

**REGULAR MEETING**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE**

**November 14, 2016**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of November 14, 2016 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Lauren Doppke from Elm School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Bolos and Mayor Straub. Absent was Trustees Grasso, Schiappa and Murphy (arrived at 7:09). Also present were Village Administrator Steven Stricker, Public Works Director David Preissig, Community Development Director Doug Pollock, Police Chief John Madden and Village Clerk Karen Thomas.

**POLICE DEPARTMENT COMMENDATION**  
**SERGEANT JERRY KARCESKI**

Police Chief John Madden present Sergeant Jerry Karceski with a Police Department Commendation. Chief Madden said on July 18, 2016, at 3:00 AM, Sergeant Jerry Karceski observed a vehicle that was parked with its right turn signal activated at the dead end of the 10S400 block of County Line Rd in unincorporated DuPage County. Sergeant Karceski took the initiative to investigate this suspicious vehicle, at which time he observed an adult male lying face down in the grass next to the open driver's door of the vehicle.

Sergeant Karceski checked for vital signs and found the male to be unresponsive with shallow breathing and a faint pulse. Due to the symptoms exhibited by the male, Sergeant Karceski believed the male was suffering from a heroin overdose. The male was administered one dose of Naloxone. Shortly after administering the dose of Naloxone, the victim responded, but regressed to a state of unresponsiveness. Tri-State Paramedics arrived on scene and administered a second dose of Naloxone. Tri-State Paramedics transported the victim to Hinsdale Hospital for further treatment.

The 26-year-old male victim ultimately survived and made a full recovery. If it were not for the self-initiated actions taken by Sergeant Karceski, the 26-year-old victim's life may have reached a tragic end. Chief Madden will present Sergeant Karceski with a Department Commendation.

**RESIDENT COMMENTS** Tom White, resident of Carriage Way Subdivision, said the Police Pension Board is not the only fiduciary when it comes to the Police Pension. This Village Board and the Village Administration which administers the budget, at the pleasure of this Board, also has a fiduciary responsibility to the Police Pension.



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Each year the officers provide their full contributions to the Police Pension fund. It is the Village's responsibilities not only to pay the officer's salaries, but also to provide the Village's portion of the cost of the officers' fringe benefit package, with includes employer pension contributions.

For the last 23 years, starting in 1993, and reaffirmed again in 2011, this Village decided to fund at the State minimum which is on a pay less now, pay more later basis. In fact, for many of those years the Village's police pension contributions did not even meet the State minimum.

Mr. White said prudent planning requires pay as you go funding for all Village expenses, and the police pension should not be an exception. The Village Administration has and continues to spin the facts regarding pension funding. What is needed is a commitment to long term pay as you go funding, the longer we wait, the more painful the remedy. Minimally, we need to start funding at the Police Pension Board Actuary's recommendation, which includes the cost of benefits accrued in the current year and amortization of the unfunded actuarial liability.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Murphy that the Consent Agenda – Omnibus Vote (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Franzese, Murphy, Paveza and Bolos

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried.

**APPROVAL OF REGULAR BOARD MEETING OCTOBER 24, 2016** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF SEPTEMBER 28, 2016** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT PERSONNEL COMMITTEE MEETING OF OCTOBER 24, 2016** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE DRAFT STORMWATER MANAGEMENT COMMITTEE MEETING OF NOVEMBER 1, 2016** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF AN ORDINANCE AMENDING SECTION VIII.C.2 OF THE BURR RIDGE ZONING ORDINANCE TO ADD GOLF SIMULATION FACILITY WITH SALES**



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**OF ALCOHOLIC AND NON-ALCOHOLIC BEVERAGES AND PRE-PACKAGED FOOD AND SNACKS TO THE LIST OF SPECIAL USES IN THE B-2 BUSINESS DISTRICT Z-11-2016: TEXT AMENDMENT B-2 DISTRICT (PORTILLO/SZCZODRY)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

**THIS IS ORDINANCE NO. A-834-23-16**

**APPROVAL OF AN ORDINANCE AMENDING THE VILLAGE CENTER PLANNED UNIT DEVELOPMENT ORDINANCE #A-834-10-05 TO ADD GOLF SIMULATION FACILITY WITH SALES OF ALCOHOLIC AND NON-ALCOHOLIC BEVERAGES AND PRE-PACKAGED FOOD AND SNACKS TO THE LIST OF SPECIAL USES IN THE B-2 BUSINESS DISTRICT Z-11-2016: TEXT AMENDMENT VILLAGE CENTER PUD (PORTILLO/SZCZODRY)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

**THIS IS ORDINANCE NO. A-834-24-16**

**APPROVAL OF AN ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE BURR RIDGE ZONING ORDINANCE TO PERMIT A GOLF SIMULATION FACILITY WITH SALES OF ALCOHOLIC AND NON-ALCOHOLIC BEVERAGES AND PRE-PACKAGED FOOD AND SNACKS (Z-11-2016: 440 VILLAGE CENTER DRIVE – PORTILLO/SZCZODRY)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

**THIS IS ORDINANCE NO. A-834-25-16**

**ADOPTION OF RESOLUTION AUTHORIZING WIRELESS COMMUNICATIONS SITE LEASE WATER TOWER – 7101 GARFIELD AVENUE (MOTOROLA SOLUTIONS, INC.)** The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.

**THIS IS RESOLUTION NO. R-28-16**

**APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEMS MAINTENANCE AT VILLAGE FACILITIES** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Dynamic Heating & Piping, Crestwood, Illinois, in the amount of \$13,630.

**APPROVAL OF RECOMMENDATION TO AMEND THE CONTRACT FOR CONSTRUCTION ENGINEERING SERVICES FOR GARFIELD AVENUE RESURFACING PROJECT** The Board, under the Consent Agenda by Omnibus Vote, amendment the professional services contract for construction engineering services for the Garfield Avenue LAFO Project to Engineering Resource Associates, Inc., Warrenville, Illinois, in the amount of \$11,749 for a total contract cost not to exceed \$46,595.



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**APPROVAL OF 2017 MEETING SCHEDULE**  
by Omnibus Vote, approved the 2017 Meeting Schedule.

The Board, under the Consent Agenda

**RECEIVE AND FILE RESIGNATION LETTER OF PATHWAY COMMISSIONER JOHN PACOCHA EFFECTIVE NOVEMBER 9, 2016**  
by Omnibus Vote, received and filed the letter of resignation.

The Board, under the Consent Agenda

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$471,225.99 FOR ALL FUNDS, PLUS \$451,603.72 FOR PAYROLL, FOR A GRAND TOTAL OF \$922,829.71, WHICH INCLUDES SPECIAL EXPENDITURES OF \$18,795.00 TO KRAMER TREE SPECIALISTS FOR FALL BRUSH REMOVAL; \$25,000.00 TO PRIME TIME MARKETING FOR RESTAURANT WEEK MARKETING** The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending November 14, 2016 in the amount of \$471,225.99 and payroll in the amount of \$451,603.72 for the period ending October 22, 2016 and November 5, 2016.

**CONSIDERATION OF AN ORDINANCE AMENDING THE BURR RIDGE MUNICIPAL CODE BY ADDING A NEW CHAPTER 11 ENTITLED "COMMERCIAL FILMING PERMITS"** Community Development Director Doug Pollock presented an Ordinance amending the Municipal Code to add regulations for commercial filming activities in the Village. He said in the last year the Village has been approached on a couple of occasions from entities that wish to do commercial filming in the Village. These requests have been regulated through the Police Department. In response to that, we thought it would be a good idea for the Board to adopt formal recommendations for issuing permits for commercial filming. The purpose would be to insure that the filming does not place an undue burden on Village services or interfere with the use and enjoyment of neighboring properties.

Mr. Pollock said commercial filming is defined as filming activities for the primary purpose of producing movies, television programs, commercials, training films, documentaries or similar products for distribution or broadcasting. Commercial filming does not include news media organizations for filming of current events where there is no product intended for distribution. Filming and photography completely indoors with no exterior activity or lighting is also excluded as well as filming and photography for personal use.

Mr. Pollock said the regulations would establish procedures for applying for a commercial filming permit which would be submitted to the Village Administrator or Police Chief. There would be a \$250 administrative fee, summary of all activities, schedule of activities, maps showing location of activities and other information that would allow the Village Staff to determine what Village resources would be necessary to assist and regulate the filming activity. Based on the schedule and application, the Village Staff would provide an estimate of direct costs to the Village for Police and Public Works time and a deposit equal to 125% of that estimated cost would be required. Those funds would be used to reimburse the Village for the direct expenses and to insure that the filming



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activity is done in a correct manner. Unused funds would be returned at the end of the process.

