

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

April 28, 2014

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of April 28, 2014 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Brooke Cooper, Elm School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Ruzak, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Police Chief John Madden, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Grasso and seconded by Trustee Manieri that the Consent Agenda – Omnibus Vote, (attached as Exhibit A), (except 8D, and 8H) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Manieri, Paveza, Ruzak, Franzese, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR BOARD MEETING OF APRIL 14, 2014 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF JANUARY 28, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF FEBRUARY 26, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) WATER COMMITTEE MEETING OF APRIL 14, 2014 were noted as received and filed under the Consent Agenda by Omnibus Vote.

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RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF APRIL 21, 2014

were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF BUDGET WORKSHOP OF APRIL 23, 2014

were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE AMENDING SECTION IV.N.2.b OF THE ZONING ORDINANCE OF THE VILLAGE OF BURR RIDGE TO ELIMINATE THE REQUIREMENT FOR ROOFTOP SOLAR ENERGY PANELS TO BE LOCATED FIVE FEET FROM THE PERIMETER OF THE BUILDING (Z-02-2014: TEXT AMENDMENT – ROOFTOP SOLAR PANELS)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-834-03-14.

APPROVAL OF ORDINANCE AMENDING CHAPTER 39 OF THE VILLAGE OF BURR RIDGE MUNICIPAL CODE TO ADOPT THE 2013 INTERNATIONAL PROPERTY MAINTENANCE CODE

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. A-1115-01-14.

APPROVAL OF ORDINANCE AUTHORIZING THE DISPOSAL BY TRADE-IN OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE (TOOLCAT)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance.

THIS IS ORDINANCE NO. 1135.

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO DENY SIGN VARIATION AMENDMENT (S-02-2014): 308 BURR RIDGE PARKWAY – TUESDAY MORNING

The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance denying this request.

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE SIGN VARIATION (S-01-2014: 7650 LINCOLNSHIRE DRIVE – PACE BUS)

The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance approving the variation as recommended by the Plan Commission.

APPROVAL OF EXTENSION OF ONE-YEAR DEADLINE TO BEGIN CONSTRUCTION AFTER GRANTING OF VARIATION (ORDINANCE #A-834-22-12 7749 GRANT STREET – DEARBORN TOOL)

The Board, under the Consent Agenda by Omnibus Vote, granted a one-year extension from October 8, 2013 to October 8, 2014.

APPROVAL OF RECOMMENDATION TO APPROVE FY 14-15 PAY PLAN AND SALARY INCREASES FOR NON-UNION EMPLOYEES

The Board, under the



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Consent Agenda by Omnibus Vote, approved the FY 2014 – 15 Salary Increases for non-union employees, along with the FY 2014 – 15 Pay Plan.

APPROVAL OF RECOMMENDATION TO AUTHORIZE PURCHASE OF REPLACEMENT FOR TOOLCAT (SKID-STEER) The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the purchase of a John Deere 332E skid-steer to West Side Tractor Sales, Naperville, in the aggregate amount of \$51,900.

APPROVAL OF RECOMMENDATION TO AUTHORIZE 2014 PAVEMENT PATCHING CONTRACT TO MURPHY PAVING AND SEALCOATING OF BURR RIDGE The Board, under the Consent Agenda by Omnibus Vote, awarded a unit-price contract for miscellaneous pavement patching to Murphy Paving Company, Burr Ridge, at the submitted unit costs documented in the bid tabulation.

APPROVAL OF RECOMMENDATION TO AUTHORIZE DIRECTOR OF PUBLIC WORKS TO PROMOTE TWO GENERAL UTILITY WORKER I CANDIDATES TO GENERAL UTILITY WORKER II IN ACCORDANCE WITH LONG-TERM OBJECTIVES AND FY 14 – 15 BUDGET The Board, under the Consent Agenda by Omnibus Vote, authorized the Public Works Director to promote John “Jack” Voorhees and Ron “Buzz” Herdzina from full-time GUW I to full-time GUW II effective May 1, 2014.

APPROVAL OF RECOMMENDATION TO AUTHORIZE DIRECTOR OF PUBLIC WORKS TO FILL POSITIONS IN ACCORDANCE WITH WATER COMMITTEE DIRECTIVE (WATER FUND); TWO GENERAL UTILITY WORKER I FULL-TIME AND ONE PART-TIME CLERICAL ASSISTANT The Board, under the Consent Agenda by Omnibus Vote, concurred with the Water Committee directive to expand internal resources in order to provide increased service to the community and reduce reliance upon contractual services, and to authorize the Director of Public Works to hire two general Utility Workers (FT) and one part-time clerical worker to carry out these initiatives. These resources have been included in the FY 14 – 15 Budget.

RECEIVE AND FILE LETTER OF RESIGNATION FROM POLICE OFFICER ERIC KOSLOWSKI The Board, under the Consent Agenda by Omnibus Vote, received and filed the Eric Koslowski’s letter of resignation.

APPROVAL OF RECOMMENDATION TO AUTHORIZE BOARD OF FIRE AND POLICE COMMISSIONERS TO HIRE POLICE OFFICER TO REPLACE ERIC KOSLOWSKI The Board, under the Consent Agenda by Omnibus Vote, authorized the Board of Fire and Police Commissioners to begin the process to hire a Patrol Officer to fill the vacancy created by Eric Koslowski’s resignation.

A handwritten signature in dark ink, appearing to be "Jst", is located in the bottom right corner of the page.

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APPROVAL OF RECOMMENDATION TO RENEW CONTRACT FOR VILLAGE PROSECUTOR

The Board, under the Consent Agenda by Omnibus Vote, approved the renewal to the contract for Village Prosecutor Linda Pieczynski effective from June 1, 2014 through May 31, 2015 at the rate of \$185 per court session of two hours or less; an hourly rate of \$140; and for court sessions exceeding two hours, a rate of \$140 per hour for time exceeding the original two hours.

APPROVAL OF MAYOR STRAUB'S RECOMMENDATION TO APPOINT GUY FRANZESE TO THE STORMWATER COMMITTEE FOR A TWO-YEAR TERM EXPIRING MAY 1, 2016

The Board, under the Consent Agenda by Omnibus Vote, accepted the Mayor's recommendation to appoint Guy Franzese to the Stormwater Committee for a two-year term expiring May 1, 2016.

APPROVAL OF MAYOR STRAUB'S RECOMMENDATION TO APPOINT GUY FRANZESE AS CHAIRPERSON OF THE STORMWATER COMMITTEE FOR A TWO-YEAR TERM EXPIRING MAY 1, 2016

The Board, under the Consent Agenda by Omnibus Vote, accepted the Mayor's recommendation to appoint Guy Franzese as Chairperson of the Stormwater Committee for a two-year term expiring May 1, 2016.

APPROVAL OF MAYOR STRAUB'S RECOMMENDATION TO REAPPOINT AL PAVEZA TO THE STORMWATER COMMITTEE FOR A TWO-YEAR TERM EXPIRING MAY 1, 2016

The Board, under the Consent Agenda by Omnibus Vote, accepted the Mayor's recommendation to reappointed Al Paveza to the Stormwater Committee for a two-year term expiring May 1, 2016.

APPROVAL OF MAYOR STRAUB'S RECOMMENDATION TO REAPPOINT LEN RUZAK TO THE STORMWATER COMMITTEE FOR A TWO-YEAR TERM EXPIRING MAY 1, 2016

The Board, under the Consent Agenda by Omnibus Vote, accepted the Mayor's recommendation to reappointed Len Ruzak to the Stormwater Committee for a two-year term expiring May 1, 2016.

APPROVAL OF REQUEST FROM WB/BR CHAMBER OF COMMERCE FOR BURR RIDGE BUSINESS ADDRESS LABELS TO BE USED IN CONJUNCTION WITH THE CHAMBER'S UPCOMING OPEN HOUSE AND MEMBERSHIP DRIVE

The Board, under the Consent Agenda by Omnibus Vote, approved the request from the WB/BR Chamber of Commerce for a set of Burr Ridge Business Address Labels.

APPROVAL OF REQUEST FROM HINSDALE CENTRAL HIGH SCHOOL HABITAT FOR HUMANITY TO CONDUCT A 5-K RUN/WALK FUNDRAISER ON OCTOBER 5, 2014

The Board, under the Consent Agenda by Omnibus Vote, approved the Hinsdale Central High School request to hold a 5K Run/Walk, contingent on following all the requirements of the Special Events Ordinance.



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APPROVAL OF PROCLAMATION DESIGNATING MAY AS MOTORCYCLE AWARENESS MONTH The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation designating May as Motorcycle Awareness Month.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$124,231.57 FOR ALL FUNDS, PLUS \$207,081.71 FOR PAYROLL, FOR A GRAND TOTAL OF \$331,313.28 WHICH INCLUDES NO SPECIAL EXPENDITURES The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending April 28, 2014 in the amount of \$124,231.57, and payroll in the amount of \$207,081.71 for the period ending April 12, 2014.

PUBLIC HEARING FY 2014-15 BUDGET

CALL TO ORDER The Public Hearing of the Mayor and Board of Trustees for the FY 2014 – 15 Budget was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by Mayor Straub at 7:10 P.M. with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in the Suburban Life.

BUDGET HIGHLIGHTS were presented by Village Administrator Steve Stricker and are attached to these minutes as Exhibit B.

AUDIENCE QUESTIONS AND COMMENTS Alice Krampits, 7515 Drew Avenue, thanked the Board and staff for their extra effort in reviewing the Budget. Ms. Krampits stated that she wished some of the larger budget items would have been eliminated in an effort to reduce the deficit. Ms. Krampits also suggested that a Police Officer be eliminated by not filling the vacant position. Ms. Krampits quoted ratios of police officers per 1,000 residents in other communities noting that Burr Ridge has one of the higher ratios and feels it could do without. Ms. Krampits also suggested reinstating vehicle stickers for additional revenue.

BOARD QUESTIONS AND COMMENTS Trustee Bolos stated that through cooperative efforts, the Board was able to maintain a balanced budget in the General Fund in the current Fiscal Year. She added that in addition, the projected \$83,000 deficit in FY 15 - 16 was converted to a \$25,000 surplus. Trustee Bolos also reported that the \$877,000 deficit in the FY 16-17 Budget was reduced to \$500,000 without cutting services to residents. She reported that close monitoring of revenue and expenditures will be employed to further reduce the deficit. Trustee Bolos added that the process served to balance interests of the community with available funds to ensure taxpayer dollars are spent wisely.

Trustee Paveza added that the Water Fund shows a deficit of \$265,345 and is based on an extremely cool summer and noted that with a warm summer, the deficit will decrease. He stated that the Water Fund is difficult to project. Village Administrator Steve Stricker discussed contributors to the deficit which include a one-time major capital project. He added that the



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initiative to repair water main breaks in-house will ultimately save money and the meter replacement effort has also added to the deficit.

Trustee Manieri suggested reviewing the Budget again in six months.

CLOSE HEARING Motion was made by Trustee Paveza and seconded by Trustee Ruzak that the FY 2014 – 15 Budget Public Hearing of April 28, 2014 be closed.

On Voice Vote the motion carried and the FY 2014–15 Budget Public Hearing of April 28, 2013 was closed at 7:28 p.m.

CONSIDERATION OF ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2014 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2015 Mayor Straub introduced the Ordinance adopting the budget for Fiscal Year 2014–2015.

Trustee Grasso clarified that this Ordinance is approving the Budget only for Fiscal Year 2014 – 2015 and adjustments can still be made to future budgets.

Motion was made by Trustee Paveza and seconded by Trustee Ruzak to approve the Ordinance adopting the Fiscal Year 2014 – 2015 Budget.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Ruzak, Grasso, Franzese, Manieri, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS ORDINANCE NO 1136.

CONSIDERATION OF ORDINANCE AMENDING CHAPTER 8 (STORM WATER RUN-OFF) OF THE BURR RIDGE MUNICIPAL CODE (ADOPT COOK COUNTY WATERSHED MANAGEMENT ORDINANCE BY REFERENCE) Public Works

Director Paul May explained that since Burr Ridge encompasses both Cook and DuPage Counties, it must enforce the Stormwater Ordinance regulations as designated within the boundaries of each county. He added that Burr Ridge has its own Ordinance which references the Cook County and DuPage County Ordinances and also accounts for local conditions. Mr. May explained that the Village must adopt by reference the new Cook County Ordinance and will begin to enforce the Ordinance as of May 1, 2014.



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Mr. May explained the process for administering the Ordinance noting that an Intergovernmental Agreement between the Village and the Metropolitan Water Reclamation District will be prepared and formalized in late May or early June. Mr. May said that he will prepare an in-depth summary of the Ordinance for presentation to the Stormwater Committee. He explained that the Ordinance does not affect single-family homes but rather commercial, some residential, flood plain and wetland developments.

Mr. May concluded that this agenda item serves to approve the Cook County Watershed Management Ordinance by reference and authorize the Village to enforce the Ordinance.

Motion was made by Trustee Manieri and seconded by Trustee Bolos to authorize adoption of the Cook County Watershed Management Ordinance by reference in Chapter 08 of the Burr Ridge Municipal Code.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Bolos, Franzese, Paveza, Ruzak, Grasso

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS ORDINANCE NO. A-676-01-14.

CONSIDERATION OF RECOMMENDATION TO FILE NOTICE OF INTENT TO BECOME AN AUTHORIZED COMMUNITY TO ADMINISTER THE COOK COUNTY WATERSHED MANAGEMENT ORDINANCE AND TO DESIGNATE PAUL D. MAY, P.E., AS THE PROFESSIONAL ENGINEER AND ENFORCEMENT AGENT OF RECORD

Public Works Director Paul May explained that this recommendation allows the Village to submit the documentation to apply for status as an administrative enforcement community and have jurisdiction over enforcement and interpretation of the Stormwater Management on the Cook County side of the Village.

Motion was made by Trustee Bolos and seconded by Trustee Manieri to authorize the Village Administrator to submit a Letter of Intent to the MWRD to function as an authorized administration agency, and to designate Paul D. May, P.E. as the Staff Engineer and Enforcement Agent of record.

On Roll Call, Vote Was:

AYES: 6 – Trustees Bolos, Manieri, Franzese, Paveza, Ruzak, Grasso

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.



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CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE SPECIAL USE TO PERMIT AN OUTDOOR DINING AREA (Z-01-2014): 590 VILLAGE CENTER DRIVE – WOK N FIRE

Village Administrator Steve Stricker stated that the Plan Commission recommends approval of a special use for a temporary outdoor dining area for Wok N Fire Restaurant. He added that the approval of the temporary dining is contingent upon the completion of the permanent outdoor dining area by July 15, 2014, at which time the temporary dining area would be removed. Village Administrator Stricker noted that as requested by the Plan Commission, Wok N Fire has submitted the plans for the permanent dining area and the plans comply with the Zoning Ordinance.

Trustee Bolos inquired if the deadline of July 15 is agreeable with the petitioner and can be met. In response, Mr. Mike Durlacher, Attorney for Wok N Fire, replied that the date can be met.

Trustee Bolos asked about a concern presented at the Plan Commission Meeting with regard to concrete pouring. Plan Commissioner Mike Stratis responded that the petitioner expressed concern that concrete companies were backed up due to the harsh winter which might delay meeting the July 15th date. Commissioner Stratis indicated that Plan Commission Chairman Greg Trzupsek felt that despite possible delays, he did not feel the July 15th date could not be met and the petitioner has stated at this Board meeting the date could be met.

Trustee Manieri reminded Mr. Durlacher that the July 15th completion date is mandatory and Mr. Durlacher confirmed his understanding of that requirement.

Motion was made by Trustee Ruzak and seconded by Trustee Manieri to direct staff to prepare an Ordinance approving the special use as recommended by the Plan Commission.

On Roll Call, Vote Was:

AYES: 6 – Trustees Ruzak, Manieri, Bolos, Franzese, Paveza, Grasso

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE ZONING ORDINANCE TEXT AMENDMENT TO ADD REGULATIONS FOR BACKYARD BEEKEEPING AND RELATED STRUCTURES (Z-03-2014)

This agenda item was removed from the Consent Agenda by Trustee Paveza.

