

REGULAR MEETING

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

November 24, 2014

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of November 24, 2014 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Pro-tem Paveza.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited by Maura Fitzgerald of Elm School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Grasso, Franzese, Bolos, and Paveza. Absent were Trustee Ruzak, Trustee Manieri, and President Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Police Chief John Madden, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE Dolores Cizek, former Trustee, discussed her thoughts on the Police Pension funding and the payouts and salaries of Village and County Officials.

Tom White, former Burr Ridge Police Pension Fund Trustee, expressed his thanks to the Village for allowing him to serve in this role for over six years. He also read an excerpt of his thoughts regarding the history of the Police Pension funding and the state relief funding program.

Trustees Franzese and Bolos extended their gratitude to Mr. White for his service to the Village. Trustee Bolos added that she feels President Straub and Village Administrator Stricker owe Mr. White an apology.

John Bittner stated that he feels it is impossible to forecast to 2040 the performance of the Police Pension Fund due to the volatility of the financial markets. In response to Mr. Bittner, Village Administrator Steve Stricker stated the new state law is being followed in accordance with what the majority of the residents in 2010 had requested.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Pro-tem Paveza, motion was made by Trustee Grasso and seconded by Trustee Bolos that the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Grasso, Bolos, Franzese, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Ruzak, Manieri

There being four affirmative votes, the motion carried.



Regular Meeting
President and Board of Trustees, Village of Burr Ridge
November 24, 2014

RECEIVE AND FILE (DRAFT) STORMWATER COMMITTEE MEETING OF NOVEMBER 11, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PATHWAY COMMISSION MEETING OF NOVEMBER 13, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF NOVEMBER 17, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE GRANTING A CONDITIONAL SIGN APPROVAL AS PER THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF A SUBDIVISION ENTRYWAY SIGN (S-07-2014: GARYWOOD DRIVE – BURR RIDGE MEADOWS SUBDIVISION) The Board, under the Consent Agenda by Omnibus Vote, concurred with the Plan Commission and approved the Ordinance.
THIS IS ORDINANCE NO. A-923-08-14.

APPROVAL OF ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION OF PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.
THIS IS ORDINANCE NO. 1141.

APPROVAL OF RECOMMENDATION TO RATIFY EMERGENCY PURCHASE OF WATER DIVISION REPLACEMENT INTERROGATOR The Board, under the Consent Agenda by Omnibus Vote, ratified the emergency purchase of a replacement meter reading interrogator in the amount of \$7,180.

APPROVAL OF RECOMMENDATION TO AUTHORIZE PURCHASE OF REPLACEMENT VEHICLE #37 (DPW PLOW TRUCK) The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the purchase of the vehicle replacement for unit #37 through the State Purchasing Cooperative at the competitive low bid cost of \$136,558.00 to Rush Truck Sales of Springfield, Illinois.

APPROVAL OF REQUEST FOR TUITION REIMBURSEMENT FOR POLICE OFFICER MEGAN SMITH The Board, under the Consent Agenda by Omnibus Vote, approved the request for tuition reimbursement (Master's Degree) for Officer Megan Smith.

APPROVAL OF PROCLAMATION DESIGNATING DECEMBER 2014 AS NATIONAL DRUNK AND DRUGGED DRIVING PREVENTION MONTH The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation.



Regular Meeting
President and Board of Trustees, Village of Burr Ridge
November 24, 2014

APPROVAL OF THE VENDOR LIST IN THE AMOUNT OF \$860,016.83 FOR ALL FUNDS, PLUS \$247,703.30 FOR PAYROLL, FOR A GRAND TOTAL OF \$1,107,720.13 WHICH INCLUDES SPECIAL EXPENDITURES OF \$17,935.29 TO HOMER TREE CARE FOR TREE REMOVAL (78); \$31,411.17 TO HOMER TREE CARE FOR EAB TREE REMOVAL (138); \$470,000.00 TO US BANK FOR GO SERIES 2003 PRINCIPAL; \$22,707.50 TO US BANK FOR GO SERIES 2003 INTEREST; AND \$51,931.25 TO US BANK FOR DEBT CRT SERIES 2012 INTEREST

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending November 24, 2014 in the amount of \$860,016.83 and payroll in the amount of \$247,703.30 for the period ending November 8, 2014.

CONSIDERATION OF RECOMMENDATION TO AWARD CONTRACT FOR LANDSCAPE SERVICES TO THE TLC GROUP, INC.

Public Works Director Paul May stated that the landscape services contracts were bid at an aggregated level as requested by the Village Board. Mr. May noted that the areas of maintenance include a Base Bid paid through the Hotel / Motel Fund, Pathway Fund Bid, and General Fund Bid and he discussed the areas encompassed in those bids which are as noted below.

- Base Bid: 3 County Line Road medians, 3 Primary Gateways, 6 secondary Gateways, Four Corners landscaping located at Burr Ridge Parkway and County Line Road, monthly mowing of I-55/County Line Road interchange, maintenance of the I-55 / County Line Road enhancement plantings, and supplemental work.
- Pathway Fund Bid – mowing of the County Line Road parkway between the sidewalk and the roadway from 79th Street to 91st Street
- General Fund Bid – Maintenance of turf grass areas at the municipal Campus which includes the Village Hall, Police Station, and Veteran's Memorial; and Maintenance of designated landscape beds for the Village Hall, Police Station, and the Veteran's Memorial.

Mr. May reported that through aggregation, a cost savings of \$9,836 would be realized over the previous year's costs through the low bidder, TLC Group. He explained that the contract contains a three-year term for April 1 to November 1 for the years 2015 to 2017. The bids for the 3 years are:

- 2015 - \$53,551.25 which includes warranty of the I-5 / CLR Bridge Enhancement Plants;
- 2016 and 2017 \$58,693.25 for each year.

Mr. May concluded that references for the contractor were checked and adequate results were reported however he did note that following this action, questions have been raised regarding the solvency of TLC Group. He noted that TLC Group performs work for other area municipalities and they reported satisfactory results. Mr. May suggested that if the Board approves the contract, it be made contingent upon the Village receiving satisfactory documentation that the TLC Group is solvent and can perform the work.



Regular Meeting
President and Board of Trustees, Village of Burr Ridge
November 24, 2014

Trustee Grasso inquired as to how payment would be made to the TLC Group with the question of their solvency. Mr. May responded that payment is made after services are rendered - generally 30 to 60 days after services are rendered. He added that prior to confirming the contract he would perform additional research to assure that TLC Group has adequate credit standing to service the Village and provide the warranty to the plants.

Trustee Franzese requested that the spreadsheets with the costs be shown for the audience and home viewers to see. The Village Administrator stated that he did not have this information available.

Trustee Bolos inquired about irrigation costs noted and Mr. May explained that if irrigation damage is caused to the sprinkler system through the landscaper work such as plant installation, it is the contractor's obligation to repair. He added that if an operational malfunction occurs, those items are covered on a time and material basis.

In response to Trustee Bolos, Mr. May noted the performance bond is 100% of the first year cost and provided by a Bonding agency. He also added there is no irrigation system for the County Line Road Bridge landscaping area due to the nature of the plantings there.

Trustee Bolos inquired as to the hourly labor cost as the bid notes invoiced labor costs at actual labor plus 30%. Mr. May explained that labor is not performed at the prevailing rate as laborers performing this work are paid at a much lower rate. He added that in the event the labor rates would escalate, it is something the Village could consider hiring employees and performing independently.

Trustee Franzese questioned the scope of the work along County Line Road from 79th to 91st Street. In response, Mr. May explained it was precipitated by the installation of the sidewalk along that route and due to the grading of the area between the sidewalk and the road, the homeowners are not able to maintain it. He explained that residents are encouraged to maintain the area but the Village must maintain a majority of the areas.

Village Administrator Steve Stricker explained that the residents maintained those areas in the past or left them natural but with the installation of the sidewalk, a landscaped look was expected requiring the Village to perform the work where the residents were not doing so.

Trustee Franzese expressed concern about the landscaping funds diminishing the balance of the Pathway Fund which he noted should be used for pathways rather than landscape maintenance.

Trustee Bolos inquired about the possibility of funding the Pathway Fund for this cost. Village Administrator Stricker responded that it would most likely be required to come from the General Fund and should be addressed with the Budget process.



Regular Meeting
President and Board of Trustees, Village of Burr Ridge
November 24, 2014

Trustee Bolos inquired about the length of time required to conduct the verification of the TLC Group. Mr. May explained that it is dependent upon their responsiveness and that he will require compliance certificates and the contract bond. He added he would also contact listed vendors to confirm TLC Group's credit worthiness. Trustee Bolos suggested obtaining a financial statement and to perform a visual verification of their equipment.

Motion was made by Trustee Bolos and seconded by Trustee Franzese to authorize a three-year contract with the TLC Group of Clarendon Hills, IL for Landscape Maintenance Services in the amount of \$53,551.25 for 2015 and \$58,693.25 for 2016 and 2017 plus as needed supplemental services in accordance with the contractor labor and materials schedule contingent upon satisfactory documentation and completion of verification of the solvency of the TLC Group.

On Roll Call, Vote Was:

AYES: 4 – Trustees Bolos, Franzese, Grasso, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Ruzak, Manieri

There being four affirmative votes, the motion carried

OTHER CONSIDERATIONS There were none at this time.

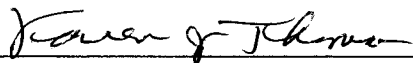
AUDIENCE Dolores Cizek again suggested that candidates for the Police Pension Board should be vetted by the entire Board of Trustees and not simply the Village President.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Grasso thanked all who volunteered for the Jingle Mingle noting it was a successful event. She also thanked Communications and Public Relations Coordinator Janet Kowal for her efforts and the sponsors Global Luxury Imports, Whole Foods Markets, Patti's Sunrise Café, Mars Chocolate, and TLC Chiropractic.

ADJOURNMENT Motion was made by Trustee Bolos and seconded by Trustee Grasso that the Regular Meeting of November 24, 2014 be adjourned.

On voice vote the motion carried and the meeting was adjourned at 7:38 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 8th day of December, 2014.



**AGENDA
REGULAR MEETING – VILLAGE PRESIDENT & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**November 24, 2014
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Maura Fitzgerald, Elm School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Receive and File Draft Stormwater Committee Meeting of November 11, 2014
- *B. Receive and File Draft Pathway Commission Meeting of November 13, 2014
- *C. Receive and File Draft Plan Commission Meeting of November 17, 2014

6. ORDINANCES

- *A. Approval of An Ordinance Granting a Conditional Sign Approval as per the Village of Burr Ridge Sign Ordinance for Approval of a Subdivision Entryway Sign (S-07-2014: Garywood Drive – Burr Ridge Meadows Subdivision)
- *B. Approval of Ordinance Authorizing the Sale by Public Auction of Property Owned by the Village of Burr Ridge

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of Recommendation to Award Contract for Landscape Services to The TLC Group, Inc.
- *B. Approval of Recommendation to Ratify Emergency Purchase of Water Division Replacement Interrogator
- *C. Approval of Recommendation to Authorize Purchase of Replacement Vehicle #37 (DPW Plow Truck)
- *D. Approval of Request for Tuition Reimbursement for Police Officer Megan Smith

EXHIBIT A

- *E Approval of Proclamation Designating December 2014 as National Drunk and Drugged Driving Prevention Month

- *F. Approval of the Vendor List in the amount of \$860,016.83 for all funds, plus \$247,703.30 for Payroll, for a Grand Total of \$1,107,720.13, which includes Special Expenditures of \$17,935.29 to Homer Tree Care for tree removal (78); \$31,411.17 to Homer Tree Care for EAB tree removal (138); \$470,000.00 to US Bank for GO Series 2003 principal; \$22,707.50 to US Bank for GO Series 2003 interest; and \$51,931.25 to US Bank for Debt Crt Series 2012 interest

- G. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT