

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

September 24, 2012

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of September 24, 2012 was held in the Training Room of the Police Department, 7700 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Charlie Hojjat of Pleasantdale Middle School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Wott, Paveza, Sodikoff, Ruzak, Grela, Manieri, and Mayor Grasso. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Deputy Chief Tim Vaclav, Community Development Director Doug Pollock, Finance Director Jerry Sapp, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA - OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Wott and seconded by Trustee Paveza that the Consent Agenda - Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 - Trustees Wott, Paveza, Grela, Sodikoff, Ruzak, Manieri

NAYS: 0 - None

ABSENT: 0 - None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF SEPTEMBER 10, 2012 were approved for publication under the Consent Agenda by Omnibus Vote.

RECOMMENDATION TO AUTHORIZE CONTRACT FOR SUPPLEMENTAL ENGINEERING SERVICES WITH HDR ENGINEERING The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for supplemental Phase III Engineering Services for the construction of the traffic signal at Madison Street and Joliet Road to HDR Engineering, Chicago in the amount of \$7,055.27.

RECOMMENDATION TO AWARD CONTRACT FOR COMPLETION OF A COMPREHENSIVE TREE INVENTORY (EMERALD ASH BORER GRANT) The Board,

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under the Consent Agenda by Omnibus Vote, awarded the contract for the Tree Inventory and Preparation of an EAB Management Plan to Natural Path Urban Forestry Consultants in an amount not to exceed \$23,050.

REQUEST FOR RAFFLE LICENSE AND HOSTING FACILITY LICENSE FOR THE CHICAGO CANINE CLUB FOR THEIR OPEN HOUSE ON OCTOBER 28, 2012 The Board, under the Consent Agenda by Omnibus Vote, approved a Raffle and Chance License and Hosting Facility License be issued to The Chicago Canine Club, with the fidelity bond waived, for its October 28 raffle.

PROCLAMATION FOR ILLINOIS ARTS AND HUMANITIES MONTH The Board, under the Consent Agenda by Omnibus Vote, approved the proclamation designating October as Illinois Arts and Humanities Month.

VOUCHERS FY 12 - 13 in the amount of \$593,061.16 for the period ending September 24, 2012, and payroll in the amount of \$202,344.89 for the period ending September 15, 2012 were approved for payment under the Consent Agenda by Omnibus Vote.

CONSIDERATION OF AN ORDINANCE ANNEXING CERTAIN PROPERTY TO THE VILLAGE OF BURR RIDGE (COMPASS) (15W580 NORTH FRONTAGE ROAD BURR RIDGE, IL) Community Development Director Doug Pollock stated this Ordinance was tabled from the Board Meeting of September 10, 2012 at the request of the property owner to enable the submission of annexation and zoning petitions with the intent of entering into an annexation agreement with the Village. Mr. Pollock reported that the paperwork for annexation and zoning has been submitted and the zoning hearing may be scheduled for the October 15, 2012 Plan Commission meeting.

Mr. Pollock added that the property owner also submitted a letter outlining the proposed terms of the annexation agreement which are;

- The truck driving school would be eliminated on or before May 1, 2013;
- The gravel parking lot would be re-surfaced with crushed asphalt to reduce dust and noise from trucks;
- The back lot is currently used for the truck driving school from 5 pm to 8 pm and efforts would be made to eliminate that use after 5 pm;
- An alternate training and testing area on area streets will be pursued;
- A variation would be sought for the required 30 foot landscaping buffer on the north end of the property but the area would be landscaped to meet the intent of the code.

Mr. Pollock explained that if the Board does not force annex the property, the petitions for annexation and zoning will be presented at the October 15, 2012 Plan Commission meeting and subsequently considered at the following Board Meeting. If the Board chooses to approve the Ordinance, Mr. Pollock explained that the property would be immediately annexed to the Village



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and the owner would be notified of the truck school zoning violation and would either have to cease operation or pursue zoning approval.

Trustee Grela stated that he feels the petitioner's request to allow the truck driving school to remain until May 1, 2013 is unreasonably long and feels December 31, 2012 is sufficient time to relocate it. Trustee Grela expressed his disappointment in a business that initiates operation without securing approval for the use and emphasized that he cannot support the proposed terms of the annexation agreement.

Trustee Wott asked how the search for a new location for the truck driving school was progressing. Timothy Dwyer, Attorney for the petitioner, replied that prior to receiving the forced annexation notice from the Village, efforts were underway to secure a new site and approval from the Secretary of State is needed. Mr. Dwyer stated that an alternative route has been approved by the Secretary of State which will eliminate the travel on North Frontage Road and instead, the trucks will travel toward Willowbrook. Mr. Dwyer also reported that all documents for the annexation and zoning have been submitted and arrangements have been made to pave the gravel parking lot with crushed asphalt in ten days.

In response to Trustee Grela's comments, Mr. Dwyer stated that the initiation of the truck driving school business without permission was inadvertent and it is hoped that the truck driving school can be relocated by December 31, 2012 but there are certain complications with commercial transactions that may elongate the process. He emphasized that every effort is being made to expedite the process.

Mayor Grasso inquired about the future plans of the classroom portion of the truck driving school versus the driving portion. Mr. Dwyer explained that for a period of time, the classroom would remain on site and eventually, a new site would be secured as it would be more efficient to have the driving and classroom at the same location.

In response to Mayor Grasso's inquiry about activities on the site that disturb the neighbors, Mr. Dwyer explained that there are practice sessions in the lot and because it is gravel, the noise and dust disturb the neighbors. Mayor Grasso requested information on the number of students participating in the school. In response, Mario Magliano of Compass Truck Driving School, noted there are approximately 25 to 30 classroom students and six to seven students working in the parking lot and approximately 15 students out in trucks.

Trustee Manieri added he is in agreement with Trustee Grela and expressed concern about the relocation date for the driving school being so far in the future.

Mayor Grasso said he agrees the proposed end date for the driving school is unreasonable. In response, Mr. Dwyer discussed the requirements of a commercial acquisition and the complexities that necessitate additional time. Mayor Grasso responded that he feels requesting a May 1, 2013



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date is too generous and he would like to see a contract or letter of intent that would provide the Board and residents with a commitment.

Trustee Paveza added he agrees that allowing an open-ended date of May 1, 2013 is too lenient and suggested specifying a date of December 31, 2012 to provide a contract and if some additional time is needed, it could then be considered.

Ed Tameling of 616 75th Street agrees that May 1st is too long and agrees with the suggestion of providing a written contract by December 31, 2012.

Mayor Grasso suggested designating a date of mid-December for a written intent to avoid the holiday season.

Village Administrator Steve Stricker explained that with the timing of the Public Hearing on October 15, 2012, an annexation agreement will be in place by December and within the agreement, a date would be designated related to the relocation of the truck driving school.

Trustee Paveza added that at the Board Meeting of September 10, 2012, the Board requested that the appropriate documents for zoning and annexation be submitted and that action has been completed. As such, he feels that the annexation agreement should move forward and violations of the agreement would result in a penalty.

Mayor Grasso inquired if Mr. Dwyer would be accepting of a December 15, 2012 contract date. In response, Mr. Dwyer indicated it would be possible but noted a closing date by that time may not be possible.

Trustee Sodikoff pointed out that when the annexation agreement is in place, dates would have to be specified as to when the property would be in full compliance with the Village Zoning.

Mr. Dwyer agreed that designating a firm date would be the best approach for full zoning compliance.

The Board discussed alternatives for ensuring the relocation date for the truck driving school is met. Trustee Sodikoff suggested a letter of credit or fines.

Mayor Grasso inquired if March 1, 2013 would be acceptable for the truck driving school to be relocated.

Genease Williams, 75th Street, acknowledged that she is impacted by the truck driving school due to the proximity of her home to the location. Also, Ms. Williams works from home and has noticed the noise from the driving trucks. She suggested an earlier date of January 31, 2013 for the driving school relocation.



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Roy Dobrasinovic, resident and owner of Compass Truck, apologized for the oversight in the failure to acquire the appropriate licensing for the truck driving school. Mr. Dobrasinovic suggested that by December 31, 2012, the truck driving operations will cease after 5:00 pm and by March 1, 2013, the school will be relocated.

Mayor Grasso suggested ceasing the truck driving school operations after 5:00 pm on December 15, 2012 and to relocate the truck driving school by March 1, 2013. In addition, he suggested delaying until October 5, 2012 to have an agreement with appropriate dates and if the agreement is not in place, the forced annexation can occur at the October 8, 2012 Board Meeting.

Motion was made by Trustee Ruzak and seconded by Trustee Manieri to table the Consideration of an Ordinance Annexing Certain Property to the Village of Burr Ridge (Compass) (15W80 North Frontage Road, Burr Ridge, IL) to the October 8, 2012 Board Meeting. On Voice Vote, the Motion Carried. Trustee Grela voted nay.

Mr. Pollock clarified that the Public Hearing related to the zoning will remain scheduled for the October 15, 2012 Plan Commission Meeting and the neighbors will receive a public hearing notice in the mail.

ADOPTION OF RESOLUTION OF APPRECIATION FOR TUTHILL STORMWATER AWARD Trustee Wott read a description of the project undertaken by the Tuthill Corporation to improve the water quality of the wetland pond adjacent to their business. Mayor Grasso read the Resolution of Appreciation for the Tuthill Corporation.

Motion was made by Trustee Wott and seconded by Trustee Manieri to adopt the Resolution of Appreciation for the Tuthill Corporation Stormwater Award. On voice vote the motion carried.
THIS IS RESOLUTION NO. R-14-12.

PRESENTATION OF FY 2011 – 12 AUDIT Dan Berg of Sikich Gardner & Co. LLP, made the presentation of the Audit Report and Management Letter for the Fiscal Year 11 - 12 Audit. Mr. Berg indicated the audit went very smoothly and on schedule. Mr. Berg reported there is a clean opinion on the financial position of the Village.

Trustee Páveza inquired as to what the meaning of a clean opinion is. In response, Mr. Berg explained that the numbers on the financial statements are materially correct.

CONSIDERATION OF RECOMMENDATION TO APPROVE FINAL ENGINEERING DESIGN PLANS FOR THE COUNTY LINE ROAD BRIDGE OVER I-55 ENHANCEMENT PROJECT Village Administrator Steve Stricker announced that Tim King of Hitchcock Design Group would be providing an overview of the plan. In addition, he stated the budget for the project is substantially less than originally anticipated.



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Tim King of Hitchcock Design Group provided a status of the project since February of 2012. He noted that the project is currently scheduled for an August of 2013 bid letting with the construction work occurring in 2014.

Mr. King pointed out the IDOT has set a project scope limit focusing on the bridge and the area immediately around it, which is the focus of this project. The items which have been approved by IDOT include the brick form liner and coloring of the parapet walls, the form liner on the interior of the parapet wall, the bridge railing, decorative columns, terrace walls and landscaping. The items which remain pending are the Burr Ridge logo on the bridge and the words "Burr Ridge" on the terrace wall. The leaf sculptures have been eliminated.

Mr. King provided slides showing the actual enhancements as proposed at completion and described the specifics and requirements of each. He discussed the significance of the sloping adjacent to the bridge and the necessity for terracing to facilitate the addition of ornamental landscaping. He emphasized the landscaping selected would be hearty and consistent with that along County Line Road.

With regard to the pending status of the "BR" logo mounted on the bridge, Mr. King explained that IDOT has a policy prohibiting advertising on a bridge and they consider the logo as such. He stated an appeal has been submitted to IDOT for consideration. Similarly, the "Burr Ridge" on the terrace wall is under consideration with IDOT since it is a feature that has not been previously approved with other projects.

Mr. King discussed the budget noting that the original ITEP Budget for the project is \$1,809,338 split such that IDOT is responsible for 80% and the Village 20%. Thus, the current budgeted amount for the project is \$1,365,000 and the estimated project amount is \$935,000 as of today leaving \$430,000 that will not be used. Mr. King explained that in order to expedite the project, the Village paid for the design and engineering costs up front and those funds can be used toward the Village 20% match amount.

With regard to maintenance, Mr. King noted the bridge components will not require ongoing maintenance and the primary maintenance required is for the landscaping. The suggested plan for maintenance includes a spring cleanup and mulching similar to that which is performed on County Line Road, with an annual cost estimate of \$7,500; mowing and weeding every four weeks at a cost of \$10,000; fall cleanup and pruning at a cost of \$2,500; with a grand total of \$20,000 annually. Mr. King added that more frequent mowing such as every two weeks would cost approximately an additional \$10,000 and the Village can expect an approximate 2% increase annually.

Mr. King concluded by detailing the timeline for the project as follows:

- Pre-Final Plan Submittal in October / November 2012
- Final Plan Submittal January / February 2013
- Bid Letting August 2013
- Setup Work Fall 2013



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- Construction Spring 2014.

Trustee Sodikoff inquired if there were any additional maintenance costs in addition to the \$20,000 landscaping maintenance that might be necessitated from the project. Mr. King responded that part of the project costs include clearing the brush and debris and the maintenance of this area is included in the maintenance and mowing up to the terrace walls but this area will require additional maintenance not included in the \$20,000 estimate.

Mr. Stricker explained that an additional \$5,000 is estimated for every three years to replace plants and an additional \$5,000 every five years to perform a clean-up of this infield area. Mr. Stricker also added that additional beautification could be done in the other infield areas at the same time but that could be considered at a later time. Mr. Stricker reminded the Board that all costs and maintenance will be budgeted from the Hotel / Motel Tax Fund.

Mayor Grasso noted that a sum of \$15,000 will be allocated from the Hotel / Motel Tax fund for the next five years to cover the cost of unforeseen maintenance.

Aris Halikias asked why the Village is not taking advantage of the unused \$430,000. In response, Mayor Grasso stated some of the elements were eliminated in order to save some of the project money as well as Village money.

Scott Rolston of the Village Center inquired if the cloverleaves would be enhanced. Mr. King illustrated on the slides the areas that will be enhanced and maintained.

Mike Stratis asked about plans for a sidewalk and Mr. Stricker explained that a sidewalk is not possible without redesigning the cloverleaves which would lead to traffic problems. Mr. Stratis added he has seen similar bridge enhancements in other areas and supports the project and would like to see illumination added as a feature.

Andrew Moorman inquired about damage to the form liner or walls and who would be responsible for the repair. Mr. King responded that the Village would be responsible. Mayor Grasso agreed that repairs would be under Village control and would be completed in a timely manner and costs could possibly be recovered via insurance.

Trustee Grela inquired about the fabrication of the guard rail in the event of an accident. Public Works Director Paul May responded that the guard rail could be fabricated.

Trustee Manieri stated he is in favor of the project and the allocation of the additional \$15,000 annually for maintenance costs and would like that allocation to continue in perpetuity. Mayor Grasso pointed out that the Hotel / Motel Fund already contains an excess of \$200,000 and the initial request was \$15,000 for five years. He stated that the allocation would be part of the annual budget process.



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Trustee Paveza added that since the current maintenance costs are estimates, it is beneficial to revisit the allocation annually to determine if additional funds are needed.

Trustee Grela emphasized that he feels the most important aspect of the bridge is the branding. Mayor Grasso responded that staff has worked diligently to obtain approval on the design and the Burr Ridge sign on the bridge is the only element not yet approved since it is a new concept for IDOT. Mayor Grasso has personally become involved in assisting with the approval.

Mike Haddad of the Marriott and member of the Hotel Marketing Association stated that he and the Association are in full support of the project.

Trustee Manieri asked for clarification on the existing landscaping areas that will be cleaned up within this project. He is concerned that only a portion of the area will be enhanced and the rest will not look as nice. Mr. Stricker replied that not all of the areas are within the project budget but some of the savings from the project could be allocated for this effort.

Trustee Manieri expressed concern about where IDOT will place the construction equipment and debris. In response, Mr. King stated there is an engineering firm working with Hitchcock and IDOT on this matter.

Mr. Stricker added that staff has received letters of support for the project from the Hotel Marketing Committee, the Burr Ridge Restaurant Marketing Committee, and the Willowbrook / Burr Ridge Chamber of Commerce.

James Denos inquired about the landscaping for the Loyola Building and Mayor Grasso responded that staff is pursuing it with the property management company.

Trustee Sodikoff stated he is in full support of the bridge but opposed to the terracing due to the ongoing costs associated with it. Trustee Sodikoff congratulated Mayor Grasso and staff on their efforts in the project.

Trustee Manieri clarified that he is not in favor of spending 100% of the Hotel / Motel Funds on landscaping.

Trustee Paveza stated he feels the potential for additional funding for landscaping would be minimal and with the support of the Hotel Marketing Committee, he does not anticipate a problem.

Motion was made by Trustee Wott and seconded by Trustee Paveza to approve the Final Engineering Design Plans for the County Line Road Bridge over I-55 Enhancement Project including the Landscaping and the additional \$15,000 funds allocated from the Hotel/Motel Tax Fund annually to cover the cost of unforeseen maintenance.



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On Roll Call, Vote Was:

AYES: 5 – Trustees Wott, Paveza, Grela, Ruzak, Manieri

NAYS: 1 – Trustee Sodikoff

ABSENT: 0 – None

There being five affirmative votes the motion carried.

Mayor Grasso added that if he could have voted, he would vote in favor of the project and he thanked all for their efforts and the support from the business community and residents.

OTHER CONSIDERATIONS Village Clerk Karen Thomas stated that on April 9, 2013 the ballot will contain the election for the Village President, three Trustees, and the Village Clerk. The filing period for candidacy is December 17, 2012 thru December 24, 2012 and the material will be available beginning September 25, 2012 at the Village Hall.

Trustee Manieri would like a plan for Loyola and the American Spine Society in improving their landscaping area.

Trustee Ruzak pointed out a dead tree on County Line Road just north of Plainfield Road which he believes is under County jurisdiction and asked if a letter could be written requesting it be removed. Public Works Director Paul May replied a letter of request has been issued.

Mayor Grasso inquired about fall brush pickup and Karen Thomas noted the north side of the Village beginning at 79th Street starts on October 8th and the south side starts on October 15th.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Mayor Grasso announced that Mickey Straub, who is visiting all 50 state capitals to recite the Gettysburg Address, is through 34 states and is now in the western part of the country.

ADJOURNMENT Motion was made by Trustee Grela and seconded by Trustee Ruzak that the Regular Meeting of September 24, 2012 be adjourned.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Ruzak, Wott, Paveza, Sodikoff, Manieri

NAYS: 0 – None

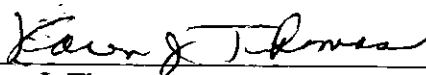
ABSENT: 0 – None

There being six affirmative votes the motion carried and the meeting was adjourned at 9:05 P.M.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



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Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 8th day of October,
2012.

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**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**September 24, 2012
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
– Charlie Hojjat, Pleasantdale Middle School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Meeting of September 10, 2012

6. ORDINANCES

- A. Consideration of An Ordinance Annexing Certain Property to the Village of Burr Ridge (Compass) (15W580 North Frontage Road, Burr Ridge, IL)

7. RESOLUTIONS

- A. Consideration of Adoption of Resolution of Appreciation for Tuthill Stormwater Award

8. CONSIDERATIONS

- A. Presentation of FY 2011-12 Audit
- B. Consideration of Recommendation to Approve Final Engineering Design Plans for the County Line Road Bridge Over I-55 Enhancement Project
- *C. Approval of Recommendation to Authorize Contract for Supplemental Engineering Services with HDR Engineering
- *D. Approval of Recommendation to Award Contract for the Completion of a Comprehensive Tree Inventory (Emerald Ash Borer Grant)
- *E. Approval of Request for Raffle License and Hosting Facility License for The Chicago Canine Club for their Open House on October 28, 2012
- *F. Approval of Proclamation for Illinois Arts & Humanities Month
- *G. Approval of Vendor List

EXHIBIT

A

H. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT