

**REGULAR MEETING**

**MAYOR AND BOARD OF TRUSTEES**  
**VILLAGE OF BURR RIDGE, IL**

**February 10, 2014**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of February 10, 2014 was held in the Meeting Room of the Police Department, 7700 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Straub.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted by Sarah Govostis of St. Isaac Jogues School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Ruzak, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Police Chief John Madden, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

**AUDIENCE** There were none at this time.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Grasso and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Paveza, Franzese, Ruzak, Manieri, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**APPROVAL OF REGULAR MEETING OF JANUARY 27, 2014** were approved for publication under the Consent Agenda by Omnibus Vote.

**APPROVAL OF FY 2014 – 15 BUDGET WORKSHOP OF JANUARY 27, 2014** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF OCTOBER 30, 2013** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) ECONOMIC DEVELOPMENT COMMITTEE MEETING OF JANUARY 29, 2014** were noted as received and filed under the Consent Agenda by Omnibus Vote.



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**RECEIVE AND FILE (DRAFT) WATER COMMITTEE MEETING OF FEBRUARY 3, 2014** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF FEBRUARY 3, 2014** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**ADOPTION OF RESOLUTION APPROVING THE ANNUAL PUBLICATION OF THE VILLAGE OF BURR RIDGE ZONING MAP** The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution approving the annual publication of the Village of Burr Ridge Zoning Map.

**THIS IS RESOLUTION NO. R-02-14.**

**APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE VARIATION TO PERMIT A DETACHED ACCESSORY BUILDING (GARAGE) TO BE LOCATED IN A SIDE YARD RATHER THAN IN THE REAR YARD (THE PROPOSED GARAGE WOULD BE AN EXPANSION OF THE EXISTING GARAGE AND WOULD ALSO REPLACE AN EXISTING SHED) (V-01-2014: 8426 MEADOWBROOK DRIVE – KAZIMIERZ LEJA)** The Board, under the Consent Agenda by Omnibus Vote, accepted the Plan Commission's recommendation and directed staff to prepare an Ordinance approving the variation.

**APPROVAL OF RECOMMENDATION TO AUTHORIZE PHASE III CONSULTING AGREEMENT WITH STRAND ENGINEERING FOR THE COUNTY LINE ROAD BRIDGE PROJECT, SERVICES TO BE RENDERED AS NEEDED** The Board, under the Consent Agenda by Omnibus Vote, awarded a Professional Service contract to Strand Engineering based upon services rendered, at an approved wage schedule and performed on an as-needed basis.

**APPROVAL OF RECOMMENDATION TO AUTHORIZE PHASE III CONSULTING AGREEMENT WITH HITCHCOCK DESIGN FOR THE COUNTY LINE ROAD BRIDGE PROJECT, SERVICES TO BE RENDERED AS NEEDED** The Board, under the Consent Agenda by Omnibus Vote, awarded a Professional Service contract to Hitchcock Design based upon services rendered, at an approved wage schedule and performed on an as-needed basis.

**APPROVAL OF RECOMMENDATION TO REAPPOINT GREG TRZUPEK TO THE PLAN COMMISSION FOR A FIVE-YEAR TERM EXPIRING FEBRUARY 1, 2019**  
The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to reappoint Greg Trzupsek to the Plan Commission for a five-year term expiring February 1, 2019.



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**APPROVAL OF RECOMMENDATION TO REAPPOINT DEHN GRUNSTEN TO THE PLAN COMMISSION FOR A FIVE-YEAR TERM EXPIRING FEBRUARY 1, 2019**

The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to reappoint Dehn Grunsten to the Plan Commission for a five-year term expiring February 1, 2019.

**APPROVAL OF RECOMMENDATION TO APPOINT MARY PRAXMARER AS FULL PLAN COMMISSIONER TO COMPLETE THE TERM OF CHRISTOPHER CRONIN THAT EXPIRES FEBRUARY 1, 2015**

The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to appoint Mary Praxmarer as full Plan Commissioner to complete the term of Christopher Cronin expiring February 1, 2015.

**APPROVAL OF RECOMMENDATION TO REAPPOINT BARBARA MIKLOS TO THE E-9-1-1 BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2015**

The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to reappoint reappointed Barbara Miklos to the E-9-1-1 Board for a one year term expiring February 1, 2015.

**APPROVAL OF RECOMMENDATION TO REAPPOINT BROOKS FULLER TO THE E-9-1-1 BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2015**

The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to reappoint Brooks Fuller to the E-9-1-1 Board for a one year term expiring February 1, 2015.

**APPROVAL OF RECOMMENDATION TO REAPPOINT BOB JEWELL TO THE E-9-1-1 BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2015**

The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to reappoint Bob Jewell to the E-9-1-1 Board for a one year term expiring February 1, 2015.

**APPROVAL OF RECOMMENDATION TO REAPPOINT JEROME CONNELLY TO THE E-9-1-1 BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2015**

The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to reappoint Jerome Connelly to the E-9-1-1 Board for a one year term expiring February 1, 2015.

**APPROVAL OF RECOMMENDATION TO REAPPOINT POLICE CHIEF JOHN MADDEN TO THE E-9-1-1 BOARD FOR A ONE-YEAR TERM EXPIRING FEBRUARY 1, 2015**

The Board, under the Consent Agenda by Omnibus Vote, accepted Mayor Straub's recommendation to reappoint Police Chief John Madden to the E-9-1-1 Board for a one year term expiring February 1, 2015.

**APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$104,763.08 FOR ALL FUNDS, PLUS \$244,207.57 FOR PAYROLL, FOR A GRAND TOTAL OF \$348,970.65. THE**



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**VENDOR LIST INCLUDES A SPECIAL EXPENDITURE OF \$40,105.00 TO ROCK SALT SOURCE, IM CRUSHING, INC., AND NORTH AMERICAN SALT CO. FOR ADDITIONAL SUPPLY OF ROAD SALT AND SAND**

The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending February 10, 2014 in the amount of \$104,763.08, and payroll in the amount of \$244,207.57 for the period ending February 2, 2014.

**PUBLIC HEARING**  
**AMENDMENT TO ANNEXATION AGREEMENT – MADISON ESTATES**

**CALL TO ORDER** The Public Hearing of the Mayor and Board of Trustees for the Amendment to Annexation Agreement – Madison Estates was held in the Meeting Room of the Police Department, 7700 South County Line Road, Burr Ridge, Illinois and called to order by Mayor Straub at 7:05 p.m. with the same Trustees in attendance as immediately preceding the Public Hearing.

**NOTICE OF HEARING** was published in the Suburban Life.

**PURPOSE OF MEETING** is to consider an amendment to the Annexation Agreement for the Madison Estates Subdivision at the southeast corner of 87<sup>th</sup> and Madison.

**PRESENTATION** Doug Pollock, Community Development Director, gave an overview of the Amendment to the Annexation Agreement stating that the original Agreement approved the development of a church on the property, which was never built. A developer now has a contract to purchase the property and build four single-family homes.

Mr. Pollock highlighted the terms of the amendment to the agreement which includes the following:

- the exiting R3 zoning will be retained;
- approval of the preliminary plat and requirement that final plat and final engineering plans comply with the requirements of the Subdivision Ordinance;
- the detention pond will be a dry bottom pond with a mowed turf ground cover;
- the agreement allows approval of one model unit;
- payment of all school and park impact fees and water and capital annexation fees;
- completion of improvements to 87<sup>th</sup> Street including curb and gutter and a sidewalk as recommended by the Pathway Commission.

Mr. Pollock noted that the developer requested changes to the agreement to build two model homes instead of one and a bond be posted in lieu of a letter of credit. Mr. Pollock stated that staff has rejected both requests as they deviate from what is stated in the Subdivision Ordinance.

John Barry of McNaughton Development explained that the bond has been requested as he is unable to secure a letter of credit. In addition, he added the request for two model homes is to promote the subdivision and the sale of the homes for the fall real estate market. Mr. Barry



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added that McNaughton Development has worked successfully on developments in other local communities using bonds.

**BOARD QUESTIONS AND COMMENTS** In response to Trustee Grasso, Mr. Barry explained that the importance of the model homes is the timing to attract potential buyers for the subdivision in addition to other developments.

Trustee Paveza inquired if permitting a bond rather than a letter of credit would be setting a precedent and in response, Village Administrator Steve Stricker stated bonds have not been used in the past with an Annexation Agreement.

Trustee Bolos asked if the Plan Commission was in agreement with staff regarding these items. In response, Mr. Pollock explained that the Plan Commission does not review Annexation Agreements.

Trustee Manieri added that he is in agreement that a letter of credit is desirable and protects the Village if the subdivision improvements are not completed by the developer. Mr. Pollock noted that all subdivisions have provided letters of credit with the exception of one, which posted a cash bond and would also be accepted in this case. Trustee Manieri also pointed out that the Savoy Club Subdivision used only one model home.

Trustee Ruzak noted that since the subdivision is small, it should not take long to complete the required improvements. In response, Mr. Barry stated that with the timing of completing the improvements, it would be beneficial to construct two models.

Village Administrator Stricker clarified that building permits would not be issued until the final plat is approved and all of the improvements are complete.

Trustee Franzese questioned the financial aspects of constructing two model homes and also commented on his concern regarding the completion of the subdivision improvements prior to selling a model home.

**AUDIENCE QUESTIONS AND COMMENTS** There were none at this time.

**CLOSE HEARING** Motion was made by Trustee Ruzak and seconded by Trustee Paveza that the Amendment to the Annexation Agreement – Madison Estates Public Hearing be closed.

On Roll Call, Vote Was:

AYES: 6 – Trustees Ruzak, Paveza, Franzese, Grasso, Manieri, Bolos  
NAYS: 0 – None  
ABSENT: 0 – None

There being six affirmative votes, the motion carried and the Amendment to the Annexation Agreement – Madison Estates Public Hearing was closed at 7:25 p.m.



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**CONSIDERATION OF ORDINANCE AUTHORIZING AMENDMENT TO ANNEXATION AGREEMENT (MADISON ESTATES – FORMERLY: “SEVENTH DAY ADVENTIST CHURCH”)** Village Administrator Steve Stricker stated that it is staff’s recommendation to approve the Annexation Agreement Amendment as written and pointed out that if the Board would like to make any amendments to the Agreement, they must be part of the motion. He also added that approval of the Agreement will require 5 votes.

Motion was made by Trustee Manieri and seconded by Trustee Ruzak that the Ordinance Authorizing Amendment to the Annexation Agreement – (Madison Estates – Formerly: Seventh Day Adventist Church) be approved.

Mr. Barry stated that if the Board is not going to approve the Ordinance with the requested amendments, he would like to request that the Ordinance be tabled to the next Board meeting.

Trustee Bolos inquired as to what changes would be made in the interim to which Mr. Barry responded he would like to have staff meet with bond companies to make them more comfortable with that option.

Trustee Manieri inquired about the options the developer would have if the Ordinance is approved as written. In response, Mr. Stricker explained that it could be tabled at this meeting and the Ordinance could be amended. Mr. Stricker added that developers have always followed the procedure as noted in the Subdivision Ordinance and there is no reason to alter it.

Trustee Paveza inquired as to how passing the Ordinance without the requested amendments would affect the developer. Mr. Stricker responded that the developer must obtain a letter of credit and would be permitted to build one model home. He added that the developer is hoping to convince staff and the Board to approve his changes.

Trustee Manieri commented that it would not be beneficial to table the Ordinance in order to allow Mr. Barry time to attempt to change staff’s mind. The Board discussed the bond versus letter of credit and concluded the letter of credit is in the best interest of the Village.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Ruzak, Paveza, Franzese, Grasso, Bolos

NAYS: 0 – None

ABSENT: 0 – None

**THIS IS ORDINANCE NO. A-880-01-14.**

**CONSIDERATION OF ORDINANCE AMENDING SECTION 58.01 AND SECTION 58.12 FOR CHAPTER 58 (WATER WORKS SYSTEM) OF THE BURR RIDGE MUNICIPAL CODE**

Village Administrator Steve Stricker explained that the City of Chicago has enacted the third year of a four year rate escalation program. He explained that the



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Village purchases its water from Bedford Park, who in turn purchases water from the City of Chicago. Mr. Stricker said that in response to the 15% increase by the City of Chicago, Bedford Park has raised its rate 15% effective January 1, 2014.

Upon review by the Water Committee, Mr. Stricker explained that the Committee recommends increasing the water rates to reflect the wholesale cost increase from Bedford Park which is \$0.59 per 1000 gallons or an 11.4% increase across all three tiers including non-residential. He added that users outside corporate limits will also be increased accordingly.

Trustee Bolos commented that the Village is increasing the rates only as increased by Bedford Park.

Motion was made by Trustee Grasso and seconded by Trustee Ruzak to accept the recommendation of the Water Committee to increase water rates by \$0.59 per 1,000 gallons; and approve the Ordinance amending Section 58.01 and 58.12 of Chapter 58 (Water Works System) of the Burr Ridge Municipal Code.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Ruzak, Paveza, Franzese, Manieri, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

**THIS IS ORDINANCE NO. A-439-01-14.**

**CONSIDERATION OF STAFF RECOMMENDATION TO SOLICIT RFP'S FOR AUDIT SERVICES** Village Administrator Steve Stricker explained that Sikich has been serving as the Village Auditor for 8 years and has provided quality service. He added that a suggestion was made by a prior Trustee to obtain proposals from other auditing firms to provide an independent audit.

Trustee Paveza added he is in favor of using another Audit Firm in order to protect the Village.

In response to Trustee Bolos, Village Administrator Stricker explained that the Village does not currently have an Audit Firm Rotation Policy and asked for suggestions. He added that the Finance Officers Association does not have a set policy with regard to Audit Firm rotation. Mr. Stricker explained that Audit proposals are prepared for three year increments to guarantee the rates but the Village is not obligated to retain the services.

Trustee Bolos stated she feels it would be prudent to rotate audit firms and suggested three year contracts with six year rotation.



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Motion was made by Trustee Ruzak and seconded by Trustee Manieri to direct the Finance Director to conduct the RFP process for a new auditing firm for Board Approval.

On Roll Call, Vote Was:

AYES: 6 – Trustees Ruzak, Manieri, Paveza, Franzese, Grasso, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried

**OTHER CONSIDERATIONS** There were none at this time.

**AUDIENCE** Conrad Fialkowski, 110 Waterside Place, commended staff and the Board for insisting on a Letter of Credit for the Madison Estates Annexation Agreement item.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

Trustee Grasso pointed out that Hinsdale Magazine featured an article on Mayor Straub and his recent 50 state tour.

Trustee Manieri thanked the residents for their patience in regard to the snow removal and roadway treatment and noted that additional salt has been received and is now being mixed with sand in order to conserve the salt supply.

Village Administrator Stricker announced that the Village Hall renovation is progressing. He added that at the suggestion of Trustee Franzese, the Building Department located alternate free-standing cabinets in place of built-in cabinets for a significantly lower cost.

Mayor Straub inquired as to when the I-55 Bridge Project work will begin. In response, Village Administrator Stricker stated that due to the weather, work has been unable to commence and March 1<sup>st</sup> may be the likely start date.

**ADJOURNMENT** Motion was made by Trustee Paveza and seconded by Trustee Manieri that the Regular Meeting of February 10, 2014 be adjourned.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Manieri, Ruzak, Franzese, Grasso, Bolos

NAYS: 0 – None

ABSENT: 0 – None

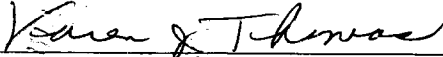
There being six affirmative votes, the motion carried and the meeting was adjourned at 7:45 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.





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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 24<sup>th</sup> day of February,  
2014.



**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**February 10, 2014  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE  
– Sarah Govostis, St. Isaac Jogues School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**7:00 p.m.  
PUBLIC HEARING  
Amendment to Annexation Agreement – Madison Estates**

- 5. MINUTES**
  - \*A. Approval of Regular Meeting of January 27, 2014
  - \*B. Approval of FY 2014-15 Budget Workshop of January 27, 2014
  - \*C. Receive and File Veterans Memorial Committee Meeting of October 30, 2013
  - \*D. Receive and File Draft Economic Development Committee Meeting of January 29, 2014
  - \*E. Receive and File Draft Water Committee Meeting of February 3, 2014
  - \*F. Receive and File Draft Plan Commission Meeting of February 3, 2014
- 6. ORDINANCES**
  - A. Consideration of Ordinance Authorizing Amendment to Annexation Agreement (Madison Estates – formerly: “Seventh Day Adventist Church”)
  - B. Consideration of Ordinance Amending Section 58.01 and Section 58.12 of Chapter 58 (Water Works System) of the Burr Ridge Municipal Code
- 7. RESOLUTIONS**
  - \*A. Adoption of Resolution Approving the Annual Publication of the Village of Burr Ridge Zoning Map

**EXHIBIT**   A

## 8. CONSIDERATIONS

- A. Consideration of Staff Recommendation to Solicit RFP's for Audit Services
- \*B. Approval of Plan Commission Recommendation to Approve Variation to permit a detached accessory building (garage) to be located in a side yard rather than in the rear yard (the proposed garage would be an expansion of the existing garage and would also replace an existing shed (V-01-2014: 8426 Meadowbrook Drive – Kazimierz Leja)
- \*C. Approval of Recommendation to Authorize Phase III Consulting Agreement with Strand Engineering for the County Line Road Bridge Project, Services to be Rendered as Needed
- \*D. Approval of Recommendation to Authorize Phase III Consulting Agreement with Hitchcock Design for the County Line Road Bridge Project, Services to be Rendered as Needed
- \*E. Approval of Recommendation to Reappoint Greg Trzupsek to the Plan Commission for a Five-Year Term Expiring February 1, 2019
- \*F. Approval of Recommendation to Reappoint Dehn Grunsten to the Plan Commission for a Five-Year Term Expiring February 1, 2019
- \*G. Approval of Recommendation to Appoint Mary Praxmarer as Full Plan Commissioner to Complete the term of Christopher Cronin that Expires February 1, 2015
- \*H. Approval of Recommendation to Reappoint Barbara Miklos to the E-9-1-1 Board for a One-Year Term Expiring February 1, 2015
- \*I. Approval of Recommendation to Reappoint Brooks Fuller to the E-9-1-1 Board for a One-Year Term Expiring February 1, 2015
- \*J. Approval of Recommendation to Reappoint Bob Jewell to the E-9-1-1 Board for a One-Year Term Expiring February 1, 2015
- \*K. Approval of Recommendation to Reappoint Jerome Connolly to the E-9-1-1 Board for a One-Year Term Expiring February 1, 2015
- \*L. Approval of Recommendation to Reappoint Police Chief John Madden to the E-9-1-1 Board for a One-Year Term Expiring February 1, 2015
- \*M. Approval of Vendor List in the Amount of \$104,763.08 for all Funds, Plus \$244,207.57 for Payroll, for a Grand Total of \$348,970.65. The Vendor List Includes a Special Expenditure of \$40,105.00 to Rock Salt Source, IM Crushing, Inc. and North American Salt Co. for additional supply of road salt and sand
- N. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**