



**REGULAR MEETING
MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

AGENDA

**Monday, November 9, 2020
7:00 P.M.**

The November 9, 2020 meeting of the Mayor and Board of Trustees will be held at the Village Hall. **THE MAYOR AND TRUSTEES ARE REQUIRED TO ATTEND IN PERSON EXCEPT AS MAY BE ALLOWED BY SECTION 7 OF THE OPEN MEETINGS ACT (5 ILCS 120/7) AND CHAPTER 2, ARTICLE XI, SECTION 2.64 OF THE BURR RIDGE MUNICIPAL CODE.** The public may attend the meeting or may watch the meeting live on cable channels 6 or 99 and call (630) 850-7222 at the designated time for public comment.

Anyone who may want to provide public comment at the meeting may do so, either by: (1) attendance at the Village Hall; (2) [Click here to join the meeting](#) to watch, listen, and comment; (3) calling in at [1 \(224\) 441-6894](tel:12244416894) (and entering Meeting ID# [942 159 715](tel:942159715)) to listen and comment; or (4) sending public comments no later than 6:45 p.m. on November 9, 2020 via email at BRMeetings@burr-ridge.gov (e-mailed public comments should identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 of this Agenda). The public may also view the meeting on-line [via this watch-only link](#) (this last link is for watching only and will not accommodate public comment).

All public participants will be muted upon entering the virtual meeting. Prior to voting on each agenda item, on-line or call-in participants will be unmuted and asked for comments and email public comments that were timely received will be read into the record. The same procedure will be followed for any person seeking to address the Board under Section 9 - Public Comment. Each speaker addressing the Board of Trustees is asked to limit comments to five minutes.

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS AND PUBLIC HEARINGS**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda, discussed by the Board, opened for public comment, and voted upon during this meeting.

5. MINUTES

- A. * Approval of Regular Board Meeting of October 26, 2020**
- B. * Receive and File Economic Development Committee of November 4, 2020**

6. ORDINANCES

- A. Consideration of Ordinance Amending Article I, Section 2.8 of the Burr Ridge Municipal Code Regarding Compensation of the Village President/Mayor
- B. * Approval of an Ordinance Amending Sections VIII and XI to Permit Temporary Indoor Activities at Village Businesses, Including Waiver of Parking Regulations, Subject to Staff Approval (Z-13-2020: Text Amendment – Temporary Indoor Activities)
- C. * Approval of an Ordinance Granting Conditional Sign Approvals for Seventeen Blade Signs (S-04-2020: 16W361 South Frontage Road - Price)

7. RESOLUTIONS

- A. Consideration of a Resolution Censuring Trustee Zachary Mottl for the Fifth Time
- B. Consideration of Resolution of Appreciation Recognizing Retirement After 25 Years of Dedicated Service to the Village of Burr Ridge – J. Douglas Pollock
- C. * Approval of Resolution Granting a 4th Extension for Completion of Subdivision Improvements for Meadowbrook Place Subdivision
- D. * Approval of A Resolution Approving An Amendment to an Intergovernmental Agreement between the County of Cook and the Village of Burr Ridge for the Reimbursement of Eligible COVID-19 Expenses

8. CONSIDERATIONS

- A. Presentation of Estimated 2020 Village of Burr Ridge Property Tax Levy
- B. Consideration of Downtown Purchasing Incentive Program
- C. Consideration of Mayor's Recommendation to Appoint Evan Walter as the Interim Village Administrator
- D. Consideration of Recommendation to Create Part-Time Planner Position in the Administration Department and to Authorize Filling of this Position
- E. Consideration of Employee Leasing Agreement with GovTempsUSA, LLC
- F. * Approval of Request to Extend Deadline for Recording Final Plat – Cottages at Drew Planned Unit Development
- G. * Approval of Payment to University of Illinois Police Training Institute for Training of Officers Patrick O'Kelly and Travis Madler in the Amount of \$12,040
- H. * Approval of Recommendation to Award Contract for Tree Trimming to Winkler Tree Service in the Amount of \$81,216
- I. *Approval of Vendor List Dated November 9 2020, in the Amount of \$386,783.00 for all Funds, plus \$187,018.84 for Payroll for the Period Ending October 17, 2020, for a Grand Total of \$573,801.84, Which Includes Special Expenditures of

\$44,898.50 and 29,834.25 to ProEm National Event Services for Tent Rentals and
\$57,570.00 to Currie Motors for a 2020 F-250 Truck

9. **PUBLIC COMMENTS**
10. **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**
11. **ADJOURNMENT**



TO: Mayor and Board of Trustees
FROM: Village Administrator Doug Pollock and Staff
SUBJECT: Regular Meeting of November 9, 2020
DATE: November 5, 2020

6. ORDINANCES

A. Amend Municipal Code Regarding Mayor Salary

Attached is an Ordinance amending the Municipal Code to increase the compensation for the Village President/Mayor. The amount of compensation has been left blank in the Ordinance and may be added by the Board at Monday's meeting.

At the direction of Mayor Grasso, the Ordinance also includes a provision that makes the change in compensation subject to an advisory referendum to be on the ballot April 6, 2021. If the advisory referendum fails to receive a majority vote in favor of increasing the compensation, the change in compensation would be null and void.

It is our recommendation: That the Board approves the Ordinance.

B. Temporary Indoor Activities, Including Waiver of Parking Regulations

Please find attached an ordinance adopting amendments to the Zoning Ordinance to permit staff administrative authority to approve temporary indoor activities, including waiver of parking regulations. Staff was directed to prepare this ordinance at the October 26 Board meeting. This ordinance will automatically sunset on May 1, 2021.

It is our recommendation: That the ordinance be approved.

C. Conditional Sign Approvals

Please find attached an ordinance granting conditional sign approval for seventeen signs at 16W361 South Frontage Road. Staff was directed to prepare this ordinance at the October 26 Board meeting.

It is our recommendation: That the ordinance be approved.

7. RESOLUTIONS

A. Censure Trustee Mottl for the Fifth Time

As requested by the Mayor and Trustees, attached is a Resolution censuring Trustee Mottl for his behavior at the October 26, 2020 Village Board meeting.

B. Recognition of Retirement After 25 Years of Service – Doug Pollock

Attached please find a Resolution of Appreciation for Village Administrator Doug Pollock who retired on November 6, 2020. Doug began working for the Village in October 1995 as Community Development Director and was appointed to Village Administrator in July 2017. The attached Resolution is a very brief summary of Doug's many contributions to the Village. Due to Covid-19, a proper retirement party will be held at a later date.

It is our recommendation: That the resolution be adopted.

C. Extend Improvement Completion Deadline for Meadowbrook Place Subdivision

The Meadowbrook Place Subdivision is located on Meadowbrook Drive one block east of Kingery Highway. The subdivision improvements are substantially completed except for a punch list of remaining work (see attached). Much of the remaining work is landscaping which should not be done until the spring. Thus, staff is recommending that the completion deadline of November 12, 2020 be extended to July 1, 2021.

It is our recommendation: That the Board approves the Resolution.

D. Amend IGA With Cook County for Reimbursement of Covid-19 Expenses

Attached is a resolution amending an Intergovernmental agreement with Cook County for disbursement of additional CARES act funding. The Village has been awarded our initial distribution of \$30,876.35 from Cook County. We have been informed that we are eligible for an additional distribution of \$12,000. The amendment to the IGA addresses the distribution of this additional funding.

It is our recommendation: That the Board approves the Resolution.

8. CONSIDERATIONS

A. Estimated 2020 Property Tax Levy

At this time each year, the Village is required to estimate the property tax levy for the upcoming year. The Tax Levy Ordinance must be adopted and filed with Cook and DuPage Counties no later than the last Tuesday of December. By Illinois State Statute, the amount of the property tax levy is capped (PTELL – Property Tax Extension Limiting Law) at last year's levy plus the cost of living adjustment and new growth. Below is a more detailed explanation of the Burr Ridge property tax levy.

Tax Levy Distribution and the Tax Cap Law: The Village of Burr Ridge divides its total Municipal Tax Levy into three separate levies: 1. the Corporate Levy; 2. the Police Protection Levy; and 3. the Police Pension Levy. The Corporate Levy and the Police Protection Levy represent approximately 5.8% of the total General Fund Revenues and are used to pay for normal expenses found in the General Fund. The Police Pension Levy, which is the legally required employer contribution, is determined by an independent actuarial valuation as of April 30, 2020 and is used to fund pensions for retired police officers.

The Police Pension Board retains a separate actuary to make a recommendation on funding. They have recommended funding in the amount of \$1,144,113. This number is based on a higher costing method and a funding goal of 100% by 2040. The Village Board's Actuary provides the State of Illinois minimum funding requirement for 2020 in the amount of \$910,306 which represents a 17% increase over the 2019 requirement of \$778,097. The Village, for budgetary purposes, has historically used the Illinois Statutory Requirement, which is based on a lower costing method and a funding goal of 90% by 2040. It is staff's recommendation that for purposes of the tax levy that the Village levy based on the State of Illinois mandated minimum. If the Village Board wants to add additional dollars to the Police Pension Fund, that decision may be made at any time.

The division of the total tax levy into the separate levies begins with determination of the Police Pension Levy. Once the pension requirement is established, the remaining dollars are allocated between the Corporate Levy (60%) and the Police Protection Levy (40%). The 2020 proposed Tax Levy is summarized as follows:

	2019	2020	\$	%
	<u>Actual</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
Corporate	\$302,378	\$258,872	-\$43,506	-14.39%
Police Protection	\$200,788	\$172,582	-\$28,206	-14.05%
Police Pension	<u>\$758,933</u>	<u>\$910,306</u>	<u>\$151,373</u>	<u>19.95%</u>
Total	<u>\$1,262,099</u>	<u>\$1,341,760</u>	<u>\$79,661</u>	<u>6.31%</u>

The Village of Burr Ridge, like all non-home-rule communities in Cook and the collar counties, is subject to a tax cap of 5% or the cost of living, whichever is lower plus any increase resulting from new growth in the Village. This year, the cost of living increase determined by the State of Illinois is 2.3%.

The increase resulting from new growth cannot be definitively determined at this time so the Village (and most Villages) have historically over estimated new growth. This is done because if new growth is underestimated, the amount of that underestimation is lost and cannot be regained. When

overestimated, the tax assessor will lower the levy to match the actual new growth once the actual new growth is determined.

Summary: The 2020 estimated extended Tax Levy is \$1,341,760. This is a 6.31% increase over 2019. As noted earlier, the actual increase will be less due to overestimating new growth. In fact, historically over the last three years, the Village has been limited to an average increase of 3.17%, which is slightly above CPI. It is important to note that the Village tax levy is less than 2% of any resident's property tax bill.

Public Hearing: The Village is required to hold a public hearing under the "Truth in Taxation" Law. The public hearing will be held at the Regular Meeting of the Board on Monday, December 14, 2020. Enclosed are slides providing further explanation of the tax levy.

It is our recommendation: That the estimated proposed Tax Levy for 2020 be accepted and that Staff be directed to prepare a legal notice for a public hearing to be held on December 14, 2020, and to prepare an Ordinance for adoption of the 2020 Tax Levy.

B. Business Purchasing Incentive Program

As part of its ongoing discussions as to how to support Village businesses during the COVID-19 pandemic, the Economic Development Committee (EDC) recommends that the Board consider the creation and implementation of a business purchasing incentive program (henceforth: "Program"). The intent of the Program would be to attract shoppers to Village stores by creating a financial incentive to do so; for example, a shopper who spent \$100 at downtown businesses (at either a single or multiple stores) would receive a gift card for a lesser amount to spend as they see fit. For example, if the Board permitted a program wherein the Village incentivized 1,000 downtown purchases over \$100, with a \$20 gift card as the reward, the program would cost the Village \$20,000 while generating \$100,000 in direct spending for downtown businesses. All gift cards would likely be kept at Village Hall. Other consideration that may be taken into account include the following:

- Should any businesses be excluded from the promotion, such as purchases at Brookhaven that are likely to occur anyway?
- Should the Program be limited in some fashion to residents of the Village?
- How long should the Program be in effect? The EDC expressed interest in having the Program available after the holidays to help drive demand for a longer period.

Staff will return a finalized Program at the November 23 meeting if there is a supporting consensus.

It is our recommendation: That the Board provide direction regarding the Program.

C. Appointment of Evan Walter as Interim Village Administrator

As discussed by the Board of Trustees at their November 4, 2020 meeting, staff has added this consideration to the agenda. The consensus of the Board of Trustees is to hire Evan Walter as the Interim Village Administrator to replace outgoing Village Administrator Doug Pollock. The annual salary for this position is to be \$125,000.

It is our recommendation: That the Board appoint Evan Walter as the Interim Village Administrator.

D. Create and Authorize Filing of Part-Time Planner Position

As discussed by the Board, this consideration is to create a part-time Planner position for the Village. Assistant Village Administrator Evan Walter currently conducts the duties of the part-time Planner. With Evan's promotion to Interim Village Administrator, it is staff's recommendation to create a part-time Planner position and hire outgoing Village Administrator Doug Pollock to perform planning and zoning administration duties for the Village. The position would be created with an annual salary of \$70,000.

It is our recommendation: That the Board create this position and direct the Interim Village Administrator to fill the position.

E. Employee Leasing Agreement – GovTemps

Attached is an Agreement with GovTempsUSA for hiring a Finance Consultant to assist with the Village's Finance Department. The consultant would work an average of 20 hours per week with a cost to the Village of \$98 per hour. The duties of the consultant would be to assist the Finance Department with day-to-day functions and to provide an analysis of the Department and make recommendations to the Village Administrator and Board of Trustees regarding processes and programs with the Finance Department.

It is our recommendation: That the Board approve the agreement.

F. Extend Deadline for Recording Final Plat – Cottages at Drew

Attached is a request from the developer of the Cottages at Drew Planned Unit Development for an extension of time to record the final plat. The Board of Trustees approved the final plat for this PUD on December 9, 2019. The final plat is required to be recorded within one year after the approval by the Board of Trustees.

The developer was initially delayed as he requested reductions of fees that were denied by the Board. Subsequently, the developer has not decided yet

if they want to proceed with this project. Thus, the final plat has never been recorded, and the developer is requesting a one-year extension.

It is our recommendation: That the request for extension be approved.

G. Payment of Police Academy Training

Prior to 2020, Illinois police training academies direct billed the Illinois Law Enforcement Training and Standards Board (ILETSB) for the training costs of municipal recruits. Municipalities are now required to pay for the training costs and request reimbursement from the ILETSB. Chief Madden requests payment for invoice number UPI10138 in the amount of \$12,040 payable to the Police Training Institute at the University of Illinois. The total amount is for the training of two recruits, Officers O'Kelly and Madler, who attended the Police Training Institute from June 2020 to October 2020.

It is our recommendation: That the Board approve payment of the invoice.

H. Contract for Tree Trimming Service

Village parkway trees are routinely trimmed and pruned on a 7-year cycle to maintain tree health, keep a manicured appearance, mitigate against storm damage, and provide sound arboricultural services to our residents and businesses. Routine tree trimming was deferred in FY 19-20 to allocate funds toward infrastructure improvements. In FY 20-21, a backlog of trees will require maintenance; therefore, the Board of Trustees allocated funds for this contract off the "waitlist" on September 28, 2020.

The Forestry and Grounds Division of our Public Works Department has tabulated a total of 1,459 parkway trees that should be contractually trimmed and a total diameter of 22,560 inches. Parkway trees with diameters less than 8" will be trimmed by our in-house crew.

Winkler's Tree Service, Inc. of LaGrange Park has again agreed to hold its contracted unit price unchanged from past years, at \$3.60 per inch-diameter. This extends to a total contract cost of \$81,216. This amount is \$1,484 less than the \$82,700 budgeted for FY 20-21, but provides a cumulative of two years of required maintenance.

Since 2008, this contractor has performed professionally for our Village and is courteous to our residents. Winkler's is proficient at providing tree trimming services to high standards required by our Arborist.

It is our recommendation: That a contract be awarded for 2021 parkway tree trimming to Winkler's Tree Service, Inc. in the amount not to exceed \$81,216.

I. Vendor List of October 26, 2020

Attached is the vendor list dated November 9, 2020, in the amount of \$386,783.00 for all funds, plus \$187,018.84 for payroll for the period ending October 17, 2020, for a grand total of \$573,801.84, which includes special expenditures of \$44,898.50 and \$29,834.25 to ProEm National Event Services for August 11 through October 26, 2020 tent rentals and \$57,570.00 to Currie Motors for a 2020 F-250 4x4 truck for Public Works, water division.

It is our recommendation: That the November 9, 2020, vendor list be approved.

9. PUBLIC COMMENTS

REGULAR MEETING
MAYOR AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

October 26, 2020

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of October 26, 2020, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Gary Grasso.

PLEDGE OF ALLEGIANCE Mayor Grasso led the Pledge of Allegiance.

Mayor Grasso stated that the Board was advised at the previous meeting that Trustee Snyder would be in Florida on business.

Motion was made by Trustee Mottl and seconded by Trustee Mital.

On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Mital, Paveza, Franzese, Schiappa, Snyder

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Trustee Mottl stated that he supports this process but feels he has been unfairly blocked from participating in the past. He said whether calling in for business or home due to the pandemic, he feels everyone should be allowed to participate.

ROLL CALL was taken by the Deputy Village Clerk and the results denoted the following present: Trustees Franzese, Schiappa, Paveza, Mital, Mottl and Mayor Grasso. Present telephonically was Trustee Snyder.

In addition, present in the Board Room were Village Administrator Doug Pollock, Police Chief John Madden, Public Works Director David Preissig, Assistant Finance Director Amy Nelson, Deputy Chief Marc Loftus and Village Attorney Mike Durkin. Present telephonically was Assistant Village Administrator/Deputy Village Clerk Evan Walter.

PRESENTATIONS AND PUBLIC HEARINGS

**POLICE DEPARTMENT PROMOTION RECOGNITION AND SWEARING-IN
 CEREMONY, CORPORAL JOHN HELMS PROMOTION TO SERGEANT, CORPORAL
 MIKE FIRNSIN PROMOTION TO SERGEANT, AND CORPORAL ROBERT WISCH
 PROMOTION TO SERGEANT.**

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
October 26, 2020

Police Chief John Madden started by thanking Fire and Police Commission Chairman John Navickas and Commissioner Sandy Allen for attending tonight's presentation. Chief Madden introduced Corporals John Helms, Mike Firnsin and Robert Wisch. Corporal Helms has 18 years of service in the Police Department; Corporal Firnsin has 15 years of service; and Corporal Wisch has 13 years of service. Mayor Grasso administered the Oath of Office for each of their promotion to Sergeant.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Mayor Gary Grasso, motion was made by Trustee Schiappa and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (Except 5A, 7B, 7G) and the recommendations indicated for each respective item be hereby approved. Any item removed from the Consent Agenda will be discussed by the Board, opened for public comment, and voted upon during this meeting.

Trustee Franzese asked for 5A to be removed. Trustee Mottl requested 7B and 7G be removed from the consent agenda.

Mayor Grasso asked if there was any discussion from the Board. There was none

Mayor Grasso asked if there was any public comments. There was none.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Mital, Snyder, Franzese, Paveza

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes the motion carried.

RECEIVE AND FILE PLAN COMMISSION MEETING OF OCTOBER 19, 2020 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF CONDITIONAL SIGN APPROVALS (S-04-2020; 16W361 SOUTH FRONTAGE ROAD; PRICE) the Board, under the Consent Agenda by Omnibus Vote, Approved the Consideration.

RECEIVE AND FILE LETTER OF RESIGNATION OF PART-TIME GENERAL UTILITY WORKER I MICHAEL WOLFRAM the Board, under the Consent Agenda by Omnibus Vote, noted the letter as received and filed.

APPROVAL OF RECOMMENDATION TO HIRE REPLACEMENT PART-TIME GENERAL UTILITY WORKER I TO FILL VACANCY CREATED BY THE RESIGNATION OF MICHAEL WOLFRAM the Board, under the Consent Agenda by Omnibus Vote, Approved the Recommendation.

Regular Meeting
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APPROVAL OF VENDOR LIST DATED OCTOBER 26 2020, IN THE AMOUNT OF \$717,070.41 FOR ALL FUNDS, PLUS \$200,811.38 FOR PAYROLL FOR THE PERIOD ENDING OCTOBER 9, 2020, FOR A GRAND TOTAL OF \$917,881.79, WHICH INCLUDES SPECIAL EXPENDITURES OF \$27,939.50 TO AERAPY, LLC FOR AIR PURIFIER SYSTEMS; AND \$27,270.00 TO G.O. PAINTERS, INC. FOR FIRE HYDRANT PAINTING
the Board, under the Consent Agenda by Omnibus Vote, Approved the Vendor List.

APPROVAL OF REGULAR BOARD MEETING OF OCTOBER 12, 2020

Trustee Mottl read a section on page 11538 where it states the Mayor had not denied anything Trustee Mottl had requested. Trustee Mottl stated he has been denied information and wanted the minutes to reflect that. He also wanted a response from Chief Madden included that was left out about protocol on information received on page 11543. Motion was made by Trustee Mottl to amend the minutes. No second was offered; the motion failed.

Mayor Grasso stated that Trustee Mottl wasn't denied anything as Trustee Mottl received a spreadsheet on legal bills. Trustee Mottl stated he received it after he put in a Freedom of Information Act request. Trustee Mottl stated that he wanted in the record that Mayor Grasso was a liar.

Trustee Franzese stated there were two grammatical errors on page 11543 that needed to be corrected. He read the sentences and asked they be corrected. Trustee Mottl interrupted Trustee Franzese and Trustee Franzese told Trustee Mottl that he had the floor. Trustee Franzese asked Mayor Grasso to advise Trustee Mottl to stop interrupting people. Mayor Grasso stated he do his best but noted that Trustee Mottl has a history of disrupting meetings.

Motion was made by Trustee Franzese to amend the minutes and it was seconded by Trustee Schiappa.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Schiappa, Paveza, Mital, Snyder

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

Mayor Grasso asked for a motion to approve the minutes of the board meeting of October 12, 2020 as amended.

Motion was made by Trustee Franzese and seconded by Trustee Paveza.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Paveza, Schiappa, Mital, Snyder

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NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

**ADOPTION OF RESOLUTION SUPPORTING THE VILLAGE'S ILLINOIS
TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) GRANT APPLICATION FOR
THE SOUTH FRONTAGE ROAD SIDEWALK IMPROVEMENT PROJECT**

Mayor Grasso asked for a motion. Motion was made by Trustee Franzese and seconded by Trustee Schiappa.

Mayor Grasso asked if there was any discussion. Trustee Mottl stated he was concerned about the cost of the sidewalk and where it would be located. Village Administrator Pollock said that the sidewalk would connect the Crowne Plaza Hotel to County Line Road. Trustee Mottl stated that even if we get the grant, the Village would have to pay several hundreds of thousands of dollars for a small section of sidewalk. Trustee Mottl felt it should not have been put on the Consent Agenda. Mayor Grasso explained that this was the application, and if the Village received the grant, the Board would still have to approve the project and determine a funding source. Trustee Franzese said that if the Village were awarded the grant, the Village would go out for bids and that this was just a preliminary step in approaching the project. Trustee Franzese asked Public Works Director David Preissig about the type of terrain the sidewalk would cover and the lineal feet of the project. Director Preissig stated it was approximately 1100 feet. In response to a question from Trustee Schiappa regarding time constraints, Director Preissig stated that the application was due in November. Village Administrator Pollock added that this was the Pathway Committee's number one project and it had been deferred for a few years for funding reasons. Trustee Mottl questioned the use of the money and that it could be used for other things.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Schiappa, Snyder, Mital, Paveza

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

**APPROVAL OF RECOMMENDATION TO APPROVE AGREEMENT REGULATING
VIDEO SURVEILLANCE CAMERAS FOR THE NEIGHBORHOOD VIDEO
SURVEILLANCE PROGRAM – BRIDLE PATH**

Motion made by Trustee Mottl and seconded by Trustee Franzese.

Mayor Grasso asked if there was any discussion. There was none.

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On Roll Call, Vote Was:

AYES: 6 – Trustees Mottl, Franzese, Paveza, Mital, Snyder, Schiappa

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

Trustee Mottl called a point of order and stated that the Mayor was forgetting to ask for public comment.

**CONSIDERATION OF ADOPTION OF RESOLUTION OF APPRECIATION
RECOGNIZING RETIREMENT AFTER 25 YEARS OF DEDICATED SERVICE TO THE
VILLAGE OF BURR RIDGE – J. DOUGLAS POLLOCK**

Motion was made by Trustee Franzese and seconded by Trustee Schiappa to table this to the November 9, 2020 meeting.

Trustee Mottl called a point of order because there was no public comments. Mayor Grasso stated that public comment is not traditionally taken on items to be tabled. Trustee Mottl wanted to know why the Board was tabling it. Mayor Grasso stated that he would explain it to Trustee Mottl after the meeting.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Schiappa, Snyder, Mital, Paveza

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

**CONSIDERATION OF AN AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT
FOR THE LEASING OF POLICE AND PUBLIC WORKS VEHICLES**

Public Works Director David Preissig made a presentation about a lease agreement with Enterprise Fleet Management for the leasing of Public Works and Police vehicles. Mr. Preissig talked about the strengths of Enterprise Fleet Management as they have a fleet of 2 million vehicles and great analytical experience. Director Preissig advised that Enterprise Fleet Management knew the right time to dispose of a vehicle and the right price to get for the vehicle. Director Preissig stated that along with Chief Madden and Assistant Finance Director Amy Nelson, staff reviewed many simulations of the program and came to the conclusion that the village could save approximately \$204,000 in the first five years of the leasing program.

Mayor Grasso asked if there were any public comments in attendance or on the phone. There were none.

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Trustee Schiappa wanted to know what we would do with our current inventory of vehicles that are ready to be disposed of. Director Preissig stated that Enterprise would sell the vehicles for us. Trustee Paveza stated he was in support of this program. Trustee Mital wanted to know if maintenance was included in the cost savings; Director Preissig stated that said costs were built into staff's analysis. Trustee Mottl wanted to know how we would get out of the agreement if it ended up costing us money and why the subject of leasing was being considered now when he had brought leasing up before and was turned down by former Village Administrator Steve Stricker. Trustee Mottl questioned if Trustee Snyder was getting a kickback from Enterprise or insurance business from them. Other allegations were brought up about Trustee Snyder by Trustee Mottl and several points of order were called by other Trustees. Mayor Grasso stated that Trustee Mottl's comments were out of line and disparaging. Mayor Grasso went over a brief history of leasing and discussed the favorable structure of the proposal. Trustee Franzese thanked everyone involved with the research of this program for all of their hard work and stated that this would be a phased in program with not all of the vehicles being replaced right away. Director Preissig added that this program has an annual renewal and we can discontinue the program if we choose to. Trustee Mottl wanted to know who was receiving financial benefit from this program. Mayor Grasso replied that this was another inappropriate statement from Trustee Mottl.

Mayor Grasso asked if there was any public comments. There was none.

Motion was made by Trustee Franzese and seconded by Trustee Schiappa.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Schiappa, Snyder, Mital, Paveza

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

Trustee Snyder said that Trustee Mottl has been making allegations about everyone for over a year, and yet when asked for proof, Trustee Mottl has yet to produce evidence. Trustee Snyder began to make a motion but was interrupted by Trustee Mottl making further allegations about a secret meeting. Mayor Grasso tried to take the floor, Trustee Mottl then accused Mayor Grasso of stealing. A point of order was called and Trustee Schiappa asked if Trustee Mottl could be removed from the meeting. When asked by Mayor Grasso what the process was for removal, Village Attorney Mike Durkin stated that the Board could expel a member for disorderly conduct on a vote of two thirds of the trustees holding office, which in this case is four.

Motion was made by Trustee Schiappa and seconded by Trustee Franzese to expel Trustee Mottl from the meeting. Trustee Mottl stated that it was illegal, improper and was not going to leave.

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On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Franzese, Snyder, Mital, Paveza

NAYS : 0 – None

ABSENT: 0 – None

There being five affirmative votes, the motion carried.

Mayor Grasso asked that Village Attorney Durkin explain the legal underpinning as applies to Trustee Mottl. Mr. Durkin stated it was under Section 3.1-40-15 of the Illinois Municipal Code that a Board might expel a trustee with two-thirds vote. Trustee Mottl stated that he didn't even know what he did wrong. Mayor Grasso then asked Trustee Mottl to leave. Trustee Mottl stated that he would not leave. Mayor Grasso asked Chief Madden to show Trustee Mottl to the door. Trustee Mottl told the Chief not to touch him and that he was warning him if he did, it would result in a lawsuit.

