

**REGULAR MEETING**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**March 26, 2018**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of March 26, 2018 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by President Straub

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Kate Williams, St. John of the Cross School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Mital, Snyder (via teleconference) and President Straub. Absent were Trustees Mottl and Schiappa. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Public Works Director Dave Preissig, Assistant to the Administrator Evan Walter, Finance Director Jerry Sapp and Village Clerk Karen Thomas.

**RESIDENT COMMENTS** There were none.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Snyder and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Snyder, Paveza, Franzese, Mital

NAYS 0 – None

ABSENT: 2 - Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried.

**RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING OF MARCH 19, 2018** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF AN ORDINANCE GRANTING SPECIAL USE APPROVAL PURSUANT TO THE BURR RIDGE ZONING ORDINANCE TO PERMIT A MEDICAL CLINIC IN AN L-I LIGHT INDUSTRIAL DISTRICT (Z-07-2018: 6860 NORTH FRONTAGE ROAD – AGARWAL)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.  
**THIS IS ORDINANCE NO. A-834-05-18**

**ADOPTION OF RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A CONTRACT FOR THE PURCHASE OF ELECTRICITY FROM THE LOWEST COST ELECTRICITY PROVIDER FOR THE PUMP CENTER ACCOUNT** The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.  
**THIS IS RESOLUTION NO. R-12-18**



Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 26, 2018

**ADOPTION OF RESOLUTION TO ENDORSE THE LEGISLATIVE ACTION PROGRAM OF THE DU PAGE MAYORS AND MANAGERS CONFERENCE FOR THE 2018 LEGISLATIVE SESSION** The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.

**THIS IS RESOLUTION NO. R-13-18**

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR VILLAGE-WIDE LANDCAPE MAINTENANCE** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Desiderio Landscaping LLC of Grant Park, IL, in the amount of \$104,185.00.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR MOSQUITO ABATEMENT** The Board, under the Consent Agenda by Omnibus Vote, awarded the 2018-2020 contract to Clarke Environmental Mosquito Management, Inc. in the amount of \$41,614.00 per year.

**APPROVAL OF RECOMMENDATION TO AMEND CONTRACT FOR ENGINEERING SERVICES OF THE WOLF ROAD PEDESTRIAN CROSSING IMPROVEMENT** The Board, under the Consent Agenda by Omnibus Vote, awarded the amended contract to Patrick Engineering Inc., of Lisle, IL, in the amount of \$3,880.00 for a total amended cost of \$19,700.

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR THE PURCHASE OF PUBLIC WORKS EQUIPMENT TRAILER** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to R.A. Adams Enterprises, Inc. of McHenry, IL in the amount of \$13,673.00.

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$332,854.48 FOR ALL FUNDS, PLUS \$199,910.22 FOR PAYROLL, FOR A GRAND TOTAL OF \$532,764.70, WHICH INCLUDES NO SPECIAL EXPENDITURES** The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending March 26, 2018 in the amount of \$332,854.48 and payroll in the amount of \$199,910.22 for the period ending March 10, 2018.

**CONSIDERATION OF ORDINANCE AMENDING SECTION 57.16 (TREES) OF THE BURR RIDGE MUNICIPAL CODE** Assistant to the Administrator Evan Walter explained that this Ordinance amends the Municipal Code to require the removal of fallen trees across property lines. The Municipal Code mandates that property owners near a right-of-way, street or other public access easement, remove any tree or portion thereof, that has fallen or is blocking a sidewalk other public access. Currently, there is no portion of the code that gives the Village the authority to compel property owners to clean up trees that have fallen across property lines. This Ordinance would provide that authority. Under such authority, if a tree were to fall across the property line, the owner of the property from which the tree fell would be required to remove all elements of the fallen tree back to their own property's setback line at their expense.



Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 26, 2018

Mr. Walter said there are several active code cases which brought this forward and there have also been several residents inquire about such an Ordinance. In answer to Trustee Mital, Mr. Walter said the Village does not provide any monetary help but would work with the resident.

Resident Mike Stratis said he had a tree fall unto his neighbor's fence, he paid to have the fence repaired and three weeks later the insurance company told him that it was not his responsibility, the neighbors insurance company should have paid for the repair. Mr. Walter said that is the way the insurance companies work, this is simply if the tree were to fall, it would be the responsibility of the owner of the tree to clean it up. If the tree causes property damage, then the insurance company would be responsible.

Motion was made by Trustee Mital and seconded by Trustee Paveza to approve the Ordinance, as presented.

On Roll Call, Vote Was:

AYES: 4 – Trustees Mital, Paveza Snyder and Franzese

NAYS: 0 – None

ABSENT: 2 – Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried

**CONSIDERATION OF WATER COMMITTEE RECOMMENDATION TO AWARD  
CONSUMER RATES FOR WATER AND SANITARY SEWER**

Village Administrator Doug Pollock said that the Water Committee meet on February 26, 2018 to review the Water Fund Budget for FY 18-19 and future years. He continued that Staff presented information and a recommendation to the Committee that it would be appropriate to raise water rates due to the condition of the existing fund.

Mr. Pollock presented a chart showing the history of the water fund since 2007. He said in 2007, there was a six-million-dollar reserve in the fund and currently it is just over one million dollars and with projected improvements that we know have to be made in the next 3 to 5 years, we will go into a deficit without a rate increase. He continued that the water infrastructure is valued in excess of \$100 million. He explained the Water Fund is an enterprise fund which means that all cost associated with purchasing and suppling water to the consumer, is paid for through fees collected. It is becoming an older system and we are seeing water main breaks. The Village also has two water towers that need rehabilitation and painting which is over one million dollars for the large tank and half a million for the smaller tank.

Mr. Pollock said the Water Committee agreed unanimously that we need to look at a rate adjustment. He presented another chart and said the chart shows what will happen if there is no rate adjustment. He said by 2020-21 the Village will be in a deficit in the Water Fund. The committee looked at several different options for raising the rates, with the goal of creating a reserve fund that



Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 26, 2018

will cover additional unanticipated expenses. The Committee is recommending that the rate adjustment be 10% for FY 18-19 and 8% for each additional four years after that which will allow us to build up the reserve funds to just under five million dollars. He continued that even with the increases, Burr Ridge will remain in the low to middle range of water rates compared to surrounding Villages.

There was Board discussion, with Trustee Franzese saying the water infrastructure is aging and there will be more water main breaks every year than less, it will not get better but worse and we don't have the funding in place to allow for those repairs. It would be short sided if we didn't increase the water rates enough to allow for timely, efficient repairs of the water mains in addition to the painting of the two water towers.

Trustee Paveza said there is no doubt that we need to increase the rates. He said he does not want to commit to four years of 8% increases. We didn't take into consideration at the meeting, if we have a hot, dry summer the water profit for the year expands. He is against creating an automatic 8% raise for the next four years.

Trustee Mital said it important to be proactive but maybe we should re-assess the situation next year rather than automatically increasing the rates.

Trustee Snyder said a 10% this year is great, the next four years at 8% will not even put us at 50% of where we should be with everyone else of all the other local villages. If we make a lot of money in the next two or three years we could reduce the rate to 6%. You can't cut back without protecting the Village for the future. There will be the same discussion next year and the year after when you try to cut back. The point of this is to get yourself out of trouble and go forward. We should have had money in the fund and we don't.

The Village Administrator pointed out that it is never locked in, a year from now the fund may be doing better than we had expected and it could be cut to 5% instead of 8%. The future 8% is a planning function and will allow us to plan and to know that at least we will be able to build up the reserve and if one year does better than another, it can be reduced for that year.

Alice Kramptis, 7515 Drew, said she would recommend that the increase not go out more than 3 years.

There was additional discussion.

Motion was made by Trustee Snyder and seconded by Trustee Franzese to accept the Water Committee recommendation and direct Staff to prepare the Ordinance amending the water and sewer rates.

A handwritten signature in cursive script, likely belonging to a member of the Village of Burr Ridge Board of Trustees, is located in the bottom right corner of the page.

Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 26, 2018

On Roll Call, Vote Was:

AYES: 3 – Trustees Snyder, Franzese and Mital

NAYS: 1 – Trustee Paveza

ABSENT: 2 – Trustees Mottl and Schiappa

There being three affirmative votes, the motion carried

**CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO AMEND SECTION X.B.7 OF THE ZONING ORDINANCE RELATIVE TO OUTSIDE OVERNIGHT PARKING OF COMMERCIAL VEHICLES IN MANUFACTURING DISTRICTS (Z-03-2018)**

Assistant to the Administrator Evan Walter said the Plan Commission reviewed this item on three separate occasions. The Zoning Ordinance currently limits the number of commercial vehicles that may be parked outdoors, overnight in Manufacturing Districts to two. The trucks, also have a size and weight limit of 24,000 gross weight. Since the Zoning Ordinance was adopted in 1997 the Plan Commission has received ten petitions for special uses to park more than two vehicles outside. He continued the Plan Commission has a standard practice to review portions of the Zoning Ordinance which requires a special use of appropriateness if they are routinely granted.

Mr. Walter said the Plan Commission concluded that the Village could raise the number of permitted vehicles that could be stored overnight without detracting from the value or character of the Manufacturing Districts. No residents objected to the proposed amendments. The proposed amendments are summarized as follows:

1. The standard number of vehicles that are permitted to be parked outside shall be raised from two to four. The four trucks shall not exceed 24,000 pounds.
2. A commercial business may park up the eight trucks overnight; however, four of the eight trucks may not exceed a Class 2 GVWR rating (not to exceed 10,000 pounds).
  - a. All trucks regardless of size must be parked behind the rear wall of the building or in the side yard if said parking is unavailable.
3. Trailers shall be permitted but limited to one-half the number of total trucks parked outside, not to exceed four trailer without a special use permit, each not to exceed a 5,000-pound flat weight rating.
4. A special use hearing shall be required if the petitioner requests more than eight vehicles be stored outside or four vehicles if it is located adjacent to a residential district.
5. If the commercial property abuts a residential zoning district, a 6' solid fence shall be provided on the residential lot line if the user seeks to park more than four commercial vehicles outdoor, overnight.
6. Outdoor storage, such as storage containers, shall remain a special use.
7. Outdoor, overnight parking of trucks exceeding 24,000 pounds shall remain prohibited.





Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 26, 2018

In answer to Trustee Franzese, Mr. Walter said this amendment would have accommodated two of the ten petitioners that have come before the Plan Commission in the last 20 years. Trustee Franzese said the Plan Commission also discussed the idling of trucks outside. Mr. Walter said he is still doing research but that probably will be included in the Municipal Code.

Mr. Pollock said that this was initiated by Staff in direct response to the Strategic Goal to improve occupancy in the manufacturing and commercial districts.

Motion was made by Trustee Franzese and seconded by Trustee Mital to accept the Plan Commission's recommendation and direct Staff to prepare the Ordinance.

On Roll Call, Vote Was:

AYES: 4 – Trustees Franzese, Mital, Snyder and Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried

**OTHER CONSIDERATIONS** Trustee Franzese asked for an update to the Tollway Meeting. Mr. Pollock said the Tollway invited eleven property owners who they have identified as being properties that they will likely need to acquire land from. The acquisition is about 10 to 30 feet off the rear of the property. The Village has encouraged them to seek easements rather than acquisition because it may affect the zoning restrictions, floor area ratio, setbacks etc. Mr. Pollock said it is his understanding that the Tollway is preparing appraisals and will be making an offer to the residents. He continued that there is more information on the Village website.

Trustee Franzese asked for an update on the Pace Parking Lot. Mr. Pollock said they are doing engineer and they hope to be under construction in August or September.

**RESIDENT COMMENTS** There were none.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** There were none.

**NON-RESIDENTS COMMENTS** There were none.

**ADJOURNMENT** Motion was made by Trustee Paveza and seconded by Trustee Franzese that the Regular Meeting of March 26, 2018 be adjourned to a Closed Session for:


- Approval of Closed Session Minutes of March 12, 2018
- Collective Bargaining
- Deliberation of Salary Schedules and Benefits for One or More Classes of Employees



Regular Meeting  
President and Board of Trustees, Village of Burr Ridge  
March 26, 2018

Motion carried by Voice Vote and the meeting was adjourned to a Closed Session at 7:59 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

  
\_\_\_\_\_  
Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 9<sup>th</sup> day of April, 2018.



**RECONVENED REGULAR MEETING**

**PRESIDENT AND BOARD OF TRUSTEES,**  
**VILLAGE OF BURR RIDGE, IL**  
**March 26, 2018**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of March 26, 2018 was reconvened at 8:53 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 8:03 p.m. to 8:52 p.m.

**RECONVENE REGULAR MEETING** Motion was made by Trustee Paveza and seconded by Trustee Snyder that the Regular Meeting of March 26, 2018 be reconvened.

On Roll Call, Vote Was:

AYES: 4 – Trustees Paveza, Snyder, Mital and Franzese

NAYS: 0 – None

ABSENT: 2 – Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried.

**COLLECTIVE BARGAINING** Motion was made by Trustee Franzese and seconded by Trustee Paveza to approve the Union contract with Teamsters Local 700 (Patrol Officers) with the financial terms of the agreement as follows: FY 2017-18, 2% COLA+ step increase and FY 2018-19, 2.5% COLA + step increase

Motion carried by Voice Vote

**ADJOURN REGULAR MEETING** Motion was made by Trustee Paveza and seconded by Trustee Mital that the Regular Meeting of March 26, 2018 be adjourned

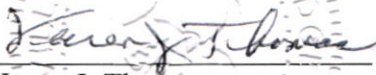
On Roll Call, Vote Was:

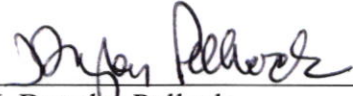
AYES: 4 – Trustees Paveza, Mital, Snyder and Franzese

NAYS: 0 – None

ABSENT 2 - Trustees Mottl and Schiappa

There being four affirmative votes, the motion carried and the Regular Meeting of March 26, 2018 was adjourned at 8:55 p.m.

  
Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

  
J. Douglas Pollock  
Village Clerk Pro-Tempore  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 9<sup>th</sup> day of April, 2018.



**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**March 26, 2018  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE  
Kate Williams – St. John of the Cross School**
- 2. ROLL CALL**
- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

- \*A. Receive and File Draft Plan Commission Meeting of March 19, 2018

**6. ORDINANCES**

- A. Consideration of Ordinance Amending Section 57.16 (Trees) of the Burr Ridge Municipal Code
- \*B. Approval of An Ordinance Granting Special Use Approval Pursuant to the Burr Ridge Zoning Ordinance to Permit a Medical Clinic in an L-I Light Industrial District. (Z-07-2018: 6860 North Frontage Road – Agarwal)

**7. RESOLUTIONS**

- \*A. Adoption of a Resolution Authorizing the Village to Enter into a Contract for the Purchase of Electricity from the Lowest Cost Electricity Provider for the Pump Center Account
- \*B. Adoption of Resolution to Endorse the Legislative Action Program of the DuPage Mayors and Managers Conference for the 2018 Legislative Session

## **8. CONSIDERATIONS**

- A. Consideration of Water Committee Recommendation to Amend Consumer Rates for Water and Sanitary Sewer
- B. Consideration of Plan Commission Recommendation to Amend Section X.B.7 of the Zoning Ordinance Relative to Outside Overnight Parking of Commercial Vehicles in Manufacturing Districts (Z-03-2018)
- \*C. Approval of Recommendation to Award Contract for Village-wide Landscape Maintenance
- \*D. Approval of Recommendation to Award Contract for Mosquito Abatement
- \*E. Approval of Recommendation to Amend Contract for Engineering Services of the Wolf Road Pedestrian Crossing Improvement
- \*F. Approval of Recommendation to Award Contract for the Purchase of Public Works Equipment Trailer
- \*G. Approval of Vendor List in the Amount of \$332,854.48 for all Funds, plus \$199,910.22 for payroll, for a grand total of \$532,764.70, which includes no Special Expenditures
- H. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

## **9. RESIDENTS COMMENTS**

## **10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

## **11. NON-RESIDENTS COMMENTS**

## **12. CLOSED SESSION**

- A. Approval of Closed Session Minutes of March 12, 2018
- B. Collective Bargaining
- C. Deliberation of Salary Schedules and Benefits for One or More Classes of Employees

## **13. RECONVENED MEETING**

- A. Consideration of Recommendation to Approve Patrol Officers Union Contract

## **14. ADJOURNMENT**