

REGULAR MEETING

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

August 25, 2014

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of August 25, 2014 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by President Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited by the Board. The scheduled student was unavailable due to illness.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Grasso, Franzese, Paveza, Ruzak, Bolos, and President Straub. Absent was Trustee Manieri. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Police Chief John Madden, Finance Director Jerry Sapp, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE Bob Grela, 8045 Creekwood Drive, discussed significant flooding that has occurred on his and neighboring properties as a result of a the Vale at Flagg Creek subdivision development and bridge in the Village of Willow Springs. He stated he has attempted to obtain assistance from Willow Springs in resolving the problem but no action has been taken.

Marty Gleason discussed the recent passing of the former US Senator Alan Dixon and his former chief of staff Gene Callahan and the importance of voting on November 4th.

Alan Nowaczyk, Mayor of the Village of Willow Springs, responded to the drainage and flooding issues discussed by resident Bob Grela. Mr. Nowaczyk stated he agrees there are flooding issues and noted that the Vale development was reviewed by two engineers. He stated he will look further into the matter. Trustee Bolos suggested clearing some of the debris under the bridge which should help eliminate some of the flooding. Mr. Nowaczyk responded that the redesign of the bridge has hampered the drainage and the extensive debris causes the flooding. He added that the Willow Springs Public Works Department attempts to remove the debris. Trustee Franzese suggested that Willow Springs spend the time and funds to address the issues with the bridge.

Dolores Cizek, LaGrange, stated that she is troubled that items 8E and 8F regarding the award of the salt contract with Central Salt and Morton Salt are on the Consent Agenda. Ms. Cizek is concerned with the legal implications of these matters. She also discussed the Vendor List and the cost of the audit with Wolf & Company LLC. Ms. Cizek also discussed forced annexations in 2003 where she as a Trustee voted against the action.



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CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by President Straub, motion was made by Trustee Grasso and seconded by Trustee Ruzak that the Consent Agenda – Omnibus Vote (attached as Exhibit A), (except 8H), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grasso, Ruzak, Bolos, Franzese, Paveza

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF AUGUST 11, 2014 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF STRATEGIC PLANNING WORKSHOP OF AUGUST 5, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT PLAN COMMISSION MEETING OF AUGUST 18, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote. .

RATIFICATION OF BOARD DECISION OF AUGUST 11, 2014 TO CONCUR WITH MAYOR'S VETO MESSAGE CONCERNING BOARD ACTION OF JULY 28, 2014, TO AWARD CONTRACT TO CENTRAL SALT, OF ELGIN, IL, FOR THE PURCHASE OF ROAD SALT The Board, under the Consent Agenda by Omnibus Vote, ratified the Board's decision of August 11 to concur with the Mayor's veto message concerning Board action of July 28, 2014, to award a contract to Central Salt, of Elgin, IL, for the purchase of road salt.

RATIFICATION OF BOARD DECISION OF AUGUST 11, 2014 TO, TO AWARD CONTRACT TO MORTON SALT COMPANY, OF CHICAGO, IL, FOR THE PURCHASE OF ROAD SALT The Board, under the Consent Agenda by Omnibus Vote, ratified the Board's decision of August 11 to award a contract to Morton Salt Company, of Chicago, IL, for the purchase of road salt.

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE TEXT AMENDMENT AND CONDITIONAL SIGN APPROVAL (S-06-2014: 74-324 BURR RIDGE PARKWAY – COUNTY LINE SQUARE The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare Ordinances amending the Sign Ordinance and approving conditional signs for County Line Square as recommended by the Plan Commission.

APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR DARIEN VFW POST 2838



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AND HOSTING FACILITY LICENSE FOR BURR RIDGE VILLAGE CENTER VILLAGE GREEN FOR THE VFW'S FUNDRAISING EVENT ON NOVEMBER 11, 2014 The Board, under the Consent Agenda by Omnibus Vote, issued a Raffle and Chance License to the Darien VFW Post 2838 for its November 11 raffle with the fidelity bond waived, and that the Burr Ridge Village Center be licensed to host the sale of tickets for the event on August 29.

APPROVAL OF THE VENDOR LIST IN THE AMOUNT OF \$457,643.03 FOR ALL FUNDS, PLUS \$204,081.17 FOR PAYROLL, FOR A GRAND TOTAL OF \$661,724.20 WHICH INCLUDES A SPECIAL EXPENDITURE OF \$23,000.00 TO WOLF & COMPANY LLP FOR FY13-14 AUDIT PROGRESS BILLING The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending August 25, 2014 in the amount of \$457,643.03 and payroll in the amount of \$204,081.17 for the period ending August 16, 2014.

