

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

October 12, 2020

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of October 12, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:01 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Pledge of Allegiance was led by the Cub Scout Pack 69 of St. Helena's Church.

Mayor Grasso told the Board that two weeks ago Trustee Paveza advised that he would have to call in by phone tonight due to a medical procedure that he was having and is now recovering. Mayor Grasso stated that they needed a motion to allow Trustee Paveza to participate by phone.

Motion was made by Trustee Mottl and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 5 – Trustees Mottl, Snyder, Schiappa, Franzese, Mital

NAYS : 0 – None

ABSENT: 0 – None

There being five affirmative votes the motion carried.

ROLL CALL was taken by the Deputy Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Snyder, Mital, Mottl and Mayor Grasso. Present telephonically was Trustee Paveza.

In addition, present in the Board Room were Village Administrator Doug Pollock, Police Chief John Madden, Assistant Village Administrator/Deputy Village Clerk Evan Walter, Public Works Director David Preissig, Assistant Finance Director Amy Nelson, Deputy Chief Marc Loftus and Village Attorney Mike Durkin.

PRESENTATIONS AND PUBLIC HEARINGS - There were none.

Mayor Grasso asked if anyone wanted anything removed from the Consent Agenda. Trustee Franzese requested 5A be removed. Trustee Mottl requested 6C and 8E be removed. Trustee Schiappa requested 8M be removed.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Gary Grasso, motion was made by Trustee Mital and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (Except 5A, 6C, 8E & 8M) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

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Mayor Grasso asked if there was any discussion from the Board. There was none.

Mayor Grasso asked if there was any public comments. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Mital, Paveza, Snyder, Schiappa, Franzese

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

RECEIVE AND FILE ECONOMIC DEVELOPMENT COMMITTEE MEETING OF OCTOBER 7, 2020 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE AMENDING SECTION 55.07 OF THE BURR RIDGE SIGN ORDINANCE TO ADD “BLADE SIGNS” AS A CONDITIONAL SIGN (S-03-2020: TEXT AMENDMENT – BLADE SIGNS) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-923-02-20

APPROVAL OF AN ORDINANCE GRANTING A VARIATION AS PER SECTION 55.07 OF THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF TWO GROUND SIGNS IN ADDITION TO A PERMITTED GROUND SIGN (S-03-2020: 16W361 SOUTH FRONTAGE ROAD – PRICE) the Board, under the Consent Agenda by Omnibus Vote, Approved the Ordinance.

THIS IS ORDINANCE NO. A-923-03-20

APPROVAL OF RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND COOK COUNTY FOR THE PROVISION OF ENVIRONMENTAL HEALTH INSPECTION SERVICES the Board, under the Consent Agenda by Omnibus Vote, Approved the Resolution.

THIS IS RESOLUTION NO. R-32-20

APPROVAL OF CONTRACT WITH MCFARLANE DOUGLASS FOR 2020 HOLIDAY DECORATIONS IN THE NOT-TO-EXCEED AMOUNT OF \$36,180 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR 2020-2021 BULK ROCK SALT PURCHASE TO COMPASS MINERALS AMERICA, INC. OF OVERTON PARK, KANSAS, IN THE AMOUNT OF \$116,790 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

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APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR THE PURCHASE OF BLENDED LIQUID CHLORIDES TO K-TECH SPECIALTY COATINGS, INC. OF ASHLEY, INDIANA, IN THE AMOUNT OF \$11,868 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR THE PURCHASE OF REPLACEMENT METER READING EQUIPMENT FROM CORE & MAIN LP, OF WEST CHICAGO, ILLINOIS, IN THE AMOUNT OF \$15,700 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEMS MAINTENANCE AT VILLAGE FACILITIES TO DYNAMIC HEATING & PIPING COMPANY OF CRESTWOOD, ILLINOIS, IN THE AMOUNT OF \$13,848.08 the Board, under the Consent Agenda by Omnibus Vote, Approved the Contract.

APPROVAL OF EMPLOYMENT TRAINING AGREEMENT WITH PATROL OFFICER MARY MURPHY the Board, under the Consent Agenda by Omnibus Vote, Approved the Agreement.

RECEIVE AND FILE LETTER OF RESIGNATION OF RECORDS CLERK ADRIANNA ALMENDAREZ the Board, under the Consent Agenda by Omnibus Vote, noted the letter as received and filed.

APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT RECORDS CLERK TO FILL VACANCY CREATED BY THE RESIGNATION OF ADRIANNA ALMENDAREZ the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

APPROVAL OF REGULAR BOARD MEETING OF SEPTEMBER 28, 2020

Trustee Franzese stated that on page 11527 item 8A the Village Center, there is a discussion of valet parking in the site plan and he was misquoted. His comments on valet parking were regarding the proposed sketch and the comments were specific to staging and the lack of valet lanes in the restaurant and entertainment district. They were not about valet parking.

Second item was item 8B, review of the FY 2020-2021 budget and the priority #2 items, specifically the non-union COLA raises and the promotional increases. Trustee Franzese made comments about the private sector being hit with heavy layoffs, businesses closing, furloughs, pay cuts, and other loss of benefits. Trustee Franzese commented that none of these have happened to Village staff, suggesting that cost of living increases and raises be put to a lower priority such as #3 or #4.

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Motion was made by Trustee Franzese and seconded by Trustee Snyder to approve the amended minutes of the September 28, 2020 meeting.

Mayor Grasso asked if there was any further discussion. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Snyder, Paveza, Schiappa, Mital

NAYS : 0 – None

ABSENT: 0 – None

ABSTAIN: 1 – Trustee Mottl

There being five affirmative votes, the motion carried.

APPROVAL OF AN ORDINANCE AMENDING CHAPTER 41, SECTION 41.11 OF THE BURR RIDGE CODE TO CHANGE THE PERMITTED HALLOWEEN TRICK OR TREAT HOURS FOR 2020 ONLY

Motion was made by Trustee Mottl. Mayor Grasso stated that he thought he took it off the Consent Agenda because he objected to it. Trustee Mottl stated no, that he wanted to vote for it. Trustee Mital seconded the motion.

Mayor Grasso asked if there was any discussion. There was none.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Mital, Paveza, Snyder, Schiappa, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS ORDINANCE A-274-03-20

APPROVAL OF RECOMMENDATION TO APPROVE AGREEMENT REGULATING VIDEO SURVEILLANCE CAMERAS FOR THE NEIGHBORHOOD VIDEO SURVEILLANCE PROGRAM – CARRIAGE WAY SUBDIVISION

Trustee Mottl stated that he is generally in favor of these programs but wanted to learn more about them. He is concerned that in other neighborhoods where they have been put in, they may have not been fully used to solve crimes. Trustee Mottl mentioned an incident in Kraml Estates where he did not believe the surveillance tapes were reviewed. Chief Madden explained that the police department can review the videos anywhere, including in squad cars and at the police department. It is a passive system in that they do not sit and watch them but if anything happens in any of the subdivisions, the officers can pull up the footage and review them. Trustee Mottl added that he believed that the residents might be confused in that they thought they would be contacted to view the tapes. Chief

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Madden stated it has been a very successful program and they plan to expand the system in the near future.

Motion was made by Trustee Franzese and seconded by Trustee Schiappa.

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Schiappa, Paveza, Snyder, Mital, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF VENDOR LIST DATED OCTOBER 12, 2020 IN THE AMOUNT OF \$256,690.98 FOR ALL FUNDS, PLUS \$202,135.06 FOR PAYROLL FOR THE PERIOD ENDING SEPTEMBER 19, 2020 FOR A GRAND TOTAL OF \$458,826.04, WHICH INCLUDES SPECIAL EXPENDITURES OF \$51,877.81 TO COM ED FOR TREE TRIMMING

Trustee Schiappa said he saw that we were sending payment to our actuary and wanted to know if the report was completed. Village Administrator Doug Pollock stated that the Board had received the financial report at a previous board meeting. Trustee Schiappa also asked about a legal bill to Storino, Ramello & Durkin with the subject title FOIA. Trustee Schiappa wanted to know if there had been an increase in FOIA requests. Village Attorney Mike Durkin replied there had been an increase in FOIA requests and their firm had assisted with them. Trustee Mottl added that the Mayor has been requiring him to file FOIA's in order to get information. Trustee Mottl stated that it is a total waste of money when staff could be providing him the information. Trustee Mottl added that if we want to save money on FOIA's then they should provide information to him as they do for the rest of the Board. Mayor Grasso stated that Trustee Mottl has not been denied anything he has requested and that he chooses to use FOIA's. Trustee Mottl stated that he has been denied and has asked several times for an analysis of the legal bills that he hasn't received. Trustee Mottl stated he had just filed a FOIA for the legal bills last week. Trustee Mottl asked about the billings and asked the Mayor if he was getting a kick back out of this law firm. Trustee Schiappa called for a point of order. Mayor Grasso told Trustee Mottl this was enough and repeated that Trustee Mottl uses FOIA's instead of requesting information. Trustee Mottl said that he would show Trustee Schiappa the emails and everyone else. Mayor Grasso told Trustee Mottl to send the emails.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder to approve the vendor list.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Snyder, Franzese, Paveza, Mital

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

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There being five affirmative votes, the motion carried.

CONSIDERATION OF AN ORDINANCE GRANTING AN AMENDMENT TO ORDINANCES #A-834-10-05 AND #A-834-40-06 TO AMEND THE LIST OF FIRST-FLOOR PERMITTED AND SPECIAL USES IN BUILDINGS 1, 2, 3, 4, 5A, 5B, AND 6 AS WELL AS AN AMENDMENT TO ORDINANCES #A-834-10-05 AND #A-834-13-15 TO PROVIDE FOR AMENDMENTS TO THE APPROVED COMMON AREAS, INCLUDING PARTIAL CLOSURE OF VILLAGE CENTER DRIVE AND EXPANSION OF PEDESTRIAN WAYS, OUTDOOR SEATING AREAS, AND THE LIKE ADJACENT TO BUILDINGS 4 AND 5A, AND RE-ESTABLISHMENT OF THE PREVIOUSLY PERMITTED TRAFFIC CIRCLE ADJACENT TO THE VILLAGE GREEN, ALL AT THE BURR RIDGE VILLAGE CENTER PLANNED UNIT DEVELOPMENT

Assistant Village Administrator Evan Walter advised that staff was directed to prepare this ordinance at a previous meeting. The ordinance would amend the list of permitted and special uses that would be available to the Village Center ownership to lease the property as well as an amendment to the general streetscape to the Village Center PUD between the Hampton Social and the Topaz Restaurant. Mr. Walter added that there was a discussion at the previous meeting about adding a vet clinic but no direction was officially given to add that to the ordinance.

Trustee Franzese asked about a meeting that took place that afternoon between the Village Center owners and the residents. Mr. Walter stated that he had attended that meeting at the Village Green where approximately 10-15 residents attended. A majority of the residents were in support of the vet clinic. Mr. Walter summarized the meeting, which included topics on noise, smell, and animal waste removal. Mayor Grasso stated that he had received many communications from residents. Many residents thought that the Vet Clinic would be in Building 6; rather, it is proposed in Building 5B. The use would have no boarding or overnight stays; the hours would be Monday thru Saturday closing at 6 pm with appointments only. The entrance to the Clinic would be on the LifeTime side of the parking lot and there will be an "animal relief" area designated in the parking lot that will be cleaned up and checked every day. Mr. Walter added that a resident had asked what would happen if the vet clinic does not work out, stating that with the new business license program coming out, the Board could take appropriate action. Trustee Snyder pointed out that during the discussion with the owners of the clinic at the last meeting that there would be a max of two doctors working at any given time with 10-15 appointments each a day. On the average, about 20 appointments a day. Trustee Snyder did not think that would be a lot of traffic. Trustee Franzese asked if the sole entrance and exit to the Clinic was on the Lifetime side. Mr. Walter confirmed this statement, with the exception of an emergency exit on the Village Green side that was required by law.

Mayor Grasso asked if there were public comments and stated that the owners of the Village Center and the clinic were here to answer any questions that the public had.

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David Atkenson, president of the 850 Village Center Drive building, came to document their association's overwhelming opposition to the special use permit that would allow a veterinary clinic to be directly below residential units. Mr. Atkenson read from the zoning code that states that no special use permit should be approved by the Village Board if it is found that the operation of this special use would affect the use and enjoyment of other properties in the immediate vicinity or would impair property values where it is located. Mr. Atkenson stated that it is his association's position that the vet clinic directly below residential units will have a direct negative impact of the units and impair property values. Mr. Atkenson went on to talk about the number of dogs in each of the affected buildings and that the dogs must be under 20 lbs. Mr. Atkenson read a letter from resident Adrienne Andreotti who opposed to the Vet Clinic being below her condo.

Jim O'Brien, Building 6, asked to verify that there would be no surgeries in the Clinic, which was confirmed.

Alice Martin, Building 6, stated that she was also opposed to the Clinic due to resale concerns.

James Schuster, Building 6, was concerned about animal waste and possible dangerous dogs coming to the Clinic.

Amy Seus, Building 6, stated that she was at the meeting today and is in support of the changes but asked how the area will be patrolled. Ramzi Hassan, owner of the Village Center, said that the Clinic itself and Village Center ownership would be responsible for oversight of those programs.

Joanne Kukstra, Building 6, said she was at the meeting today and was in favor of the Clinic but noted that signage will be very important. Assistant Village Administrator Evan Walter stated that the Plan Commission's recommendation required ownership to return within six months to submit a revised signage plan for the Village Center. The Board would then be able to review signage and other things at that time which will be important in educating people on where to park and to take their animals.

James Kukstra, Building 6, stated that he thought the additional parking available behind the 801 building would be a good spot for the additional parking needed for the clinic. He believes we need to be as flexible as possible to get the vacant spaces filled.

Mayor Grasso asked if there was any comments from the public on the phone. There was none.

Brent Jacob from Colliers International, broker for the veterinary clinic and Dr. Allison Joe, part owner/doctor from the veterinary clinic came up to answer any questions. They verified that they will be only going into the 801 building and that the entrance/exit will be on the Lifetime Fitness side of the building. Services being provided will include wellness services, vaccines, preventative care, sick calls and surgeries that will not require overnight stays. Any surgeries requiring overnight stays will be referred to another clinic that they have a relationship. They are an appointment-based clinic and

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emergencies or walk-ins are referred to other clinics. There could be up to 30 appointments in a day with two doctors working. Mr. Hassan explained that sound- and smell-proofing would be installed during the buildout of the uses as occurs for a restaurant or a nail salon. Discussion continued about property values, pet friendly malls and the possible areas where the pets would relieve themselves.

Adam Altobelli, board member of the 850 building called in on the phone. He opposed the Clinic but suggested it be located by Two Boston's. Mr. Atkenson came back up and posed a question to the board members asking if they would purchase a unit directly over a veterinary clinic?

Trustee Mital asked the owner of the clinic where their other clinic was and why they chose Burr Ridge for their other location. Dr. Joe stated her other clinic was in Lemont and they chose Burr Ridge because they liked the community and the proximity to their other location for referrals. Trustee Mital also wanted to know the type of surgeries that would be performed. Dr. Joe said that spades, neuters, mass removals, and dental cleanings were the most common procedures. Trustee Schiappa asked if euthanasia would be done and what type of area the other clinic was located in. Dr. Joe replied that euthanasia would be done and that their other clinic was in an independent building in a residential neighborhood. Trustee Franzese asked for the exact location of the vet clinic on the map, how many residential units there were in the 801 building and locations that would be designated as "pet relief" areas. Mr. Walter pointed out the location as the end cap of the Building 5B and would be approximately 3000 sq. feet in size with approximately 10 second-floor units. Mr. Hassan pointed out the designated areas in the parking lot that would be used as designated "relief" areas would be created by converting two parking spaces. Surgical waste and sharps will be taken care of by a company that is hired by the clinic. Mr. Walter said that Mr. Sean Carney from the 1000 building did send him an email opposing to the clinic. Mr. Walter stated that Mr. Dominic Fava from the 801 building told him that he supported the petition before the meeting. Another person in the audience asked if there was any other veterinary clinics below residential units in the area and was advised that one is located in Clarendon Hills next to or below a residential area.

Motion was made by Trustee Franzese and seconded by Trustee Mital to separate the vet clinic from the rest of the changes proposed to the Village Center in the ordinance.

Mayor Grasso asked if there was any discussion. There was none.

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Mital, Schiappa, Paveza, Snyder, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Mayor Grasso asked for a motion to approve the ordinance without the veterinary clinic as proposed in our agenda.

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Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

Point of order was called by Trustee Mottl, as he did not hear the ordinance.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Franzese, Paveza, Mital

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

Mayor Grasso asked for a motion to approve the ordinance to allow the amendment for a vet clinic as proposed in the 801 building. Motion was made by Trustee Snyder and seconded by Trustee Schiappa.

Mayor Grasso asked for any questions or comments from the board. Trustee Schiappa stated that we did have a veterinary clinic in Burr Ridge but it left. Trustee Schiappa added that it would be nice to have one again. Trustee Schiappa feels it will attract those 68% of households that have animals and that would be good for the Village Center and help it prosper. Trustee Franzese stated that he would support this if they would replace two parking spaces and enlarge the pet relief area or make two areas, but opposed AstroTurf because there is no place for the liquid waste to go and appropriate maintenance of this area especially in the winter so it is not a nuisance. Trustee Franzese asked to see them come back in six months to see how many complaints and the type of complaints that have been received and again in another six months.

It was agreed upon to add two more parking spaces to the relief area without AstroTurf, that a year round maintenance plan be created, and that the use return in six months for a report from the owners and staff.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Schiappa, Franzese, Mital, Paveza

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

THIS IS ORDINANCE A-834-15-20

**CONSIDERATION OF ORDINANCE AMENDING SECION 2.40, ENTITLED
“CREATION” OF ARTICLE VII, ENTITLED “POLICE DEPARTMENT,” OF CHAPTER
2, ENTITLED “ADMINISTRATION”, OF THE BURR RIDGE MUNICIPAL CODE
ELIMINATING THE RANK OF POLICE CORPORAL**

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Police Chief John Madden explained that a year ago, both police unions agreed to begin a 12-month trial period of a 12-hour shift schedule. This was to enhance their health and well-being of the officers. Chief Madden stated that the trial period had ended and had positive results. All the sworn officers were happy with the schedule. Chief Madden explained the benefit of the schedule is that each team works the same days and has the same days off. If a sergeant takes additional time off, an officer in charge may fill in and be paid for that rank time. To permanently accommodate this shift, five sergeants are needed; one for each team and one for investigations. The ordinance removes the position of corporal. The supervisor's union approved this change. This change will bring about a savings of at least \$30,000 a year.

Trustee Mottl wanted to know the usual protocol for when information is received on a drug crime or from an informant. Chief Madden advised that they investigate all claims seriously, but that some claims turn out as not credible and without evidence. Trustee Mottl wanted to know if it is forwarded to the Mayor first or investigated first. Chief Madden replied by stating that Trustee Mottl works hard to discredit him and attack his integrity. Trustee Mottl asked if Chief Madden forwarded information that Trustee Mottl had sent to him to the Mayor before investigating it. Mayor Grasso asked to move on, as the topic had nothing to do with the agenda item. Trustee Mottl continued and Mayor Grasso asked for a motion to have him removed. Motion was made by Trustee Snyder to remove Trustee Mottl. Attorney Durkin advised that a motion and a second had to be made to remove him from the meeting and would require five votes. Mayor Grasso asked Trustee Mottl if he was through with his questions and answers. Trustee Mottl stated that he had asked his questions. No second was made on Trustee Snyder's motion. Trustee Mital wanted to commend the Chief for coming up with a solution to increase services and save money. Chief Madden thanked Trustees Schiappa and Paveza who were a part of this process and allowed us to do this trial. Trustee Schiappa said that they had been working on this plan for several years. Trustee Franzese added that the savings did not present any compromise of resident safety.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Snyder, Paveza, Franzese, Mital

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

THIS IS ORDINANCE A-781-03-20

CONSIDERATION OF A RESOLUTION APPROVING AN EMPLOYMENT SEPARATION AND RELEASE AGREEMENT.

Motion was made by Trustee Franzese and seconded by Trustee Schiappa.

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Mayor Grasso asked if there was any discussion.

Trustee Mottl wanted to know why we are paying out \$38,000 when there was no employment contract. Mayor Grasso stated that this was all discussed in closed session. Trustee Mottl stated that he had asked multiple times to listen to the closed session tapes so he could understand what is going on here. Mayor Grasso replied that he had given him dates to come in and listen to them. Trustee Mottl stated that they were all after today's meeting and how was he supposed to vote if he didn't get to hear the tapes.

Motion was made by Trustee Snyder and seconded by Trustee Franzese to have Trustee Mottl removed from the meeting. Trustee Mottl asked the Village Attorney Mike Durkin if the village had the legal authority to remove him as he is a sitting trustee. Attorney Durkin confirmed that such authority existed. Upon the Mayor's request, Trustee Snyder withdrew the motion to remove Trustee Mottl.

Mayor Grasso asked for a roll call on the resolution for the separation agreement.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Schiappa, Paveza, Snyder, Mital

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

THIS IS RESOLUTION R-33-20

CONSIDERATION OF RECOMMENDATION TO AWARD A PROFESSIONAL SERVICES CONTRACT FOR THE DOWNTOWN BUSINESS DEVELOPMENT DISTRICT FEASIBILITY STUDY AND DISTRICT PLAN TO SB FRIEDMAN, OF CHICAGO, ILLINOIS IN THE NOT-TO-EXCEED AMOUNT OF \$19,970.

Assistant Village Administrator Evan Walter stated that on September 14 the Board approved the release of an RFP to solicit proposals for a downtown Business Development District (BDD) feasibility study and district plan creation. Staff has received three proposals from qualified firms, with the EDC recommending that the Village award a contract to SB Friedman of Chicago, Illinois in the not-to-exceed amount of \$19,970 to perform all necessary work related to this consideration. SB Friedman's approach was very thorough, detailing a 14-step plan to accomplish the work specified by the RFP in a 60-75 day turnaround time. SB Friedman has significant experience in this field and has worked for the Village in a previous capacity. Mr. Walter added that all expenditures related to the creation of a District, including this study, may be reimbursed by the District's revenue if one is ultimately created. Once the results of the study are created and presented, the Board will have the full authority as to when and how the Village moves forward with further steps to implement the BDD, if at all.

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Mayor Grasso asked if any of the Trustees had any questions. Trustee Mottl asked if SB Friedman was the low bidder and if Mayor Grasso, his relatives, or associates had any ties to SB Friedman and are receiving any financial benefit from them. Mr. Walter stated they were not the low bidder; a company called McKenna & Associates came in with \$18,000 and a third firm came in with \$25,000. Mayor Grasso stated he was not getting any financial benefit from this study nor is Trustee Mottl or anyone else and if he did, the Mayor stated he would disclose it. Trustee Mottl asked why we didn't take the low bid. Mayor Grasso stated that SB Friedman had done work on the Village Center in the past. Trustee Franzese stated that he read the proposal and SB Friedman has a very strong background and a strong team so he would be very satisfied with this company doing the study. Trustee Mital liked the idea that they had worked on the Village Center before and could use that knowledge.

Motion was made by Trustee Mital and seconded by Trustee Snyder.

On Roll Call, Vote Was:

AYES: 5 – Trustees Mital, Snyder, Paveza, Schiappa, Franzese

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

CONSIDERATION OF A RECOMMENDATION TO PURCHASE ULTRAVIOLET AIR PURIFICATION MACHINES FOR PUBLIC BUILDING FROM AERAPY, LLC OF ST. CHARLES, ILLINOIS IN THE NOT-TO-EXCEED AMOUNT OF \$31,174

Motion was made by Trustee Schiappa and seconded by Trustee Snyder.

Mayor Grasso asked if any Trustees had any questions or comments. Trustee Mottl asked if we have verified that the machines do what they are supposed to do. Assistant Village Administrator advised that this company's products were endorsed by the Intergovernmental Risk Management Association (IRMA), of which the Village is a member, and has authorized a significant discount for any IRMA members. IRMA has done a scientific analysis of this product. The machines sit on the ceilings near the air conditioning vents, with air constantly circulating through the UV vents and thus requires no maintenance or filters. Mr. Walter pointed out that it does not kill the coronavirus but makes it ineffective or inert. One would go in each of the populated areas of all of our buildings where our staff works and would create healthier air for everyone who enters the buildings. Trustee Mottl asked if there were any scientific studies done as many of these do not have enough power or exposure time to clean what you think it does. Mr. Walter said that the products being considered for purchase bring UV-C light to the space, the strongest commercially available type of UV light, which is 99.6% effective at rendering coronavirus and other types of viruses making inert. This has been independently verified by the University of Arizona and IRMA's risk prevention methods. The UV units would be able clean 1000 square feet for a period of 5 years without any maintenance.

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On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Snyder, Paveza, Franzese, Mital

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

**CONSIDERATION OF AUTHORIZATION TO FILL VACANT PART-TIME POSITIONS
IN ADMINISTRATION AND PUBLIC WORKS DEPARTMENTS**

Village Administrator Doug Pollock stated that Public Works Director David Preissig and Assistant Village Administrator Evan Walter have come up with an alternative idea for filling the part time clerical positions that staff was authorized to fill. Mr. Walter stated that he was speaking for both positions explained that they were seeking approval to reclassify one part time position within each of the Administration and Public Works Departments to “intern.” The interns would work for two years while they go to school for their graduate degree in public administration. They would be doing similar types of work receptionists Mr. Walter explained that he and Director Preissig are always eager to promote from within and this would provide the Village with a different background to choose from if a full time position was open. The Village would be working with the Northern Illinois University to source the interns, as their program is highly regarded.

Mayor Grasso asked if any Trustees had any comments or questions. Trustee Mital thought it was a great idea for recruiting talent and wanted to know if these future possibilities are discussed with the intern when they are hired. Mr. Walter advised that he could not say that a position would be available at the end of the internship or know if the intern would want to stay or go somewhere else but would create many options and a continual source of talent at the Village’s disposal. Trustee Franzese asked what the interns studied on an undergraduate level. Mr. Walter stated usually in political science, planning, and nonprofit work. Trustee Franzese asked if Mr. Walter thought they would stay for 2 years at \$15 an hour. Mr. Walter explained that one of the reasons they choose the NIU program is that the interns are required to work for one community for the extent of the program. Trustee Franzese asked what would be the background of the intern working in the Public Works Department, and if engineering backgrounds were considered. Mr. Walter stated that engineering backgrounds were welcomed but that the work was not necessarily engineering-related. The Public Works intern would be working on RFP’s, contracts, performance evaluations, scheduling and the like.

Motion was made by Trustee Mottl and seconded by Trustee Mital.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Mital, Franzese, Schiappa, Snyder, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
October 12, 2020

PUBLIC COMMENTS

Mayor Grasso asked if there was any comments from the public on any item.

Alice Krampits of 7515 Drew Ave. spoke on the letter sent out by Mayor Grasso about an increase in salary for the Village Mayor. Ms. Krampits read a letter to the board opposing the increase (attached as Exhibit B).

Village Administrator Doug Pollock read a comment from Dr. Victor Simon, superintendent of Gower School District 62 that came via email asking residents to visit the school district's website to learn more about their proposed property tax levy.

Mayor Grasso asked if anyone would like to make a public comment on the phone to call in. There was none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Mayor Grasso asked if any of the Trustees had any announcements.

Trustee Mital said that there would be a Turkey Trot on Nov. 21. The first 100 people can participate in person and there will be a 1K, 5K and 10K race. A Santa Stop will be held in December at the Village Hall. Trustee Mital also thanked the Census Committee, staff, and Patricia Schiappa for their help. The Village of Burr Ridge has an 80% self-response rate and the census will end on October 31. Mayor Grasso thanked Trustee Mital for all of her work.

Trustee Mottl wanted to thank Ms. Krampits for her comments about the Mayor's letter and raise and agreed with everything she said. Trustee Mottl also wanted to know how the letter was mailed out, assuming it was paid for by the Village, when its only purpose was to request a raise for the Mayor. Trustee Mottl did not agree with taxpayer's money being used for this purpose.

Mayor Grasso stated on October 12, 1492, Christopher Columbus and his crews landed in the Bahamas and we were told that was the discovering of America. In 1937, President Franklin Delano Roosevelt proclaimed Columbus Day a national holiday and it became a national day of observance in 1954. Columbus Day is one of ten days that are a federal holiday. Mayor Grasso went on to say that in the past decade, more than 130 cities and many states prefer to celebrate Columbus Day as Native American Day or Indigenous People Day in recognition of the many Native Americans and Indigenous Peoples that were here before Columbus and other explorers. Today, we recognize both of those days.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
October 12, 2020

Mayor Grasso advised that early voting for the November 3 election begins Monday, October 19, at various locations, but none are located in Burr Ridge. Locations for early voting can be found on our website.

Mayor Grasso congratulated Elm School for receiving the 2020 National Blue Ribbon Award given by the U.S. Department of Education. This prestigious recognition went to only 14 elementary schools in Illinois. This award acknowledges and validates the hard work of students, educators, families and communities in striving for and attaining exemplary achievements. In addition to Elm School, St. John of the Cross School in Western Springs also received this prestigious recognition. Both schools serve the children of Burr Ridge families.

Mayor Grasso advised that Village Administrator Doug Pollock celebrated 25 years of service to the Village of Burr Ridge on October 9. Mr. Pollock has been the Village Administrator since 2017 and prior to that served as Community Development Director since October 1995. Mayor Grasso thanked Mr. Pollock for his dedication to the residents, our businesses and staff of Burr Ridge.

Mayor Grasso thanked Assistant Finance Director Amy Nelson, the finance department and Village Administrator Doug Pollock for their work on the getting our applications in on the CARES ACT. Mayor Grasso stated that the Village of Burr Ridge just received over \$365,000 from DuPage County for their portion of the CARES ACT.

Trustee Snyder said that he would be calling in to the October 26 meeting while working in Florida.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Regular Meeting of October 12, 2020 be adjourned.

The Motion was approved by a unanimous voice vote of the Board of Trustees and the meeting was adjourned at 9:30 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Evan Walter
Deputy Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this 26th day of October, 2020.



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**Monday, October 12, 2020
7:00 P.M.**

The October 12, 2020 meeting of the Mayor and Board of Trustees will be held at the Village Hall. **THE MAYOR AND TRUSTEES ARE REQUIRED TO ATTEND IN PERSON EXCEPT AS MAY BE ALLOWED BY SECTION 7 OF THE OPEN MEETINGS ACT (5 ILCS 120/7) AND CHAPTER 2, ARTICLE XI, SECTION 2.64 OF THE BURR RIDGE MUNICIPAL CODE.** The public may attend the meeting or may watch the meeting live on cable channels 6 or 99 and call (630) 850-7222 at the designated time for public comment.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

- Cub Scout Pack 69 of St. Helena's Church

2. ROLL CALL

3. PRESENTATIONS AND PUBLIC HEARINGS

4. CONSENT AGENDA – OMNIBUS VOTE

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

A. * Approval of Regular Board Meeting of September 28, 2020

B. * Receive and File Economic Development Committee Meeting of October 7, 2020

6. ORDINANCES

A. Consideration of an Ordinance Granting an Amendment to Ordinances #A-834-10-05 and #A-834-40-06 to Amend the List of First-Floor Permitted and Special Uses in Buildings 1, 2, 3, 4, 5A, 5B, and 6 as Well as an Amendment to Ordinances #A-834-10-05 and #A-834-13-15 to Provide for Amendments to the Approved Common Areas, Including Partial Closure of Village Center Drive and Expansion of Pedestrian Ways, Outdoor Seating Areas, and the Like Adjacent to Buildings 4 and 5A, and Re-Establishment of the Previously Permitted Traffic Circle Adjacent to the Village Green, all at the Burr Ridge Village Center Planned Unit Development

- B. Consideration of Ordinance Amending Section 2.40, Entitled "Creation," of Article VII, Entitled "Police Department," of Chapter 2, Entitled "Administration," of the Burr Ridge Municipal Code Eliminating the Rank of Police Corporal
- C. * Approval of an Ordinance Amending Chapter 41, Section 41.11 of the Burr Ridge Code to Change the Permitted Halloween Trick or Treat Hours for 2020, Only
- D. * Approval of an Ordinance Amending Section 55.07 of the Burr Ridge Sign Ordinance to Add "Blade Signs" as a Conditional Sign (S-03-2020: Text Amendment – Blade Signs)
- E. * Approval of an Ordinance Granting a Variation as Per Section 55.07 of the Village of Burr Ridge Sign Ordinance for Approval of Two Ground Signs in Addition to a Permitted Ground Sign (S-03-2020: 16W361 South Frontage Road – Price)

7. RESOLUTIONS

- A. Consideration of a Resolution Approving an Employment Separation and Release Agreement
- B. * Approval of Resolution Authorizing an Intergovernmental Agreement Between the Village of Burr Ridge and Cook County for the Provision of Environmental Health Inspection Services

8. CONSIDERATIONS

- A. Consideration of Recommendation to Award a Professional Services Contract for the Downtown Business Development District Feasibility Study and District Plan to SB Friedman, of Chicago, Illinois in the Not-To-Exceed Amount of \$19,970
- B. Consideration of a Recommendation to Purchase Ultraviolet Air Purification Machines for Public Buildings from Aerapy, LLC of St. Charles, Illinois in the Not-To-Exceed Amount of \$31,174
- C. Consideration of Authorization to Fill Vacant Part-Time Positions in Administration and Public Works Departments
- D. * Approval of Contract with McFarlane Douglass for 2020 Holiday Decorations in the Not-to-Exceed Amount of \$36,180
- E. * Approval of Recommendation to Approve Agreement Regulating Video Surveillance Cameras for the Neighborhood Video Surveillance Program – Carriage Way Subdivision
- F. * Approval of Recommendation to Award Contract for 2020-2021 Bulk Rock Salt Purchase to Compass Minerals America, Inc., of Overland Park, Kansas, in the amount of \$116,790
- G. * Approval of Recommendation to Award Contract for the Purchase of Blended Liquid Chlorides to K-Tech Specialty Coatings, Inc. of Ashley, Indiana, in the Amount of \$11,868.00

- H. * Approval of Recommendation to Award Contract for the Purchase of Replacement Meter Reading Equipment from Core & Main LP, of West Chicago, Illinois, in the Amount of \$15,700.00
- I. * Approval of Recommendation to Award Contract for Heating, Ventilation, and Air Conditioning (HVAC) Systems Maintenance at Village Facilities to Dynamic Heating & Piping Company of Crestwood, Illinois, in the Amount of \$13,848.08
- J. * Approval of Employment Training Agreement with Patrol Officer Mary Murphy
- K. * Receive and File Letter of Resignation of Records Clerk Adrianna Almendarez
- L. * Approval of Recommendation to Hire Replacement Records Clerk to Fill Vacancy Created by the Resignation of Adrianna Almendarez
- M. * Approval of Vendor List Dated October 12, 2020, in the Amount of \$256,690.98 for all Funds, plus \$202,135.06 for Payroll for the Period Ending September 19, 2020, for a Grand Total of \$458,826.04, Which Includes Special Expenditures of \$51,877.81 to ComEd for Tree Trimming

9. PUBLIC COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT