

**REGULAR MEETING**  
**MAYOR AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**April 12, 2021**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of April 12, 2021, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

**PLEDGE OF ALLEGIANCE** Mayor Grasso asked Trustee Mital to lead the Pledge of Allegiance.

**ROLL CALL** Roll call was taken by the Acting Village Clerk and the results denoted the following present: Trustees Paveza and Snyder attended via Zoom. Present in the Board Room were Mayor Grasso, Trustees Franzese, Schiappa, and Mital. Trustee Mottl was absent.

Mayor Grasso asked the Board members in the room to vote, asking them to allow Trustees Paveza and Snyder to attend the meeting via Zoom. The Board members present in the room (Trustees Franzese, Schiappa, and Mital) unanimously approved, with Trustee Franzese making the motion and Trustee Mital seconding.

In addition, present in the Board Room were Interim Village Administrator Evan Walter, Police Chief John Madden, Deputy Police Chief Marc Loftus, Public Works Director David Preissig, Assistant Finance Director Amy Nelson and Village Attorney Mike Durkin. Village Planner Doug Pollock attended via Zoom.

**PRESENTATIONS AND PUBLIC HEARINGS**

There were no presentations or public hearings.

**CONSENT AGENDA – OMNIBUS VOTE**

After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Schiappa and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A, except agenda item 8I, which was taken off by Trustee Mital). Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

After reading the Consent Agenda by Mayor Grasso, the following motion was made to remove the following agenda item from the Consent Agenda: Remove 8I (The motion was made by Trustee Mital).

**APPROVAL OF REGULAR BOARD MEETING MINUTES OF MARCH 8, 2021** was approved for publication, under the Consent Agenda by Omnibus Vote.

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**APPROVAL OF SPECIAL MEETING – BUDGET WORKSHOP OF MARCH 8, 2021** was noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE ECONOMIC DEVELOPMENT COMMITTEE OF MARCH 3, 2021** was noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE PLAN COMMISSION OF MARCH 15, 2021** was noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF AN AGREEMENT REGULATING SURVEILLANCE CAMERAS (CROSS CREEK SUBDIVISION)** the Board, under the Consent Agenda by Omnibus Vote, Approved the Agreement.

**APPROVAL OF PROCLAMATION DESIGNATING APRIL 25 TO MAY 1, 2021 AS ARBOR DAY WEEK** the Board, under the Consent Agenda by Omnibus Vote, Approved the Proclamation.

**APPROVAL OF RECOMMENDATION TO PURCHASE WASHER AND DRYER UNITS FOR THE PUBLIC WORKS DEPARTMENT FROM GRAND APPLIANCE AND TV OF DOWNERS GROVE, ILLINOIS, IN THE AMOUNT OF \$9,552** the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

**RECEIVE AND FILE RETIREMENT LETTER OF WATER & WASTEWATER SUPERVISOR JAMES LUCAS FROM THE BURR RIDGE PUBLIC WORKS DEPARTMENT EFFECTIVE JUNE 25, 2021** the Board, under the Consent Agenda by Omnibus Vote, Approved to Receive and File the Retirement Letter.

**APPROVAL TO HIRE GENERAL UTILITY WORKER I TO FILL THE VACANCY CREATED BY THE RESIGNATION OF JEFFREY EKL** the Board, under the Consent Agenda by Omnibus Vote, Approved the Hire.

**RECEIVE AND FILE LETTER OF RESIGNATION OF PART-TIME ACCOUNTING SPECIALIST LORI DOLCE EFFECTIVE MARCH 19, 2021** the Board, under the Consent Agenda by Omnibus Vote, Approved to Receive and File the Resignation Letter.

**APPROVAL OF VENDOR LIST DATED MARCH 22, 2021, IN THE AMOUNT OF \$422,043.86 FOR ALL FUNDS, PLUS \$178,710.51 FOR THE PAYROLL PERIOD ENDING MARCH 6, 2021 FOR A GRAND TOTAL OF \$600,754.37, WHICH INCLUDES SPECIAL EXPENDITURES OF \$55,000 TO DUKE'S ROOT CONTROL, INC. FOR A HYDRA-STOP 16" VALVE INSERTION** the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List.



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**APPROVAL OF VENDOR LIST DATED APRIL 12, 2021, IN THE AMOUNT OF \$326,472.06 FOR ALL FUNDS, PLUS \$181,440.12 FOR THE PAYROLL PERIOD ENDING MARCH 20, 2021 FOR A GRAND TOTAL OF \$507,912.18, WHICH INCLUDES SPECIAL EXPENDITURES OF \$176,174.34 TO ILLINOIS DEPARTMENT OF TRANSPORTATION PER THE AGREEMENT FOR PARTIAL PAYMENT FOR THE COUNTY LINE ROAD SIDEWALK PROJECT \$55,000** the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List.

Mayor Grasso asked if there was any public comment on the Consent Agenda. There was none.

Motion was made by Trustee Schiappa, seconded by Trustee Snyder, to approve the Consent Agenda.

On Roll Call, Vote Was:

AYES: 5 - Trustees Schiappa, Snyder, Franzese, Mital, Paveza

NAYS : 0 - None

ABSENT: 1 - Mottl

There being five affirmative votes the motion carried.

**RECEIVE AND FILE LETTER OF RESIGNATION OF PUBLIC WORKS GENERAL UTILITY WORKER II JEFFREY EKL EFFECTIVE MARCH 12, 2021**

Trustee Mital asked Interim Village Administrator Evan Walter if the number of resignations this year was out of the ordinary or if they were consistent with the typical number of resignations received in a year. Mr. Walter said that the number was consistent with past resignation numbers.

Mayor Grasso asked if there was any public comment. There was none.

Motion was made by Trustee Franzese, seconded by Trustee Mital, to receive and file the resignation letter.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Mital, Schiappa, Paveza, Snyder

NAYS : 0 - None

ABSENT: 1 - Mottl

There being five affirmative votes the motion carried.

**CONSIDERATION OF RECOMMENDATION TO AWARD CONTRACT FOR 2021 ROAD PROGRAM RESURFACING PROJECT TO BROTHERS ASPHALT PAVING, INC., OF ADDISON ILLINOIS, IN THE AMOUNT OF \$765,618**

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Public Works Director David Preissig stated that the Public Works Department had solicited bids for the 2021 Road Program Resurfacing Contract, which will be the largest by lane mileage in 18 years, and early completion and publication of the bid documents for this work created a favorable bidding environment. Seven (7) pre-qualified bidders received bid documents, and six (6) submitted their bids, which were opened and read publicly on March 16, 2021.

The lowest responsive and responsible bidder is Brothers Asphalt Paving of Addison in the amount of \$765,618. A review of their bid found no errors or omissions, and the required IDOT-certifications and bonds were correctly submitted, including an affidavit by the contractor that they have available resources to complete the project. This contractor successfully completed the Village's 2012 and 2016 Road Program resurfacing contracts. The bid is \$158,082.39 (17.1%) below the engineer's estimate. The FY2022 draft budget reflects these as-bid contract amounts. Mr. Preissig recommended that the contract for the 2021 Road Program Resurfacing Contract be awarded to Brothers Asphalt Paving, Inc., of Addison, Illinois, in the amount of \$765,618.

Trustee Franzese thanked Mr. Preissig and his Department for their work to get the RFP bids out early when companies and their bids tend to be the most competitive. Trustee Mital thanked the Mr. Preissig for doing due diligence, securing early bids, checking credentials, and making sure that the Village gets the best deal.

Mayor Grasso asked if there was any public comment. There was none.

Motion was made by Trustee Schiappa, seconded by Trustee Snyder, to approve awarding the Road Resurfacing Contract to Brothers Asphalt Paving, Inc.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Schiappa, Paveza, Snyder, Mital

NAYS : 0 - None

ABSENT: 1 - Mottl

There being five affirmative votes, the motion carried.

**CONSIDERATION OF RECOMMENDATION TO AWARD CONTRACT FOR THE CHASEMOOR SANITARY SEWER LIFT STATION REHABILITATION PROJECT TO JOHN NERI CONSTRUCTION CO. INC., OF ADDISON, ILLINOIS, IN THE AMOUNT OF \$397,160**

Mr. Preissig gave an overview of the Chasemoor Lift Station situation, as the pumps recently failed due to an electrical failure in August 2020. In the current configuration, the existing pumps are 22 feet below ground and in a confined space. This makes access difficult, with extensive labor costs due to the configuration of the space. The new pump configuration will be redesigned and will include



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the installation of two new submersible pumps, with the same capacity with more efficiency. The replacement lift station will also have easier access.

The RJN Group facilitated the sealed bid proposal which made the process more transparent. Five (5) sealed proposals were received, with one bid incomplete, so it was not considered. The lowest responsible bidder was John Neri Construction Co, Inc., the Village of Lombard, the Village of Villa Park. RJN has had positive experiences when working with them on lift station rehabilitation projects and their projects have been completed on time and within budget. Therefore, RJN Group recommends that the award of the construction for the Chasemoor Lift Station Rehabilitation to John Neri Construction Co, Inc., in the total base bid amount of \$397,160.00.

Trustee Franzese thanked Mr. Preissig for his work in planning for a better engineered overall installation, which will improve maintenance and servicing on the pumps. He also thanked Mr. Preissig for the temporary solution which allowed for more time to determine the best next steps for permanent repair.

Mayor Grasso asked if there was any public comment. There was none.

Motion was made by Trustee Franzese, seconded by Trustee Snyder, to approve awarding the Lift Station Rehabilitation in Chasemoor to John Neri Construction Co, Inc.

On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Snyder, Schiappa, Paveza, Mital

NAYS : 0 - None

ABSENT: 1 - Mottl

There being five affirmative votes, the motion carried.

**CONSIDERATION OF RECOMMENDATION TO AWARD A PROFESSIONAL SERVICES CONTRACT WITH RJN GROUP OF WHEATON, ILLINOIS, FOR THE CONSTRUCTION ENGINEERING SERVICES DURING THE CHASEMOOR SANITARY SEWER LIFT STATION REHABILITATION PROJECT IN THE AMOUNT OF \$65,725**

Mr. Preissig stated that as previously discussed by the Board on September 28, 2020, the Chasemoor sanitary sewage lift station had not been functional since August 5, 2020. None of its pumps could be repaired quickly or economically; therefore, to restore partial capacity of this critical facility and prevent service disruptions or sanitary sewer overflows, the Department of Public Works commenced a temporary pumping installation immediately at that time. The temporary pumping provided the time necessary to properly design a rehabilitation project for the lift station and obtain competitive bids for this project.

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Over the past six months, the Water & Wastewater Division of the Public Works Department, with its engineering consultant, RJN Group, Inc., completed permitting and bid specifications for the rehabilitation of the Chasemoor sanitary sewage lift station. The project included rehabilitating the existing wet well and discharge manhole, removing the existing pump vault, installing new pumps, valves, and a quick-connect bypass vault, as well as incidental piping, valves, and electrical equipment. The completed system would be re-connected with the Village's SCADA (supervisory control and data acquisition) network for constant monitoring of the facility.

RJN Group prepared and published the bid documents through a secure online network to ensure the most competitive bids. Ten (10) qualified contractors received bid documents, and five (5) submitted their bids. The lowest responsive and responsible bidder was John Neri Construction Co., Inc., of Addison, Illinois, in the amount of \$397,160. A review of their bid proposal found all required certifications, acknowledgements, unit price extensions, and proposal bonds were correctly submitted. RJN Group also reviewed the bid documents and conducted checks on project references, which has concluded that this contractor successfully completed similar lift station projects for Lombard and Villa Park, as well as the Flagg Creek Water Reclamation District and Village of Bensenville. The bid submitted by John Neri Construction Co., Inc. is \$45,540 (10.3%) less than the engineer's estimated cost. The FY2022 Sewer Fund draft budget reflects these as-bid contract amounts.

Village staff is coordinating with the homeowners' associations in Chasemoor and Burr Oaks Glen North regarding the construction schedule as well as the landscaping enhancements and screening to be restored following completion of the lift station rehabilitation. An additional \$25,000 has been allocated in the FY2022 Sewer Fund draft budget document for landscaping and screening restoration to be completed in Q3 2021.

Motion was made by Trustee Mital, seconded by Trustee Snyder, to approve awarding the professional services contract to RJN Group for the construction engineering services during the Chasemoor Sanitary Sewer Lift Station Rehabilitation.

Mayor Grasso asked if there was any public comment. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Mital, Snyder, Franzese, Schiappa, Paveza

NAYS : 0 - None

ABSENT: 1 - Mottl

There being five affirmative votes, the motion carried.



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**CONSIDERATION FOR A PLAN COMMISSION RECOMMENDATION TO APPROVE A REQUEST FOR A SPECIAL USE AS PER SECTION VIII.B.11 OF THE ZONING ORDINANCE TO PERMIT THE EXPANSION OF A RESTAURANT WITH THE SALES OF ALCOHOLIC BEVERAGES AND A VARIATION FROM SECTION XI.13 OF THE ZONING ORDINANCE TO REDUCE THE NUMBER OF PARKING SPACES REQUIRED FOR A RESTAURANT (Z-03-2021: 78-80 BURR RIDGE PARKWAY – PATTI'S)**

Village Planner Doug Pollock explained the Plan Commission's recommendation to approve a request by John Manderscheid (in attendance at the meeting) for a special use permit for the expansion of a restaurant with the sales of alcoholic beverages and a variation to reduce the number of parking spaces required for a restaurant. The petitioner operates Patti's Sunrise Café at 78 Burr Ridge Parkway and was seeking to add approximately 1,100 square feet to the restaurant in the adjacent space known as 80 Burr Ridge Parkway. The petitioner currently occupies 80 Burr Ridge Parkway as per the amendment the Board approved in November 2020 to accommodate (temporary expansion of businesses during the pandemic. In order for the petitioner to permanently occupy this space, the petitioner needed special use approval and a parking variation.

The Plan Commission had no issues with the land use, finding it appropriate for this location and this shopping center. The primary concern was parking. As has been discussed previously, the number of parking spaces at County Line Square does not comply with the Zoning Ordinance. Converting the space at 80 Burr Ridge Parkway from retail to restaurant increases the parking requirement by 6 spaces. Thus, a parking variation is required due to the increase in parking shortage caused by this change of use. The Plan Commission similarly did not object to the parking variation primarily based on the hours of operation of the restaurant and the number of parking spaces available during those hours. The Plan Commission also recommended that the parking variation be subject to limited hours of operation of 6 AM to 2:30 PM for the restaurant.

Trustee Schiappa clarified that Patti's had been operating with the new space as of last year, and that he had not noticed any parking issues. Trustee Mital also stated that she had not seen any parking problem with the new space that was being used.

Motion was made by Trustee Snyder, seconded by Trustee Mital, to prepare the Ordinance to approve of the Patti's Sunrise Café petition recommended by the Plan Commission.

Mayor Grasso asked if there was any public comment. There was none.

On Roll Call, Vote Was:

AYES: 5 - Trustees Snyder, Mital, Franzese, Schiappa, Paveza  
NAYS : 0 - None  
ABSENT: 1 - Mottl

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There being five affirmative votes, the motion carried.

### **PUBLIC COMMENTS**

Mayor Grasso asked for public comments. There were none.

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

Mayor Grasso extended the condolences and sympathy of the Village Board and Staff to the family of Amar Patel, a ten-year-old who attended Elm School. Amar passed away on Tuesday, March 30 of an aggressive form of brain cancer, and is survived by parents Nimisha and Pritesh and younger sister Leela. He enjoyed playing with Legos, Harry Potter, and Star Wars, and was known for his sense of humor and bravery during his illness. The family is planting an apple tree at Elm School in his memory, and donations can be made to Lurie Children's Hospital. Red ribbons, Amar's favorite color, have also been placed on trees around the community to honor Amar.

Mayor Grasso mentioned that the month-long celebration of Ramadan began, with fasting from dawn to dusk for those observers.

Mayor Grasso stated that he will be out of town for the next Board meeting, and President Pro-Tem, Trustee Franzese, will preside at the Board Meeting on Monday, April 26.

Trustee Mital read a statement that April is Sikh (seek) Awareness and Appreciation Month in the State of Illinois. Having been founded over 500 years ago in Northern India, Sikhism is the 5<sup>th</sup> largest religion in the world with about 500,000 Sikh Americans and 25,000 in Illinois. Sikh Americans pursue diverse professions and make rich contributions to our nation in agriculture, information technology, small businesses, the hotel industry, medicine, and serving in the Armed Forces. Sikhs believe in a life of prayer, are committed to equality and justice for all people, and emphasize service to humanity. Burr Ridge is a diverse community, and we recognize and thank the Sikhs for their contributions to making Burr Ridge A Very Special Place.

Motion was made by Trustee Mital, seconded by Trustee Franzese that the meeting be adjourned.

On Roll Call, Vote Was:

AYES: 5 -Trustees Mital, Franzese, Schiappa, Paveza, Snyder

NAYS : 0 - None

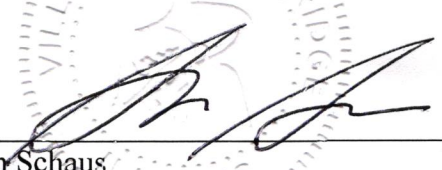
ABSENT: 1 - Mottl

There being five affirmative votes the motion was approved, and the meeting was adjourned at 7:34 pm.



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PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



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Susan Schaus  
Acting Village Clerk  
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 26 day of APRIL 2021.



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MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE

AGENDA

Monday, April 12, 2021  
7:00 P.M.

**Attendance and Public Comment Procedures:** Pursuant to Governor Pritzker's Executive Order 2020-71, physical attendance at this meeting shall be limited to 25 people. Therefore, attendance by members of the public for the April 12, 2021 Board of Trustees meeting will be permitted both in person (subject to social distancing and capacity limitations) and virtually. Members of the public may attend the meeting by accessing the [meeting link](#), using either a computer microphone or by calling into the meeting at (312) 626-6799, using Meeting ID 850 9731 3337; Password 228949. Public comments will also be taken prior to the meeting via email at [brmeetings@burr-ridge.gov](mailto:brmeetings@burr-ridge.gov). E-mailed public comments shall identify whether the comment is intended to address a specific agenda item (please identify the agenda item) or is intended for general public comment under Section 9 of this Agenda. Public comments may also be made **during** the meeting at the applicable time. All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, public participants will be unmuted and asked for comments. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

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1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PRESENTATIONS AND PUBLIC HEARINGS
4. CONSENT AGENDA – OMNIBUS VOTE

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. \* Approval of Regular Board Meeting of March 8, 2021
- B. \* Approval of Special Meeting - Budget Workshop of March 8, 2021
- C. \* Receive and File Economic Development Committee of March 3, 2021
- D. \* Receive and File Plan Commission of March 15, 2021



6. ORDINANCES

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of Recommendation to Award Contract for 2021 Road Program Resurfacing Project to Brothers Asphalt Paving, Inc., of Addison, Illinois, in the amount of \$765,618
- B. Consideration of Recommendation to Award Contract for the Chasemoor Sanitary Sewer Lift Station Rehabilitation Project to John Neri Construction Co. Inc., of Addison, Illinois, in the Amount of \$397,160
- C. Consideration of Recommendation to Award a Professional Services Contract with RJN Group of Wheaton, Illinois, for Construction Engineering Services During the Chasemoor Sanitary Sewer Lift Station Rehabilitation Project in the Amount of \$65,725
- D. Consideration of a Plan Commission Recommendation to Approve a Request for a Special Use as per Section VIII.B.2.ff of the Zoning Ordinance to Permit the Expansion of a Restaurant with the Sales of Alcoholic Beverages and a Variation from Section XI.13 of the Zoning Ordinance to Reduce the Number of Parking Spaces Required for a Restaurant (Z-03-2021: 78-80 Burr Ridge Parkway – Patti's)
- E. \* Approval of an Agreement Regulating Video Surveillance Cameras (Crosscreek Subdivision)
- F. \* Approval of Proclamation Designating April 25 to May 1, 2021 as Arbor Day Week
- G. \* Approval of Recommendation to Purchase Washer and Dryer Units for the Public Works Department from Grand Appliance and TV of Downers Grove, Illinois, in the Amount of \$9,552
- H. \* Receive and File Retirement Letter of Water & Wastewater Supervisor James Lukas from the Burr Ridge Public Works Department Effective June 25, 2021
- I. \* Receive and File Letter of Resignation of Public Works General Utility Worker II Jeffrey Ekl Effective March 12, 2021
- J. \* Approval to Hire General Utility Worker I to fill the Vacancy Created by the Resignation of Jeffrey Ekl
- K. \* Receive and File Letter of Resignation of Part-Time Accounting Specialist Lori Dolce Effective March 19, 2021
- L. \* Approval of Vendor List Dated March 22, 2021, in the Amount of \$422,043.86 for all Funds, plus \$178,710.51 for the Pay Period Ending March 6, 2021 for a Grand Total of \$600,754.37, Which Includes Special Expenditures of \$55,000.00 to Duke's Root Control, Inc. for a Hydra-Stop 16" Valve Insertion

- M.**     \* Approval of Vendor List Dated April 12, 2021, in the Amount of \$326,472.06 for all Funds, plus \$181,440.12 for the Pay Period Ending March 20, 2021 for a Grand Total of \$507,912.18, Which Includes Special Expenditures of \$176,174.34 to Illinois Department of Transportation Per the Agreement for Partial Payment for the County Line Road Sidewalk Project

**9.     PUBLIC COMMENTS**

**10.    REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11.    ADJOURNMENT – NEXT MEETING APRIL 26, 2021 @ 7:00PM**