

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

February 13, 2017

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of February 13, 2017 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Julianna Riegel, St. Isaac Jogues School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Bolos, Schiappa, and Mayor Straub. Absent was Trustee Grasso. Also present were Village Administrator Steven Stricker, Public Works Director David Preissig, Community Development Director Doug Pollock, Police Chief John Madden, Finance Director Jerry Sapp and Village Clerk Karen Thomas.

RESIDENT COMMENTS There were none.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Schiappa that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Franzese, Schiappa, Bolos and Paveza

NAYS: 0 – None

ABSENT: 1 – Trustee Grasso

There being four affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING JANUARY 23, 2017 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF BUDGET GOALS AND OBJECTIVES MEETING JANUARY 30, 2017 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF OCTOBER 26, 2016 were noted as received and filed under the Consent Agenda by Omnibus Vote

RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING OF FEBRUARY 6, 2017 were noted as received and filed under the Consent Agenda by Omnibus Vote.

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RECEIVE AND FILE DRAFT STORMWATER COMMITTEE MEETING OF FEBRUARY 6, 2017 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE AMENDING SECTION IV OF THE BURR RIDGE ZONING ORDINANCE RELATIVE TO THE LOCATION OF PERSONAL WIRELESS FACILITIES IN PUBLIC RIGHTS-OF-WAY (Z-15-2016: TEXT AMENDMENT – SMALL CELL ANTENNAS) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-834-05-17

ADOPTION OF RESOLUTION APPROVING THE ANNUAL PUBLICATION OF THE VILLAGE OF BURR RIDGE ZONING MAP The Board, under the Consent Agenda by Omnibus Vote, approved the Resolution.

THIS IS RESOLUTION NO. R-04-17

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE FOR A RUNNING STORE/FITNESS APPAREL STORE WITH SALES OF CRAFT BEER OR WINE (Z-01-2017: 555 VILLAGE CENTER DRIVE – CRUICKSHANK)The Board, under the Consent Agenda by Omnibus Vote, accepted the recommendation and directed Staff to prepare the Ordinance.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR AQUATIC WEED MANAGEMENT The Board, under the Consent Agenda by Omnibus Vote, awarded the three year contract to Marine Biochemists, of Elburn, Illinois, in an amount not to exceed \$7,715 per year.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR CELLULAR MODEM UPGRADES TO WATER AND SEWER SCADA SYSTEMS The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Automatic Control Services (ACS), of Naperville, Illinois for design, installation, and maintenance of our SCADA systems in the amount of \$14,545.00.

RECEIVE AND FILE RESIGNATION LETTER FROM TRUSTEE PAULA MURPHY

The Board, under the Consent Agenda by Omnibus Vote, noted the letter of resignation, effective February 1, 2017 as received and filed.

APPROVAL OF RECOMMENDATION TO PURCHASE RESPIRATORY PROTECTION EQUIPMENT FOR POLICE DEPARTMENT The Board, under the Consent Agenda by Omnibus Vote, accepted the recommendation from the Police Chief to purchase 20 replacement masks from Pro-tech, of Berea, Ohio in the amount of \$6,700.00 and that the Department's respiratory program be reinstituted.

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APPROVAL OF RECOMMENDATION TO RENEW CONTRACT FOR LIFT STATION MAINTENANCE The Board, under the Consent Agenda by Omnibus Vote, renewed the one-year contract to Metropolitan Industries, Inc. of Romeoville, Illinois, in the amount of \$9,732.00.

APPROVAL OF RECOMMENDATION TO APPROVE AGREEMENT REGULATING VIDEO SURVEILLANCE CAMERAS FOR THE NEIGHBORHOOD VIDEO SURVEILLANCE PROGRAM –ARROWHEAD FARM SUBDIVISION The Board, under the Consent Agenda by Omnibus Vote, approved the agreement.

APPROVAL OF RECOMMENDATION TO APPOINT JAMES BROLINE AS FULL PLAN COMMISSIONER FOR A FIVE-YEAR TERM THAT EXPIRES FEBRUARY 1, 2022
The Board, under the Consent Agenda by Omnibus Vote, approved the appointment.

APPROVAL OF REQUEST FOR FAMILY AND MEDICAL LEAVE ACT LEAVE OF ABSENCE FOR POLICE DATA CLERK CRISTINA HENDERSON The Board, under the Consent Agenda by Omnibus Vote, approved the request.

APPROVAL OF RECOMMENDATION TO APPROVE REQUEST FROM WB/BR CHAMBER OF COMMERCE FOR PLACEMENT OF TEMPORARY PROMOTIONAL SIGNS FOR THE BUSINESS EXPO ON JUNE 7, 2017, AND THE CRUISIN' 66 FEST IN ON AUGUST 12, 2017 The Board, under the Consent Agenda by Omnibus Vote, approved the request.

APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR GOWER PTO 62 AND HOSTING FACILITY LICENSE FOR GOWER MIDDLE SCHOOL FOR EVENT ON MARCH 10, 2017 (RAFFLE TICKET SALES FROM 2/10/17 TO 3/10/17) The Board, under the Consent Agenda by Omnibus Vote, approved the license.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$609,734.84 FOR ALL FUNDS, PLUS \$255,320.69 FOR PAYROLL, FOR A GRAND TOTAL OF \$865,055.53, WHICH INCLUDES SPECIAL EXPENDITURES OF \$14,252.45 TO SOUTHWEST CENTRAL DISPATCH FOR FINAL PAYOUT ON CONTRACT; \$244,700 TO HD SUPPLY WATERWORKS, LTD. FOR SENSUS WATER METERS, RADIO UNITS, AND TOUCHPAD UNIT AND ACCESSORY The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor list for the period ending February 13, 2017 in the amount of \$609,734.84 and payroll in the amount of \$255,320.69 for the period ending January 28, 2017.

CONSIDERATION OF AN ORDINANCE AMENDING THE VILLAGE OF BURR RIDGE BUILDING ORDINANCE TO ADOPT A NEW FEE SCHEDULE FOR BUILDING PERMITS Community Development Director Doug Pollock stated that at the Budget Workshop on January 30, 2017, staff was directed to prepare an Ordinance amending the Building Ordinance regarding fees. He explained that staff did a survey of similar municipalities and found that the

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Village fees were, if not the lowest, amongst the lowest of the comparable Villages. He gave an example that with the proposed increase of 33%, for a new single family home of 4,166 square feet, Burr Ridge would still be the lowest in the area. He presented a schedule of the various increases and said that the increase for non-residential permits is generally 25% but will still keep Burr Ridge at the bottom of comparable Villages. He continued that the miscellaneous permits, which are the residential accessory structures or electrical upgrades, have been kept lower than what they actually cost the Village to encourage residents to get permits. He said based on estimates of the number of permits, the annual loss to the Village is somewhere between \$5,000 and \$10,000. He continued that the fees for the larger accessory buildings and swimming pools were adjusted to cover the Village's direct costs for the plan reviews and inspections. The accessory permits for commercial properties was also increased a nominal amount to reflect the actual cost.

Trustee Franzese asked about the calculation of the square footage. Mr. Pollock said staff makes the calculation based on the detailed definition of floor area for zoning purposes.

Motion was made by Trustee Paveza and seconded by Trustee Franzese to approve the Ordinance, as presented.

On Roll Call, Vote Was:

AYES: 4 – Trustees Paveza, Franzese, Bolos and Schiappa

NAYS: 0 – None

ABSENT: 1 – Trustee Grasso

There being four affirmative votes, the motion carried.

THIS IS ORDINANCE NO. A-1124-01-17

OTHER CONSIDERATIONS There were none.

RESIDENT COMMENTS There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS There were none

NON-RESIDENTS COMMENTS There were none.

ADJOURNMENT Motion was made by Trustee Schiappa and seconded by Trustee Paveza that the Regular Meeting of February 13, 2017 be adjourned to a Closed Session for:

- Approval of Closed Session Minutes of January 9, 2017
- Release of Closed Session Minutes through December 2016
- Determination to Destroy Verbatim Recordings of Closed Session Minutes for the Period of August 2014 through June 2015
- Deliberation of Salary Schedules and Benefits for One or More Classes of Employees

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- Employment of Employee

On Roll Call, Vote Was:

AYES: 4 – Trustees Schiappa, Paveza, Bolos and Franzese

NAYS: 0 – None

ABSENT: 1 – Trustee Grasso

There being four affirmative votes, the motion carried and the meeting was adjourned to Closed Session at 7:15 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 27th day of February, 2017.

RECONVENED REGULAR MEETING

PRESIDENT AND BOARD OF TRUSTEES,
VILLAGE OF BURR RIDGE, IL
February 13, 2017

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of February 13, 2017 was reconvened at 8:58 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 7:23 p.m. to 8:30 p.m.

RECONVENE AND ADJOURN REGULAR MEETING Motion was made by Trustee Paveza and seconded by Trustee Schiappa that the Regular Meeting of February 13, 2017 be reconvened and adjourned.

In response to a question from Trustee Franzese, Mayor Straub indicated that he has received two applications for Trustee and thought that he would be receiving a third. He indicated to Trustee Franzese that he would accept any recommendations that the Board may have for his review in regard to filling the vacant Trustee position.

On Roll Call, Vote Was:

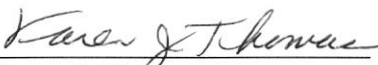
AYES: 4 – Trustees Paveza, Schiappa, Franzese and Bolos

NAYS: 0 – None

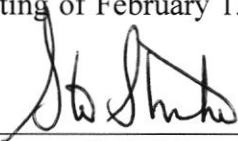
ABSENT: 1 – Trustee Grasso

There being four affirmative votes, the motion carried

There being five affirmative votes, the Regular Meeting of February 13, 2017 was adjourned at 8:31 p.m.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois



Steven S. Stricker
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 27th day of February, 2017.

AGENDA
REGULAR MEETING – VILLAGE PRESIDENT & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

FEBRUARY 13, 2017
7:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Julianna Riegel – St. Isaac Jogues School

2. ROLL CALL

3. RESIDENTS COMMENTS

4. CONSENT AGENDA – OMNIBUS VOTE

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Board Meeting of January 23, 2017
- *B. Approval of Budget Goals and Objectives Meeting of January 30, 2017
- *C. Receive and File Veterans Memorial Committee Meeting of October 26, 2016
- *D. Receive and File Draft Plan Commission Meeting of February 6, 2017
- *E. Receive and File Draft Stormwater Committee Meeting of February 6, 2017

6. ORDINANCES

- A. Consideration of An Ordinance Amending the Village of Burr Ridge Building Ordinance to Adopt a New Fee Schedule for Building Permits
- *B. Approval of an Ordinance Amending Section IV of the Burr Ridge Zoning Ordinance Relative to the Location of Personal Wireless Facilities in Public Rights-of-Way (Z-15-2016: Text Amendment – Small Cell Antennas)

7. RESOLUTIONS

- *A. Adoption of Resolution Approving the Annual Publication of the Village of Burr Ridge Zoning Map

EXHIBIT A

8. CONSIDERATIONS

- *A. Approval of Plan Commission Recommendation to Approve a Special Use for a Running Store/Fitness Apparel Store with Sales of Craft Beer or Wine (Z-01-2017: 555 Village Center Drive – Cruickshank)
- *B. Approval of Recommendation to Award Contract for Aquatic Weed Management
- *C. Approval of Recommendation to Award Contract for Cellular Modem Upgrades to Water and Sewer SCADA Systems
- *D. Receive and File Resignation Letter from Trustee Paula Murphy
- *E. Approval of Recommendation to Purchase Respiratory Protection Equipment for Police Department
- *F. Approval of Recommendation to Renew Contract for Lift Station Maintenance
- *G. Approval of Recommendation to Approve Agreement Regulating Video Surveillance Cameras for the Neighborhood Video Surveillance Program – Arrowhead Farm Subdivision
- *H. Approval of Recommendation to Appoint James Broline as Full Plan Commissioner for a Five-Year Term that Expires February 1, 2022
- *I. Approval of Request for Family and Medical Leave Act Leave of Absence for Police Data Clerk Cristina Henderson
- *J. Approval of Recommendation to Approve Request from WB/BR Chamber of Commerce for Placement of Temporary Promotional Signs for the Business Expo on June 7, 2017, and the Cruisin' 66 Fest in on August 12, 2017
- *K. Approval of Request for Raffle License for Gower PTO 62 and Hosting Facility License for Gower Middle School for Event on March 10, 2017 (Raffle Ticket Sales from 2/10/17 to 3/10/17)
- *L. Approval of Vendor List in the Amount of \$609,734.84 for all Funds, plus \$255,320.69 for payroll, for a grand total of \$865,055.53, which includes Special Expenditures of \$14,252.45 to Southwest Central Dispatch for final payout on contract; \$244,700 to HD Supply Waterworks, Ltd. for Sensus water meters, radio units, and touchpad unit and accessory
- M. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. RESIDENTS COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. CLOSED SESSION

- **Approval of Closed Session Minutes of January 9, 2017**
- **Release of Closed Session Minutes through December 2016**
- **Determination to Destroy Verbatim Recordings of Closed Session Minutes for the Period of August 2014 through June 2015**
- **Deliberation of Salary Schedules and Benefits for One or More Classes of Employees**
- **Employment of Employee**

13. RECONVENED MEETING

14. ADJOURNMENT