

REGULAR MEETING

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

April 13, 2015

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of April 13, 2015 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited by Zaide Hunter of Anne M. Jeans Elementary School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Ruzak, Paveza, Bolos, and President Straub. Trustee Grasso participated in the Board Meeting via telephone. Absent was Trustee Manieri. Also present were Village Administrator Steve Stricker, Community Development Director Doug Pollock, Public Works Director Paul May, Police Chief John Madden, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Franzese and seconded by Trustee Ruzak that the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Ruzak, Grasso, Bolos, Paveza

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF MARCH 23, 2015 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF CONTINUED BUDGET WORKSHOP OF MARCH 23, 2015 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERAN'S MEMORIAL COMMITTEE MEETING OF FEBRUARY 25, 2015 were noted as received and filed under the Consent Agenda by Omnibus Vote.

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Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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RECEIVE AND FILE (DRAFT) ECONOMIC DEVELOPMENT COMMITTEE MEETING OF MARCH 25, 2015 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF ORDINANCE AMENDING THE VILLAGE OF BURR RIDGE PERSONNEL MANUAL ADOPTED BY ORDINANCE NUMBER 661 (AMENDING APPENDIX B – LOSS PREVENTION MANUAL) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.
THIS IS ORDINANCE NO. A-661-02-15

APPROVAL OF ORDINANCE AMENDING SECTION 25.09 OF CHAPTER 25 (LIQUOR CONTROL) OF THE BURR RIDGE MUNICIPAL CODE (CLASS H LIQUOR LICENSES) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance amending Section 25.09 of Chapter 25 of the Burr Ridge Municipal Code regarding Liquor Control.
THIS IS ORDINANCE NO. A-222-03-15

APPROVAL OF RECOMMENDATION TO AUTHORIZE CONTRACT FOR 2015 ROAD SALT PURCHASE The Board, under the Consent Agenda by Omnibus Vote, authorized the 2015 aggregated purchase agreement with Morton Salt at the cost of \$70.44/ton, for 1,500 tons of road salt.

APPROVAL OF RECOMMENDATION TO AUTHORIZE 2015 TREE PURCHASE The Board, under the Consent Agenda by Omnibus Vote, authorized the purchase of trees for the Spring 2015 Tree Planting Program from the Suburban Tree Consortium (West Central Municipal Conference) at a cost not to exceed \$6,500.

APPROVAL OF RECOMMENDATION TO AUTHORIZE CONTRACT FOR PURCHASE OF POLICE DETECTIVES AND POLICE ADMINISTRATION VEHICLES The Board, under the Consent Agenda by Omnibus Vote, authorized the Police Chief to order two Police vehicles for delivery in June / July 2015 at a total cost of \$50,180.

APPROVAL OF PROCLAMATION DESIGNATING APRIL 19-25, 2015 AS ARBOR DAY WEEK The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation.

APPROVAL OF THE VENDOR LIST IN THE AMOUNT OF \$90,116.40 FOR ALL FUNDS, PLUS \$238,885.10 FOR PAYROLL, FOR A GRAND TOTAL OF \$329,001.50 WHICH INCLUDES NO SPECIAL EXPENDITURES The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending April 13, 2015 in the amount of \$90,116.40 and payroll in the amount of \$238,885.01 for the period ending March 28, 2015.



Regular Meeting
President and Board of Trustees, Village of Burr Ridge
April 13, 2015

PUBLIC HEARING FY 2015-16 BUDGET

CALL TO ORDER The Public Hearing of the President and Board of Trustees for the FY 2015 – 16 Budget was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by President Straub at 7:06 P.M. with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in the Suburban Life.

BUDGET HIGHLIGHTS were presented by Village Administrator Steve Stricker and are attached to these minutes as Exhibit B.

AUDIENCE QUESTIONS AND COMMENTS There were none at this time.

BOARD QUESTIONS AND COMMENTS There were none at this time.

CLOSE HEARING Motion was made by Trustee Bolos and seconded by Trustee Franzese that the FY 2015 – 16 Budget Public Hearing of April 13, 2015 be closed.

On Roll Call, Vote Was:

AYES: 5 - Trustees Bolos, Franzese, Paveza, Ruzak, Grasso

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried and the FY 2015–16 Budget Public Hearing of April 13, 2015 was closed at 7:16 p.m.

CONSIDERATION OF AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2015 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2016 President Straub introduced the Ordinance adopting the budget for Fiscal Year 2015–2016.

Trustee Franzese thanked the Board and Staff for their input to the budget resulting in a frugal increase of 1%.

In response to Trustee Franzese, Village Administrator Steve Stricker explained the investment strategy employed by the Village for surplus funds emphasizing that a conservative short-term investment approach is used. Village Administrator Stricker added that a report can be provided for the Trustees showing the investment details.

Motion was made by Trustee Franzese and seconded by Trustee Paveza to approve the Ordinance adopting the FY 2015 - 16 Budget.



Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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On Roll Call, Vote Was:

AYES: 5 - Trustees Franzese, Paveza, Bolos, Ruzak, Grasso

NAYS: 0 - None

ABSENT: 1 - Trustee Manieri

There being five affirmative votes, the motion carried.

THIS IS ORDINANCE NO. 1146

OTHER CONSIDERATIONS There were none at this time.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Village

President Straub made the following announcements:

- the Mobile Secretary of State office will be at the Village Hall on Wednesday, April 15th from 9 a.m. to 3 p.m.;
- the curbside branch pickup program will begin on Monday, April 20th and will continue for the entire week;
- the Springhill Suites Hotel will host a grand re-opening on Tuesday, April 21st;
- Global Luxury Imports will host an Open House on Saturday, April 18th.

Trustee Bolos encouraged all residents to attend the Citizens Police Academy. Trustee Bolos recently attended the program and commended Officer Angie Wilhelmi and the other Police Officers involved in the thorough curriculum of the program as well as their dedication.

Trustee Paveza encouraged residents to join the Indian Prairie Public Library noting that it was recently voted as the top library in the Western Suburbs. Trustee Paveza also thanked the residents for electing him to another term as Village Trustee.

ADJOURNMENT Motion was made by Trustee Ruzak and seconded by Trustee Franzese that the Regular Meeting of April 13, 2015 be adjourned to Closed Session to discuss:

- A. Approval of Closed Session Minutes of January 26, 2015
- B. Determination to Release Closed Session Minutes through June 2014
- C. Determination to Destroy Verbatim Recordings of Closed Session Minutes for the Period of July 2012 through September 2013
- D. Deliberation of Salary Schedules and Benefits for One or More Classes of Employees
- E. Collective Bargaining.

On Roll Call, Vote Was:

AYES: 5 - Trustees Ruzak, Franzese, Paveza, Bolos, Grasso

NAYS: 0 - None

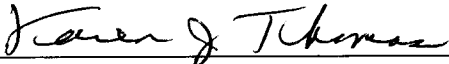
ABSENT: 1 - Trustee Manieri



Regular Meeting
President and Board of Trustees, Village of Burr Ridge
April 13, 2015

There being five affirmative votes, the motion carried and the meeting was adjourned at 7:25 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 27th day of April,
2015.



RECONVENED REGULAR MEETING

PRESIDENT AND BOARD OF TRUSTEES,
VILLAGE OF BURR RIDGE, IL

April 13, 2015

CALL TO ORDER The Regular Meeting of the President Straub and Board of Trustees of April 13, 2015 was reconvened at 8:18 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 7:30 p.m. to 8:18 p.m.

RECONVENE AND ADJOURN REGULAR MEETING Motion was made by Trustee Franzese and seconded by Trustee Ruzak that the Regular Meeting of April 13, 2015 be reconvened and adjourned.

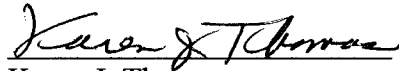
On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Ruzak, Paveza, Bolos and Grasso

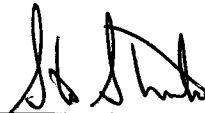
NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried and the Regular Meeting of April 13, 2014 was adjourned at 8:19 p.m.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois



Steven S. Stricker
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 27th day of April, 2015.

**AGENDA
REGULAR MEETING – VILLAGE PRESIDENT & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**April 13, 2015
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
Zaide Hunter, Anne M. Jeans Elementary School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**Public Hearing
FY 2015-16 Budget**

5. MINUTES

- *A. Approval of Regular Board Meeting of March 23, 2015
- *B. Approval of Continued Budget Workshop of March 23, 2015
- *C. Receive and File Veterans Memorial Committee Meeting of February 25, 2015
- *D. Receive and File Draft Economic Development Committee Meeting of March 25, 2015

6. ORDINANCES

- A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, in Lieu of the Appropriation Ordinance, for the Fiscal Year Commencing on the First Day of May, 2015 and Ending on the Thirtieth Day of April, 2016
- *B. Approval of Ordinance Amending the Village of Burr Ridge Personnel Manual Adopted by Ordinance Number 661 (Amending Appendix B – Loss Prevention Manual)
- *C. Approval of Ordinance Amending Section 25.09 of Chapter 25 (Liquor Control) of the Burr Ridge Municipal Code (Class H Liquor Licenses)

EXHIBIT

A

7. RESOLUTIONS

8. CONSIDERATIONS

- *A. Approval of Recommendation to Authorize Contract for 2015 Road Salt Purchase
- *B. Approval of Recommendation to Authorized 2015 Tree Purchase
- *C. Approval of Recommendation to Authorize Contract for Purchase of Police Detectives and Police Administration Vehicles
- *D. Approval of Proclamation Designating April 19-25, 2015 as Arbor Day Week
- *E. Approval of Vendor List in the Amount of \$90,116.40 for all funds, plus \$238,885.10 for Payroll, for a Grand Total of \$329,001.50, which includes no Special Expenditures
- F. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

- A. Approval of Closed Session Minutes of January 26, 2015**
- B. Determination to Release Closed Session Minutes through June 2014**
- C. Determination to Destroy Verbatim Recordings of Closed Session Minutes for the Period of July 2012 through September 2013**
- D. Deliberation of Salary Schedules and Benefits for One or More Classes of Employees**
- E. Collective Bargaining**

12. RECONVENED MEETING

13. ADJOURNMENT

April 13, 2015

PRESIDENT'S BUDGET MESSAGE

Budget Highlights

The Village Board has reviewed Staff's proposed budget in detail at workshops held on March 9 and March 23. As a result, a few changes have been made to reduce health insurance and Police dispatch costs (see attached report) and the Budget is now in final form. The total FY 15-16 Expenditure Budget, including transfers, amounts to \$18,105,245.

General Fund

The FY 15-16 General Fund Budget reflects a surplus of \$80,385.

Revenues

Revenues for the FY 15-16 General Fund are projected to be \$8,416,890, which is \$141,285 or 1.7% more than the FY 14-15 Budget of \$8,275,605.

Expenditures

The FY 15-16 Expenditures Budget is \$8,336,505, which is \$85,900 or only 1.0% more than the FY 14-15 Expenditure Budget of \$8,250,605.

Special Revenue Funds

E-9-1-1 Fund

The E-9-1-1 Fund was established in FY 88-89. FY 15-16 surcharge revenues, based upon \$.60 per month access lines, are estimated to be \$67,050. The total revenue in the E-9-1-1 Fund for FY 15-16 is projected to be \$73,070. Expenditures for FY 15-16 are estimated at \$47,425, with \$197,710 set aside for future Capital Expenditures by the Burr Ridge Police Department, the Tri-State Fire Protection District and the Pleasantview Fire Protection District.

MFT Fund

The FY 15-16 MFT Fund Budget includes a transfer of \$256,580 to the Capital Improvements Fund to help fund the 2015 Road Program. This transfer represents the available funds expected to be approved by IDOT (Illinois Department of Transportation) for the 2015 Road Program.

Hotel/Motel Tax Fund

This year the Hotel/Motel tax will generate \$482,135. The majority of this revenue will be used to fund the marketing plan for Burr Ridge hotels (\$250,000) and pay for gateway landscape maintenance.

EXHIBIT

B

Restaurant/Place-of-Eating Tax Fund

The Restaurant/Place-of-Eating Tax Fund was established in FY 12-13. Proceeds in this fund are used to promote restaurants in Burr Ridge. Place-of-Eating Tax Revenues in this fund for FY 15-16 are estimated at \$55,000 with Expenditures at \$52,360.

Capital Projects Funds

Capital Improvements Fund

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues will come from grants and transfers from other funds. The total FY 15-16 Capital Improvements Budget is \$900,365, which includes the cost of the 2015 Road Program in the amount of \$690,500.

Sidewalk/Pathway Improvement Fund

The FY 15-16 Sidewalk/Pathway Budget includes expenditures in the amount of \$470,800, which includes \$458,000 for projects and \$11,500 for annual maintenance. It is expected that the Sidewalk/Pathway Fund will be depleted by the end of FY 16-17 and all future sidewalk projects will have to compete with the Road Program for limited Capital Improvement funding.

Capital Equipment Replacement Fund

The Capital Equipment Replacement Fund was established in FY 91-92 to account for larger vehicle and equipment replacement. This fund currently has a beginning fund balance of \$797,765 and it is anticipated that \$341,200 will be spent in FY 15-16.

Stormwater Management Fund

In FY 08-09, a new Stormwater Management Fund was established to better account for stormwater-related revenues and expenditures. The Fund currently has a beginning fund balance of \$81,011 and it is anticipated that it will have an ending fund balance at the end of FY 15-16 of \$78,781. No new major projects are included in the FY 15-16 Budget and \$15,650 is included for miscellaneous maintenance.

Debt Service Fund

The Debt Service Fund for FY 15-16 includes the payment of principal and interest on G.O. Bond Series 2003 (refinanced from 1996 in the amount of \$520,845) and the Hotel/Motel Tax Fund installment loan for gateway beautification in the amount of \$45,910. The principal and interest on the Police Facility Debt Certificate in 2015 is \$103,865. The GO Bond issue will be fully paid in 2016 and the Gateway Beautification installment loan will be fully paid in 2017.

Water Fund

The Water Fund Budget shows a surplus in the amount of \$5,695. Projected revenues for the Water Fund in FY 15-16 are \$5,039,810 or 9.6% more than the FY 14-15 Budget of \$4,597,350 and 2.8% more than the FY 14-15 estimated actual of \$4,902,280. The FY 15-16 Expenditure Budget amounts to \$5,034,115 and is \$171,420 or 3.5% more than the FY 14-15 Budget. Major capital projects in the Water Fund have been deferred to future years.

Sewer Fund

The Sewer Fund was established to maintain the sewer system in the Cook County portion of the Village. Revenues in the amount of \$336,890 are projected for FY 15-16, with expenditures in the amount \$279,225, leaving a surplus in FY 15-16 of \$57,665.

Information Technology Fund

The Information Technology Fund was established in FY 96-97 to account for all costs related to delivery of information services to the internal departments of the Village. FY 15-16 revenues are estimated at \$256,790, which is comprised primarily of Transfers from the General, Water, and Sewer Funds. FY 15-16 Expenditures are estimated at \$245,850.

Police Pension Fund

The FY 15-16 Police Pension Fund revenues are estimated at \$1,167,135, of which \$593,000 is projected to be collected from property taxes. This amount equals the Village's required contribution under the State law, based on the pension fund's actuarial report. Total pension/disability payments equal \$889,410, which is \$18,270 more than budgeted in FY 14-15. Pension/disability payments include five police officers on permanent disability, ten retirees and one survivor spouse. Total Police Pension Fund expenditures equal \$945,500.

Details of each Budget are included in the Budget document. Are there any questions?