

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

December 9, 2013

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of December 9, 2013 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:03 p.m. by Mayor Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Madeline Pollock, daughter of Community Development Director Doug Pollock.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Franzese, Paveza, Ruzak, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Police Chief John Madden, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Grasso and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Paveza, Ruzak, Manieri, Franzese, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF NOVEMBER 25, 2013 were approved for publication under the Consent Agenda by Omnibus Vote.

APPROVAL OF REQUEST FOR BLANKET RAFFLE LICENSE FOR 2014 FOR THE WB/BR CHAMBER OF COMMERCE AND HOSTING FACILITY LICENSES AS NEEDED FOR VARIOUS LOCATIONS IN CONJUNCTION WITH THE CHAMBER'S FUNDRAISING EVENTS THROUGHOUT THE YEAR The Board, under the Consent Agenda by Omnibus Vote, issued a blanket raffle and chance license for the Willowbrook/Burr Ridge Chamber of Commerce and hosting facility licenses for various locations in conjunction with the Chamber's Fundraising Events throughout the year.

APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$607,745.87 FOR ALL FUNDS, PLUS \$180,610.86 FOR PAYROLL, FOR A GRAND TOTAL OF \$788,356.73, WHICH



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INCLUDES SPECIAL EXPENDITURES OF \$450,000.00 TO US BANK FOR GO SERIES 2003 PRINCIPLE AND \$29,682.50 TO US BANK FOR GO SERIES 2003 INTEREST The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List in the amount of \$607,745.87 for the period ending December 9, 2013, and payroll in the amount of \$180,610.86 for the period ending November 23, 2013.

**PUBLIC HEARING
2013 TAX LEVY**

CALL TO ORDER The Public Hearing of the Mayor and Board of Trustees for the 2013 Tax Levy was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by Mayor Straub at 7:07 p.m., with the same Trustees in attendance as immediately preceding the Public Hearing.

NOTICE OF HEARING was published in The Suburban Life Newspaper on November 29, 2013.

PURPOSE OF HEARING is to consider the 2013 Tax Levy.

PRESENTATION Steve Stricker, Village Administrator, gave an overview of the 2013 tax levy. The total request is \$1,115,634 representing a 5.7% increase over 2012 and with the Bond and Interest added in, the total is \$1,631,033. Mr. Stricker explained that for this year, the state-imposed tax cap has been set at 1.7 %. He explained that the Village always requests a higher amount than is anticipated in order to capture all the potential growth that has occurred in the Village in the past year.

BOARD QUESTIONS AND COMMENTS There were none.

AUDIENCE QUESTIONS AND COMMENTS There were none.

CLOSE HEARING Motion was made by Trustee Manieri and seconded by Trustee Franzese that the 2013 Tax Levy Public Hearing of December 9, 2013 be closed.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Franzese, Grasso, Paveza, Ruzak, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the 2013 Tax Levy Public Hearing was closed at 7:09 p.m.

ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF BURR RIDGE, DUPAGE, AND COOK COUNTIES, ILLINOIS, FOR



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THE FISCAL YEAR COMMENCING ON MAY 1, 2013 AND ENDING APRIL 30, 2014

Mayor Straub asked for questions or comments regarding the Ordinance and hearing none, requested a motion.

Motion was made by Trustee Paveza and seconded by Trustee Ruzak to approve the Tax Levy Ordinance levying taxes for all corporate purposes for the Village of Burr Ridge, DuPage, and Cook Counties, Illinois, for the Fiscal Year Commencing on May 1, 2013 and ending April 30, 2014.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Ruzak, Franzese, Grasso, Bolos, Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS ORDINANCE NO. 1134.

RECOMMENDATION TO AUTHORIZE PROFESSIONAL SERVICES CONTRACT FOR STRUCTURAL ENGINEERING SERVICES REGARDING FOUNDATION SETTLEMENT AT 451 COMMERCE STREET (PUBLIC WORKS DEPARTMENT / NANOPHASE)

Public Works Director Paul May explained that the Village owned building at 451 Commerce which is occupied by Public Works and a tenant, Nanophase Technologies, has suffered a foundation settlement at a portion of the building in the Nanophase occupied area. Mr. May added that similar settlement has occurred in the Public Works occupied portion of the building. He explained that a structural engineering firm is required to identify the source and repair of the building settlement. Based upon recommendations and interviews, Mr. May recommends awarding the contract to Terra Engineering. Mr. May estimates the cost between \$3,000 and \$6,000.

Trustee Grasso inquired as to the age of the building and Mr. May indicated it was constructed in the mid-1980's. In response to Trustee Grasso, Mr. May indicated the settling has been occurring for approximately 18 months.

Trustee Franzese asked about the stability of the other areas of the building which have not shown signs of settling. In response, Mr. May indicated the other areas are currently stable and show no sign of settling.

In response to Trustee Manieri, Mr. May confirmed that portions of the work will be conducted by the Public Works staff in order to maintain lower project costs.

In response to Trustee Bolos, Mr. May explained the cost differential is dependent upon whether a soil analysis must be sent to a lab for analysis. He stated it will be determined upon the core



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examination of the soil. He added that the remediation will also be dependent upon the results of the examination and analysis.

Elaine Milota, 8921 Royal Drive, asked if the estimate includes only identifying the problem and inquired if the budgeting of the remediation should also be considered. In response, Village Administrator Steve Stricker stated that the remediation would be incorporated into the upcoming budget. Ms. Milota added that her home and other homes in the Village, have been settling due to the drought of the past two summers.

Motion was made by Trustee Manieri and seconded by Trustee Ruzak to authorize a contract for structural engineering services to Terra Engineering, Ltd., on a time and materials basis, at a cost not to exceed \$6,000.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Ruzak, Franzese, Grasso, Bolos, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

SPACE NEEDS COMMITTEE RECOMMENDATION TO REJECT ALL BIDS AND AWARD CONTRACT TO ENVISION CONTRACTORS LLC FOR GENERAL CONSTRUCTION OF VILLAGE HALL OFFICES AND PUBLIC SPACES

Village Administrator Steve Stricker explained that at the joint Village Board and Space Needs Committee meeting of Monday, November 18th, the Board directed consultant Josephine Goetz to obtain alternate prices for the following:

- substitute laminate rather than Trespa for the cabinets;
- reduce the countertop to 2 cm from 3 cm;
- eliminate the building department cabinet;
- add in the refinishing of the foyer ceiling.

Mr. Stricker stated the new estimate is \$127,863 and with the 5% contingency, the cost is \$134,256.15. He pointed out that \$147,600 is budgeted for the work.

Trustee Bolos added that this process is an excellent example of the Board and Space Needs Committee working cohesively together. She stated that through cooperative effort, additional areas of the Village Hall that need renovation were achieved while still saving \$20,000. Trustee Bolos thanked Village Administrator Stricker, the members of the Space Needs Committee and Board Members. Trustee Bolos said she wished that Mayor Straub could have attended the meetings to witness the cooperative effort of the groups.

Trustee Franzese also added his thanks to the Space Needs Committee and to all who participated in the effort.



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Motion was made by Trustee Bolos and seconded by Trustee Franzese to reject all bids as recommended by the Space Needs Committee and award a contract to Envision General Contractors, of Hickory Hills, in the amount of \$127,863.

On Roll Call, Vote Was:

AYES: 6 – Trustees Bolos, Franzese, Manieri, Ruzak, Grasso, Paveza

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

OTHER CONSIDERATIONS There were none at this time.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Ruzak thanked Village Arborist Gary Gatlin and his staff for the Village Christmas decorations.

Trustee Paveza suggested residents drive by the light display at 8700 County Line Road.

Trustee Manieri wished all a happy holiday season.

Mayor Straub wished all a Merry Christmas and Happy Holidays.

ADJOURNMENT Motion was made by Trustee Ruzak and seconded by Trustee Manieri that the Regular Meeting of December 9, 2013 be adjourned.

On Roll Call, Vote Was:

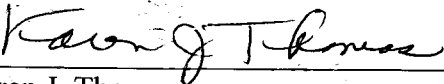
AYES: 6 – Trustees Ruzak, Manieri, Grasso, Paveza, Franzese, Bolos

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 7:27 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 13th day of January, 2014.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**December 9, 2013
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
– Madeline Pollock**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**7:00 p.m.
PUBLIC HEARING
2013 Tax Levy**

- 5. MINUTES**
 - *A. Approval of Regular Meeting of November 25, 2013
- 6. ORDINANCES**
 - A. Consideration of An Ordinance Levying Taxes for All Corporate Purposes for the Village of Burr Ridge, DuPage and Cook Counties, Illinois, for the Fiscal Year Commencing on May 1, 2013 and Ending April 30, 2014
- 7. RESOLUTIONS**
- 8. CONSIDERATIONS**
 - A. Consideration of Recommendation to Authorize Professional Services Contract for Structural Engineering Services Regarding Foundation Settlement at 451 Commerce Street (Public Works Department/Nanophase)
 - B. Consideration of Space Needs Committee Recommendation to Reject All Bids and Award a Contract to Envision Contractors LLC for General Construction of Village Hall Offices and Public Spaces
 - *C. Approval of Request for Blanket Raffle License for 2014 for the WB/BR Chamber of Commerce and Hosting Facility Licenses as needed for Various Locations in Conjunction with the Chamber's Fundraising Events throughout the Year

EXHIBIT A

*D. Approval of Vendor List in the amount of \$607,745.87 for all funds, plus \$180,610.86 for payroll, for a grand total of \$788,356.73, which includes special expenditures of \$450,000.00 to US Bank for GO Series 2003 principle and \$29,682.50 to US Bank for GO Series 2003 interest

E. Other Considerations – For Announcement, Deliberation and/or Discussion only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT