

REGULAR MEETING

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

September 22, 2014

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of September 22, 2014 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited by Natalie Fernandez-Cin of Gower West Elementary School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Grasso, Franzese, Paveza, Ruzak, Manieri, and President Straub. Absent was Trustee Bolos. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Deputy Police Chief Marc Loftus, Finance Director Jerry Sapp, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE Dolores Cizek discussed past developer donations for the Sidewalk, Water, and Village Funds in addition to the improvements and monetary transfers from those funds.

Ms. Cizek called attention to Agenda Item 8E which recommends approval of a garage variation noting a past request that was similar was denied. She indicated the denied variation was less significant and set a precedent that possibly was not taken into account by the Plan Commission.

Ms. Cizek stated that she feels skeet shooting belongs in an industrial park. She also pointed out that Hinsdale constructed platform tennis courts in Kathryn Legge Park that are adjacent to a Burr Ridge residential area. She explained that the residents of the area are subjected to noise and light from the tennis courts. Ms. Cizek added she wished that the Village would have been more vocal in their opposition to the courts.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Grasso and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (except 8C), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grasso, Paveza, Ruzak, Manieri, Franzese

NAYS: 0 – None

ABSENT: 1 – Trustee Bolos

There being five affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF SEPTEMBER 8, 2014

approved for publication under the Consent Agenda by Omnibus Vote.

were



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APPROVAL OF SPECIAL BOARD MEETING STRATEGIC PLANNING WORKSHOP OF SEPTEMBER 8, 2014 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT PATHWAY COMMISSION MEETING OF SEPTEMBER 11, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote. .

RECEIVE AND FILE DRAFT RESTAURANT MARKETING COMMITTEE MEETING OF SEPTEMBER 12, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT HOTEL MARKETING COMMITTEE MEETING OF SEPTEMBER 12, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING OF SEPTEMBER 15, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote. .

RECEIVE AND FILE DRAFT ECONOMIC DEVELOPMENT COMMITTEE MEETING OF SEPTEMBER 16, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE SPECIAL USE TO PERMIT AN INDOOR PRIVATE ATHLETIC CLUB IN AN EXISTING BUILDING (Z-12-2014: 16W030 83RD STREET – NEXT LEVEL BASEBALL) The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance approving the special use.

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE VARIATION TO PERMIT THE CONSTRUCTION OF AN ACCESSORY BUILDING (GARAGE) THREE FEET FROM THE REAR LOT LINE RATHER THAN THE REQUIRED 10 FEET AND THREE FEET FROM THE WEST SIDE LOT LINE, RATHER THAN THE REQUIRED 17 FEET (V-03-2014: 15W281 91ST STREET (SEDLACEK) The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance approving the variation.

APPROVAL OF RECOMMENDATION TO PARTICIPATE WITH THE VILLAGES OF WILLOWBROOK HINSDALE AND CLARENDON HILLS TO NEGOTIATE THE EXPIRING FRANCHISE AGREEMENT WITH COMCAST CABLE The Board, under the Consent Agenda by Omnibus Vote, directed the Village Administrator to work with the Managers of the Hinsdale, Willowbrook, and Clarendon Hills to negotiate a new franchise agreement with Comcast Cable and utilize the services of Greg Smith, Attorney with Klein



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Thorpe and Jenkins, to help complete the negotiations to create a new franchise agreement.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR 2014 TREE REMOVAL The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the removal of parkway trees to Homer Tree Care Inc., Lockport, Illinois the amount of \$49,346.46.

RATIFICATION OF UNION CONTRACT WITH FRATERNAL ORDER OF POLICE (PATROL OFFICERS) The Board, under the Consent Agenda by Omnibus Vote, ratified the contract with the financial terms of the agreement as follows: FY 2014-15, 2% COLA + step increase; FY 2015-16, 2.25% COLA + step increase; FY2016 – 17, 2.50% COLA + step increase.

APPROVAL OF THE VENDOR LIST IN THE AMOUNT OF \$ 485,699.55 FOR ALL FUNDS, PLUS \$214,563.91 FOR PAYROLL, FOR A GRAND TOTAL OF \$700,263.46 WHICH INCLUDES NO SPECIAL EXPENDITURES The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending September 22, 2014 in the amount of \$485,699.55 and payroll in the amount of \$214,563.91 for the period ending September 13, 2014.

PRESENTATION OF FY 2013 – 14 AUDIT Village Administrator Steve Stricker introduced John DeLand, Partner with Wolf and Company, who discussed the details of the audit conducted in June and July of 2014. He explained the results of the audit and stated the Audit Report was published as a clean opinion with no discrepancies or disagreements. Mr. DeLand discussed recommendations suggested with regard to documentation and controls. He also discussed an upcoming change in accounting principles that will take effect in the next two years with regard to pension funding.

Trustee Franzese inquired as to the seriousness of the procedural issues noted in the audit. In response, Mr. DeLand stated that the procedures are being followed but documentation should be incorporated and explained that the issues are not serious.

In response to Trustee Manieri, Mr. DeLand noted the area in the report where the status of the Police Pension Fund is published. Mr. DeLand confirmed that the accounting principle change that will take effect in two years will become a liability on the Village Balance Sheet. Trustee Manieri inquired about the Police Station bond and Finance Director Jerry Sapp confirmed it is a five year bond that will mature on December 15, 2017.

In response to Trustee Grasso, Mr. DeLand explained that the underfunding of the Police Pension Fund and IMRF will appear as a liability on the Village Balance Sheet and that many other municipalities will be in the same situation.

UPDATE ON GENERAL FUND OPERATIONS – FY 13 – 14 AND FY 14 – 15 FIRST QUARTER Finance Director Jerry Sapp stated that at the end of fiscal year 2013 – 2014, the



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general fund revenues came in at \$56,295 under budget. He highlighted the key points related to the actual revenues.

Mr. Sapp noted that expenditures came in under budget at \$239,391. He pointed out that due to budget amendments, the total expenditure was adjusted to \$32,121. Mr. Sapp discussed the details of the expenditure accounts.

Mr. Sapp discussed the first quarter results of FY 2014 – 15 noting that revenues are \$98,000 above budget projections. He highlighted the performance of some of the accounts.

In response to Trustee Manieri, Mr. Sapp discussed the Police Pension Fund explaining that the funding is based upon the actuarial recommendation and additional funding can be incorporated per management decision.

Village Administrator Stricker added that the year ended on a good note as anticipated and the \$57,270 budget amendment was suggested by the auditors to cover the Illinois Department of Revenue tax recovery error and it affects all municipalities.

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO DENY A ZONING ORDINANCE TEXT AMENDMENT REGARDING ACCESSORY BUILDING SETBACKS INCREASING THE REQUIRED REAR AND SIDE YARD SETBACKS FOR LARGER ACCESSORY BUILDINGS IN RESIDENTIAL DISTRICTS (Z-09-2014: ZONING ORDINANCE TEXT AMENDMENT

This item was removed from the Consent Agenda by President Straub.

Community Development Director Doug Pollock explained that this consideration suggests whether to require a larger rear yard setback for a larger accessory building. He explained that the current code requires a 10 foot yard setback regardless of the size of the building.

Mr. Pollock stated that the Plan Commission considered this item at several meetings and considered either leaving the setback at 10 feet or changing the rear yard setback to match the interior side yard setback based upon the zoning district. He explained the Plan Commission decided to leave the setback requirement at 10 feet as they felt increasing the setback by 5 to 10 feet would not make a significant difference for adjacent properties. Mr. Pollock also noted that the property that initiated this consideration is unique in that it sits higher than the adjacent properties so an accessory structure looks different in this situation. He added that the Plan Commission also did not want to create non-conforming buildings in the Village.

In response to President Straub, Mr. Pollock discussed unique situations with regard to accessory structures and the Plan Commission's consideration in regard to those situations. He explained that the Plan Commission strongly felt that the setback should remain at 10 feet and once a structure is completed and the area is landscaped, it takes on a more pleasing look to the neighbors.



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Motion was made by Trustee Ruzak and seconded by Trustee Paveza that the Board take no further action on this matter.

On Roll Call, Vote Was:

AYES: 5 – Trustees Ruzak, Paveza, Grasso, Manieri, Franzese

NAYS: 0 – None

ABSENT: 1 – Trustee Bolos

There being five affirmative votes, the motion carried.

OTHER CONSIDERATIONS Village Administrator Steve Stricker reminded the Board that the Indian Prairie Public Library tour will be held on September 29th at 7:00 p.m.

Village Administrator Stricker noted on Tuesday, September 30th at 7:00 p.m. a meeting is scheduled with the residents of 89th Street to provide them with information and answer questions they may have regarding their possible annexation. He added that although it is not a regular Board Meeting, Trustees are invited to attend.

Village Clerk Karen Thomas announced that on April 7th, three Trustee positions are up for election. She explained that the petition circulation can begin on September 23rd and the filing period is December 15th through December 22nd. Ms. Thomas noted the candidacy information is available at the Village Hall.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Manieri inquired about the process for selecting bands for the summer concert series. In response, Trustee Grasso explained that before band selections are made, the Committee attends a festival where many bands perform. She added that if a band is interested in consideration, they could notify the committee if they are playing at an event or submit a recording of their music.

Village Administrator Stricker stated that the Events Planning Committee conducts the band selection and those who wish to be considered can contact Janet Kowal, Communications and Public Relations Coordinator.

Trustee Ruzak commended Global Luxury Imports for the renovation of their building and the landscaping they have added as he feels it is an asset to the Village.

Trustee Ruzak suggested placing reminder signs to lock car doors and keep valuables out of sight at locations in the Village where auto break-ins are prevalent.



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ADJOURNMENT Motion was made by Trustee Ruzak and seconded by Trustee Paveza that the Regular Meeting of September 22, 2014 be adjourned.

On Roll Call, Vote Was:

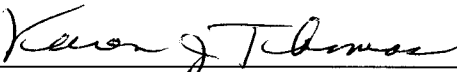
AYES: 5 – Trustees Ruzak, Paveza, Grasso, Manieri, Franzese

NAYS: 0 – None

ABSENT: 1 – Trustee Bolos

There being five affirmative votes, the motion carried and the meeting was adjourned at 7:42 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 13th day of October, 2014.



**AGENDA
REGULAR MEETING – VILLAGE PRESIDENT & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**September 22, 2014
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
– Natalie Fernandez-Cin, Gower West Elementary School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Board Meeting of September 8, 2014
- *B. Approval of Special Board Meeting Strategic Planning Workshop of September 8, 2014
- *C. Receive and File Draft Pathway Commission Meeting of September 11, 2014
- *D. Receive and File Draft Restaurant Marketing Committee Meeting of September 12, 2014
- *E. Receive and File Draft Hotel Marketing Committee Meeting of September 12, 2014
- *F. Receive and File Draft Plan Commission Meeting of September 15, 2014
- *G. Receive and File Draft Economic Development Committee Meeting of September 16, 2014

6. ORDINANCES

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Presentation of FY 2013-14 Audit
- B. Update on General Fund Operations – FY 13-14 and FY 14-15 First Quarter
- *C. Approval of Plan Commission Recommendation to Deny a Zoning Ordinance Text Amendment Regarding Accessory Building Setbacks Increasing the Required Rear and Side Yard Setbacks for Larger Accessory Buildings in Residential Districts (Z-09-2014: Zoning Ordinance Text Amendment)

Exhibit A

- *D. Approval of Plan Commission Recommendation to Approve Special Use to Permit an Indoor Private Athletic Club in an Existing Building (Z-12-2014: 16W030 83rd Street – Next Level Baseball)
- *E. Approval of Plan Commission Recommendation to Approve Variation to Permit the Construction of an Accessory Building (Garage) Three Feet from the Rear Lot Line, Rather than the Required 10 Feet and Three Feet from the West Side Lot Line, Rather than the Required 17 Feet (V-03-2014: 15W281 91st Street – Sedlacek)
- *F. Approval of Recommendation to Participate with the Villages of Willowbrook Hinsdale and Clarendon Hills to Negotiate the Expiring Franchise Agreement with Comcast Cable
- *G. Approval of Recommendation to Award Contract for 2014 Tree Removal
- *H. Ratification of Union Contract with Fraternal Order of Police (Patrol Officers)
- *I. Approval of the Vendor List in the amount of \$485,699.55 for all funds, plus \$214,563.91 for Payroll, for a Grand Total of \$700,263.46, which includes no Special Expenditures
- J. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT