Paveza

NAYS : 1 - Mottl

ABSENT: 0 - None

There being five affirmative votes, the motion carried.

APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT OF GENERAL UTILITY WORKER I TO FILL VACANCY CREATED BY THE RESIGNATION OF ANDRE TIMMONS AND TO HIRE A REPLACEMENT OFFICER TO FILL VACANCY CREATED BY THE RESIGNATION OF PATRICK PATLA

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Franzese.

On Roll Call, Vote Was:

AYES: 6 - Trustees Snyder, Franzese, Schiappa, Paveza, Mital, Mottl

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

NAYS : 0 - Mottl
ABSENT: 0 - None

There being six affirmative votes, the motion carried.

APPROVAL OF VENDOR LIST DATED JANUARY 11, 2021, IN THE AMOUNT OF \$247,553.36 FOR ALL FUNDS, PLUS \$187331.28 FOR PAYROLL FOR THE PERIOD ENDING DECEMBER 12, 2020 FOR A GRAND TOTAL OF \$434,884.64, WHICH INCLUDES SPECIAL EXPENDITURES OF \$47,040.67 TO COMPASS MINERALS AMERICA FOR THREE DELIVERIES OF BULK ROCK SALT; AND \$24,622.24 TO UNIQUE PLUMBING COMPANY FOR SEWER SYSTEM IMPROVEMENTS

Trustee Mottl questioned details on some of the invoices. Mayor Grasso responded that most detail is provided to trustees prior to the meeting and asked if there were more specific questions that those be submitted in advance so that staff could answer them prior to the Board Meeting.

Trustee Mottl asked about the water distribution system invoices and the process used for securing bids. David Preissig, Public Works Director, responded that a cooperative bidding process was used as has been the practice historically, where the village coordinates with surrounding communities on vendors to secure the best pricing and services.

Trustee Mottl asked about the lack of some documentation and detail on legal services. Mike Durkin, Village Attorney, responded that detailed billing is routinely provided to the Village. Mayor Grasso stated that the invoices are summarized for the Board, which has historically been the practice for meetings, adding that additional detail from any invoice is available to every Trustee upon request.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Schiappa, Paveza, Mital, Franzese

NAYS : 1 - Mottl

ABSENT: 0 - None

There being five affirmative votes, the motion carried.

CONSIDERATION OF AN ORDINANCE GRANTING SPECIAL USE APPROVALS PURSUANT TO THE BURR RIDGE ZONING ORDINANCE FOR A RESTAURANT WITH SALES OF ALCOHOLIC BEVERAGES, LIVE ENTERTAINMENT AND OUTDOOR DINING (Z-15-2020:212 BURR RIDGE PARKWAY - HALLERAN)

Trustee Mottl motioned to table agenda items 6A and B indefinitely, but failed due to the lack of a second. Mr. Walter outlined the special use and parking variation requests for a restaurant to be located at 212 Burr Ridge Parkway in County Line Square. Trustee Mottl asked to review the plan

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

again and said that to him they looked like a dance or strip club, which he did not feel was the direction that the village wanted to go. Trustee Mottl asked if there had been public input at any point. Doug Pollock, Planner, stated that the Plan Commission held a public hearing which included all elements of the proposal, and that there was no public testimony or opposition at the hearing. Mayor Grasso asked for public comment. Elena Golinski said that she thought the plans looked like a dance/bar venue and felt that it would attract people outside of the village and she felt it was not the kind of business wanted in Burr Ridge. Trustee Mital responded that there are several restaurants in the village that provide live entertainment and that they have done so without incident. Trustee Franzese added that restaurants in the village must rely on customers outside of Burr Ridge to survive.

Motion was made by Trustee Mital and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 5 - Trustees Mital, Snyder, Franzese, Schiappa, Paveza

NAYS : 1 - Mottl

ABSENT: 0 - None

There being five affirmative votes, the motion carried.

CONSIDERATION OF AN ORDINANCE GRANTING A VARIATION FROM THE BURR RIDGE ZONING ORDINANCE TO PERMIT A RESTAURANT IN COUNTY LINE SQUARE WITHOUT THE REQUIRED NUMBER OF PARKING SPACES (Z-15-2020:212 BURR RIDGE PARKWAY – HALLERAN

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Franzese and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Snyder, Mital, Schiappa, Paveza

NAYS : 1 - Mottl

ABSENT: 0 - None

There being five affirmative votes, the motion carried.

CONSIDERATION OF A RESOLUTION APPOINTING ACTING FINANCE DIRECTOR FOR THE VILLAGE OF BURR RIDGE

Due to the extended absence of the Village's Finance Director, Assistant Finance Director Amy Nelson has been performing the duties of the Finance Director. Trustee Mottl asked what would happen if Jerry Sapp did return to work in the future. Mayor Grasso stated that Amy Nelson was independently evaluated on her abilities to fill the role at this time and that if approved, she would be elevated in an "Acting" capacity only as Finance Director until there was a final resolution with Mr. Sapp. Mayor Grasso asked for public comment. Elena Galinski asked why an Acting Finance Director

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

was being appointed, and asked that Mr. Sapp be allowed to return to work. Mayor Grasso stated that information had been received from Mr. Sapp and that it was being reviewed by legal counsel, then sent to the Board for review and consideration. Trustee Franzese asked that any concerns about Mr. Sapp's employment be discussed in closed sessions only as the issues should be considered confidential for both Mr. Sapp and the village.

Motion was made by Trustee Schiappa and seconded by Trustee Mital.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Mital, Franzese, Paveza Snyder

NAYS : 1 - Mottl

ABSENT: 0 - None

There being five affirmative votes, the motion carried.

CONSIDERATION OF STREET POLICY COMMITTEE RECOMMENDATION TO APPROVE THE 2021 ROAD PROGRAM

Mr. Preissig presented summaries of the completed 2020 Road Program and proposed the 2021 Road Program at this meeting in order to take advantage of bulk pricing and to open the 2021 bidding process early. The sum total amount completed for Road Program work and Sidewalk/Pathway Fund maintenance is \$654,567, which is \$100,543 under budget. For FY21-22, the proposed Road Program is estimated for \$978,200. Motor Fuel Tax (MFT) revenue is forecasted approximately in the amount of \$370,500. Therefore, a total local obligation of \$607,700 would be anticipated to fund this work. The Street Policy Committee reviewed and recommended the 2021 Road Program and directed staff to prepare bid documents and funding resolutions to advance the proposed program for a March 2021 bid opening. Mr. Preissig asked the Board to approve the Street Policy Committee recommendation for the 2021 Road Program. Trustee Mottl raised his concern about the cost of the program. Trustee Mital commended the upkeep of the roads and for the detailed update. Mayor Grasso added that in addition to this presentation that there would be additional discussion during the summer pertaining to short and long term goals.

Trustee Franzese thanked staff for the getting the RFP's out early so that the residents can enjoy the savings and getting the road program accomplished under budget.

Mayor Grasso asked for public comment. There was none.

Motion was made by Trustee Mital and seconded by Trustee Mottl.

On Roll Call, Vote Was:

AYES: 6 - Trustees Mital, Mottl, Franzese, Schiappa, Paveza, Snyder

NAYS : 0 - None

ABSENT: 0 - None

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

There being six affirmative votes, the motion carried.

CONSIDERATION OF SPECIAL USE FOR A PRESCHOOL AT 7508 COUNTY LINE ROAD (Z-14-2020:KAMMALA)

Mr. Pollock gave an overview of the request by Guidepost A, LLC for a special use for a building addition; a special use for a “Day Care Center”; and a variation to permit a reduction of the required 8 foot side yard landscaping area. The Plan Commission held public hearings for this petition on November 16, 2020, December 7, 2020, and December 21, 2020. The petitioner is seeking approval to use the property at 7508 County Line Road for a Montessori School. The property is currently developed and occupied as a funeral home. Planned improvements include a 2,626 square foot building addition to the existing 4,512 square foot building, an outdoor play area, and reconfigured parking, access and landscaping. Trustee Mital asked for more specifics on the child valet service and the teacher/child ratio of 126 children to 12 staff, and asked if there might be congestion during pick up times and/or any potential safety issues. The petitioner commented via Zoom that the teacher/child ratio complied with state requirements and that child valet service had been successfully implemented at their other locations. Trustees Schiappa and Franzese thanked both staff and the petitioner for the work that was done to create an asset to the community, and their attention to resident concerns, enhancing green space, and addressing storm water retention. Mayor Grasso asked for public comment. Carole Novak mentioned her concern about the potential of pedophiles in the area with an extended stay hotel so close to the facility. Mayor Grasso thanked all who did work on this project and the extra accommodations which were implemented to make it work for all stakeholders involved.

Motion was made by Trustee Franzese and seconded by Trustee Paveza.

On Roll Call, Vote Was:

AYES: 6 - Trustees Franzese, Paveza, Snyder, Mital, Mottl, Schiappa

NAYS : 0 - None

ABSENT: 0 - None

There being six affirmative votes, the motion carried.

PUBLIC COMMENTS

Mayor Grasso asked for public comments.

Ellen Raymond thanked the Police Department for their help in looking for a lost dog and asked about the status of the COVID vaccine in Burr Ridge. Mayor Grasso said that any updates will be communicated as they are made available to the village.

Patricia Davis asked about a recent December 4 incident where an armed man was caught on a doorbell camera at a Savoy Club residence. The resident reported that a garage door opener was taken, and she was concerned that Burr Ridge residents were not alerted to this incident until the following week. She mentioned the lack of a Nixle advisory being sent out, and felt that this was an urgent

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

situation to use Nixle. She expressed concern on the timing of information sent out via Nixle and e-briefs and asked that this issue be made a discussion item at the next board meeting.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Trustee Paveza stated that according to his physician that the COVID vaccine should be more available in the near future in this area but that specifics were not yet known, at least to his physician.

Trustee Mottl brought up the use of the Nixle system and that he felt a discussion of specific use would be a beneficial discussion item by the Board, asking that it be placed on the next agenda. He repeated the budget detail question he mentioned earlier, and added that he wanted further discussion about Mr. Sapp at the next Board meeting.

Mayor Grasso stated that the Burr Ridge Village Hall is open now with staff alternating being in the office and working at home to maintain a safe working environment during Village Hall hours from 8:00 am - 4:30 pm, Monday through Friday. He thanked all residents for their patience while the Village Hall was closed due to COVID-19.

Mayor Grasso also addressed the COVID-19 vaccine, and that availability in DuPage and Cook Counties might differ and that plans are in the works, after front line health care workers, for vaccine availability for those 65 and older. He said that there were several reports that there might be preference given to those 75 and above or those residents with immune issues. He encouraged residents to call their doctors to get updates, especially those who are 65 or older and he reminded everyone there are two vaccine shots needed. Mayor Grasso said that he will add updates to his mayoral messages as he knows more.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 6 - Schiappa, Snyder, Mital, Mottl, Franzese, Paveza

NAYS : 0 - None

ABSENT: 0 - None

The motion was approved by unanimous vote for the Board of Trustees and the meeting was adjourned at 8:53 pm.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
January 11, 2021

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Susan Schaus
Acting Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 25th day of January, 2021.



REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

AGENDA

Monday, January 11, 2021
7:00 P.M.

Attendance and Public Comment Procedures: Due to the current state of emergency, consistent with the Governor's Disaster Proclamation issued on November 13, 2020, and in accordance with 5 ILCS 120/7(e), the physical presence of a quorum of the corporate authorities being excused, participation by Village Board members at this meeting will be carried out remotely via the ZOOM meeting platform. The Mayor will be present in the Board Room to preside over the meeting, as required by law, along with select staff. Trustees' attendance shall occur via the Zoom meeting platform by accessing the [meeting link](#). All Trustees must participate in the meeting with a video-enabled webcam. Trustees using a webcam without a microphone may call into the meeting at (312) 626-6799, using Meeting ID 872 4474 1683; Password 588051.

Pursuant to Governor Pritzker's Executive Order 2020-71 physical attendance at this meeting shall be limited to 10 people. Therefore, attendance by members of the public for the January 11, 2021 Village of Burr Ridge Board of Trustees meeting will be permitted both in person (subject to social distancing and capacity limitations) and virtually. Members of the public may attend the meeting by accessing the [meeting link](#), using either a computer microphone or by calling into the meeting at (312) 626-6799, using Meeting ID 872 4474 1683; Password 588051. Public comments will also be taken prior to the meeting via email at BRMeetings@burr-ridge.gov. E-mailed public comments shall identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Public comments may also be made **during** the meeting at the applicable time. All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, public participants will be unmuted and asked for comments. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

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1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
 2. **ROLL CALL**
 3. **PRESENTATIONS AND PUBLIC HEARINGS**
 4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. **MINUTES**

- A. * Approval of Regular Board Meeting of December 14, 2020
- B. * Receive and File Street Policy Committee Meeting of December 14, 2020
- C. * Receive and File Water Committee Meeting of December 16, 2020
- D. * Receive and File Plan Commission Meeting of December 21, 2020

6. ORDINANCES

- A. Consideration of an Ordinance Granting Special Use Approvals Pursuant to the Burr Ridge Zoning Ordinance for a Restaurant with Sales of Alcoholic Beverages, Live Entertainment and Outdoor Dining (Z-15-2020: 212 Burr Ridge Parkway - Halleran)
- B. Consideration of an Ordinance Granting a Variation from the Burr Ridge Zoning Ordinance to Permit a Restaurant in County Line Square Without the Required Number of Parking Spaces (Z-15-2020: 212 Burr Ridge Parkway - Halleran)
- C. * Approval of Ordinance Granting a Special Use for a Medical Office (Z-12-2020: 7512 County Line Road – Giadla)

7. RESOLUTIONS

- A. Consideration of a Resolution Appointing Acting Finance Director For the Village of Burr Ridge
- B. * Adoption of Resolution for Maintenance Under the Illinois Highway Code Appropriating Motor Fuel Tax Funds for the 2021 Road Program

8. CONSIDERATIONS

- A. Consideration of Street Policy Committee Recommendation to Approve the 2021 Road Program
- B. Consideration of Special Use for a Preschool at 7508 County Line Road (Z-14-2020: Kammala)
- C. * Receive and File Letter of Resignation of Utility Worker I George Macha from the Burr Ridge Public Works Department
- D. * Approval of Recommendation to Hire Replacement General Utility Worker I to Fill Vacancy Created by the Resignation of George Macha
- E. * Receive and File Letter of Resignation of Utility Worker I Andre Timmons from the Burr Ridge Public Works Department
- F. * Approval of Recommendation to Hire Replacement General Utility Worker I to Fill Vacancy Created by the Resignation of Andre Timmons

- G. * Receive and File Letter of Resignation of Officer Patrick Patla from the Burr Ridge Police Department
- H. * Approval of Recommendation to Hire Replacement Patrol Officer to Fill Vacancy Created by the Resignation of Patrick Patla
- I. * Approval of Vendor List Dated January 11, 2021, in the Amount of \$247,553.36 for all Funds, plus \$187,331.28 for Payroll for the Period Ending December 12, 2020 for a Grand Total of \$434,884.64, Which Includes Special Expenditures of \$47,040.67 to Compass Minerals America for Three Deliveries of Bulk Rock Salt; and \$24,622.24 to Unique Plumbing Company for Sewer System Improvements

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT