

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE, IL

September 23, 2013

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of September 23, 2013 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Straub.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Christine Moravek of Pleasantdale Middle School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Paveza, Ruzak, Franzese, Bolos, Grasso, Manieri, and Mayor Straub. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Finance Director Jerry Sapp, Police Chief John Madden, Deputy Police Chief Marc Loftus, Village Attorney Scott Uhler, and Village Clerk Karen Thomas. There being a quorum, the meeting was open to official business.

PRESENTATION BY FIRE CHIEF KEVIN DOYLE
FIRE DEPARTMENT'S ISO RATING

Pleasantview Fire Chief Kevin Doyle discussed the recent ISO Rating improvement from a Class 3 to a Class 2 Rating. This change places the Pleasantview Fire Department in the top 1.2% of all Fire Departments nationwide. Mr. Doyle explained that one of the factors contributing to the Class 2 Rating is the availability of the water supply in the municipalities that it serves. He thanked Public Works Director Paul May for the contributions of the Village of Burr Ridge Water Department and presented him with a certificate for the Community Partner Award.

AUDIENCE Steve Meneses, 15W200 77th Street, discussed the need for a four-way stop sign at 77th Street and Drew Avenue. In response to Mr. Meneses, Village Administrator Steve Stricker stated the stop signs at that intersection are on the Board Agenda noted as item 6A for approval at this Board Meeting.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Straub, motion was made by Trustee Grasso and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grasso, Paveza, Bolos, Ruzak, Manieri, Franzese

NAYS: 0 -- None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

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APPROVAL OF REGULAR MEETING OF SEPTEMBER 9, 2013 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) RESTAURANT MARKETING COMMITTEE MEETING OF SEPTEMBER 12, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) HOTEL MARKETING COMMITTEE MEETING OF SEPTEMBER 12, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PATHWAY COMMISSION MEETING OF SEPTEMBER 12, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF SEPTEMBER 16, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) ECONOMIC DEVELOPMENT COMMITTEE MEETING OF SEPTEMBER 17, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) E-9-1-1 BOARD MEETING OF SEPTEMBER 19, 2013 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF AN ORDINANCE AMENDING SECTION 35-11-1204 (b) (1) OF CHAPTER 35 (MOTOR VEHICLES) OF THE BURR RIDGE MUNICIPAL CODE (STOP SIGNS AT DREW AVENUE & 77TH STREET) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance amending Section 35-11-1204 (b) (1) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (Stop Signs at Drew Avenue & 77th Street).

THIS IS ORDINANCE NO. A-668-01-13.

APPROVAL OF AN ORDINANCE AMENDING SECTION 35-11-1315 (b) OF CHAPTER 35 (MOTOR VEHICLES) OF THE BURR RIDGE MUNICIPAL CODE (NO PARKING ON THE ARBOR AVENUE CUL-DE-SAC-BULB WITHIN 100' OF THE WEST END OF THE ROADWAY) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance amending Section 35-11-1315 (b) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (No Parking on the Arbor Avenue Cul-De-Sac-Bulb Within 100' of the West End of the Roadway).

THIS IS ORDINANCE NO. A-668-02-13



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APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE A VARIATION TO PERMIT A SECOND FLOOR ADDITION TO AN EXISTING HOUSE WHILE MAINTAINING A 12-FOOT SIDE YARD SETBACK RATHER THAN THE REQUIRED 17-FOOT SIDE YARD SETBACK (V-04-2013: 8426 MEADOWBROOK DRIVE – LEJA) The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance approving a variation to permit a second floor addition to an existing house while maintaining a 12-foot side yard setback rather than the required 17-foot side yard setback (V-04-2013 – 8426 Meadowbrook Drive – Leja).

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE FOR A RESTAURANT WITH LIVE ENTERTAINMENT, SALES OF ALCOHOLIC BEVERAGES AND WITH AN OUTDOOR DINING AREA (Z-17-2013: 116 BURR RIDGE PARKWAY - LACABANITA) The Board, under the Consent Agenda by Omnibus Vote, directed staff to prepare an Ordinance approving a special use for a restaurant with live entertainment, sales of alcoholic beverages and with an outdoor dining area (Z-17-2013 – 116 Burr Ridge Parkway - LaCabanita).

APPROVAL OF PLAN COMMISSION RECOMMENDATION TO HOLD A PUBLIC HEARING TO CONSIDER A ZONING ORDINANCE TEXT AMENDMENT REGARDING DRIVEWAY WIDTH REGULATIONS The Board, under the Consent Agenda by Omnibus Vote, directed staff to hold a public hearing to consider a Zoning Ordinance amendment regarding driveway width regulations.

APPROVAL OF E-9-1-1 BOARD RECOMMENDATION TO PURCHASE BI-DIRECTIONAL ANTENNA AND AMPLIFIER FOR THE DUPAGE COUNTY STAR COM RADIO SYSTEM The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the purchase of the BDA System to Chicago Communications, in Elmhurst, in the amount of \$13,206.09.

APPROVAL OF RECOMMENDATION TO AUTHORIZE 2013 ROAD SALT PURCHASE The Board, under the Consent Agenda by Omnibus Vote, awarded a contract for the purchase of 600 tons of road salt to North American Salt at a price of \$48.94 per ton.

RECEIVE AND FILE RESIGNATION LETTER FROM PART-TIME PUBLIC WORKS GENERAL UTILITY WORKER I WILLIAM JUST The Board, under the Consent Agenda by Omnibus Vote, received and filed the resignation letter from Part-Time General Utility Worker I William Just.

RECEIVE AND FILE RETIREMENT LETTER FROM FULL-TIME PUBLIC WORKS GENERAL UTILITY WORKER II RONALD NOWAK The Board, under the Consent Agenda by Omnibus Vote, received and filed the retirement letter from Full-Time General Utility Worker II Ronald Nowak



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RECEIVE AND FILE RESIGNATION LETTER FROM POLICE OFFICER JOSHUA HELLER The Board, under the Consent Agenda by Omnibus Vote, received and filed the resignation letter from Police Officer Joshua Heller.

APPROVAL OF RECOMMENDATION TO FILL VACANT P-T PUBLIC WORKS GENERAL UTILITY WORKER I POSITION The Board, under the Consent Agenda by Omnibus Vote, authorized the Director of Public Works to replace the part-time General Utility Worker I in the Operations Division.

APPROVAL OF RECOMMENDATION TO FILL VACANT F-T PUBLIC WORKS GENERAL UTILITY WORKER II POSITION WITH A GENERAL UTILITY WORKER I The Board, under the Consent Agenda by Omnibus Vote, authorized the Director of Public Works to replace the General Utility Worker II with a General Utility Worker I.

APPROVAL OF RECOMMENDATION TO AUTHORIZE BOARD OF FIRE AND POLICE COMMISSIONERS TO HIRE POLICE OFFICER TO REPLACE JOSHUA HELLER The Board, under the Consent Agenda by Omnibus Vote, authorized the Board of Fire and Police Commissioners to begin the process to hire a Patrol Officer to fill the vacancy created by Joshua Heller's resignation.

APPROVAL OF RECOMMENDATION TO AUTHORIZE FMLA LEAVE OF ABSENCE FOR CORPORAL RYAN HUSARIK The Board, under the Consent Agenda by Omnibus Vote, approved the request for a leave of absence under the Family and Medical Leave Act Leave for Corporal Ryan Husarik.

APPROVAL OF RECOMMENDATION TO AUTHORIZE FMLA LEAVE OF ABSENCE FOR CORPORAL MICHAEL BARNES The Board, under the Consent Agenda by Omnibus Vote, approved the request for up to 12 weeks of intermittent leaves of absence under the Family and Medical Leave Act for Corporal Michael Barnes.

APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR THE RAY GRAHAM ASSOCIATION AND HOSTING FACILITY LICENSE FOR CHICAGO MARRIOTT SOUTHWEST AT BURR RIDGE FOR THE ASSOCIATION'S FUNDRAISING EVENT ON SATURDAY, NOVEMBER 9, 2013 The Board, under the Consent Agenda by Omnibus Vote, approved the Raffle and Chance License be issued to the Ray Graham Association for its November 9 Raffle, with the fidelity bond waived, and that a Hosting Facility License be issued to the Chicago Marriott Southwest at Burr Ridge to host this event.

APPROVAL OF PROCLAMATION DESIGNATING NOVEMBER 12 – 18, 2013 AS THE DUPAGE COMMUNITY FOUNDATION WEEK The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation designating November 12 – 18, 2013 as *The DuPage Community Foundation Week*.



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APPROVAL OF VENDOR LIST IN THE AMOUNT OF \$549,083.73 FOR ALL FUNDS, PLUS \$204,310.24 FOR PAYROLL, FOR A GRAND TOTAL OF \$753,393.97 WHICH INCLUDES NO SPECIAL EXPENDITURES The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List in the amount of \$549,083.73 for the period ending September 23, 2013, and payroll in the amount of \$204,310.24 for the period ending September 14, 2013.

PRESENTATION OF FY2012 – 13 AUDIT Dan Berg of Sikich Gardner & Co. LLP, explained the process for the Audit and presented the Audit Report and Management Letter for the Fiscal Year 12 - 13 Audit. Mr. Berg indicated the audit went smoothly and was on schedule. Mr. Berg reported there is a clean opinion on the financial position of the Village.

Trustee Bolos inquired about items related to debt in the audit which were explained by Mr. Berg.

Trustee Manieri expressed concern about the level of funding contributed to the Pension Fund.

At Mayor Straub's request, Mr. Berg explained his methodology related to the Pension Fund calculations and contributions.

Motion was made by Trustee Manieri and seconded by Trustee Bolos to receive and file the FY 2012 – 13 Audit.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Bolos, Grasso, Paveza, Ruzak, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

UPDATE ON GENERAL FUND FINANCIAL OPERATIONS - FY12 – 13 AND FY 13-14 FIRST Finance Director Jerry Sapp presented an overview of the General Fund for Fiscal Year 12 - 13. Mr. Sapp highlighted the performance of the Accounts for the fiscal year.

Trustee Bolos requested a copy of the Village's Investment Portfolio which Mr. Sapp stated he will provide.

Dolores Cizek, Former Trustee and resident of LaGrange, discussed her ideas for saving the Village money related to the Village survey and the salary for the Assistant to the Village Administrator.

CONSIDERATION TO DIRECT THE PLAN COMMISSION TO HOLD A PUBLIC HEARING TO CONSIDER RE-ZONING THE VILLAGE'S PUMP CENTER



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PROPERTY TO EITHER R-2A OR R-2B Community Development Director Doug Pollock stated he would answer any questions related to this item, there were none.

Mayor Straub asked for a motion.

Motion was made by Trustee Bolos and seconded by Trustee Manieri to direct the Plan Commission to hold a Public Hearing to consider re-zoning the Village's Pump Center Property to either R-2A or R-2B.

On Roll Call, Vote Was:

AYES: 6 – Trustees Bolos, Manieri, Grasso, Paveza, Ruzak, Franzese

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

OTHER CONSIDERATIONS Trustee Franzese noted that the tree that was donated by the Village to the Savoy Club Park is in poor condition. Trustee Manieri added he would like the tree to be inspected by the Village Arborist.

Mayor Straub expressed his desire to explore ways to create additional revenue for the Village. Village Administrator Steve Stricker suggested the Strategic Goals Meeting for this purpose. Mr. Stricker explained that this meeting is held every two years following an election and the current Goals expired in April. He noted that the meeting is facilitated by a consultant and the budget contains \$5,000 for that expense. Trustee Bolos stated she would like to review the current Goals prior to scheduling a meeting and added she does not feel a consultant is necessary to facilitate the meeting.

Trustee Grasso discussed her experience in attending the Citizens Police Academy.

Mayor Straub asked Village Administrator Steve Stricker to add the discussion for a potential Strategic Goals Meeting as an agenda item for the Board Meeting of October 14th.

Trustee Manieri inquired about the necessity of the Village Attorney attending the Board Meetings in light of the expense. Mr. Stricker responded that the Village Attorney is present to provide prompt legal responses to agenda items and discussions. Trustee Manieri stated he is concerned about the cost and requested the accounting of those costs.

AUDIENCE Dolores Cizek, Former Trustee and resident of LaGrange, discussed the cost of beautification in the budget.

Carolyn Grela, 8045 Creekwood Drive, discussed the Strategic Goals Meeting and the possibility of utilizing a resident volunteer with experience to assist in facilitating the meeting. Ms. Grela



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also expressed concern with regard to the cost associated with the Village Attorney at the Board Meetings.

Mark Toma, 7515 Drew, discussed agenda item 8G for the purchase of a bi-directional antenna and amplifier for communications in the Police Facility. Mr. Toma expressed concern about the Police being able to receive communications in other buildings. In response, Mr. Stricker explained the communications are only a concern in the Police Facility lock-up area where it is constructed of concrete.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Trustee Franzese inquired if the revised site plan submitted by LaCabanita was approved by Community Development Director Doug Pollock. In response, Mr. Pollock indicated it was approved.

Mayor Straub reported that Case New Holland announced an expansion and business name change to CNH Industrials. He also stated that Red Mango has opened in the Village Center.

ADJOURNMENT Motion was made by Trustee Ruzak and seconded by Trustee Paveza that the Regular Meeting of September 23, 2013 be adjourned.

On Roll Call, Vote Was:

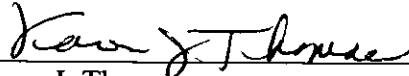
AYES: 6 – Trustees Ruzak, Paveza, Grasso, Bolos, Franzese, Manieri

NAYS: 0 – None

ABSENT: 0 – None

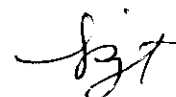
There being six affirmative votes, the motion carried and the meeting was adjourned at 8:08 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 14th day of October, 2013.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**September 23, 2013
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
– Christine Moravek, Pleasantdale Middle School**
- 2. ROLL CALL**

**7:00 p.m.
Presentation by Fire Chief Kevin Doyle
Fire Department's ISO Rating**

- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Meeting of September 9, 2013
- *B. Receive and File Draft Restaurant Marketing Committee Meeting of September 12, 2013
- *C. Receive and File Draft Hotel Marketing Committee Meeting of September 12, 2013
- *D. Receive and File Draft Pathway Commission Meeting of September 12, 2013
- *E. Receive and File Draft Plan Commission Meeting of September 16, 2013
- *F. Receive and File Draft Economic Development Committee Meeting of September 17, 2013
- *G. Receive and File Draft E-9-1-1 Board Meeting of September 19, 2013

6. ORDINANCES

- *A. Approval of Ordinance Amending Section 35-11-1204 (b)(1) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (Stop Signs at Drew Avenue & 77th Street)
- *B. Approval of Ordinance Amending Section 35-11-1315 (b) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (No Parking on the Arbor Avenue Cul-de-Sac Bulb, Within 100' of the West End of the Roadway)

EXHIBIT A

7. RESOLUTIONS

None.

8. CONSIDERATIONS

- A. Presentation of FY 2012-13 Audit
- B. Update on General Fund Financial Operations – FY 12-13 and FY 13-14 First Quarter
- C. Consideration to Direct the Plan Commission to Hold a Public Hearing to Consider Re-Zoning the Village's Pump Center Property to Either R-2A or R-2B
- *D. Approval of Plan Commission Recommendation to Approve a Variation to Permit a Second Floor Addition to an Existing House While Maintaining a 12-Foot Side Yard Setback rather than the Required 17-Foot Side Yard Setback (V-04-2013: 8426 Meadowbrook Drive – Leja)
- *E. Approval of Plan Commission Recommendation to Approve a Special Use for a Restaurant with Live Entertainment, Sales of Alcoholic Beverages and with an Outdoor Dining Area (Z-17-2013: 116 Burr Ridge Parkway – LaCabanita)
- *F. Approval of Plan Commission Recommendation to Hold a Public Hearing to Consider a Zoning Ordinance Text Amendment Regarding Driveway Width Regulations
- *G. Approval of E-9-1-1 Board Recommendation to Purchase Bi-Directional Antenna and Amplifier for the DuPage County Star Com Radio System
- *H. Approval of Recommendation to Authorize 2013 Road Salt Purchase
- *I. Receive and File Resignation Letter from Part-Time Public Works General Utility Worker I William Just
- *J. Receive and File Retirement Letter from Full-Time Public Works General Utility Worker II Ronald Nowak
- *K. Receive and File Resignation Letter from Police Officer Joshua Heller
- *L. Approval of Recommendation to Fill Vacant P-T Public Works General Utility Worker I Position
- *M. Approval of Recommendation to Fill Vacant F-T Public Works General Utility Worker II Position with a General Utility Worker I
- *N. Approval of Recommendation to Authorize Board of Fire and Police Commissioners to Hire Police Officer to Replace Joshua Heller
- *O. Approval of Recommendation to Authorize FMLA Leave of Absence for Corporal Ryan Husarik

- *P. Approval of Recommendation to Authorize FMLA Leave of Absence for Corporal Michael Barnes
- *Q. Approval of Request for Raffle License for the Ray Graham Association and Hosting Facility License for Chicago Marriott Southwest at Burr Ridge for the Association's Fundraising Event on Saturday, November 9, 2013
- *R. Approval of Proclamation Designating November 12-18, 2013, as *The DuPage Community Foundation Week*
- *S. Approval of Vendor List in the amount of \$549,083.73 for all funds, plus \$204,310.24 for payroll, for a grand total of \$753,393.97, which includes no special expenditures
- T. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT