

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

June 11, 2012

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of June 11, 2012 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by George Daker of Pleasantdale Elementary School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Ruzak, Wott, Manieri, Grela, and Mayor Grasso. Trustee Paveza arrived at 7:07 pm. Trustee Sodikoff arrived at 7:11 pm. Also present were Village Administrator Steve Stricker, Public Works Director Paul May, Community Development Director Doug Pollock, Police Chief John Madden, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

AUDIENCE Joanne Nowaczyk, 8112 Park, discussed water drainage problems at her property and in response, Mayor Grasso stated the drainage would be addressed by Village Engineering.

Ann Meyer, 118 Chestnut Hills Circle, discussed her concern regarding the speed limit on North Frontage Road. Ms. Meyer noted many trucks drive well above the speed limit and would like to see the traffic monitored.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Wott and seconded by Trustee Paveza that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Wott, Paveza, Grela, Sodikoff, Manieri & Ruzak

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF MAY 29, 2012 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF MARCH 28, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.



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RECEIVE AND FILE VETERANS MEMORIAL COMMITTEE MEETING OF APRIL 25, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF JUNE 4, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

ORDINANCE GRANTING A SPECIAL USE PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR AN OUTSIDE PATIO AND DINING AREA (Z-13-2012: 201 BRIDEWELL DRIVE – EDDIE MERLOT’S) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting special use pursuant to the Village of Burr Ridge Zoning Ordinance for an outside patio and dining area (Z-13-2012: 201 Bridewell Drive – Eddie Merlot’s).

THIS IS ORDINANCE NO. A-834-15-12.

ORDINANCE GRANTING CONDITIONAL SIGN APPROVAL AND VARIATIONS OF THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR A MONUMENT SIGN IN RESIDENTIAL DISTRICT THAT IS WITHIN THE FRONT YARD SETBACK, EXCEEDS THE MAXIMUM AREA PERMITTED, AND INCLUDES AN ELECTRONIC MESSAGE BOARD (S-03-2012: 7941 MADISON STREET – GOWER MIDDLE SCHOOL) The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting conditional sign approval and variations of the Village of Burr Ridge Sign Ordinance for a monument sign in residential district that is within the front yard setback, exceeds the maximum area permitted, and includes an electronic message board (S-03-2012: 7941 Madison Street – Gower Middle School).

THIS IS ORDINANCE NO. A-923-02-12.

RECOMMENDATION TO CANCEL CONTRACT WITH WARNER SHELTER SYSTEMS AND TO AWARD A CONTRACT TO TENTNOLOGY FOR A COMMUNITY EVENT

TENT The Board, under the Consent Agenda by Omnibus Vote, ratified the contract with Tentnology, of British Columbia, Canada, in the amount of \$14,011.80 and the cancellation of the contract with Warner Shelter Systems.

REQUEST FROM BURR RIDGE PARK DISTRICT FOR DONATION FROM HOTEL / MOTEL TAX FUND (HARVEST FEST) The Board, under the Consent Agenda by Omnibus Vote, approved the request from the Burr Ridge Park District for a donation toward Harvest Fest in the amount of \$1,000 from the Hotel / Motel Tax Fund.

REQUEST FROM BURR RIDGE PARK DISTRICT FOR DONATION TO FARMERS’ MARKET The Board, under the Consent Agenda by Omnibus Vote, approved the request from the Burr Ridge Park District for a donation to Farmers’ Market in the amount of \$1,200 from the General Fund.



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RECEIVE AND FILE RESIGNATION LETTER – JONATHAN STELLE The Board, under the Consent Agenda by Omnibus Vote, received and filed the resignation letter from Jonathan Stelle.

VOUCHERS FY 12 - 13 in the amount of \$154,293.50 for the period ending June 11, 2012, and payroll in the amount of \$187,912.63 for the period ending May 28, 2012 were approved for payment under the Consent Agenda by Omnibus Vote.

RECONSIDERATION OF AN ORDINANCE A-834-13-12 AND GRANTING A SPECIAL USE PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE FOR AN OUTSIDE SIDEWALK SEATING AREA FOR AN EXISTING RESTAURANT (Z-11-2012: 324 BURR RIDGE PARKWAY – CAPRI RISTORANTE) Village Administrator Steve Stricker stated that Ordinance A-834-13-12 was approved at the last board meeting and Trustee Manieri requested that the Ordinance be reconsidered.

Motion was made by Trustee Manieri and seconded by Trustee Grela to reconsider Ordinance A-834-13-12 granting a special use pursuant to the Village of Burr Ridge Zoning Ordinance for an outside sidewalk seating area for an existing restaurant (Z-11-2012; 324 Burr Ridge Parkway – Capri Ristorante).

On voice vote, the motion carried.

Motion was made by Trustee Manieri and seconded by Trustee Grela to approve a special use pursuant to the Burr Ridge Zoning Ordinance for full outside sidewalk dining service for an existing restaurant as recommended by the Plan Commission (Z-11-2012; 324 Burr Ridge Parkway – Capri Ristorante).

Community Development Director Doug Pollock explained that Ordinance A-834-13-12 was approved at the May 29, 2012 Board Meeting permitting a special use for Capri Ristorante allowing tables and chairs on the sidewalk but prohibiting food and beverage consumption since the area would not be enclosed.

Mr. Pollock stated that since the May 29th Board Meeting, the petitioner has decided to enclose the sidewalk area to allow full dining and submitted new plans which have been reviewed and recommended for approval by the Plan Commission.

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Grela, Paveza, Wott, Sodikoff & Ruzak

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

THIS IS ORDINANCE NO. A-834-16-12.



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DISCUSSION CONCERNING RESULTS OF THE SAIA NOISE STUDY Village Administrator Steve Stricker introduced David Kwasiborski of ECS Midwest, LLC to provide the results of the noise study conducted at the Saia facility.

Mr. Kwasiborski described the operations at the Saia facility and noted that the focus of the noise study consisted of investigation of the noise complaints due to the drops and truck noises. The focus of the noise study was to measure the impulse noises at the facility.

Mr. Kwasiborski discussed the equipment used in the testing and noted that the test occurred primarily between the hours of 7 pm and 7 am on three consecutive nights between April 30 to May 3. He showed the locations of the three testing stations where the noise levels were measured and stated that a technician was on-site throughout the duration of the test logging the noises as they occurred. Mr. Kwasiborski discussed the table documenting the measured sound level recordings throughout the duration of the test and noted that virtually all of the noises measured exceeded the Village's noise standards. He stated that the noises were the loudest between 12:00 am and 2:30 am.

Trustee Paveza commented that station 2, which is the furthest away from the facility, registered the loudest noises. Mr. Kwasiborski explained that although station 2 is further, there are no trees to buffer the sound as at the other stations.

Trustee Grela noted that the noise levels are significant given the distance from the source that they were measured at. Trustee Grela inquired if the noise levels would change with different weather conditions and Mr. Kwasiborski stated they would be approximately the same.

In response to Trustee Ruzak's inquiry regarding the Village noise standard, Mr. Kwasiborski confirmed it is 45 dBA. Trustee Ruzak asked what the DuPage County standard is and Mr. Kwasiborski responded that he was uncertain. Trustee Ruzak inquired if the presence of a tree buffer near station 2 would reduce the noise level and Mr. Kwasiborski stated that trees would lower the sound levels.

Trustee Paveza inquired if there were results for the sound levels during the day and Mr. Kwasiborski replied there were not. Mr. Stricker added that the monitoring was scheduled based upon homeowner complaints for time and location.

Trustee Sodikoff inquired if there were state regulations with regard to noise levels and Mr. Kwasiborski replied that there are guidelines but the state does not enforce those guidelines.

Steve Less of Chestnut Hills stated that as expected, the noise issues do exist and the homeowners realize that the situation cannot be corrected immediately. Mr. Less suggested making Saia representatives aware of the findings and pursuing the matter with the Illinois Pollution Control Board.



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Mayor Grasso thanked Mr. Kwasiborski for his report and stated that the Board will continue discussion of this item.

**CONTINUED CONSIDERATION OF SPACE NEEDS COMMITTEE
RECOMMENDATION TO AWARD CONTRACT FOR RENOVATION OF VILLAGE
HALL BOARD AND CONFERENCE ROOMS**

Village Administrator Steve Stricker stated that this agenda item was tabled from the May 29, 2012 Board Meeting in order to provide the details of the proposal for the renovation of the Board and Conference Rooms. Mr. Stricker gave an overview of the renovation plans, project estimates, and project financing for the Board.

Josephine Goetz of Interior Environments Incorporated explained that the bid includes all components of the renovation except draperies, furniture, and nameplates.

Mayor Grasso inquired if the climate is still favorable for the renovation to proceed now versus delaying for the future. Ms. Goetz responded that pricing is currently favorable but contractors plan to increase their fees in the near future and stated it would be advisable to proceed now rather than waiting.

In response to Trustee Paveza's question regarding the bids, Ms. Goetz explained that the Audio / Visual estimate is separate from the Board and Conference Room bid but advised that they be renovated simultaneously.

Trustee Manieri inquired about the cost difference if the Audio Visual is renovated and delaying the Board and Conference rooms. Ms. Goetz responded that she was not certain but estimated that it would be approximately \$10,000 additional due to re-work.

Trustee Ruzak inquired about completion time of the renovation and Ms. Goetz responded the timeline schedules the completion in late August or early September.

Trustee Grela added that with the reduced scope and favorable bids, he feels it is advisable to move forward with the Audio Visual combined with the Board and Conference Rooms. He feels it is prudent to take advantage of pricing and avoid future re-work, since the cost is covered by bond forfeiture rather than tax dollars.

Motion was made by Trustee Grela and seconded by Trustee Ruzak to award contracts to JC Anderson, Elmhurst, IL in the amount of \$135,634 to provide General Contractor services for both the Village Hall Board Room and Conference Room Renovation, including additional lighting, and to AVLET, Inc., Wheaton, IL in the amount of \$51,886 for AV equipment installation for both the Board Room and Conference Room.

Trustee Manieri inquired about the total bond forfeiture amount available and in response, Mr. Stricker stated it is approximately \$750,000 and \$500,000 of that was allocated for Village Hall



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renovation. Trustee Manieri asked if there would be funds remaining after the Audio Visual, Board, and Conference Room Renovation and Mr. Stricker stated that there would be funds remaining.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grela, Ruzak, Sodikoff, Wott & Paveza

NAYS: 1 – Trustee Manieri

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

Mayor Grasso thanked the Space Needs Committee and Ms. Goetz for their efforts thus far in the renovation project.

PLAN COMMISSION RECOMMENDATION TO APPROVE SIGN ORDINANCE AMENDMENT (S-02-2012: SIDEWALK SIGNS IN RETAIL BUSINESS DISTRICTS)

Community Development Director Doug Pollock stated that the Board authorized the Plan Commission to consider amendments to the Sign Ordinance related to sidewalk signs in retail districts. Mr. Pollock explained that the issue affects mainly County Line Square and the Village Center and addresses portable sidewalk signs used to advertise daily specials and sales.

Mr. Pollock stated that the Plan Commission wanted to ensure that the signs used were consistent with Burr Ridge standards and recommends that sidewalk signs be designated as conditional signs in Business Districts. The Plan Commission suggests an amendment to the sign Ordinance that would require the shopping center or business owner to come before the Plan Commission with a sign plan for approval based upon standards dictating that the total area not exceed 9 square feet with no more than 4.5 square feet of sign copy. Mr. Pollock added that the Plan Commission did not want to allow signs with changeable copy although the owner of County Line Square notified Mr. Pollock that changeable copy is needed there.

In response to Mayor Grasso's request for clarification on the sign approval process, Mr. Pollock explained that a business or center must obtain approval for the types of signs that would be used in their area.

Trustee Grela stated he has seen hand-written signs in other communities and does not find them offensive and generally they can be attractive and artistic.

Plan Commissioner Chris Cronin explained that the concern of the Plan Commission was to limit the number of signs and to apply consistency to the signs.

The Board reviewed slides of signs Mr. Pollock provided that have been used by businesses in the Village and discussed alternatives with regard to the Village businesses.



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Motion was made by Trustee Grela and seconded by Trustee Ruzak to remand the Consideration of Plan Commission Recommendation to Approve Sign Ordinance Amendment (S-02-2012: Sidewalk Signs in Retail Business Districts) to the Plan Commission.

On voice vote, the motion carried.

COMMUNITY SURVEY QUESTION & ANSWER Mayor Grasso addressed the following question:

- Can the Village provide leaf pickup?
This has been discussed by Boards over the years but the Village has not offered a program because it is prohibitively expensive. Residents can dispose of leaves through residential composting or mulching lawn movers, which are more environmentally friendly and economical. The Village does assist residents with brush pickup in April and October.

OTHER CONSIDERATIONS Trustee Manieri noted that the Madison Street viaduct under I-55 has no lighting and suggested notifying IDOT.

Trustee Manieri stated that a business has removed trees from their property and questioned the governing of that action due to the resulting soil erosion. In response, Village Administrator Steve Stricker stated it is not permissible to remove more than four trees without Village Approval. Trustee Manieri stated he would discuss this with Community Development Director Doug Pollock.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Mayor Grasso noted that Public Works Director Paul May is celebrating his fifth anniversary with the Village and his work is greatly appreciated.

Mayor Grasso stated the first concert was well attended and he received positive feedback on the event. On Saturday, June 16th, the car show will be held in the Village Center from 4 to 8 pm. Also, the Farmer's Market begins on Thursday and the 5K race is on Saturday, June 23rd. There will be road closures along Burr Ridge Parkway and County Line Road from 8am to 9am for the race.

ADJOURNMENT Motion was made by Trustee Grela and seconded by Trustee Manieri that the Regular Meeting of June 11, 2012 be adjourned to Closed Session to discuss:

- Approval of Closed Session Minutes of April 23, 2012,
- Receive and File Personnel Committee Closed Session Minutes of May 2, 2012,
- Employment of Employee,
- Collective Bargaining,
- Probable and Imminent Litigation.



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On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Manieri, Sodikoff, Wott, Paveza & Ruzak

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the meeting was adjourned at 8:32 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 25th day of June,
2012.



RECONVENED REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL.

June 11, 2012

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of June 11, 2012 was reconvened at 9:18 p.m. with the same Trustees, in attendance as immediately preceding the Closed Meeting from 8:35 p.m. to 9:18 p.m.

RECONVENE REGULAR MEETING Motion was made by Trustee Sodikoff and seconded by Trustee Ruzak that the Regular Meeting of June 11, 2012 be reconvened.

On Voice Vote, the motion carried and the Regular Meeting of June 11, 2012 was reconvened.

CONSIDERATION OF RECOMMENDATION TO FILL THE STAFF ENGINEER POSITION LEFT VACANT BY THE RESIGNATION OF JONATHAN STELLE

Motion was made by Trustee Ruzak and seconded by Trustee Paveza to authorize the Village Administrator and Public Works Director to hire a project engineer at range 110 with the understanding that the advertised starting salary would be between \$60,000 to \$70,000 depending on qualifications.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Wott, Ruzak, Sodikoff, Grela & Manieri

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

CONSIDERATION OF RECOMMENDATION TO APPROVE SALARY INCREASES FOR PUBLIC WORKS UNION EMPLOYEES

Motion was made by Trustee Manieri and seconded by Trustee Wott to approve salary increases for public works union employees

On Roll Call, Vote Was:

AYES: 6 – Trustees Manieri, Wott, Paveza, Ruzak, Sodikoff & Grela

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

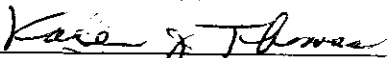
ADJOURN REGULAR MEETING

Motion was made by Trustee Wott and seconded by Trustee Grela that the Regular Meeting of June 11, 2012 be adjourned.

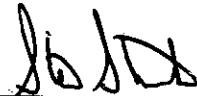
On Voice Vote, the motion carried and the Regular Meeting of June 11, 2012 was adjourned at 9:20 p.m.



Reconvened Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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Karen J. Thomas
Village Clerk
Burr Ridge, Illinois



Steven S. Stricker
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 25th day of June,
2012.



**AGENDA - ACTIONS
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**June 11, 2012
7:00 p.m.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE – George Daker
Pleasantdale Elementary School**

2. **ROLL CALL**

3. **AUDIENCE**

4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. **MINUTES**

- *A. Approved Regular Meeting of May 29, 2012
- *B. Received and Filed Veterans Memorial Committee Meeting of March 28, 2012
- *C. Received and Filed Veterans Memorial Committee Meeting of April 25, 2012
- *D. Received and Filed Draft Plan Commission Meeting of June 4, 2012

6. **ORDINANCES**

- A. Approved An Ordinance Repealing Ordinance No. A-834-13-12 and Granting a Special Use Pursuant to the Village of Burr Ridge Zoning Ordinance for an Outside Sidewalk Seating Area for an Existing Restaurant (Z-11-2012: 324 Burr Ridge Parkway – Capri Ristorante)
- *B. Approved An Ordinance Granting a Special Use Pursuant to the Village of Burr Ridge Zoning Ordinance for an Outside Patio and Dining Area (Z-13-2012: 201 Bridewell Drive – Eddie Merlot's)
- *C. Approved An Ordinance Granting Conditional Sign Approval and Variations of the Village of Burr Ridge Sign Ordinance for a Monument Sign in Residential District that is Within the Front Yard Setback, Exceeds the Maximum Area Permitted, and Includes an Electronic Message Board (S-03-2012: 7941 Madison Street – Gower Middle School)

7. **RESOLUTIONS**

EXHIBIT

A

8. CONSIDERATIONS

- A. Discussion Concerning Results of the SAIA Noise Study
- B. Approved Space Needs Committee Recommendation to Award Contracts for the Renovation of the Village Hall Board and Conference Rooms
- C. Consideration of Plan Commission Recommendation to Approve Sign Ordinance Amendment (S-02-2012: Sidewalk Signs in Retail Business Districts)
- D. Community Survey Question & Answer
- *E. Approval of Recommendation to Cancel Contract with Warner Shelter Systems and to Award a Contract to Tentology for a Community Event Tent
- *F. Approved Request from Burr Ridge Park District for Donation from Hotel/Motel Tax Fund (Harvest Fest)
- *G. Approved Request from Burr Ridge Park District for Donation to Farmers' Market
- *H. Received and Filed Resignation Letter – Jonathan Stelle
- *I. Approved Vendor List
- J. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. CLOSED SESSION

- **Approval of Closed Session Minutes of April 23, 2012**
- **Receive and File Personnel Committee Closed Session Minutes of May 2, 2012**
- **Employment of Employee**
- **Collective Bargaining**
- **Probable and Imminent Litigation**

12. RECONVENED MEETING

- K. Approved Recommendation to Fill the Staff Engineer Position left Vacant by the Resignation of Jonathan Stelle

L. Approved Salary Increases for Public Works Union Employees

13. ADJOURNMENT