

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

July 24, 2017

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of July 24, 2017 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by President Straub

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa and President Straub. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Assistant to the Administrator Evan Walter and Village Clerk Karen Thomas.

RESIDENT COMMENTS There were none

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Franzese, Mottl, Paveza, Mital

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF JUNE 26, 2017 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF JULY 10, 2017 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING MINUTES OF JULY 17, 2017 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT STORMWATER COMMITTEE MEETING MINUTES OF JULY 17, 2017 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF ORDINANCE GRANTING A CONDITIONAL SIGN APPROVAL AS PER THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF A SIGN



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WITH MORE THAN THREE COLORS (S-01-2017: 16W115 83RD STREET – RCM DATA)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-923-01-17

ADOPTION OF RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATE TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA)

The Board, under the Consent Agenda by Omnibus Vote, approved the Resolution appointing Doug Pollock as Delegate and Evan Walter as Alternate Delegate to the Intergovernmental Risk Management Agency.

THIS IS RESOLUTION NO. R-15-17

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR PAVEMENT MARKING

The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for pavement marking to Superior Road Striping, Inc., of Melrose Park, IL. through the DuPage County Division of Transportation, in an amount not to exceed \$10,000.

RECEIVE AND FILE RETIREMENT LETTER FROM SERGEANT JERRY KARCESKI EFFECTIVE AUGUST 3, 2017

The Board, under the Consent Agenda by Omnibus Vote, received and filed the letter.

APPROVAL OF RECOMMENDATION TO AUTHORIZE THE BOARD OF FIRE AND POLICE COMMISSIONERS TO PROMOTE A CORPORAL TO THE RANK OF SERGEANT, TO PROMOTE A PATROL OFFICER TO THE RANK OF CORPORAL AND TO HIRE A REPLACEMENT PATROL OFFICER TO FILL THE VACANCY CREATED BY THE RETIREMENT OF SGT. JERRY KARCESKI

The Board, under the Consent Agenda by Omnibus Vote, authorized the promotions and hiring.

APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR AGING CARE CONNECTIONS AND HOSTING FACILITY LICENSE FOR CHICAGO MARRIOTT SOUTHWEST BURR RIDGE FOR ITS FUNDRAISING EVENT ON SEPTEMBER 15, 2017

The Board, under the Consent Agenda by Omnibus Vote, approved the Raffle License.

APPROVAL OF REQUEST FROM BURR RIDGE PARK DISTRICT FOR DONATION FROM HOTEL/MOTEL TAX FUNDS FOR THE PARK DISTRICT'S 2017 HARVEST FEST EVENT

The Board, under the Consent Agenda by Omnibus Vote, approved the request from the Burr Ridge Park District.

APPROVAL OF RECOMMENDATION TO REAPPOINTMENT OF LUISA HOCH TO THE PATHWAY COMMISSION FOR A THREE-YEAR TERM EXPIRING SEPTEMBER 10, 2019 (HER CURRENT TERM EXPIRED 9/10/16)

The Board, under the Consent Agenda by Omnibus Vote, approved the appointment.



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APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$927,580.13 FOR ALL FUNDS, PLUS \$219,293.74 FOR PAYROLL, FOR A GRAND TOTAL OF \$1,146,873.86 WHICH INCLUDES SPECIAL EXPENDITURES OF \$26,766.00 TO ALLIED PAINTING SERVICES FOR EXTERIOR PAINTING AT VILLAGE HALL, POLICE DEPARTMENT AND PW STORAGE BUILDING; \$311,753.39 TO SCHROEDER ASPHALT SERVICE FOR 2017 MFT ROAD PROGRAM ASPHALT PAVING

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending July 24, 2017 in the amount of \$927,580.13 and payroll in the amount of \$219,293.74 for the period ending July 15, 2017.

CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO DENY AN AMENDMENT TO THE BURR RIDGE ZONING ORDINANCE TO CONSIDER ALLOWING GREATER REAR YARD LOT COVERAGE FOR STRUCTURES THAT USE PERMEABLE PAVER SYSTEMS (Z-05-2017: ZONING ORDINANCE AMENDMENT – REAR YARD LOT COVERAGE AND PERMEABLE PAVERS)

Assistant to the Administrator Evan Walter said that a few months ago, in response to a variation to rear lot coverage that was granted by the Board, the Plan Commission conducted a Public Hearing to consider an amendment to the Zoning Ordinance to alter the rear yard lot coverage based on the use of permeable paver systems. He continued that at this hearing the Plan Commission recommended no changes to the Zoning Ordinance, upon receiving this recommendation the Board directed the Plan Commission to conduct another Public Hearing, to receive testimony from an industry provider of permeable systems. Representatives from Unilock made a presentation to the Plan Commission at the July 17 meeting and participated in the discussion of the technology.

Mr. Walter said the first recommendation dealt with an amendment to the Zoning Ordinance which states that the combined horizontal area of all accessory buildings, structures and uses shall not exceed 30% of the rear principal building area. This amendment was to consider increasing the percentage of the buildable area, if permeable systems were used.

Mr. Walter said the second recommendation dealt with incentivizing residents to use permeable pavers systems, in place of impermeable surfaces. The Plan Commission felt that permeable pavers would provide better drainage than an impermeable surface and would provide a benefit to the resident and the Village jointly. As such, the Plan Commission recommended that the Village create incentives to encourage their use. The Plan Commission specifically recommended against allowing for additional building on green spaces as an incentive for this action so not to encourage more than the 30% coverage that is currently allowed. The Stormwater Committee also met on July 17 and made the same two recommendations to the Board. The Stormwater Committee will meet to explore potential incentives at their August 8 meeting.

In answer to Trustee Mital, Mr. Walter said permeable systems are more expensive than the basic concrete/asphalt driveway.



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Plan Commission Representative Jim Broline said the Plan Commission's motions, both dealt with residential space. One motion had to do with whether or not to promote the use of permeable materials and a clause was added to the recommendation that said "except in the use of coverage of green space beyond the 30% coverage". In his view that was an aesthetic decision and did not relate to the drainage aspects of permeable materials. He continued he learned from Unilock that permeable materials are comparable to grass but it has to be engineered correctly so it drains.

Trustee Paveza said he felt permeable pavers could be used instead of some of the required green space but the more he investigated it, it doesn't appear to help unless you install the whole system and cost wise it doesn't make sense.

Trustee Franzese said the Stormwater Committee concurred with the Plan Commission that this is a great system but it should not be used in lieu of green space. He pointed out that the permeable pavers do not have the same absorption as grass. This will serve the purpose where stormwater detention is a challenge and is limited because of the land space to work with.

Alice Krampits, 7515 Drew, said allowing the use of permeable pavers as a reason to increase hard surface cover area is a direct conflict with the Burr Ridge Master Plan which is to have large open spaces and homes on beautiful natural settings. A typical lot size in Burr Ridge is 1 acre and the zoning allows for 30% hard surface coverage which equals over 13,000 sq ft of coverage and should be sufficient for any resident in Burr Ridge. She continued that good zoning ordinances, careful planning and proper landscaping will offer superior results compared to permeable pavers when mitigating water problems. They do not want to see any change to the ordinance in this matter.

Motion was made by Trustee Snyder and seconded by Trustee Paveza to concur with the Plan Commission to deny the amendment to the Zoning Ordinance regarding permeable paver systems and to recommend that the Village Board explore ways to incentivize the use of permeable systems in lieu of non-permeable systems, except through the reduction of green space.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Paveza, Mottl, Franzese, Mital, Schiappa

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

UPDATE ON IMPLEMENTATION OF SCAVENGER SERVICE FRANCHISE AGREEMENT WITH GROOT INDUSTRIES Village Administrator Doug Pollock explained that the implementation of the new Scavenger Service Franchise Agreement with Groot Industries is underway with service to begin August 3 and 4. He continued by summarizing the process to date:

- On May 8, 2017, the Board approved the franchise agreement with Groot Industries.
- Flyers, letters, and information in the newsletter were sent on June 5, June 12, and July 14.



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- Public meetings were held at the Village Hall for residents on June 20 and July 12.
- A page devoted to this program has been posted and continues to be updated on the web site.
- Our social media sites have been providing and will continue to provide updates and reminders about the program.
- Residents taking advantage of the senior discount have been registering and may continue to register for the discount at the Village Hall. A driver's license is all that is required for proof of eligibility. As of today, 500 residents have signed up for the senior discount.
- Beginning the week of July 24, residents with service providers and carts owned by a service provider other than Groot will have their carts removed after their last day of service. There may be a gap between the last pick up and the retrieval of the carts resulting in cans left on the street for a day or two.
- Also beginning the week of July 24, Groot will begin delivery of carts.
- The first bills from Groot will arrive at residents' homes the week of August 1. Bills will be mailed near the beginning of each quarter.
- The first pick up will occur on Thursday, August 3 for residents south of 79th Street and Friday, August 4 for residents north of 79th Street.

He said today was the first day for delivering new carts and so far things are going well. The publicity and attempts to get the information out seem to have been successful. The front office staff is well prepared to answer questions. He said if residents have any question, they should call him or the Village Hall and we will help them through the process.

Trustee Franzese explained the standard collection package includes a 95 gallon cart for waste and a 65 gallon cart for recyclable materials. Residents can exchange the carts with 65 gallon carts for both or 95 gallon cart for recyclable and 65 gallon cart of waste. They may also rent extra carts for an additional fee. Other options are back door service, top of driveway empty cart return and senior citizen discount. There will be no additional administration fees, documentation fees, land fill fees or tipping fees. Most importantly, stickers are no longer required for landscape waste and it is unlimited.

DISCUSSION OF PROCESS AND SCHEDULING FOR BIENNIAL STRATEGIC PLANNING SESSION

Village Administrator Doug Pollock said approximately every two years the Board of Trustees has conducted a strategic planning session for the purpose of team building and setting goals for the Board and Staff. Mr. Pollock said in the past we have had a three hour Goal Setting Workshop with hired facilitators or used staff as the facilitator. He said it is staff preference to hire a facilitator so they can be a member of the planning team. He continued that we have also done multi-day team building workshops, we met on a Friday afternoon or evening to talk about team building or visioning and on Saturday we worked on strategic goals. There is also the Community Workshop process that is much longer and more expensive and includes key community members that would be involved in the visioning and goal setting process.

Mr. Pollock said he is looking for direction from the Board. After some discussion, it was the



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consensus of the Board to have a two day workshop, Friday night and Saturday morning in October. Trustee Mottl suggested that the organization "SCORE" be contacted to facilitate the workshop. Mr. Pollock said he would contact facilitators that have been used in the past and "SCORE" and report at the next meeting.

OTHER CONSIDERATIONS There were none.

RESIDENT COMMENTS There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Mr. Pollock said he and staff are working on updating the Administration section of the Municipal Code which describes the functions of the various departments.

Trustee Schiappa remind the residents that the new scavenger service will begin on August 3, south of 79th Street and August 4, north of 79th Street.

Mayor Straub talked about the Concerns of Police Survivors (COPS) event that was held Sunday at the Police Department. The group rides across Illinois to raise awareness and funds for police survivors.

NON-RESIDENTS COMMENTS Dolores Cizek, LaGrange, provided a copy of the Tribune article regarding a possible lawsuit against towns opting out of the county wage law for Board Members. She suggested the Board look into providing free leaf pickup for residents.

ADJOURNMENT Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Regular Meeting of July 24, 2017 be adjourned.

On Roll Call, Vote Was:


AYES: 6 – Trustees Schiappa, Snyder, Mital, Paveza, Mottl, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 8:00 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 28th day of August, 2017.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**July 24, 2017
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Board Meeting of June 26, 2017
- *B. Approval of Regular Board Meeting of July 10, 2017
- *C. Receive and File Draft Plan Commission Meeting of July 17, 2017
- *D. Receive and File Draft Stormwater Committee Meeting of July 17, 2017

6. ORDINANCES

- *A. Approval of An Ordinance Granting a Conditional Sign Approval as per the Village of Burr Ridge Sign Ordinance for Approval of a Sign with More Than Three Colors (S-01-2017: 16W115 83rd Street – RCM Data)

7. RESOLUTIONS

- *A. Adoption of Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency (IRMA)

8. CONSIDERATIONS

- A. Consideration of Plan Commission Recommendation to Deny an Amendment to the Burr Ridge Zoning Ordinance to Consider Allowing Greater Rear Yard Lot Coverage for Structures that Use Permeable Paver Systems (Z-05-2017: Zoning Ordinance Amendment – Rear Yard Lot Coverage and Permeable Pavers)
- B. Update on Implementation of Scavenger Service Franchise Agreement with Groot Industries

EXHIBIT

A

- C. Discussion of Process and Scheduling for the Biennial Strategic Planning Session
- *D. Approval of Recommendation to Award Contract for Pavement Marking
- *E. Receive and File Retirement Letter from Sergeant Jerry Karceski effective August 3, 2017
- *F. Approval of Recommendation to Authorize the Board of Fire and Police Commissioners to Promote a Corporal to the Rank of Sergeant, to Promote a Patrol Officer to the Rank of Corporal and to Hire a Replacement Patrol Officer to Fill the Vacancy Created by the Retirement of Sgt. Jerry Karceski
- *G. Approval of Request for Raffle License for Aging Care Connections and Hosting Facility License for Chicago Marriott Southwest Burr Ridge for its Fundraising Event on September 15, 2017
- *H. Approval of Request from Burr Ridge Park District for Donation from Hotel/Motel Tax Funds for the Park District's 2017 Harvest Fest Event
- *I. Approval of Recommendation to Reappointment Luisa Hoch to the Pathway Commission for Three-Year Term Expiring September 10, 2019 (her current term expired 9/10/16)
- *J. Approval of Vendor List in the Amount of \$927,580.13 for all Funds, plus \$219,293.74 for payroll, for a grand total of \$1,146,873.86, which includes Special Expenditures of \$26,766.00 to Allied Painting Services for exterior painting at Village Hall, Police Department and PW storage building; \$311,753.39 to Schroeder Asphalt Service for 2017 MFT Road Program asphalt paving
- K. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. RESIDENTS COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. ADJOURNMENT