

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

September 12, 2011

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of September 12, 2011 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:01 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was conducted by Maya Goyal of Pleasantdale Elementary School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Wott, Ruzak, Sodikoff, Paveza, Grela, and Mayor Grasso. Absent was Trustee Manieri. Also present were Village Administrator Steve Stricker, Police Chief John Madden, Public Works Director Paul May, Assistant to the Administrator Lisa Scheiner, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

AUDIENCE There were none at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Wott and seconded by Trustee Grela that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Wott, Grela, Ruzak, Paveza, Sodikoff

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried.

APPROVAL OF REGULAR MEETING OF AUGUST 22, 2011 were approved for publication under the Consent Agenda by Omnibus Vote.

ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BURR RIDGE

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance authorizing the sale by Public Auction of personal property owned by the Village of Burr Ridge.

THIS IS ORDINANCE NO. 1118.

RESOLUTION AUTHORIZING INTER-AGENCY AGREEMENT WITH DUPAGE COUNTY FOR ACCESS TO GEOGRAPHIC INFORMATION SYSTEM DATA The Board,



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under the Consent Agenda by Omnibus Vote, adopted the Resolution authorizing the inter-agency agreement for access to the DuPage County geographic information system.

THIS IS RESOLUTION NO. R-15-11.

RECOMMENDATION TO AUTHORIZE CONTRACT FOR WATER TOWER POWER WASHING The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the exterior cleaning of the 2.0 MG North Water Tower, located at 7100 Garfield to Midwest Mobile Washers, of Morrison, Illinois, in the amount of \$4,848.

RECOMMENDATION TO AUTHORIZE CONTRACT FOR PURCHASE OF REPLACEMENT UTILITY TRUCK The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the purchase of the unit #18 utility truck replacement through the Suburban Purchasing Cooperative, at the competitive low bid cost of \$56,497.

RECOMMENDATION TO EXTEND CONTRACT FOR JANITORIAL SERVICES The Board, under the Consent Agenda by Omnibus Vote, extended the contract for janitorial services to Best Quality Cleaning, Inc., for the period October 2011 through October 2012 at a monthly cost of \$2,670.

APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR THE IL CHAPTER OF CONCERNS OF POLICE SURVIVORS (C.O.P.S.) AND HOSTING FACILITY LICENSE FOR BURR RIDGE PARK DISTRICT IN CONJUNCTION WITH THE C.O.P.S. FUNDRAISING EVENT BETWEEN SEPTEMBER 14 AND SEPTEMBER 24, 2011 The Board, under the Consent Agenda by Omnibus Vote, approved the Raffle and Chance License for the Illinois Chapter of C.O.P.S. for its September 14 – 24 raffle, with the fidelity bond waived, and the Burr Ridge Park District licensed to host the event.

APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR RONALD MCDONALD HOUSE CHARITIES AND HOSTING FACILITY LICENSE FOR CHICAGO MARRIOTT SOUTHWEST AT BURR RIDGE FOR RONALD MCDONALD HOUSE CHARITIES FUNDRAISING EVENT ON SEPTEMBER 25, 2011 The Board, under the Consent Agenda by Omnibus Vote, approved the Raffle and Chance License for Ronald McDonald House Charities for its September 25, 2011 raffle, with the fidelity bond waived, and the Chicago Marriott Southwest at Burr Ridge licensed to host the event.

RECOMMENDATION TO APPOINT MICKEY STRAUB TO THE VETERANS MEMORIAL COMMITTEE FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 28, 2013 The Board, under the Consent Agenda by Omnibus Vote, accepted the Mayor's recommendation and appointed Mickey Straub to the Veterans Memorial Committee for a two-year term expiring September 28, 2013.



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RECOMMENDATION TO APPOINT CODY CURIN TO THE VETERANS MEMORIAL COMMITTEE FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 28, 2013 The Board, under the Consent Agenda by Omnibus Vote, accepted the Mayor's recommendation and appointed Cody Curin to the Veterans Memorial Committee for a two-year term expiring September 28, 2013.

RECOMMENDATION TO APPOINT RUSSELL SMITH TO THE VETERANS MEMORIAL COMMITTEE FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 28, 2013 The Board, under the Consent Agenda by Omnibus Vote, accepted the Mayor's recommendation and appointed Russell Smith to the Veterans Memorial Committee for a two-year term expiring September 28, 2013.

PROCLAMATION DESIGNATING OCTOBER AS "FIRE SAFETY MONTH" The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation designating October as "Fire Safety Month".

VOUCHERS FY 11 - 12 in the amount of \$231,466.10 for the period ending September 12, 2011, and payroll in the amount of \$365,583.56 for the periods ending August 20, 2011 and September 3, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

**"CITIZEN AWARD OF APPRECIATION"
For Melyssa Navarrete
Presented By Burr Ridge Police Department**

Chief of Police John Madden read an account of the actions of Melyssa Navarrete for an event that occurred on July 22, 2011. Ms. Navarrete rescued Barbara Bednarz from her automobile, which was driven into a retention pond and rapidly filled with water. Ms. Navarrete is recognized by the Burr Ridge Police Department for her courage and self-sacrifice in her life-saving efforts.

CONSIDERATION OF SPACE NEEDS COMMITTEE RECOMMENDATION TO AWARD CONTRACT FOR AUDIO/VISUAL CONSULTING SERVICES Village Administrator Steve Stricker stated that staff met with four A/V consultants and accepted bids from three firms. The bids were reviewed by the Space Needs Committee and their recommendation is that the contract for the audio/visual consulting services be awarded to Sentinel Technologies in the amount of \$5,100. Mr. Stricker explained the project requirements include the sound system, computer system and cable TV equipment. This proposal addresses only the design and bid specifications.

Motion was made by Trustee Grela and seconded by Trustee Ruzak to award the contract for the audio / visual consulting services to Sentinel Technologies in the amount of \$5,100.



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On Roll Call, Vote Was:

AYES: 5 – Trustees Grela, Ruzak, Wott, Paveza, Sodikoff

NAYS: 0 – None

ABSENT: 1 – Trustee Manieri

There being five affirmative votes, the motion carried

PRESENTATION OF 2011 COMMUNITY SERVICE SURVEY RESULTS Assistant to the Administrator Lisa Scheiner stated the 2011 Community Service Survey is the 9th bi-annual survey conducted in the Village of Burr Ridge. Ms. Scheiner informed the Board that 4,771 surveys were distributed and 753 were returned resulting in a 15.8% response rate, which is consistent with that of previous years. She continued with a presentation of the highlights of the survey and potential changes resulting from some of the resident suggestions.

Mayor Grasso commented that with the number of resident responses requesting that the Village Newsletters be mailed to residents, this should be a consideration at budget time.

OTHER CONSIDERATIONS Village Administrator Steve Stricker thanked Ms. Scheiner for her efforts in the survey and the compilation and presentation of the results in addition to the many other services she performs.

Mr. Stricker provided an update on Saia stating that the grounds have been cleaned up and ground cover will be visible this fall. The wall posts are in the process of installation and should be complete in approximately two weeks and the walls will be completed within two weeks of the completion of the post installation. Mr. Stricker stated he received a report on the dock plate testing which has been forwarded to the Village acoustic consultant for analysis. He also spoke with resident Steve Less who has remaining concerns in regard to dropping and dragging loads, which is to be addressed by training and may require additional follow-up.

AUDIENCE There were none at this time.


REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS Mayor Grasso updated the Board on potential tenants in the Village Center and that Eddie Merlot's construction is progressing on schedule and it is planned to open in the next couple of months.

ADJOURNMENT Motion was made by Trustee Paveza and seconded by Trustee Wott that the Regular Meeting of September 12, 2011 be adjourned. On voice vote the motion carried and the meeting was adjourned at 7:38 p.m.



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PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 26th day of September
2011.



**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**September 12, 2011
7:00 p.m.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE –** Maya Goyal
Pleasantdale Elementary

2. **ROLL CALL**

**“CITIZEN AWARD OF APPRECIATION”
For Melyssa Navarrete
Presented by Burr Ridge Police Department**

3. **AUDIENCE**

4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

5. **MINUTES**

*A. Approval of Regular Meeting of August 22, 2011

6. **ORDINANCES**

*A. Approval of Ordinance Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Burr Ridge

7. **RESOLUTIONS**

*A. Adoption of Resolution Authorizing Intergovernmental Agreement with DuPage County for Access to Geographic Information System Data

8. **CONSIDERATIONS**

A. Consideration of Space Needs Committee Recommendation to Award Contract for Audio/Visual Consulting Services

B. Presentation of 2011 Community Service Survey Results

*C. Approval of Recommendation to Authorize Contract for Water Tower Power Washing

EXHIBIT *A*

- *D. Approval of Recommendation to Authorize Contract for Purchase of Replacement Utility Truck
- *E. Approval of Recommendation to Extend Contract for Janitorial Services
- *F. Approval of Request for Raffle License for the IL Chapter of Concerns of Police Survivors (C.O.P.S.) and Hosting Facility License for Burr Ridge Park District in Conjunction with the C.O.P.S. Fundraising Event between September 14 and September 24, 2011
- *G. Approval of Request for Raffle License for Ronald McDonald House Charities and Hosting Facility License for Chicago Marriott Southwest at Burr Ridge for Ronald McDonald House Charities' Fundraising Event on September 25, 2011
- *H. Approval of Recommendation to Appoint Mickey Straub to the Veterans Memorial Committee for a Two-Year Term Expiring September 28, 2013
- *I. Approval of Recommendation to Appoint Cody Curin to the Veterans Memorial Committee for a Two-Year Term Expiring September 28, 2013
- *J. Approval of Recommendation to Appoint Russell Smith to the Veterans Memorial Committee for a Two-Year Term Expiring September 28, 2013
- *K. Approval of Proclamation Designating October as "Fire Safety Month"
- *L. Approval of Vendor List
- M. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. ADJOURNMENT