PLAN COMMISSION RECOMMENDATION TO DENY TEXT AMENDMENT TO ADD RETAIL SALES OF FISHING, HUNTING AND FIREARMS TO THE LIST OF SPECIAL USES IN THE B-2 BUSINESS DISTRICT AND SPECIAL USE TO APPROVE RETAIL SALES OF FISHING, HUNTING AND FIREARMS IN AN EXISTING BUILDING (Z-10-2014:15W320 NORTH FRONTAGE ROAD – VANDERWERK)

President Straub noted that the petitioner has withdrawn the petition and questioned the necessity for a vote. Village Administrator Stricker confirmed the petition was withdrawn and pointed out that the recommendation to study the appropriate zoning classification and regulations for firearm sales and direct the Plan Commission to hold a public hearing on the matter.

Motion was made by Trustee Paveza and seconded by Trustee Bolos to direct the Plan Commission to conduct a study to determine the appropriate zoning classification and regulations for firearm sales and then direct the Plan Commission to hold a public hearing on the matter.

Trustee Franzese stated the study and public hearing are an appropriate action for this matter.

On Roll Call, Vote Was:

AYES: 5 – Trustees Paveza, Bolos, Grasso, Ruzak, Franzese

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

PLAN COMMISSION RECOMMENDATION TO APPROVE REZONING OF A 4.6 ACRE PARCEL FROM THE R-1 SINGLE-FAMILY RESIDENCE DISTRICT TO THE R-2B SINGLE-FAMILY RESIDENCE DISTRICT (Z-11-2014: 11411 GERMAN CHURCH ROAD) Community Development Director Doug Pollock stated that at the



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direction of the Village Board, staff filed a petition for the rezoning of this parcel from the R-1 single family residence district to the R-2B single family residence district. He added that the property owner filed a previous petition requesting rezoning to the R-3 District, which was not recommended by the Plan Commission and subsequently withdrawn by the petitioner.

Mr. Pollock explained that the residents from Buege Lane and other surrounding areas supported the rezoning to the R-2B District.

Motion was made by Trustee Bolos and seconded by Trustee Grasso to direct staff to prepare an Ordinance rezoning the property at 11411 German Church Road to the R-2B District.

On Roll Call, Vote Was:

AYES: 5 – Trustees Bolos, Grasso, Paveza, Ruzak, Franzese

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

CONSIDERATION OF RECOMMENDATION TO PURCHASE COMPUTER TABLETS FOR VILLAGE BOARD AND DEPARTMENT HEADS Finance

Director Jerry Sapp explained that the goal is to purchase computer tablets in order to reduce the paper copies of material distributed to Board Members on a regular basis and replace them with electronic documents that can be viewed on the tablet. He explained that paper distribution of documents will not be completely eliminated but rather reduced.

Mr. Sapp explained that with the rising costs of paper, printers, and supplies, the reduction in paper use will reduce printing costs and also improve productivity and promote environmental conscientiousness.

Mr. Sapp listed the paper documents that are regularly distributed and concluded that the cost of each page that is distributed is approximately \$.08. He added that the cost is a “hard cost” only and does not include labor, utilities, or shipping costs. Mr. Sapp provided annual costs for items distributed regularly to the Board and Department Heads noting that the total cost annually for all documents is \$8,242.24 and \$32,968.96 over a four year term.

Mr. Sapp stated the proposed tablet is a Microsoft Surface Pro 3 which has been on the market for several years and is a stable product. He discussed the specifications and accessories for the tablet adding that it will be configured with Village-licensed Microsoft Office eliminating the need for software costs.

Mr. Sapp provided pictures of the tablet and discussed the features. He explained the process for digital delivery, storage and retrieval of the documents.



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In summary, Mr. Sapp highlighted that the Microsoft Surface convertible tablet can serve as a tablet and laptop, can be used as a portable office, and has the technology to mimic the use of paper. He suggested easing into the technology by using both paper and the tablet initially.

In response to President Straub, Mr. Sapp noted he has been researching the tablets for a couple of years. In addition, he stated he has met with staff and Board members to introduce the tablets and familiarize them with their use.

Trustee Bolos inquired how the Board can become unified in the elimination of paper copies. She added it may be cumbersome for staff to track individual Trustee desires. Trustee Bolos stated that she is in favor of reducing paper but would like a printed copy of the budget. In response, Village Administrator Steve Stricker added his agreement stating the decision will be left to each Trustee. He explained that individual training will be provided to ensure each Trustee is comfortable with the technology and use of the tablet. Mr. Stricker also explained that certain documents, such as large plans in the Plan Commission packets would be provided in hard copy.

In response to President Straub, Mr. Stricker explained that the budget does not reflect labor savings since personnel will not be eliminated as a result of the tablet use. He explained that it will save personnel time in copying and assembling of the documents but there will be time involved in formatting the documents for the tablet.

In response to Trustee Paveza, Mr. Sapp stated tablet use would not begin until late September to allow time for ordering, configuration, and training. Trustee Paveza added the tablet will be helpful in searching for items in previous packets.

Trustee Franzese stated he agrees the budget and revisions should still be distributed in hard copy. He also requested that the large drawings in the Plan Commission packet remain in hard copy for legibility.

Motion was made by Trustee Franzese and seconded by Trustee Bolos to proceed with the tablet initiative and purchase 12 tablets through CDWG in an amount not to exceed \$10,860.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Bolos, Grasso, Paveza, Ruzak

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried

**DISCUSSION CONCERNING DRAFT STRATEGIC PRIORITIES AND GOALS
CREATED AT THE AUGUST 5, 2014 GOALS SETTING SESSION** Village Administrator Steve Stricker stated that following the August 5, 2014 Goals Setting Session, he created a draft



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list of Strategic Priorities and Goals. He explained it would be beneficial to hold a workshop to determine those Strategic Priorities and Goals the Board has the most unanimous acceptance on and address those issues. Mr. Stricker suggested September 29, 2014 as a proposed date and will confirm availability with the Trustees.

RATIFICATION OF UNION CONTRACT WITH METROPOLITAN ALLIANCE OF POLICE (SERGEANTS AND CORPORALS) This item was removed from the Consent Agenda at the request of Trustee Bolos. She extended her thanks to Trustees Paveza and Manieri for their efforts at negotiating the Contract and noted their efforts resulted in a considerable cost savings to the tax payers in legal fees.

Motion was made by Trustee Bolos and seconded by Trustee Paveza to ratify the Union Contract with Metropolitan Alliance of Police (Sergeants and Corporals).

On Roll Call, Vote Was:

AYES: 5 – Trustees Bolos, Paveza, Franzese, Grasso, Ruzak

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried

OTHER CONSIDERATIONS Village Administrator Steve Stricker stated he contacted Rich Payne, of 89th Street, to schedule a meeting with the residents on 89th Street on September 30, 2014 at 7:00 p.m. at the Police Department. He added the meeting will focus on an informal presentation regarding the Village and Trustees are welcome to attend.

Trustee Franzese thanked the Finance Department for the notice in his recent water bill that explained the meter discrepancy.

Trustee Grasso noted the last Concert on the Green will be held on Friday, August 29th.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS There were none at this time.

ADJOURNMENT Motion was made by Trustee Ruzak and seconded by Trustee Paveza that the Regular Meeting of August 25, 2014 be adjourned.

On Roll Call, Vote Was:

AYES: 5 – Trustees Ruzak, Paveza, Grasso, Bolos, Franzese

NAYS: 0 – None

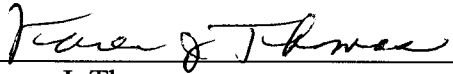
ABSENT: 1 – Trustee Manieri



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There being five affirmative votes, the motion carried and the meeting was adjourned at 7:56 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 8th day of September, 2014.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**August 25, 2014
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
– Zoya Malik, Pleasantdale Elementary School

- 2. ROLL CALL**

- 3. AUDIENCE**

- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

- 5. MINUTES**

- *A. Approval of Regular Board Meeting of August 11, 2014
- *B. Approval of Strategic Planning Workshop of August 5, 2014
- *C. Receive and File Draft Plan Commission Meeting of August 18, 2014

- 6. ORDINANCES**

None.

- 7. RESOLUTIONS**

None.

- 8. CONSIDERATIONS**

- A. Consideration of Plan Commission Recommendation to Deny Text Amendment to Add Retail Sales of Fishing, Hunting and Firearms to the List of Special Uses in the B-2 Business District and Special Use to Approve Retail Sales of Fishing, Hunting and Firearms in an Existing Building (Z-10-2014: 15W320 North Frontage Road – Vanderwerk)
- B. Consideration of Plan Commission Recommendation to Approve Rezoning of a 4.6 Acre Parcel from the R-1 Single-Family Residence District to the R-2B Single-Family Residence District (Z-11-2014: 11411 German Church Road)
- C. Consideration of Recommendation to Purchase Computer Tablets for Village Board and Department Heads

EXHIBIT A

- D. Discussion Concerning Draft Strategic Priorities and Goals Created at the August 5, 2014 Goals Setting Session
- *E. Ratification of Board Decision of August 11, 2014, to Concur with Mayor's Veto Message Concerning Board Action of July 28, 2014, to Award Contract to Central Salt, of Elgin, IL, for the Purchase of Road Salt
- *F. Ratification of Board Decision of August 11, 2014, to Award Contract to Morton Salt Company, of Chicago, IL, for the Purchase of Road Salt
- *G. Approval of Plan Commission Recommendation to Approve Text Amendment and Conditional Sign Approval (S-06-2014: 74-324 Burr Ridge Parkway – County Line Square)
- *H. Ratification of Union Contract with Metropolitan Alliance of Police (Sergeants and Corporals)
- *I. Approval of Request for Raffle License for Darien VFW Post 2838 and Hosting Facility License for Burr Ridge Village Center Village Green for the VFW's Fundraising Event on November 11, 2014
- *J. Approval of the Vendor List in the amount of \$457,643.03 for all funds, plus \$204,081.17 for Payroll, for a Grand Total of \$661,724.20, which includes a Special Expenditure of \$23,000.00 to Wolf & Company LLP for FY13-14 audit progress billing
- K. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT