

**MINUTES
FY 2013-14 BUDGET WORKSHOP
GOALS & OBJECTIVES
January 28, 2013**

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Acting Village President Bob Sodikoff.

ROLL CALL

Present: Acting Village President Bob Sodikoff, Trustees Al Paveza, Bob Grela, Len Ruzak and John Manieri

Absent: Trustees Maureen Wott and Guy Franzese

Also Present: Village Administrator Steve Stricker, Assistant Village Administrator Lisa Scheiner, Village Clerk Karen Thomas, Community Development Director Doug Pollock, Finance Director Jerry Sapp, Police Chief John Madden and Public Works Director Paul May

GENERAL FUND FINANCIAL STATUS – JANUARY 2013

Village Administrator Steve Stricker presented the Board with a preliminary overview of the General Fund Budget for both FY 12-13 and FY 13-14. He indicated that a preliminary review of the FY 12-13 Budget indicated that the Budget should be balanced and potentially have an overall surplus of over \$330,000. He stated that revenue should match or exceed the budgeted amount and that although sales tax projections have not met expectations, building revenue was much higher than anticipated, which helped to balance the revenue budget.

Administrator Stricker stated that the expenditure budget should be at least a couple hundred thousand dollars under budget, due to lower legal fees, insurance, Public Works salt purchases and other contractual services.

Administrator Stricker indicated that a preliminary review of the FY 13-14 Budget indicates that we should have another balanced budget, albeit relatively tight.

Administrator Stricker suggested that, if there is a substantial surplus at the end of FY 12-13, at least some dollars be transferred before the end of the fiscal year to the Capital Projects Fund to help fund future Capital Project. Trustee Len Ruzak suggested that we also consider moving surplus dollars to the Debt Service Fund. Trustee John Manieri suggested that the Village could also transfer some of the surplus to the Police Pension Fund. In response, Administrator Stricker indicated that money was really not needed at this time in the Debt Service Fund and that the funds available are more than covering the interest on the loan for the Police facility. He reminded the Board that, once the two properties for sale by the Village are sold, sufficient funds will be available to cover the cost of the Police facility.

In response to a question from Trustee Manieri, Finance Director Jerry Sapp indicated that he was not sure if there was call feature included in the bond issue and would have to look into it.

In response to a question from Trustee Manieri regarding when the last appraisal was done for the property the Village has for sale, Administrator Stricker stated that he was not sure and would have to look it up and get back to the Board.

STATUS OF GOALS AND OBJECTIVES FOR FY 12-13

Administrator Stricker presented the Board with a report listing the major projects included in the FY 12-13 Budget and their status. In response to a question from Acting Village President Bob Sodikoff, Administrator Stricker indicated that \$10,000 budgeted in FY 12-13 for median plan enhancements was for the area between the expressway and County Line Road. Trustee Manieri commented that he would like to see the Village consider constructing additional landscaping north of Carriage Way Drive to Plainfield Road.

DISCUSSION OF PROPOSED GOALS AND OBJECTIVES FOR FY 13-14

Administrator Stricker presented the Village Board with a list of new major programs that have been requested for FY 13-14 and which are being considered for inclusion in the FY 13-14 Budget.

In response to a question from Trustee Manieri regarding replacement of the Village Hall Administration copy machine, Administrator Stricker stated that the Village would seek both rental and purchase options, but that since the Village hangs onto its copiers for a considerable period of time he believed that the purchase option overall would be the best option.

Trustee Ruzak asked if the Village was considering replacing existing street lights with LED lighting. In response, Public Works Director Paul May stated that he has looked at this in the past and indicated that we currently pay a flat rate with Commonwealth Edison and that in order for the Village to receive a lower rate, we would need to negotiate our contract with ComEd. He stated that an analysis would need to be performed to determine what the cost of the LED lighting would be vs. the cost savings in the cost of electricity.

In response to the Village Administrator's recommendation to hire a part-time Events Coordinator in the amount of \$20,000, Trustee Paveza stated that he was concerned with this recommendation and felt that the Village Center should pay for the cost. In response, Assistant Village Administrator Scheiner stated that the Village Center provided \$10,000 last year for the concert series and will be providing \$7,500 this year. In addition, she stated that the Village Center provides security, all housekeeping, a considerable amount of advertising, the billboard on I-55 and several mail pieces that include information regarding the concert series. In addition, she stated that both General Manager Scott Rolston and his assistant are usually always at the event.

Ms. Scheiner briefly outlined the purpose for this position, which was included in the report that she had prepared. She indicated that it is not only necessary for the person to help at the event, but also the work involved in leading up to the event, including programming, promotions and seeking donations.

Trustee Manieri agreed with Trustee Paveza and also stated that he would like to see the Village work with the Pleasant Dale Park District as well as the Burr Ridge Park District. In response to a comment from Trustee Paveza, Administrator Stricker stated that the sponsorship for individual concerts in \$1,500 and that it was difficult to find sponsors for these events and that, if the price increased to cover the cost of this proposed employee, the amount of companies that would sponsor a concert would decrease.

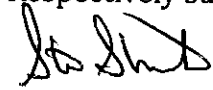
Administrator Stricker stated that, if the Village Board did not want to hire an additional part-time person, it should consider reducing the concert series back to six to eight concerts.

Administrator Stricker indicated that the Budget would be finalized and presented to the Village Board at the beginning of March and that the Village Board would hold one or two additional Budget Workshops either at the end of the normal Board meetings or on a special night to review the Budget.

ADJOURNMENT

There being no further business, a **motion** was made by Trustee John Manieri to adjourn the meeting. The motion was **seconded** by Trustee Al Paveza and **approved** by a vote of 4-0. The meeting was adjourned at 8:30 p.m.

Respectively submitted,



Steve Stricker
Village Administrator

SS:bp