

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

January 23, 2012

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of January 23, 2012 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:03 p.m. by Trustee Paveza.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Mariah Carli of Pleasantdale Middle School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Ruzak, Paveza, Wott, and Sodikoff. Absent were Trustee Grela, Trustee Manieri, and Mayor Grasso. Also present were Village Administrator Steve Stricker, Police Chief John Madden, Community Development Director Doug Pollock, Public Works Director Paul May, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Trustee Paveza, motion was made by Trustee Sodikoff and seconded by Trustee Wott that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Sodikoff, Wott, Ruzak, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grela, Manieri

There being four affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF JANUARY 9, 2012 were approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) DOWNTOWN EVENTS PLANNING COMMITTEE MEETING OF DECEMBER 20, 2011 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) STREET POLICY COMMITTEE MEETING OF JANUARY 9, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

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RECEIVE AND FILE (DRAFT) PLAN COMMISSION MEETING OF JANUARY 16, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE (DRAFT) ECONOMIC DEVELOPMENT COMMITTEE MEETING OF JANUARY 17, 2012 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RESOLUTION TO INCLUDE TAXABLE ALLOWANCES IN IMRF EARNINGS The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution to include Car Allowance as Taxable IMRF Earnings.
THIS IS RESOLUTION NO. R-01-12.

RESOLUTION REGARDING MFT FUNDS FOR THE 2012 ROAD PROGRAM The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution to appropriate an allotment of MFT Funds for the 2012 Road Program.
THIS IS RESOLUTION NO. R-02-12.

RECEIVE AND FILE IDOT MOTOR FUEL TAX FUND AUDIT, 2010 The Board, under the Consent Agenda by Omnibus Vote, received and filed the 2010 IDOT Motor Fuel Tax Fund Audit.

RECOMMENDATION TO AUTHORIZE GRANT FUNDING AGREEMENT WITH THE STATE OF ILLINOIS The Board, under the Consent Agenda by Omnibus Vote, authorized the Mayor to sign the required documents to receive the Illinois Department of Commerce and Economic Opportunity Grant funding.

RECOMMENDATION TO AWARD CONTRACT FOR EMERGENCY GENERATOR MAINTENANCE (VILLAGE HALL, POLICE STATION AND PUBLIC WORKS FACILITY) The Board, under the Consent Agenda by Omnibus Vote, awarded the contract to Cummins NPower, of Hodgkins for maintenance of the Police, Village Hall and Public Works generators in the amount of \$3,322.60 per year.

RECOMMENDATION TO AWARD CONTRACT FOR LANDSCAPE MAINTENANCE SERVICES The Board, under the Consent Agenda by Omnibus Vote, awarded a two-year contract to Landworks Ltd., of Bolingbrook for median and gateway landscape maintenance services in the amount of \$43,277 per year, plus supplemental services in accordance with the contractor labor and material schedule. The contract will be funded by the Hotel-Motel fund.

VOUCHERS FY 11 - 12 in the amount of \$175,250.87 for the period ending January 23, 2012, and payroll in the amount of \$198,408.61 for the period ending January 7, 2012 were approved for payment under the Consent Agenda by Omnibus Vote.



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CONTINUED REQUEST FROM PULTE GROUP TO AMEND COVENANTS FOR SAVOY CLUB SUBDIVISION

Community Development Director Doug Pollock stated that Pulte Group, the prospective buyer of the vacant lots in the Savoy Club Subdivision, is seeking revisions to the Subdivision Covenants, which must receive Village review and approval. This request was continued from the Board Meeting of January 9, 2012 in order to incorporate the changes requested by the Village Attorney into the Covenants and allow time for the current residents of the Savoy Club to review the revised Covenants. Mr. Pollock noted that a copy of the Covenants with the changes denoted was provided to the Board.

Mr. Pollock also explained that Pulte Homes met with the Savoy Club residents on January 19, 2012. Mr. Pollock conveyed that Village staff and the Village Attorney are satisfied with the amended Covenants and Pulte Homes agreed to the changes requested by the Village Attorney.

Mr. Pollock discussed concerns that the Savoy Club residents had at the January 9, 2012 Board Meeting as follows:

1. The residents questioned if the subdivision would be designated as age-targeted or age-restricted and Pulte intends it to be age-targeted, as was the intent of the original developer.
2. The residents were concerned about paragraph 10.12 that restricts the residents from making changes to the Covenants that would affect Pulte's ability to sell the lots. The changes recommended by the Village Attorney limit the language and staff is not aware of further objections to this.
3. The residents are concerned about the Homeowners Association budget. Mr. Pollock stated the budget will be negotiated and is not subject to Village review.
4. The outstanding punch list items will be completed by Pulte Homes outside of the Homeowners Association Funds and Pulte will also provide a pond maintenance program beginning in the spring.

Savoy Club resident Ken Oestermeyer stated the Savoy Club homeowners agree to support the changes and submitted a letter of agreement.

Mark Mastrorocco of Pulte Homes stated that Pulte Homes and the Savoy Club homeowners are in agreement with the amended Covenants and Pulte looks forward to working in the community.

Motion was made by Trustee Ruzak and seconded by Trustee Wott to approve the amendments to the Savoy Club Declaration of Covenants.

On Roll Call, Vote Was:

AYES: 4 – Trustees Ruzak, Wott, Sodikoff, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grela, Manieri

There being four affirmative votes, the motion carried.



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PLAN COMMISSION RECOMMENDATION TO APPROVE REZONING OF RECENTLY ANNEXED PROPERTIES WITHIN THE BABSON PARK WEST SUBDIVISION FROM THE R-1 SINGLE-FAMILY RESIDENCE DISTRICT TO THE R-3 SINGLE-FAMILY RESIDENCE DISTRICT (Z-26-2011; BABSON PARK WEST SUBDIVISION) Community Development Director Doug Pollock stated that the Plan Commission recommends rezoning of properties recently annexed in the Babson Park West Subdivision from the R-1 District to the R-3 District. Mr. Pollock explained that the lots are small in size and R-3 is the closest zoning to correspond with the lot sizes.

Motion was made by Trustee Sodikoff and seconded by Trustee Ruzak to direct staff to prepare an Ordinance rezoning recently annexed properties within the Babson Park West Subdivision from the R-1 Single-Family Residence District to the R-3 Single Family Residence District (Z-26-2011: Babson Park West Subdivision).

On Roll Call, Vote Was:

AYES: 4 – Trustees Sodikoff, Ruzak, Wott, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grela, Manieri

There being four affirmative votes, the motion carried.

PLAN COMMISSION RECOMMENDATION TO APPROVE AMENDMENT TO SECTIONS VIII.A.11, VIII.B.2.p, AND VIII.C.2.x OF THE BURR RIDGE ZONING ORDINANCE MODIFYING THE PERMITTED HOURS OF OPERATION FOR RESTAURANTS WITH LIQUOR LICENSES (Z-01-2012; ZONING ORDINANCE TEXT AMENDMENT) Community Development Director Doug Pollock stated that at Board direction, the Plan Commission held a Public Hearing to establish uniform hours of operation for restaurants with liquor licenses. He explained that prior to the Public Hearing, Village staff and Mayor Grasso met with restaurant operators to discuss this change and the operators indicated they were in support of the change to the restaurant hours.

Mr. Pollock stated that at the Public Hearing, there were no objections to the proposed changes and the Plan Commission discussed possible regulations and options and unanimously voted to amend the Zoning Ordinance as follows:

- Restaurants with liquor licenses must close by
 - 12 midnight on Sunday through Wednesday,
 - 1 AM on Thursday,
 - 2 AM on Friday and Saturday;
- Food Service must be provided up to one hour prior to closing in the form of a full menu or limited bar menu.



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Mr. Pollock added that most restaurants currently have similar hours and this amendment would establish consistency.

Trustee Ruzak inquired about the regulations for New Year's Eve and in response, Mr. Pollock stated there are no specific rules for New Year's Eve. Trustee Ruzak suggested addressing New Year's Eve closing times since there are occasions where it may fall on a day where the closing time is required for 12 midnight.

Village Clerk Karen Thomas stated that there is a class of liquor license that allows a closing time of 4 AM.

Trustee Paveza suggested treating New Year's Eve as a Saturday requiring a 2 AM closing.

Trustee Ruzak felt that food should be available for longer than one hour prior to closing. In response, Mr. Pollock stated that the restaurant operators indicated their desire to begin the closing of the kitchen one hour prior to the restaurant closing time.

Motion was made by Trustee Wott and seconded by Trustee Ruzak to direct staff to prepare an Ordinance amending the Zoning Ordinance to require restaurants with liquor licenses to close by 12 midnight on Sunday through Wednesday, 1 AM on Thursday, 2 AM on Friday and Saturday, 2AM on New Year's Eve, and require that Food Service be provided up to one hour prior to closing in the form of a full menu or limited bar menu.

On Roll Call, Vote Was:

AYES: 4 – Trustees Wott, Ruzak, Sodikoff, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grela, Manieri

There being four affirmative votes, the motion carried.

STREET POLICY COMMITTEE RECOMMENDATION TO APPROVE 2012 ROAD PROGRAM Public Works Director Paul May provided a summary of the 2011 Road Program.

Mr. May presented the Madison Street / North Frontage Road traffic signal project which will convert the 4-way stop to traffic signals, will be entirely grant funded, and is scheduled to begin in the spring of 2012 and complete in the summer of 2013.

Mr. May showed slides depicting the capital expenditure summary for 2011 noting that all projects were completed at or below budget.

Mr. May presented the 2012 Road Program which in addition to the Madison Street Traffic Lights, includes several areas scheduled for resurfacing, crack sealing, pavement marking, and material testing.



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Mr. May discussed the funding for the 2012 Road Program which will be entirely funded by outside sources due to grant and other funding received.

Trustee Sodikoff inquired about the turn-about on Madison Street that was previously discussed. Mr. May explained that the proposed round-a-bout is planned for the intersection of Madison and 79th Streets and is a future project scheduled in the phase 2 design for which the Village has also been awarded grant funding. He also added that the other proposed round-a-bout at Madison and 83rd Streets is unfunded and will be a future consideration.

Village Administrator Steve Stricker added that the phase 2 design was postponed due to budgetary considerations and also to allow for the completion of the traffic signal project in order to evaluate the effect the traffic signals have on the traffic flow.

Motion was made by Trustee Wott and seconded by Trustee Ruzak to approve the 2012 Road Program as prepared by staff and recommended by the Street Policy Committee.

On Roll Call, Vote Was:

AYES: 4 – Trustees Wott, Ruzak, Sodikoff, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grela, Manieri

There being four affirmative votes, the motion carried.

CONTINUED DISCUSSION REGARDING FILLING THE VACANT POLICE OFFICER POSITION Village Administrator Steve Stricker stated that the Board discussed this item at the November 28, 2011 Board Meeting and it was tabled to this meeting to allow the Board of Fire and Police Commissioners (BFPC) to finalize their new eligibility list.

Mr. Stricker noted that there is an opening in the Police Department due to the resignation of a police officer as a result of a non-duty disability. Mr. Stricker explained that the Board has been provided with a report from Police Chief John Madden outlining the requirement for the filling of the position. Mr. Stricker added that if the Board concurs that the position be filled, the BFPC will have their new eligibility list available on January 25, 2012. He added that there is a Police Academy scheduled for April 2, 2012 that the new officer could attend.

Trustee Ruzak requested clarification on the benefit costs to the Village.

Trustee Paveza questioned the Police Academy schedule and Police Chief John Madden explained that the Academy is not scheduled as frequently as in the past and the officer would return from the Academy in 12 weeks.

Police Chief Madden emphasized that the additional officer is needed to ensure that service levels and programs are not affected in the event that one of the current officers is injured.



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Trustee Wott inquired if the hiring of the additional officer would reduce department overtime. In response, Mr. Madden indicated he cannot guarantee that overtime would be reduced but it will allow service levels to be maintained and prevent significant overtime that would result if another officer is lost.

Mr. Stricker clarified that without the additional officer, there is potential for additional shift relief overtime.

Trustee Wott indicated she would like to see the overtime budget reduced and Mr. Madden indicated it continues to be a priority and some reduction has occurred. Mr. Madden explained changes that have been incorporated in the department operations targeted at reducing overtime.

Motion was made by Trustee Wott and seconded by Trustee Sodikoff to authorize the Board of Fire and Police Commissioners to fill the vacant Police Officer position when their new list becomes effective.

On Roll Call, Vote Was:

AYES: 4 – Trustees Wott, Sodikoff, Ruzak, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grela, Manieri

There being four affirmative votes, the motion carried.

DISCUSSION REGARDING OPEN MEETINGS ACT ELECTRONIC TRAINING REQUIREMENT Village Administrator Steve Stricker stated this item was placed on the agenda to ensure that the Trustees are aware that all elected or appointed public officials are required by State Law to complete mandatory training by January 1, 2013. This requirement also includes Board and Commission members.

COMMUNITY SURVEY Q & A (AGENDA ITEM THROUGH MAY 14, 2012) Trustee Paveza responded to the following questions:

1. Why are main streets plowed before neighborhood streets?
Streets are plowed based on priority which is main roads, secondary streets, and then cul-de-sacs. This is done to ensure emergency response vehicles have access to the community. In addition, as progressing through the community, Public Works crews are directed to continue to maintain the main thoroughfares.
2. Can Public Works snow plow drivers eliminate snow deposits along my driveway?
The Public Works crews try to minimize snow deposits across driveways but despite their efforts, it is not possible to avoid, especially around cul-de-sacs where there is little parkway space to place the snow. It is also important that residents do not shovel driveway snow back into the street as it is prohibited and can create icy conditions.



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OTHER CONSIDERATIONS There were none at this time.

AUDIENCE There were none at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Village Administrator Steve Stricker stated that a Budget Workshop was scheduled following the Board Meeting; however, since there are only four Trustees present, he is suggesting it be tabled to the Board Meeting of February 13, 2011.

ADJOURNMENT Motion was made by Trustee Sodikoff and seconded by Trustee Wott that the Regular Meeting of January 23, 2012 be adjourned.

On Roll Call, Vote Was:

AYES: 4 – Trustees Sodikoff, Wott, Ruzak, Paveza

NAYS: 0 – None

ABSENT: 2 – Trustees Grela, Manieri

There being four affirmative votes, the motion carried and the meeting was adjourned at 7:52 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 13th day of February, 2012.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**January 23, 2012
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE - **Mariah Carli
Pleasantdale Middle School****
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. MINUTES

- *A. Approval of Regular Meeting of January 9, 2012
- *B. Receive and File Draft Downtown Events Planning Committee Meeting of December 20, 2011
- *C. Receive and File Draft Street Policy Committee Meeting of January 9, 2012
- *D. Receive and File Draft Plan Commission Meeting of January 16, 2012
- *E. Receive and File Draft Economic Development Committee Meeting of January 17, 2012

6. ORDINANCES

7. RESOLUTIONS

- *A. Adoption of Resolution to Include Taxable Allowances in IMRF Earnings
- *B. Adoption of Resolution Regarding MFT Funds for the 2012 Road Program

8. CONSIDERATIONS

- A. Continued Consideration of Request from Pulte Group to Amend Covenants for Savoy Club Subdivision
- B. Consideration of Plan Commission Recommendation to Approve Rezoning of Recently Annexed Properties within the Babson Park West Subdivision from the R-1 Single-Family Residence District to the R-3 Single-Family Residence District (Z-26-2011: Babson Park West Subdivision)

EXHIBIT

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- C. Consideration of Plan Commission Recommendation to Approve an Amendment to Sections VIII.A.11, VIII.B.2.p, and VIII.C.2.x of the Burr Ridge Zoning Ordinance Modifying the Permitted Hours of Operation for Restaurants with Liquor Licenses (Z-01-2012: Zoning Ordinance Text Amendment)
- D. Consideration of Street Policy Committee Recommendation to Approve 2012 Road Program
- E. Continued Discussion Regarding Filling the Vacant Police Officer Position
- F. Discussion Regarding Open Meetings Act Electronic Training Requirement
- G. Community Survey Question & Answer
- *H. Receive and File IDOT Motor Fuel Tax Fund Audit, 2010
- *I. Approval of Recommendation to Authorize Grant Funding Agreement with the State of Illinois
- *J. Approval of Recommendation to Award Contract for Emergency Generator Maintenance (Village Hall, Police Station and Public Works Facility)
- *K. Approval of Recommendation to Award Contract for Landscape Maintenance Services
- *L. Approval of Vendor List
- M. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT