

**REGULAR MEETING**

**MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL**

**August 22, 2011**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of August 22, 2011 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted by Sam Duerr of Pleasantdale Elementary School.

**ROLL CALL** was taken by the Village Clerk and the results denoted the following present: Trustees Wott, Ruzak, Manieri, Sodikoff, Paveza, and Mayor Grasso. Absent was Trustee Grela. Also present were Village Administrator Steve Stricker, Police Chief John Madden, Public Works Director Paul May, Finance Director Jerry Sapp, and Village Clerk Karen Thomas.

There being a quorum, the meeting was open to official business.

**AUDIENCE** There were none at this time.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by Mayor Grasso, motion was made by Trustee Wott and seconded by Trustee Ruzak that the Consent Agenda – Omnibus Vote, (attached as Exhibit A) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 5 – Trustees Wott, Ruzak, Paveza, Sodikoff, Manieri

NAYS: 0 – None

ABSENT: 1 – Trustee Grela

There being five affirmative votes, the motion carried.

**APPROVAL OF REGULAR MEETING OF July 25, 2011** were approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE (DRAFT) SPACE NEEDS COMMITTEE MEETING OF AUGUST 16, 2011** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE APPROVED VETERANS MEMORIAL COMMITTEE MEETING OF JUNE 29, 2011** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**ORDINANCE AMENDING SECTION IV.I.21 OF THE BURR RIDGE ZONING ORDINANCE TO PERMIT RESIDENTIAL STAND-BY GENERATORS IN SIDE YARDS (Z-16-2011; SECTION IV.I.21 STAND-BY GENERATORS)** The Board, under the Consent



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Agenda by Omnibus Vote, approved the Ordinance amending Section IV.I.21 of the Burr Ridge Zoning Ordinance to permit Residential Stand-By Generators in side yards (Z-16-2011: Section IV.I.21 Stand-By Generators).  
**THIS IS ORDINANCE NO. A-834-22-11.**

**ORDINANCE GRANTING A SPECIAL USE FOR THE OUTSIDE STORAGE OF COMMERCIAL VEHICLES IN A GI DISTRICT PURSUANT TO THE VILLAGE OF BURR RIDGE ZONING ORDINANCE (Z-17-2011: 280 SHORE DRIVE – SUBURBAN LIFE)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting a special use for the outside storage of commercial vehicles in a GI District pursuant to the Village of Burr Ridge Zoning Ordinance (Z-17-2011: 280 Shore Drive – Suburban Life).  
**THIS IS ORDINANCE NO. A-834-23-11.**

**ORDINANCE GRANTING A CONDITIONAL SIGN APPROVAL AND A SIGN VARIATION RELATIVE TO THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF A SUBDIVISION ENTRYWAY SIGN AND FOR THE SIGN HEIGHT (S-05-2011: 5500 WOODVIEW DRIVE – TARTAN RIDGE SUBDIVISION)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting a conditional sign approval and a sign variation relative to the Village of Burr Ridge Sign Ordinance for approval of a subdivision entryway sign and for the sign height (S-05-2011: 5500 Woodview Drive – Tartan Ridge Subdivision).  
**THIS IS ORDINANCE NO. A-923-04-11.**

**ORDINANCE AMENDING SECTION 35-11-1204 (b)(4) OF CHAPTER 35 (MOTOR VEHICLES) OF THE BURR RIDGE MUNICIPAL CODE (STOP SIGN ON DOLFOR COVE)** The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance establishing a STOP sign control at the intersection of Dolfor Cove and Leonard Lane to control southbound vehicles on Dolfor Cove, requiring a STOP at the intersection of Leonard Lane.  
**THIS IS ORDINANCE NO. A-668-03-11.**

**RESOLUTION VACATING UTILITY EASEMENT AT 220-240 SHORE DRIVE** The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution vacating a utility easement located on the properties at 220 – 240 Shore Drive.  
**THIS IS RESOLUTION NO. R-14-11.**

**RECOMMENDATION TO AWARD CONTRACT FOR 2011 PAVEMENT MARKING PROGRAM** The Board, under the Consent Agenda by Omnibus Vote, awarded the contract for the 2011 Pavement Marking program to Superior Road Construction in the amount of \$15,905.79.

**PROCLAMATION DESIGNATING SEPTEMBER 17-23, 2011, AS “CONSTITUTION WEEK”** The Board, under the Consent Agenda by Omnibus Vote, approved the Proclamation designating September 17 – 23, 2011 as “Constitution Week”.



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**VOUCHERS** in the amount of \$74,893.55 for the period ending August 8, 2011 and payroll in the amount of \$223,105.53 for the period ending July 23, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

**VOUCHERS** in the amount of \$665,498.83 for the period ending August 22, 2011, and payroll in the amount of \$187,721.97 for the period ending August 6, 2011 were approved for payment under the Consent Agenda by Omnibus Vote.

**RECOMMENDATION TO APPROVE DESIGN CONCEPTS FOR THE COUNTY LINE ROAD BRIDGE OVER I-55**

Village Administrator Steve Stricker began the discussion by stating that the Village is the recipient of a state grant to fund a portion of the County Line Road Bridge project and the remaining funds will be taken from the Hotel / Motel Tax Fund, resident tax dollars will not be used for the project.

Tim King of Hitchcock Design Group stated the goal of the design is to create an identifiable and unified downtown Burr Ridge with the objectives being to increase visibility and presence on I-55 to attract visitors to downtown Burr Ridge; continue the established theme along County Line Road and the Village Center; and design improvements that meet ITEP funding requirements and Village expectations. Mr. King showed slides of the bridge area and existing landscaping and noted that IDOT is replacing everything on the bridge from the piers up and the enhancements will be incorporated with this replacement.

Becky Molthise of Hitchcock Design Group showed slides of the plan that was previously presented to the Board and stressed that the focus of the design is to stay within IDOT's project limits and the emphasis of the design will be focused on the bridge. Ms. Molthise showed the details for the sculptures, columns, landscaping, retaining walls, and the plaque with "Burr Ridge" denoted on it. She said the possibility of lighting the plaque is also being explored.

Ms. Molthise explained that the options for the guardrail on the bridge include a standard guardrail with the additional possibility of a powder coating.

Mr. King explained that preliminary costing has been completed and the results show that the design is within the funding cost range. He explained the maintenance considerations and stated that the Village has an Intergovernmental Agreement with IDOT with regard to mowing and following the completion of the project, the Village would be responsible for the maintenance of the enhancements. Mr. King stated that the walls, railings, and sculptures are such that continuous maintenance will not be required. In addition, Mr. King clarified that if the guard rails are upgraded and later damaged, IDOT may either replace it with a standard guard rail or may not replace it at all; however, if a standard guard rail is used, IDOT will provide the maintenance.

Mr. King explained that the landscape design details will be prepared after IDOT approves the preliminary design, which is scheduled to be presented on August 24, 2011. He added that IDOT is



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currently planning for an August 2012 bid letting for the bridge project.

Mr. King outlined the project timeline as follows:

1. Meeting with the Federal Highway Administration for their approval scheduled for September 13, 2011;
2. IDOT type, size, and location submittal scheduled for the end of September, 2011;
3. IDOT Review Period following submittal;
4. Final Plans submitted in May 2012;
5. Construction in fall of 2012 and spring of 2013.

Trustee Paveza inquired if the multi-level retaining walls would be constructed on all four sides of the interchange and in response, Mr. King stated the walls would be on all four interchanges.

Trustee Paveza indicated the leaf logos on the bridge are not a good use of funds as most motorists would not recognize what they symbolize. In response, Village Administrator Steve Stricker stated the leaf is the Village "brand" that is being used throughout the Village. Since IDOT will not permit wording on the bridge, the leaf was selected.

Trustee Wott inquired if "Burr Ridge" could be written on the leaf sculptures and in response, Mr. King stated it can be pursued but IDOT may not permit it since advertising is not allowed within the IDOT right-of-way.

Mr. Stricker inquired if "BR" would be possible for the leaf sculptures and in response; Ms. Molthise stated it would be pursued with IDOT.

Trustee Ruzak inquired if the detailed landscaping plan would be presented to the Board and in response, Mr. Stricker clarified the current approval is for the conceptual design only and the final plans will be presented at a later date.

Trustee Paveza inquired about the color of the concrete and in response, Ms. Molthise stated options are being pursued that are within budget but it is not intended for the concrete to be white.

Trustee Manieri asked about maintenance estimates and in response, Mr. King stated the costs would be explored within the detail landscape design phase.

Trustee Manieri inquired about the landscape items listed as future and in response, Mr. King stated they are future items as they are outside of the IDOT project limits. Mr. Stricker clarified that they are items that may never be done but were added for potential consideration.



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Trustee Manieri stated he would also like to see "BR" on the leaf logos and Mayor Grasso asked that it be added to the design for IDOT approval. However, Mr. King indicated IDOT may have a concern with driver distraction.

Trustee Sodikoff inquired about the "cost to the Village" and if the amount shown included the landscaping. In response, Mr. King explained the IDOT project and bidding process and indicated that the landscaping is included and that the cost to the Village may increase if bids exceed the ITEP Grant amount. However, the Village would have the option to discuss the alternatives if additional Village funding is required.

Motion was made by Trustee Ruzak and seconded by Trustee Wott to approve the Design Concepts for the County Line Road Bridge over I-55.

On Roll Call, Vote Was:

AYES: 5 – Trustees Ruzak, Wott, Manieri, Paveza, Sodikoff

NAYS: 0 – None

ABSENT: 1 – Trustee Grela

There being five affirmative votes, the motion carried

**SPACE NEEDS COMMITTEE RECOMMENDATION TO HIRE INTERIOR ENVIRONMENTS, INC. FOR DESIGN CONSULTANT SERVICES IN CONJUNCTION WITH THE RENOVATION OF THE VILLAGE HALL BOARD ROOM AND CONFERENCE ROOM**

Village Administrator Steve Stricker stated that the Space Needs Committee received proposals from four firms for interior design services for the renovation of the Village Hall Board Room and Conference Room and unanimously recommend hiring Interior Environments, Inc. at a cost of \$13,850 plus expenses not to exceed \$4,150. Mr. Stricker explained the expenses are for optional renderings and computer generated items. Mr. Stricker added that at a subsequent Board meeting, a proposal will be presented for hiring of an audio visual consultant for an amount between \$5,000 and \$7,500.

Mr. Stricker clarified that this proposal addresses the first phase of the proposed four phase renovation of the Village Hall and consists of a total reconstruction of only the Board Room and Conference Room. The other areas of the Village Hall may be addressed later.

Trustee Wott inquired as to what the four phases of the proposed renovation are and in response, Mr. Stricker stated Phase 1 is the Board and Conference rooms, Phase 2 is the office area excluding Finance which is already complete, Phase 3 is the roof and HVAC, and phase 4 is the landscaping. In response to Trustee Wott's inquiry regarding the possibility of addressing all of the phases now, Mr. Stricker responded it would not be possible due to funding considerations.

In response to Trustee Manieri's question regarding the funding for the Board and Conference Rooms, Mr. Stricker stated money was budgeted in the Capital Projects Fund through forfeiture of



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bond money. Trustee Manieri expressed concern about the expenditure of funds due to the budget deficit in the following year and feels the renovation should be delayed for a year.

Mayor Grasso added that the money is budgeted for this year and advocates moving forward with this phase and if there are concerns with future funding, subsequent phases can be postponed.

Trustee Manieri inquired about the cost of the first phase and Mr. Stricker responded the amount estimated is \$165,000 and the money available is considerably more. Mr. Stricker clarified that this consideration is to conduct only the planning and not for the actual renovation.

Trustee Paveza stated that although he agrees with Trustee Manieri, he would like to pursue the design concept since the current environment might allow for favorable bids as was found with the Police Facility. In response, Mr. Stricker added that following the completion of the Design, bids could be solicited for the project and the bids would be valid for 30 days.

Mayor Grasso emphasized that the funds for the renovation are available and the current request is to approve the hiring of Interior Environments for the design for further evaluation.

Trustee Sodikoff stated that if funds are spent for the design, it would be logical to commit to the renovation.

Motion was made by Trustee Paveza and seconded by Trustee Ruzak to approve the recommendation of the Space Needs Committee to contract Interior Environments, Inc., of Burr Ridge, for interior design services in the amount of \$13,850 and expenses not to exceed \$4,150.

On Roll Call, Vote Was:

AYES: 4 – Trustees Paveza, Ruzak, Wott, Sodikoff

NAYS: 1 – Trustee Manieri

ABSENT: 1 – Trustee Grela

There being four affirmative votes, the motion carried

**UPDATE ON GENERAL FUND FINANCIAL OPERATIONS – FY 2010-11 (UNAUDITED AND FY 2011-12 (1<sup>ST</sup> QUARTER)**

Village Administrator Steve Stricker discussed a presentation prepared by the Finance Department and the FY 10-11 budget resulted in a surplus of \$47,331. He noted that for the first quarter of FY11–12, Revenues are on target with expectations.

Mr. Stricker stated that the one month of sales tax for this fiscal year is close to expectations. In addition, permits and fees are ahead of budget.

Mr. Stricker expressed continued concern over the future of the local government distributed fund. He discussed the Pension Reform relief and the positive results to the Village's funding levels.



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Trustee Sodikoff inquired if it would be prudent to refinance the bonds that are coming due and in response, Mr. Stricker stated the bonds must be refinanced in December of 2012 and investigation will be conducted on this matter and reported to the Board.

Trustee Manieri suggested looking into refinancing the bonds with regard to current favorable rates.

**CONSIDERATION OF PROPOSAL TO VIDEO TAPE PLAN COMMISSION MEETINGS  
(TABLED FROM MAY 9 BOARD MEETING)**

Mayor Grasso inquired if the Board would like to consider this proposal after new audio visual equipment is installed. The Board discussed alternatives with regard to the Plan Commission's unanimous vote against the taping of the meetings.

Motion was made by Trustee Manieri and seconded by Trustee Sodikoff to table the proposal to video tape Plan Commission Meetings to the August 27, 2012 Board Meeting.

On Roll Call, Vote Was:

AYES: 5 – Trustees Manieri, Sodikoff, Paveza, Ruzak, Wott

NAYS: 0 – None

ABSENT: 1 – Trustee Grela

There being five affirmative votes, the motion carried

**DISCUSSION REGARDING FILLING THE VACANT POLICE OFFICER POSITION**

Village Administrator Steve Stricker stated Police Chief John Madden prepared a report showing that the cost to replace the vacant Police Officer position would amount to approximately \$100,000 based on salary, training, uniform, and other costs. Mr. Stricker recommended that the filling of the position be delayed until budget time. Although there are operational considerations related to injuries, training, and budgeting overtime, Mr. Stricker indicated they are much less significant than the cost of filling the position.

Police Chief John Madden explained that an application has been submitted for a grant which, if approved, would provide the funding for the vacant position. Chief Madden said notification of the grant would be made by September 15, 2011. Chief Madden explained the staffing requirements in the department and emphasized that with the vacant position, service may be affected if another officer is lost due to injury or illness.

Trustee Paveza inquired as to how long it would take to have a new officer hired and on staff. In response, Chief Madden explained the process for hiring a new police officer and stated it would take approximately nine months to one year to have a new officer available.

The Board discussed logistics to filling the position immediately versus waiting for the budget time. Mayor Grasso suggested waiting until the November 28, 2011 Board Meeting which would allow for notification of the grant award and results from the Springfield legislative session.



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Motion was made by Trustee Ruzak and seconded by Trustee Manieri to table the discussion regarding filling the vacant police officer position to the Board Meeting of November 28, 2011.

On voice vote, the motion carried.

**OTHER CONSIDERATIONS** Mayor Grasso provided an update on the Hub Group. They are in the process of seeking property tax relief from the Hinsdale and Gower School Districts and are still interested in locating their business in Burr Ridge.

Trustee Paveza commented on the Sun Times request related to Village expenditures and expressed interest in the results.

Trustee Manieri stated he agrees with the selection of Interior Environments, Inc. as the design group.

**AUDIENCE** Greg Freehauf of Peak Construction inquired about the status of the Resolution Vacating the Utility Easement at 220-240 Shore Drive and Mayor Grasso responded it passed as Item 7A on the Consent Agenda.

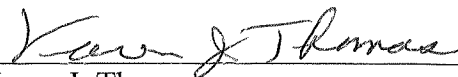
**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS** Village Administrator Steve Stricker provided an update on Saia stating the wall construction is on schedule.

Mayor Grasso stated a new restaurant, Wok N Fire, will be opening in the Village Center in early 2012. In addition, another restaurant is exploring opening at the east end of the Village Center as well as other possible retail shops. Mayor Grasso added that the construction of the Eddie Merlot's Restaurant is also on schedule.

**ADJOURNMENT** Motion was made by Trustee Wott and seconded by Trustee Paveza that the Regular Meeting of August 22, 2011 be adjourned.

On voice vote the motion carried and the meeting was adjourned at 9:12 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

  
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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 12<sup>th</sup> day of September, 2011.





**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**August 22, 2011  
7:00 p.m.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE –** Sam Duerr  
Pleasantdale Elementary
2. **ROLL CALL**
3. **AUDIENCE**
4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

- \*A. Approval of Regular Meeting of July 25, 2011
- \*B. Receive and File Draft Space Needs Committee Meeting of August 16, 2011
- \*C. Receive and File Approved Veterans Memorial Committee Meeting of June 29, 2011

**6. ORDINANCES**

- \*A. Approval of An Ordinance Amending Section IV.I.21 of the Burr Ridge Zoning Ordinance to Permit Residential Stand-By Generators in Side Yards (Z-16-2011: Section IV.I.21 Stand-By Generators)
- \*B. Approval of An Ordinance Granting a Special Use for the Outside Storage of Commercial Vehicles in a GI District Pursuant to the Village of Burr Ridge Zoning Ordinance (Z-17-2011: 280 Shore Drive – Suburban Life)
- \*C. Approval of An Ordinance Granting a Conditional Sign Approval and a Sign Variation Relative to the Village of Burr Ridge Sign Ordinance for Approval of a Subdivision Entryway Sign and for the Sign Height (S-05-2011: 5500 Woodview Drive – Tartan Ridge Subdivision)
- \*D. Approval of Ordinance Amending Section 35-11-1204 (b)(4) of Chapter 35 (Motor Vehicles) of the Burr Ridge Municipal Code (Stop Sign on Dolfor Cove)

**EXHIBIT** *A*

**7. RESOLUTIONS**

- \*A. Adoption of Resolution Vacating Utility Easement at 220-240 Shore Drive

**8. CONSIDERATIONS**

- A. Consideration of Recommendation to Approve Design Concepts for the County Line Road Bridge over I-55
- B. Consideration of Space Needs Committee Recommendation to Hire Interior Environments, Inc. for Design Consultant Services in Conjunction with the Renovation of the Village Hall Board Room and Conference Room
- C. Update on General Fund Financial Operations - FY 2010-11 (unaudited) and FY 2011-12 (1st Quarter)
- D. Consideration of Proposal to Video Tape Plan Commission Meetings (TABLED from May 9 Board meeting)
- E. Discussion Regarding Filling the Vacant Police Officer Position
- \*F. Approval of Recommendation to Award Contract for 2011 Pavement Marking Program
- \*G. Approval of Proclamation Designating September 17-23, 2011, as "Constitution Week"
- \*H. Approval of August 8, 2011 Vendor List
- \*I. Approval of August 22, 2011 Vendor List
- J. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**