He said that the Village does not have a lot of these requests but we want to be sure that when we do have a request the Village is prepared, expenses are covered and the potential impact on neighbors is mitigated.

Trustee Murphy said she is worried that \$250 would discourage them from coming to Burr Ridge. In answer to Trustee Murphy, Mr. Pollock said he thinks the fee is in line with what other communities are charging.

Motion was made by Trustee Bolos and seconded by Trustee Franzese that the Ordinance Amending the Burr Ridge Municipal Code by adding a New Chapter 11, entitled "Commercial Filming Permits"

On Roll Call, Vote Was:

AYES: 4 – Trustees Bolos, Franzese, Paveza and President Straub

NAYS: 1 – Trustee Murphy

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried.

### **THIS IS ORDINANCE NO. 1165**

**PRESENTATION OF PROPOSED 2016 TAX LEVY** The Village Administrator said the proposed 2016 Tax Levy is \$1,187,218 based on a limiting rate of .1110. He continued that the total dollar change for 2016 is \$53,348 or 4.7% over the previous year, of which the Village will probably not receive the full amount. He said last year the Village received about \$25,000 less than anticipated. He said the EAV is projected to increase by 6% which encompasses a 2% increase in the value and a 4% increase in new construction. He said we know we will not get the 6% but we project high so we can get all the dollars we can under the tax cap.

The proposed 2016 Tax Levy is made up of three separate levies: the Corporate, Police Protection and the Police Pension. He said using the state minimum calculation, we determined that the Police Pension amount is \$780,713 and from there we figured the Corporate at \$243,903 and Police Protection at \$162,602. These figures will have to be adjusted further because ultimately we will not receive the full \$53,348. Whatever the Village does not receive will have to go toward the Pension Fund, so more dollars from the Corporate Fund will have to go to the Pension Fund to cover the cost of the Pension Fund. He said the percentage of the Tax Levy that goes to the Pension Fund has increased from 60.1% to 65.8% with corresponding decreases in the Corporate and Police Protection Levies.



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He said for the 2016 Tax Levy, the estimated Limiting Rate has been calculated as .1110. This is arrived at by taking the 2015 actual tax extension and adding a .7% cost of living adjustment, then taking the 2015 actual EAV and adding the 2016 estimated increase in value.

The Village Administrator explained how this will impact a resident with a home valued at \$612,000 and an EAV of \$200,000, the increase in the taxes (at the full amount of \$53,348) would be \$1.69 for the DuPage County home and \$1.36 for a Cook County home. He continued that because the debt service levy has expired a home with an EAV of \$200,000 will have a savings of approximately \$97.84 in DuPage County and \$78.33 in Cook County. The Village Administrator pointed out that last year the Village's taxes were less than 3% of anyone's tax bill.

The Village Administrator introduced Jason Franken, of Foster & Foster, Actuary for the Police Pension Board. Mr. Franken presented the results of the actuarial valuation of the Police Pension Fund as of May 1, 2016. He said this report is done based on methodology and assumptions that they feel are most reasonable. He said the Illinois State Pension code says what the Village has to contribute each year to satisfy the statutory requirement and is based on back loaded methodology and is geared to having contributions that are three or four times higher, 15 years from now, than the current contribution. We were hired to develop a contribution pattern and liability that they think is more reasonable and is based on sounder actuarial assumptions and methods. He summarized the report saying that there is currently 46 members covered by the plan, including 26 actives. There is approximately \$15,500,000 assets and liability of about \$24,100,000. Based on that calculation, the unfunded liability increased from \$6,400,000 to \$7,900,000 this year. The reason for the large increase has to do with some of the changes we made, including a cost method change that is a budgeting mechanism for how you are going to contribute to your pension plan.

He continued there is a new set of rules for accounting purposes and that is set forth by GASB which is the entry/age normal cost method for the calculations. This cost method tries to spread the contributions more evenly over a course of a person's career, rather than have the contributions back loaded as the person reaches retirement.

Mr. Franken continued that their recommended tax levy amount is estimated at \$914,000 this year and an unfunded liability of \$7,900,000 and a funded ratio of 67.1%. He said this is based on methodology that they believe is sounder than funding on the statutory minimum basis.

In answer to Trustee Bolos, Mr. Franken said if the same contribution pattern continues from now until 2040, it is designed to get you to 90%. He said this pattern is designed to increase by about 5% per year, there are 24 years left till 2040, if 5% is compounded for 24 years you get 300%, the contribution in 2040 will be 300% of what it is today. What happens is that amount becomes more and more of a burden and they will change the 2040 date. He said 2040 is completely arbitrary and we need to get away from it because the pension plan is going to be around a lot longer than 2040. He said what he has recommended to many of his clients is a 15 year rolling amortization, he said



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the contribution amount will cover the normal cost (the value of the pension benefits that are earned by the actives each year) plus all of the interest on the unfunded liability and some of the principal.

In answer to Trustee Paveza, Mr. Franken said the average funding ratio in the State of Illinois is in the upper 50's and Burr Ridge's is 67.1%. He said the best thing the Village could do is to fund more today in order to lower the long term obligation.

There was continued discussion.

Motion was made by Trustee Paveza and seconded by Trustee Murphy to accept the proposed Tax Levy for 2016 and directed Staff to prepare the necessary notice for a public hearing to be held on December 12, 2016.

On Roll Call, Vote Was:

AYES: 4 – Trustees Paveza, Murphy, Franzese and Bolos

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried.

**OTHER CONSIDERATIONS** There were none.

**RESIDENT COMMENTS** Tom White had comments on Mr. Franken's presentation and some handouts for the Board regarding the funding ratio in other governments.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** President Straub thanked everyone that participated in the Veteran's day ceremony and Capri Express, The Great American Bagel and Kristen's Bakery for donating the food.

The Village Administrator announced that the Secretary of State, Mobile Drivers Services will be at the Village Hall on Wednesday, November 16 and Jingle Mingle is Saturday, November 19, 4:30 to 7:30 at the Village Center.

**NON-RESIDENTS COMMENTS** Dolores Cizek, former Trustee and former resident commented on the bidding policy for items over \$2,500, the membership in the Hinsdale Rotary Club, the \$177,000 spend on landscape maintenance, Board Salaries, and the Village Administrator's salary and benefits.

**ADJOURNMENT** Motion was made by Trustee Franzese and seconded by Trustee Paveza that the Regular Meeting of November 14, 2016 be adjourned to a Closed Session to discuss Approval of Closed Session Minutes of June 27, 2016 and Sale of Village-Owned Property.



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On Roll Call, Vote Was:

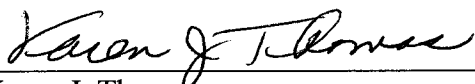
AYES: 4 – Trustees Franzese, Paveza, Bolos and Murphy

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried and the meeting was adjourned at to a Closed Session at 8:29 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 28<sup>th</sup> day of November, 2016.





**RECONVENED REGULAR MEETING**

**PRESIDENT AND BOARD OF TRUSTEES,**  
**VILLAGE OF BURR RIDGE, IL**

**November 14, 2016**

**CALL TO ORDER** The Regular Meeting of the President and Board of Trustees of November 14, 2016 was reconvened at 8:46 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 8:33 p.m. to 8:46 p.m.

**RECONVENE REGULAR MEETING** Motion was made by Trustee Bolos and seconded by Trustee Franzese that the Regular Meeting of November 14, 2016 be reconvened.

On Roll Call, Vote Was:

AYES: 4 – Trustees Bolos, Franzese, Paveza and Murphy

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the motion carried

Trustee Franzese asked for an update regarding Brand Max business. In response, the Village Administrator indicated that it is currently out of business, several of their cars have been repossessed and it was his understanding that there may be legal action taken against the owner. He stated that Staff is looking into the possibility of being able to revoke a Certificate of Occupancy license in cases where the Village receives multiple complaints from customers regarding a Burr Ridge business.

There being no further business, Motion was made by Trustee Murphy and seconded by Trustee Bolos that the Closed Meeting of November 14, 2016 be adjourned.

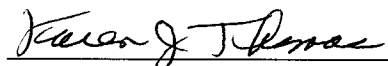
On Roll Call, Vote Was:

AYES: 4 – Trustees Murphy, Bolos, Franzese and Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grasso and Schiappa

There being four affirmative votes, the Regular Meeting of November 14, 2016 was adjourned at 8:49 p.m.



Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois



Steven S. Stricker  
Village Clerk Pro-Tempore  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 28<sup>th</sup> day of November, 2016.

