

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

October 23, 2017

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of October 23, 2017 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Adam Alnobani, Burr Ridge Middle School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa and President Straub. Also present were Village Administrator Doug Pollock, Deputy Police Chief Marc Loftus, Public Works Director Dave Preissig, Assistant to the Administrator Evan Walter and Village Clerk Karen Thomas.

RESIDENT COMMENTS There were none.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Franzese, Mottl, Paveza, Mital

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF OCTOBER 9, 2017 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF STRATEGIC PLANNING WORKSHOP MINUTES OF OCTOBER 16, 2017 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR INSTALLATION OF ACCESSIBLE DOOR OPERATORS AND PUSH BUTTONS AT VILLAGE HALL The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Door Systems, Inc, Naperville, Illinois, in the amount of \$8,282.00.

APPROVAL OF RECOMMENDATION TO APPROVE INTERGOVERNMENTAL AGREEMENT WITH DUPAGE COUNTY FOR NPDES COMPLIANCE SUPPORT SERVICES The Board, under the Consent Agenda by Omnibus Vote, authorized the Mayor to

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execute the agreement with DuPage County for shared services related to compliance with the National Pollutant Discharge Elimination System (NPDES) Program and that fees for such work will not exceed \$5,000.

RECEIVE AND FILE RESIGNATION LETTER FROM PART-TIME POLICE DATA CLERK 1 MARK MURRAY EFFECTIVE NOVEMBER 1, 2017 The Board, under the Consent Agenda by Omnibus Vote, received and filed the resignation letter.

APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT PART-TIME POLICE DATA CLERK 1 TO FILL VACANCY CREATED BY RESIGNATION OF MARK MURRAY The Board, under the Consent Agenda by Omnibus Vote, approved the recommendation.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$669,332.35 FOR ALL FUNDS, PLUS \$253,533.59 FOR PAYROLL, FOR A GRAND TOTAL OF \$922,865.94 WHICH INCLUDES SPECIAL EXPENDITURES OF \$72,730.25 TO DU-COMM FOR DISPATCH SERVICES NOVEMBER 2017 THROUGH JANUARY 2018; AND \$48,836.70 TO DESIDERIO LANDSCAPING FOR PARKWAY TREE/STUMP REMOVAL (51) The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending October 23, 2017 in the amount of \$669,332.35 and payroll in the amount of \$253,533.59 for the period ending October 7, 2017.

CONSIDERATION OF ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE BURR RIDGE ZONING ORDINANCE FOR A PLANNED UNIT DEVELOPMENT CONSISTING OF 44 SINGLE FAMILY HOMES WITH PRIVATE STREETS AND COMMONLY OWNED OPEN SPACE BETWEEN HOME (Z-14-2017: 11650 BRIDEWELL DRIVE – MCNAUGHTON DEVELOPMENT – LAKESIDE POINTE) Village

Administrator Doug Pollock presented the Ordinance approving the Lakeside Pointe R-5 Planned Unit Development on the 19.76-acre property at 11650 Bridewell Drive. Lakeside Pointe includes 44 detached single family homes with a single looped private street, with commonly owned open space between the homes. The Ordinance requires that the sidewalks be installed, as discussed by the Village Board at the October 9 meeting. The Developer will be required to comply with all subdivision standards, including school and park impact fees. The Ordinance also requires the developer to present final plans to be reviewed by the Plan Commission and the Village Board.

In answer to Trustee Schiappa, Mr. Pollock said the Homeowners Association will be responsible for the snowplowing, maintenance and resurfacing of the streets.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder to approve the Ordinance, as presented.

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On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Mital, Paveza, Mottl, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS ORDINANCE NO. A-834-21-17

CONSIDERATION TO APPROVE REAL ESTATE SALES CONTRACT FOR LOT 2 OF THE VILLAGE OWNED PUMP CENTER PROPERTY AT 11650 GERMAN CHURCH ROAD

Village Administrator Doug Pollock presented the contract for the sale of the 8.5-acre Village owned property at 11650 German Church Road for \$1,900,000.

At the request of Mayor Straub, Mr. Pollock gave the history of the property. There were some Board comments.

Motion was made by Trustee Paveza and seconded by Trustee Franzese to approve the contract.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Mital, Paveza, Mottl, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

CONSIDERATION OF AMENDMENTS TO THE BUILDING ORDINANCE AND MUNICIPAL CODE REGARDING DEADLINES FOR COMPLETION OF EXTERIOR CONSTRUCTION AND RESTRICTION OF HOURS FOR OUTSIDE CONSTRUCTION AND MAINTENANCE WORK.

Assistant to the Administrator Evan Walter explained that the Building Ordinance regulates how and when it can be built. He said currently the Building Ordinance requires that single family homes be completed within one year after the first footing inspection has been approved. If not completed, the applicants can apply for four additional, 90-day extensions beyond that first year. He continued that for each 90-day extension an applicant is required to pay an extension fee that represents a percentage of the original permit cost. The exterior improvements are to be completed in two years or the permit is revoked and the applicant must apply for a new permit and the two-year period begins again. If the exterior work is not completed and the permit is not extended, a stop work order is issued until the stop work order and extension fees are paid.

Mr. Walter said the proposed amendments will ensure that new homes are completed in a reasonable time period. The first amendment addresses projects that are unfinished after two years. Rather than have the applicant apply for a new permit, to restart the two-year cycle over again, the amendment would permit the applicant to apply for an unlimited number of 90-day extensions after



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their permit was issued. After two years, each 90-day extension would require payment of an extension fee equal to 100% of the original permit fee.

Mr. Walter continued that the second amendment would permit staff to issue a stop work order on the interior work, if the exterior work is not completed within a specified time frame. He explained in this amendment, if after a specified time the exterior work is not completed, a permit applicant may be granted 90-day extensions but the extensions would be limited to exterior work with no work on the inside of the home permitted until the exterior is completed.

Mr. Walter said the second subject is the hours for permitted work for outside construction and landscaping. Staff researched the codes of surrounding communities and found that Burr Ridge permits the most hours for outside construction on Sundays and holidays and has unlimited hour for landscaping. The proposed amendment would limit the hours for outside construction and landscaping to 12:00 p.m. to 4:00 p.m. Sundays and holidays. He said snow and ice removal would be exempt from this regulation.

Mr. Walter said staff is proposing that the amendments governing outside construction and landscape maintenance be established in Chapter 38, Nuisances, of the Municipal Code while also cross-referencing them in Article III of the Building Code. This will allow the Police to write a "P" ticket if necessary. He said currently the fee for a Stop Work Order is \$300. The proposed fee for landscape hours' violations is \$50 per daily occurrence. He said Staff is looking for discussion and direction on the proposed amendments. If the Board choses to consider any of these amendments, Staff would advertise the changes so the public would have the opportunity to comment prior to any Ordinance changes.

Resident Gerry Sweeney explained that he has spent multiple Sundays listening to jack hammers because of the construction and landscaping a neighbor is doing. He continued that he feels there should be an accommodation for people that want to do landscaping on Sundays, 12-4 is reasonable, but he doesn't know if it is necessary to have commercial contractors in the Village on Sunday mornings. He said he feels commercial construction projects should be prohibited entirely on Sundays.

Resident Marc Toma said he feels 12-4 is not realistic. He thinks a late start would be reasonable but there has to be enough time for residents that work during the week to do their landscaping. He is not in favor of construction on Sundays but at least there should be restrictions.

Resident Alice Krampits said she works six days a week and needs at least four hours to do the grass cutting and tree trimming on Sundays. If the grass isn't cut, the Village can issue a fine. She continued that Sundays are the only day they can do any home repairs and feels the construction hours shouldn't be too restricted. She feels commercial construction should be limited on Sundays but residential construction or landscaping should not be.



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There was Board discussion. The feeling was there needs to be some restrictions but they need to be reasonable.

Motion was made by Trustee Mottl and seconded by Trustee Snyder to direct staff to prepare an Ordinance that limits all outside construction and landscaping hours to 10-4 on Sundays.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Snyder, Schiappa, Franzese, Mital, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

Motion was made by Trustee Franzese and seconded by Trustee Paveza to direct staff to prepare Ordinances incorporating the proposed amendments as presented.

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Paveza, Mital, Snyder, Schiappa, Mottl

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

OTHER CONSIDERATIONS There were none.

RESIDENT COMMENTS Gerry Sweeney suggested that the discussion of hours for outside construction and landscaping should include federal holidays. Alice Krampits said she would prefer to see the holiday hours the same as Sundays.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Paveza said the Secretary of State will be at the Village Hall on Wednesday, November 8.

NON-RESIDENTS COMMENTS There were none.

ADJOURNMENT Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Regular Meeting of October 23, 2017 be adjourned

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Mital, Paveza, Mottl, Franzese.

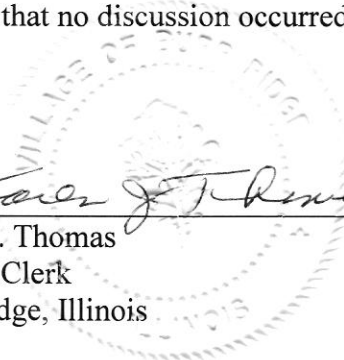
NAYS: 0 – None


ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 8:15 P.M.

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PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.





Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 13th day of November, 2017.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**October 23, 2017
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
Adam Alnobani, Burr Ridge Middle School**
- 2. ROLL CALL**
- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Board Meeting of October 9, 2017
- *B. Approval of Strategic Planning Workshop of October 16, 2017

6. ORDINANCES

- A. Consideration of An Ordinance Granting a Special Use Pursuant to the Burr Ridge Zoning Ordinance for a Planned Unit Development Consisting of 44 Single Family Homes with Private Streets and Commonly Owned Open Space between Homes (Z-14-2017: 11650 Bridewell Drive – McNaughton/ Lakeside Pointe)

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration to Approve Real Estate Sales Contract for Lot 2 of the Village Owned Pump Center Property at 11650 German Church Road
- B. Consideration of Amendments to the Building Ordinance and Municipal Code regarding Deadlines for Completion of Exterior Construction and Restriction of Hours for Outside Construction and Maintenance Work
- *C. Approval of Recommendation to Award Contract for Installation of Accessible Door Operators and Push Buttons at Village Hall

- *D. Approval of Recommendation to Approve Intergovernmental Agreement with DuPage County for NPDES Compliance Support Services
- *E. Receive and File Resignation Letter from Part-Time Police Data Clerk I Mark Murray effective November 1, 2017
- *F. Approval of Recommendation to Hire Replacement Part-Time Police Data Clerk I to Fill Vacancy Created by Resignation of Mark Murray
- *G. Approval of Vendor List in the Amount of \$669,332.35 for all Funds, plus \$253,533.59 for payroll, for a grand total of \$922,865.94, which includes Special Expenditures of \$72,730.25 to DU-COMM for dispatch services November 2017 through January 2018; and \$48,836.70 to Desiderio Landscaping for parkway tree/stump removal (51)
- H. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. RESIDENTS COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. ADJOURNMENT