

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

September 25, 2017

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of September 25, 2017 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Jack Micaletti, Pleasantdale Middle School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Mital, Snyder, Schiappa and President Straub. Also present were Village Administrator Doug Pollock, Police Chief John Madden, Public Works Director Dave Preissig, Finance Director Jerry Sapp, Assistant to the Administrator Evan Walter and Village Clerk Karen Thomas.

RESIDENT COMMENTS Resident Cindy Mottl said she spoke at last meeting regarding the Hinsdale South and Central population imbalance which is exacerbated by the School Board's enlarging of the buffer zone. We are asking the Burr Ridge Board of Trustees to address this by looking into it as a property value issue in hopes that the District 86 Board might hear another governmental body.

Resident Michael Mokrzycki said he is happy to hear that the Mayor and Board are getting involved in the District 86 schooling issue of the in balance between Hinsdale South and Hinsdale Central. It is great to have another entity shining the light on this.

Resident Betsy Levy said we need the Village Board to help get the school board to listen. It seems that the school board has their own agenda and they do not care what is good for the whole district, including the residents in Burr Ridge.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Schiappa that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Schiappa, Snyder, Mottl, Paveza, Mital

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.



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APPROVAL OF REGULAR BOARD MEETING MINUTES OF SEPTEMBER 11, 2017

were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT PATHWAY COMMISSION MEETING MINUTES OF SEPTEMBER 14, 2017

were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING MINUTES OF SEPTEMBER 18, 2017

were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES OF SEPTEMBER 19, 2017

were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF ORDINANCE AMENDING SECTION X.F OF THE BURR RIDGE ZONING ORDINANCE TO CLARIFY THE PERMITTED AND SPECIAL USE LISTINGS FOR TEAM AND CLUB ATHLETIC TRAINING FACILITY IN A G-I DISTRICT (z-12-2017: TEXT AMENDMENT G-I DISTRICT PERMITTED AND SPECIAL USES)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-834-18 -17

APPROVAL OF AN ORDINANCE GRANTING SPECIAL USE APPROVAL PURSUANT TO THE BURR RIDGE ZONING ORDINANCE TO PERMIT A TEAM AND CLUB RECREATIONAL FACILITY IN A G-I GENERAL INDUSTRIAL DISTRICT (Z-12-2017: 280 SHORE DRIVE – WINDY CITY CURLING)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-834-19-17

APPROVAL OF AN ORDINANCE GRANTING A VARIATION FROM THE VILLAGE OF BURR RIDGE ZONING ORDINANCE TO PERMIT A FENCE LOCATED IN A CORNER SIDE YARD (Z-13-2017: 15W455 79TH STREET – ST. MARK'S CHRISTIAN MONTESSORI PRESCHOOL)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-834-20-17

APPROVAL OF AN ORDINANCE AMENDING CHAPTER 2 OF THE BURR RIDGE MUNICIPAL CODE ADDING NEW ARTICLE XVII WITH REGARD TO ADMINISTRATIVE PROCEDURES FOR ASSESSING AND DETERMINING CLAIMS UNDER THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-781-01-17



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ADOPTION OF RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND COOK COUNTY FOR THE PROVISION OF ENVIRONMENTAL HEALTH INSPECTION SERVICES The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.
THIS IS RESOLUTION NO. R-19-17

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR PURCHASE OF TREES FOR 2017 FALL TREE PLANTING PROGRAM The Board, under the Consent Agenda by Omnibus Vote, awarded the contracts to Spring Grove Nursery, Mazon, IL and Wilson Nursery, Hampshire, IL in an amount not to exceed \$13,500.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR FY 17-18 CURBSIDE BRANCH PICK-UP PROGRAM The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Kramer Tree Specialists, West Chicago, IL in an amount not to exceed \$38,955.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$580,459.55 FOR ALL FUNDS, PLUS \$210,349.30 FOR PAYROLL, FOR A GRAND TOTAL OF \$790,808.85 WHICH INCLUDES SPECIAL EXPENDITURES OF \$19,639.14 TO BURNS & MCDONNELL FOR ENGINEERING OF COUNTY LINE ROAD RIGHT-OF-WAY IMPROVEMENTS The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending September 25, 2017 in the amount of \$580,459.55 and payroll in the amount of \$210,349.30 for the period ending September 9, 2017.

PRESENTATION OF FY 2016-17 AUDIT Finance Director Jerry Sapp introduced Scott Termine, Partner with BKD, who discussed the details of the audit. Mr. Termine explained the results of the audit and said they have issued a clean or unmodified opinion on the financials. This means everything is properly stated in accordance with generally accepted accounting standards and there are no weaknesses in the Village's internal control structure. He continued that last year the Village was required to adopt a new standard around the Village's pension plans, both IMRF and Police Pension Fund. He said the pension liabilities are the Village's largest liability.

There was a brief discussion with Mr. Termine explaining that they look at the Village's internal control structure and try to identify potential weaknesses that could lead to misstatements in the financial statements.

CONSIDERATION OF REQUEST FOR AN AMENDMENT TO THE BLUFF ROAD PUD ANNEXATION AGREEMENT Village Administrator Doug Pollock said in 2008 the Village entered into a Pre-Annexation Agreement for a property on Bluff Road and Jackson, south of 97th Street. He continued that Paul McNaughton was developing an office park and wanted access to Village water. The Agreement allowed the property owner to connect to Village water and in



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exchange, the owner agreed to annex to Burr Ridge when the property becomes contiguous. Other terms of the Agreement included the improvement of the adjacent Jackson Street and Bluff Road.

Mr. Pollock continued that the property is still not contiguous to the Village limits and cannot annex. The Village has granted extensions for the completion of the street improvements. The latest extension was granted in 2013 and required that the street improvement be completed by November 1, 2017. He said Staff recommends another extension with a delay in the improvements until such time that the property is annexed. In the meantime, the street will continue to be maintained by Downers Grove Township.

Motion was made by Trustee Mottl and seconded by Trustee Mital to direct Staff to schedule a public hearing for an Annexation Agreement Amendment that will extend the deadline for completion of the street improvement deadline.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Mital, Snyder, Schiappa, Franzese, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

CONSIDERATION OF RECOMMENDATION TO PURCHASE COMPUTER WORKSTATION UPGRADES

Finance Director Jerry Sapp gave a presentation on the Village's technology infrastructure and the workstation upgrade project. He said the workstation infrastructure was implemented in 2009 on a five-year replacement plan, which is now in the 8th year. We have stretched the current platform to the edge of its usability and have hardware issues and system slowdowns. He continued that the FY 2017-18 Budget includes \$60,000 for the workstation upgrades. The proposed upgrade will encompass replacing the existing 52 workstations with current machines that are robust in memory, disk space and processing speed and the 6 notebook computers that are used by the departments as presentation equipment, out in the field, police interview rooms, and court calls.

Mr. Sapp said bids were solicited from four vendors with the low bid of \$59,987 from National Tek Services, Inc., of Libertyville, Illinois.

Village Administrator Doug Pollock said Mr. Sapp does an excellent job keeping the Village up-to-date and due to his ability and knowledge a lot is done in-house that other Village's hire consultants to do.

Motion was made by Trustee Paveza and seconded by Trustee Snyder to award the contract for the purchase of workstation hardware be awarded to National Tek Services, Inc., of Libertyville, IL, in the amount of \$59,987.



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On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Snyder, Schiappa, Franzese, Mottl, Mital.

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

OTHER CONSIDERATIONS There were none.

RESIDENT COMMENTS There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Village Administrator Doug Pollock reminded the Board of the Strategic Planning Workshops on Monday, October 16 and Wednesday, November 1 and that they each will be contacted for an interview by the consultant prior to the workshops.

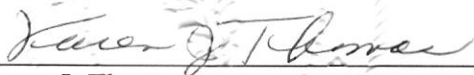
Mr. Pollock encouraged the residents to complete the Community Survey on the Village website.

NON-RESIDENTS COMMENTS There were none.

ADJOURNMENT Motion was made by Trustee Snyder and seconded by Trustee Schiappa that the Regular Meeting of September 25, 2017 be adjourned to a Closed Session to discuss Approval of Closed Session Minutes of August 28, 2017 and Discussion of Pending and Probable Litigation.

Motion carried by voice vote and the meeting was adjourned to a Closed Session at 7:33 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 9th day of October, 2017.



RECONVENED REGULAR MEETING

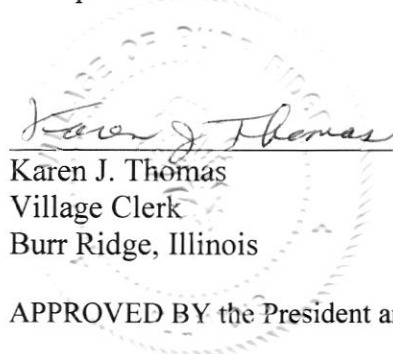
PRESIDENT AND BOARD OF TRUSTEES,
VILLAGE OF BURR RIDGE, IL
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CALL TO ORDER The Regular Meeting of the President and Board of Trustees of September 25, 2017 was reconvened at 9:35 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 7:40 p.m. to 9:35 p.m.

Trustee Snyder asked how he would obtain additional information about options for residents to address the District 86 school issues that were discussed at the September 11, 2017 meeting. Mr. Uhler said he would provide a summary for the Board of Trustees.

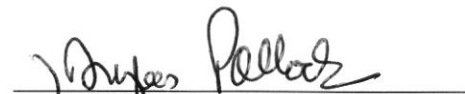
ADJOURN REGULAR MEETING Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Regular Meeting of September 25, 2017 be adjourned.

Motion carried by Voice Vote and the Regular Meeting of September 25, 2017 was adjourned at 9:39 p.m.





Karen J. Thomas
Village Clerk
Burr Ridge, Illinois



J. Douglas Pollock
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 9th day of October, 2017.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**September 25, 2017
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- Jack Micaletti, Pleasantdale Middle School**
- 2. ROLL CALL**
- 3. RESIDENTS COMMENTS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Board Meeting of September 11, 2017
- *B. Receive and File Draft Pathway Commission Meeting of September 14, 2017
- *C. Receive and File Draft Plan Commission Meeting of September 18, 2017
- *D. Receive and File Draft Economic Development Committee Meeting of September 19, 2017

6. ORDINANCES

- *A. Approval of An Ordinance Amending Section X.F of the Burr Ridge Zoning Ordinance to Clarify the Permitted and Special Use Listings for Team and Club Athletic Training Facility in a G-I District (Z-12-2017: Text Amendment G-I District Permitted and Special Uses)
- *B. Approval of An Ordinance Granting Special Use Approval Pursuant to the Burr Ridge Zoning Ordinance to Permit a Team and Club Recreational Facility in a G-I General Industrial District (Z-12-2017: 280 Shore Drive – Windy City Curling)
- *C. Approval of An Ordinance Granting a Variation from the Village of Burr Ridge Zoning Ordinance to Permit a Fence Located in a Corner Side Yard (Z-13-2017: 15W455 79th Street – St. Mark's Christian Montessori Preschool)

- *D. Approval of an Ordinance Amending Chapter 2 of the Burr Ridge Municipal Code Adding New Article XVII with Regard to Administrative Procedures for Assessing and Determining Claims Under the Public Safety Employee Benefits Act

7. RESOLUTIONS

- *A. Adoption of Resolution Authorizing an Intergovernmental Agreement Between the Village of Burr Ridge and Cook County for the Provision of Environmental Health Inspection Services

8. CONSIDERATIONS

- A. Presentation of FY 2016-17 Audit
- B. Consideration of Request for an Amendment to the Bluff Road PUD Annexation Agreement
- C. Consideration of Recommendation to Purchase Computer Workstation Upgrades
- *D. Approval of Recommendation to Award Contract for Purchase of Trees for 2017 Fall Tree Planting Program
- *E. Approval of Recommendation to Award Contract for FY17-18 Curbside Branch Pick-up Program
- *F. Approval of Vendor List in the Amount of \$580,459.55 for all Funds, plus \$210,349.30 for payroll, for a grand total of \$790,808.85, which includes a Special Expenditure of \$19,639.14 to Burns & McDonnell for Engineering of County Line Road Right-of-Way Improvements
- G. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. RESIDENTS COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. CLOSED SESSION

- A. Approval of Closed Session Minutes of August 28, 2017
- B. Discussion of Pending or Probable Litigation

13. RECONVENED MEETING

14. ADJOURNMENT