Trustee Paveza expressed concern with confining bees to the hive at the beekeeping residence. He expressed concern that the bees may leave the hive and settle elsewhere in a neighboring home creating a nuisance and expense for another resident.

Commissioner Stratis responded that at the Plan Commission meeting, there were two experts in



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attendance; the Clarendon Hills Chief of Police, who is a beekeeper, and the President of the Beekeepers Association. He explained that they indicated the bees recommended by the Ordinance are of a specific species that habituate in the same hive. Commissioner Stratis added there was no discussion about the possibility of a bee escaping and starting a new hive elsewhere.

Trustee Bolos pointed out that the Plan Commission Staff Report indicates that the colony should be re-queened if aggressiveness occurs. Trustee Paveza responded that he is concerned with bees escaping and starting a new colony. He would prefer to table this item to obtain answers to his questions.

Trustee Grasso discussed a bee incident where a hive was constructed under the shingles in a home requiring professional removal only to have the bees return the following year.

Commissioner Stratis stated the bee experts attending the Plan Commission Meeting discussed the different species of bees noting that the hornets and yellow-jackets are the species that tend to create hives in the eaves and shingles of homes, not the honey bees.

Trustee Grasso inquired if the Ordinance could be prepared as recommended by the Plan Commission contingent upon the response to the Board's questions.

Village Administrator Stricker responded that the preparation of the Ordinance as recommended by the Plan Commission will allow the Board to view it in written form. He added that Community Development Director Doug Pollock will be available on Wednesday to address the Board's questions.

Commissioner Stratis added that staff provided the Plan Commission with Beekeeping Ordinances from other communities and in reviewing the Ordinances, none of them had any reference to overzealous behavior of the bees.

Motion was made by Trustee Paveza and seconded by Trustee Bolos to table this item to the Board Meeting of May 12, 2014.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Bolos, Franzese, Manieri, Ruzak, Grasso

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF RECOMMENDATION TO PURCHASE PAVEMENT SAW This agenda item was removed from the Consent Agenda at the request of Trustee Manieri.

Trustee Manieri inquired if this saw is to be used for cutting concrete for water main break



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repairs. In response, Public Works Director Paul May confirmed that the purchase of this saw is part of the effort to reduce contractor costs and will allow work to be performed by Public Works personnel. He added that this saw will be used for concrete cutting in water main break repairs, culvert replacement and storm sewer repair, and sidewalk removal and replacement. It is necessary to have the saw available to respond to urgent situations immediately.

Trustee Manieri added that the purchase of the saw will pay for itself over time and this is an example where the Village will spend money to save money.

In response to Trustee Franzese, Public Works Director Paul May stated the cost for a contractor to cut pavement is based upon a minimum charge rather than actual hours. He explained that although the work may take one hour, the Village may be charged for a minimum of four hours of time. Mr. May also added that if a contractor is conducting a repair and other work is needed, that work may also be scheduled within the minimum charge time, which is approximately \$400.

Mayor Straub inquired if the possibility of equipment sharing between municipalities is an option. In response, Mr. May explained that equipment is typically borrowed only in an emergency situation but not for daily use. He explained that the wear and tear on equipment does not make it cost effective to borrow it.

Motion was made by Trustee Manieri and seconded by Trustee Franzese to award the contract for the purchase of the Husqvarna 24 inch, model FS 524 walk-behind concrete saw be awarded to Carroll Construction Supply, Lemont branch, in the amount of \$7,200.00.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Franzese, Paveza, Bolos, Ruzak, Grasso

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

OTHER CONSIDERATIONS Trustee Grasso wished Police Officer Eric Koslowski well in his new position noting he is an energetic individual and proud to be a Burr Ridge Police Officer.

Trustee Paveza stated that although there are budget concerns, eliminating a Police Officer position would not be favored by a majority of the residents. Trustee Paveza commented on the prominence of the Burr Ridge Police Department and its CALEA certification. He added that the Board of Fire and Police Commissioners do an excellent job in hiring qualified officers.

Village Administrator Stricker added that ratio of police officers to the population is one measure but there are other factors to consider such as the size of the community, the number of calls, and



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the time it takes to respond to a call. Mr. Stricker noted that during the recession, the number of officers was reduced from 29 to 27.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS There were none at this time.

ADJOURNMENT Motion was made by Trustee Grasso and seconded by Trustee Bolos that the Regular Meeting of April 28, 2014 be adjourned to Closed Session to discuss

- A. Approval of Closed Session Minutes of January 13, 2014
- B. Approval of Personnel Committee Closed Session Minutes of January 10, 2014
- C. Pending Litigation
- D. Employment of Employee
 - Village Administrator Annual Evaluation

On voice vote the motion carried and the meeting was adjourned at 8:02 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 12th day of May, 2014.



RECONVENED REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES,
VILLAGE OF BURR RIDGE, IL

April 28, 2014


CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of April 28, 2014 was reconvened at 9:25 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 8:24 p.m. to 9:25 p.m.


RECONVENE REGULAR MEETING Motion was made by Trustee Bolos and seconded by Trustee Grasso that the Regular Meeting of April 28, 2014 be reconvened.

On Voice Vote, the motion carried and the Regular Meeting was reconvened at 9:25 p.m.

ADJOURN REGULAR MEETING Motion was made by Trustee Paveza and seconded by Trustee Manieri that the Regular Meeting of April 28, 2014 be adjourned.

On Voice Vote, the motion carried and the Regular Meeting of April 28, 2014 was adjourned at 9:26 p.m.


Karen J. Thomas
Village Clerk
Burr Ridge, Illinois


Mickey Straub
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 12th day of May, 2014.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**April 28, 2014
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
– Brooke Cooper, Elm School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**Public Hearing
FY 2014-15 Budget**

5. MINUTES

- *A. Approval of Regular Board Meeting of April 14, 2014
- *B. Receive and File Veterans Memorial Committee Meeting of January 28, 2014
- *C. Receive and File Veterans Memorial Committee Meeting of February 26, 2014
- *D. Receive and File Draft Water Committee Meeting of April 14, 2014
- *E. Receive and File Draft Plan Commission Meeting of April 21, 2014
- *F. Approval of Budget Workshop of April 23, 2014

6. ORDINANCES

- A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, in Lieu of the Appropriation Ordinance, for the Fiscal Year Commencing on the First Day of May, 2014 and Ending on the Thirtieth Day of April, 2015
- B. Consideration of Ordinance Amending Chapter 8 (Storm Water Run-Off) of the Burr Ridge Municipal Code (Adopt Cook County Watershed Management Ordinance by Reference)

EXHIBIT A

- *C. Approval of An Ordinance Amending Section IV.N.2.b of the Zoning Ordinance of the Village of Burr Ridge to Eliminate the Requirement for Rooftop Solar Energy Panels to be Located Five Feet from the Perimeter of the Building (Z-02-2014: Text Amendment – Rooftop Solar Panels))
- *D. Approval of Ordinance Amending Chapter 39 of the Village of Burr Ridge Municipal Code to Adopt the 2012 International Property Maintenance Code
- *E. Approval of Ordinance Authorizing the Disposal by Trade-In of Personal Property Owned by the Village of Burr Ridge (Toolcat)

7. RESOLUTIONS

8. CONSIDERATIONS

- A. Consideration of Recommendation to File Notice of Intent to Become an Authorized Community to Administer the Cook County Watershed Management Ordinance and to Designate Paul D. May, P.E., as the Professional Engineer and Enforcement Agent of Record
- B. Consideration of Plan Commission Recommendation to Approve Special Use to Permit an Outdoor Dining Area (Z-01-2014: 590 Village Center Drive – Wok N Fire)
- *C. Approval of Plan Commission Recommendation to Deny Sign Variation Amendment (S-02-2014: 308 Burr Ridge Parkway – Tuesday Morning)
- *D. Approval of Plan Commission Recommendation to Approve Zoning Ordinance Text Amendment to Add Regulations for Backyard Beekeeping and Related Structures (Z-03-2014)
- *E. Approval of Plan Commission Recommendation to Approve Sign Variation (S-01-2014: 7650 Lincolnshire Drive – Pace Bus)
- *F. Approval of Extension of One-Year Deadline to Begin Construction after Granting of Variation (Ordinance #A-834-22-12 7749 Grant Street – Dearborn Tool)
- *G. Approval of Recommendation to Approve FY 14-15 Pay Plan and Salary Increases for Non-Union Employees
- *H. Approval of Recommendation to Purchase Pavement Saw
- *I. Approval of Recommendation to Authorize Purchase of Replacement for Toolcat (Skid-Steer)
- *J. Approval of Recommendation to Authorize 2014 Pavement Patching Contract to Murphy Paving and Sealcoating, of Burr Ridge
- *K. Approval of Recommendation to Authorize Director of Public Works to Promote Two General Utility Worker I Candidates to General Utility Worker II in Accordance with Long-Term Objectives and FY 14-15 Budget

- *L. Approval of Recommendation to Authorize Director of Public Works to Fill Positions in Accordance with Water Committee Directive (Water Fund); Two General Utility Worker I Full-Time and One Part-Time Clerical Assistant
- *M. Receive and File Letter of Resignation from Police Officer Eric Koslowski
- *N. Approval of Recommendation to Authorize Board of Fire and Police Commissioners to Hire Police Officer to Replace Eric Koslowski
- *O. Approval of Recommendation to Renew Contract for Village Prosecutor
- *P. Approval of Mayor Straub's Recommendation to Appoint Guy Franzese to the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- *Q. Approval of Mayor Straub's Recommendation to Appoint Guy Franzese as Chairperson of the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- *R. Approval of Mayor Straub's Recommendation to Reappoint Al Paveza to the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- *S. Approval of Mayor Straub's Recommendation to Reappoint Len Ruzak to the Stormwater Committee for a Two-Year Term Expiring May 1, 2016
- *T. Approval of Request from WB/BR Chamber of Commerce for Burr Ridge Business Address Labels to be used in Conjunction with the Chamber's Upcoming Open House and Membership Drive
- *U. Approval of Request from Hinsdale Central High School Habitat for Humanity to Conduct a 5-K Run/Walk Fundraiser on October 5, 2014
- *V. Approval of Proclamation Designating May as Motorcycle Awareness Month
- *W. Approval of the Vendor List in the amount of \$124,231.57 for all funds, plus \$207,081.71 for Payroll, for a Grand Total of \$331,313.28, which includes no Special Expenditures
- X. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

A. **Approval of Closed Session Minutes of January 13, 2014**

B. **Approval of Personnel Committee Closed Session Minutes of January 10, 2014**

C. **Pending Litigation**

D. **Employment of Employee**

- **Village Administrator Annual Evaluation**

12. RECONVENED MEETING

A. **Consideration of Salary Increase for Village Administrator**

13. ADJOURNMENT

April 28 44, 2014

PRESIDENT'S BUDGET MESSAGE

Budget Highlights

The Village Board has reviewed Staff's proposed budget in detail at workshops held on March 10 and March 13. As a result, a few changes have been made (see attached report) and the Budget is now in final form. The total FY 14-15 Expenditure Budget, including transfers, amounts to \$17,438,230 ~~\$17,409,770~~.

General Fund

The FY 14-15 General Fund Budget reflects a surplus of \$25,000 ~~\$82,910~~.

Revenues

Revenues for the FY 14-15 General Fund are projected to be \$8,275,605 ~~\$8,255,015~~, which is \$27,230 ~~\$47,820~~ or 0.3% ~~0.6%~~ less than the FY 13-14 Budget of \$8,302,835.

Expenditures

The FY 14-15 Expenditures Budget is \$8,250,605 ~~\$8,172,105~~, which is \$30,810 ~~\$47,690~~ or 0.3% ~~0.6%~~ more ~~less~~ than the FY 13-14 Expenditure Budget of \$8,219,795.

Special Revenue Funds

E-9-1-1 Fund

The E-9-1-1 Fund was established in FY 88-89. FY 14-15 surcharge revenues, based upon \$.60 per month access lines, are estimated to be \$67,050. The total revenue in the E-9-1-1 Fund for FY 14-15 is projected to be \$73,295. Expenditures for FY 14-15 are estimated at \$46,375, with \$137,478 set aside for future Capital Expenditures by the Burr Ridge Police Department, the Tri-State Fire Protection District and the Pleasantview Fire Protection District.

MFT Fund

The FY 14-15 MFT Fund Budget includes a transfer of \$304,620 to the Capital Improvements Fund to help fund the 2014 Road Program. This transfer represents the available funds expected to be approved by IDOT (Illinois Department of Transportation) for the 2014 Road Program.

Hotel/Motel Tax Fund

This year the Hotel/Motel tax will generate \$468,315. The majority of this revenue will be used to fund the marketing plan for Burr Ridge hotels (\$250,000) and pay for gateway landscape maintenance.

Restaurant/Place-of-Eating Tax Fund

The Restaurant/Place-of-Eating Tax Fund was established in FY 12-13. Proceeds in this fund are used to promote restaurants in Burr Ridge. Place-of-Eating Tax Revenues and Expenditures in this fund for FY 14-15 are estimated at \$52,630.

Capital Projects Funds

Capital Improvements Fund

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues will come from grants and transfers from other funds. The total FY 14-15 Capital Improvements Budget is ~~\$908,165~~ ~~\$958,165~~, which includes the cost of the 2014 Road Program in the amount of \$718,300.

Sidewalk/Pathway Improvement Fund

The FY 14-15 Sidewalk/Pathway Budget includes expenditures in the amount of \$139,300, which includes \$118,000 for projects and \$20,000 for annual maintenance. A fund balance of \$349,136 is estimated to exist at the end of FY 14-15.

Capital Equipment Replacement Fund

The Capital Equipment Replacement Fund was established in FY 91-92 to account for larger vehicle and equipment replacement. This fund currently has a beginning fund balance of \$867,551 and it is anticipated that \$216,300 will be spent in FY 14-15.

Stormwater Management Fund

In FY 08-09, a new Stormwater Management Fund was established to better account for stormwater-related revenues and expenditures. The Fund currently has a beginning fund balance of \$85,538 and it is anticipated that it will have an ending fund balance at the end of FY 14-15 of \$79,133. Due to budget constraints, no new projects are included in the FY 14-15 Budget.

Debt Service Fund

The Debt Service Fund for FY 14-15 includes the payment of principal and interest on G.O. Bond Series 2003 (refinanced 1996 in the amount of ~~\$515,415~~ ~~\$509,365~~) and the Hotel/Motel Tax Fund installment loan for gateway beautification in the amount of \$45,913. The principal and interest on the Police Facility Debt Certificate in 2014 is \$103,863.

Water Fund

The Water Fund Budget shows a deficit in the amount of ~~\$265,345~~ ~~\$265,120~~. Projected revenues for the Water Fund in FY 14-15 are \$4,597,350 or 3.3% more than the FY 13-14 Budget of \$4,448,670 and 8.9% more than the FY 13-14 estimated actual of

\$4,221,520. The FY 14-15 Expenditure Budget amounts to \$4,862,695 ~~\$4,862,470~~ and is \$522,530 ~~\$522,305~~ or 12.0% more than the FY 13-14 Budget.

Sewer Fund

The Sewer Fund was established to maintain the sewer system in the Cook County portion of the Village. Revenues in the amount of \$324,220 are projected for FY 14-15, with expenditures in the amount \$321,525 ~~\$321,310~~, leaving a surplus in FY 14-15 of \$2,695 ~~\$2,910~~.

Information Technology Fund

The Information Technology Fund was established in FY 96-97 to account for all costs related to delivery of information services to the internal departments of the Village. FY 14-15 revenues are estimated at \$260,790 ~~\$294,050~~, which is comprised primarily of Transfers from the General, Water, and Sewer Funds. FY 14-15 Expenditures are estimated at \$240,760 ~~\$274,030~~.

Police Pension Fund

The FY 14-15 Police Pension Fund revenues are estimated at \$1,084,550, of which \$543,680 is projected to be collected from property taxes. This amount equals the Village's required contribution under the State law, based on the pension fund's actuarial report. Total pension/disability payments equal \$871,140, which is \$140,610 more than budgeted in FY 13-14. Pension/disability payments include five police officers on permanent disability, ten retirees and one survivor spouse. Total Police Pension Fund expenditures equal \$932,670.

Details of each Budget are included in the Budget document. Are there any questions?