Resident David Williams, who was on the phone, wanted to know why the Village Board is always going with what the Mayor wants. He believes Trustee Mottl has some valid points and all the Board does is attack him. Mayor Grasso asked Mr. Williams if he was Trustee Mottl's partner and Mr. Williams stated he did not know what that had to do with his comments. Mayor Grasso thanked him for his comments in which Mr. Williams added that Mayor Grasso stifles him like other residents. Trustee Mottl continued to tell the Chief not to touch him and stated that he would not leave.

Mayor Grasso asked for a motion to take a 15-minute recess. Motion was made by Trustee Schiappa and seconded by Trustee Mital.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Mital, Paveza, Snyder, Franzese

NAYS : 1 – Trustee Mottl

ABSENT: 0 – None

There being five affirmative votes, the motion carried. Board went into recess at 7:51 p.m.

The Board returned from recess at 8:05 p.m. Mayor Grasso stated that Trustee Mottl had been expelled from the meeting and was being allowed to stay but could only talk during public comments.

DISCUSSION REGARDING OUTDOOR DINING TENTS AND WINTER BUSINESS SUPPORT PROGRAMS

Assistant Village Administrator Evan Walter stated that the 11-week extension of the outdoor tent program ended on October 26. Staff needs direction from the Board on the future of the tent program. On October 7, the Economic Development Committee (EDC) considered the program and recommended that the Village discontinue subsidizing tent rentals due to the small number of businesses continuing to use the tents beyond the October 26 date. These restaurants included Eddie Merlots, Capri, and Falco's Pizza. Mr. Walter also spoke about the new dining regulations that have

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already gone into effect in DuPage County and will go into effect on October 28 in Cook County due to rising COVID-19 cases. Mr. Walter added that the EDC also discussed ways the Village could help support the businesses throughout the winter months. The EDC recommended that the staff explore the creation of a marketing program, an additional round of stimulus checks and a business-cleaning program. Mr. Walter advised that the EDC requested that the Board set a budget and specify how that money could be used to support business programs; the EDC would then design a program that the Board could consider for approval.

Trustee Franzese asked Mr. Walter if he knew how many days the positivity rate has to fall below 8% before the 14-day count starts for a possible reopening of restaurants. Mr. Walter stated it has to fall below 6.5 % for 3 days in order to start the countdown. Trustee Franzese asked as to the difference between indoor dining and outdoor dining when a tent is sealed for winter conditions. Mr. Walter stated that when a tent has all four walls down and secured, and all the entranceways into the tent are closed, that is considered indoor dining, and that using a tent in the winter would be considered indoor dining since all the walls would need to be down due to the cold weather. After discussing, there was no support to continue subsidization. Consideration of other business support programs was put on the November 9 agenda to see what happens with the Governor's orders.

Mayor Grasso asked for any public comments.

Resident Sean Corry believes that the Village should not use tax dollars when other government funding for PPE, etc. is otherwise available. Mr. Corry felt it is the responsibility of the businesses to maintain their own cleanliness and not the Village. He is in favor of more marketing and social media to promote Burr Ridge businesses and putting up newer signs at the entrances to Burr Ridge.

Trustee Franzese asked if Mr. Walter would explain how the tent program funding worked. Mr. Walter said that the Village paid 100% of costs for the first six weeks, then 50% and thereafter 40% share. All the funds spent for the tent program has been reimbursed through the CARES program and already received by the Village.

Mayor Grasso asked for public comments. Mr. Zach Mottl stated he believed that not all the monies used to support the tent program and the businesses subsidized were reimbursed. Mr. Mottl said that there are businesses other than restaurants who could use support. Mr. Mottl added that he doesn't understand why there is so much support for these businesses other than he knows that they donated generously to the Mayor over the years. Mr. Mottl is in support of marketing the Village but doesn't believe more money should be used to sanitize and subsidize the businesses.

Resident David Williams stated he is concerned with the rising rate of cases in Burr Ridge compared to other communities and wants to know if Burr Ridge is supporting the safe thing to do by staying home and getting takeout food. Mayor Grasso stated that Burr Ridge has four nursing homes and the

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latest metrics show that there are more outbreaks in nursing homes than restaurants. Burr Ridge continues to advocate for wearing masks, social distancing, and washing hands.

CONSIDERATION OF PLAN COMMISSION RECOMMENDATION TO APPROVE TEXT AMENDMENTS TO ZONING ORDINANCE SECTIONS VIII AND XI TO PERMIT TEMPORARY INDOOR ACTIVITIES, INCLUDING WAIVER OF PARKING REGULATIONS, SUBJECT TO STAFF APPROVAL (Z-13-2020)

Assistant Village Administrator Evan Walter stated the purpose of this is to allow staff the administrative ability to temporarily allow restaurants, retailers, etc. the ability to temporarily expand or conduct other indoor activities as needed throughout the winter months if they are impacted by COVID-19. Mr. Walter stated that this would give staff the power to approve these requests on a temporary basis. The Plan Commission recommended that they wanted these powers to be limited to those businesses in operation prior to January 1, 2020 and only be used by businesses that were affected by COVID-19 pandemic. Mr. Walter added that the Plan Commission recommended that the amendments be temporary in nature and automatically expire on May 1, 2021. There are two proposed amendments. One is giving staff the power to approve indoor dining activities and the other to waive parking regulations if need be.

Motion was made by Trustee Franzese and seconded by Trustee Paveza to direct staff to prepare an ordinance.

Mayor Grasso asked for any discussion by the Board. There was none.

Mayor Grasso asked for any discussion from the public. Mr. Mottl commented that he is not sure why we are doing this and believes it has to do with Patti's Sunrise Café. As for parking, Trustee Mottl stated that because of problems in the past, he felt that the board should not be waiving any oversight. Trustee Mottl asked to table the item as there is no reason for it.

On Roll Call, Vote Was:

AYES: 5 – Trustees Franzese, Paveza, Mital, Snyder, Schiappa

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried.

CONSIDERATION OF MAYOR'S RECOMMENDATION TO APPOINT EVAN WALTER AS THE VILLAGE ADMINISTRATOR

Motion was made by Trustee Schiappa and seconded by Trustee Mital to table this item until the November 9 meeting.

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On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Mital, Paveza, Snyder, Franzese

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried.

CONSIDERATION OF A DRAFT AMENDMENT TO MUNICIPAL CODE REGARDING MAYOR SALARY

Mayor Grasso stated that he put this consideration out for discussion and that the amendment could only take effect after terms expire. Mayor Grasso advised such a proposal does not affect the current sitting mayor but only the next elected mayor and has to be voted on at least 180 days prior to the swearing in of the next mayor's term, which is May 10, 2021. Mayor Grasso added that he sent the letter out to see whether the village wants to keep the compensation for the mayor at the current rate of \$500 a month or change it. Mayor Grasso gave some history on the mayor's salary and stated the former mayor, Mickey Straub, resigned due to financial reasons that involved the time, duties and responsibilities of the office. Mayor Grasso stated that over the past several years, the responsibilities of running Burr Ridge has grown and the mayor is involved at every level. Mayor Grasso mentioned that the Mayor of Willowbrook receives \$25,000, of which he gives \$7,000 to a separate liquor commissioner. Mayor Grasso commented on the many responses he has received and that staff has kept track of all of them. The most recent count had 117 in favor of the \$30,000, while 19 were in favor of some increase, but not \$30,000. The suggested amounts ranged from \$9,000 to \$25,000. There were 50 opposing comments. Mayor Grasso asked to discuss the item with a possible vote being taken on November 9.

Mayor Grasso asked for any comments from the audience.

Resident Patricia Davis started by saying she that she was shocked that none of the trustees had masks on when everyone is required to have one on that enters the Village Hall. She added that wearing a mask was not a political statement but an I.Q. test. She thought that the mayor's request for an increase was out of step with everything going on in the nation and our community. She believes this is a time for fiscal responsibility. Ms. Davis stated that she had contacted other communities and provided a spreadsheet to the Board on fourteen villages that surrounds Burr Ridge and what they pay their mayor/president (See Exhibit B). Ms. Davis stated that if this passes, our mayor would be the highest paid. Ms. Davis believes the role of mayor is a community service and should have some compensation. She questioned Willowbrook Mayor Trilla's salary and said that it was only \$18,000, not \$25,000. She reviewed what other communities pay their liquor commissioners. Ms. Davis requested that this be put on the April ballot and let the residents vote on it.

Resident Elana Galinski stated that the proposed salary increase would be more appropriately considered on a referendum and voted on by all residents rather than just by the Board of Trustees.

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Ms. Galinski said that the proposal is out of line and inappropriate. She feels that Mayor Grasso wasted village money sending out the letter to ask for more money and that the use of the Nixle system to send out COVID messages was to justify a pay raise. Ms. Davis finished by stating if Mayor Grasso feels personally overwhelmed then he should not rerun for mayor or resign as the previous mayor did.

Resident Sean Corry stated that he was shocked at first when he received the letter but after thinking about it and speaking with his wife and neighbors, he thought that maybe the Board should decide on a number and let the residents vote on it. He said that that it is time for an increase but not to \$30,000.

Resident Mark Thoma stated that the Plan Commissioners work very hard and receive no compensation. If anyone should get something, Mr. Thoma believes it should be the Plan Commission. He felt the responses from the letter should have been addressed back to the Trustees who are the ones voting on the issue and not the Mayor.

Resident David Williams asked about support staff of other villages and their compensation and what duties the Mayor will take on. He said that Willowbrook had a broader business district than Burr Ridge. Mr. Williams asked the Mayor why he feels the need for the increase.

Resident Richard Morton said that the job of Mayor has changed dramatically, and he supports compensation for all the elected officials but does not know what that amount should be. Mr. Morton stated that he is convinced that the Mayor does not need the full raise.

Resident Ellen Raymond stated that she had sent an email to the Mayor, Board, and the Village Administrator asking that it be read into the minutes but hadn't heard the letter read. She also stated her husband sent in a letter as well. Mr. Pollock stated it was one of eight emails that were received during the meeting. Ellen Raymond read her letter (Exhibit C) in which she opposed the increase. She was surprised at the request and that the responses were to come back to the Mayor himself. She strongly recommends the increase goes on the ballot and let the residents vote.

Resident Don Raymond read his letter into the record (Exhibit D). He does not believe this issue needs to be rushed to a vote. Mr. Raymond believes that this proposal should be an advisory referendum as it was in 2014.

Mr. Mottl thanked Ms. Davis for her spreadsheet. He stated he was not sure how many comments the Mayor had received and would like to get a copy of those comments. He said he did not get a copy of them when he put in a FOIA. He believes the Mayor is running the town and not the Board of Trustees as it should be. Trustee Mottl wants to know who authorized this letter and its expenditure of \$5000. Point of order was called by Trustee Snyder. Trustee Mottl stated that the Mayor does whatever he wants and the staff listens to him. Trustee Mottl said he was not clear why the Board allows this to happen. Trustee Mottl also requested information on the \$100,000 of savings mentioned in the letter and why the Mayor hasn't put those savings into effect already. He added that there is no

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amount of money that can compensate the Trustees for all of the hours of work they put into the position. Trustee Mottl made allegations of kickbacks again, being advised his 5 minutes were up. He mentioned the \$38,000 being paid Village Administrator Doug Pollock and asked if both Mr. Pollock and the Mayor were getting kickbacks on the amount. He advised that no one follows up on his allegations and that he cannot trust any investigative agencies. Mr. Mottl then left the room at 9:25p.m.

Trustee Mital stated that Trustee Mottl was personally filming the dais and taking pictures of Trustee Schiappa and asked if that was allowed. A point of order was made that Mr. Mottl was filming those on the dais. Trustee Snyder asked if anyone has received proof of any of his allegations and asked that Trustee Mottl be censored permanently. Mayor Grasso stated the Board will take it up at the next meeting.

Mayor Grasso advised that he sent the letter so that the Board could begin a discussion. Mayor Grasso stated that he had called Mayor Trilla and asked him how much he is paid in Willowbrook. Mayor Trilla stated that it was \$25,000 but since he has other interests in Willowbrook restaurants, etc., he decided to appoint someone as liquor commissioner and provide a \$7,000 stipend from his own pay. Mayor Trilla stated that the next mayor would receive \$25,000 as prescribed by the Willowbrook Municipal Code. Mayor Grasso appreciated everyone's comments but didn't appreciate being attacked when he is trying to be as transparent as possible. He stated he would give all resident comments to those who wants them. If there is a vote, Mayor Grasso advised it will not occur until November 9

Mayor Grasso stated that ever since Trustee Mottl lost the election, he has been attacking everyone in the community, twisting facts and making outrageous comments. Mayor Grasso talked about the donations he has received from businesses in the Village Center. Mayor Grasso stated when Trustee Mottl brought up allegations of corruption, Mayor Grasso advised him to sit down with Chief Madden and Trustee Mottl said he would. Chief Madden has advised Mayor Grasso that Trustee Mottl never spoke to him. Trustee Mottl then told Mayor Grasso that he couldn't go to Chief Madden because he was also corrupt. Mayor Grasso then wrote to DuPage County State's Attorney Berlin and asked him to assign an investigator to meet with Mr. Mottl and discuss his allegations. Interviews with Mayor Grasso, Chief Madden, and staff were completed by the States Attorney's Office, with Mayor Grasso receiving confirmation from the State's Attorney that all of Trustee Mottl's allegations were unfounded. Mayor Grasso has also sent the States Attorney's Office a letter confirming the fact that there was no proof to Trustee Mottl's allegations. Mayor Grasso apologized to everyone for the outbursts tonight. Mayor Grasso also added that he is not in this for the money but believes the mayor should be paid a fair compensation.

Resident Patricia Davis stated that she had a news release from the U.S. Bureau of Labor Statistics dated June 2020. It stated that the compensation costs for wages and salaries of state and local government workers increased 2.6%. She believes it is a good statistic to follow.

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Mayor Grasso asked if any Trustees had any comments. Trustee Schiappa believes \$30,000 is an aggressive amount but appreciates the fact that the Mayor sent out this letter to all the residents. Trustee Franzese talked about the 2014 referendum, wherein 75% of residents wanted the Board to be paid. Trustee Franzese stated that he has been an opponent of raises for non-union staff, as many in the private sector have had to take pay cuts, furloughs, or even lost their jobs. Trustee Franzese stated at this time he cannot support a pay raise for the mayor nor for himself as a trustee. Trustee Paveza mentioned all the work he had to do when he was Acting Mayor and stated he was lucky to have been retired at the time. Trustee Paveza added it takes a lot of time to do the job properly. Trustee Mital believes people should be compensated fairly. After hearing all the comments from the residents she believes that six votes would not do justice to this matter and it should go to ballot and let the residents speak. Trustee Snyder said that Mayor Grasso is doing a tremendous job and appreciates everything the Mayor has done for the village. Trustee Snyder stated that he did not vote for Mayor Grasso but now regrets that choice.

Mayor Grasso stated he would send the Trustees a copy of the emails sent by the public. Mayor Grasso asked for direction on the increase. Motion was made by Trustee Snyder and seconded by Trustee Mital that the proposal be put on the November 9, 2020 agenda.

On Roll Call, Vote Was:

AYES: 5 – Trustees Snyder, Mital, Paveza, Schiappa, Franzese

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried.

PUBLIC COMMENTS

Mayor Grasso asked if there were any comments from the public. There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Mayor Grasso asked if any of the Trustees had any announcements.

Trustee Mital said that the Events Committee will host a Turkey Trot on November 21 with a 1K, 5K, and 10K race, while the first 100 people can participate in person. Trustee Mital stated that the Census is coming to an end of October 31 and we are at a rate of 81%. She thanked the Census Committee for all of their help and everyone for participating in the Census. Trustee Franzese said that he was embarrassed by tonight's meeting, as three dedicated public servants were promoted with a total of forty-six years of service to the Village and Trustee Mottl did not stand for them. Trustee Franzese pointed out that the Village of Burr Ridge Municipal Code includes a section on Code of Conduct. Trustee Franzese read from section 2.99, "Legal and Ethical Behavior" which covers elected officials, appointed officials and staff members. It states they are to "refrain from publically

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disparaging or demeaning the elected and appointed officers of the Village, staff members of committees and commissions, residents, Village businesses or petitioners appearing before the Village Board or any Village committee or commission.” Trustee Franzese stated that Trustee Mottl made further false allegations against Mayor Grasso and Trustee Snyder, about a crime and drug ring with no basis or proof. These allegations appear in the Patch newspaper and on social media without regard. Even the Du Page County States Attorney’s Office states there is no basis for them. Trustee Franzese stated this is not the conduct of an elected official and he is tired of it.

Mayor Grasso stated that he is going to call a Special Meeting for November 4 at 7 p.m. Mayor Grasso advised that early voting is available until November 2; locations are available on your home county’s Board of Election websites. Mayor Grasso asked everyone to exercise their right to vote. Mayor Grasso said that Gower District 62 asked that residents be made aware of a referendum that will be on the Nov. 3 ballot seeking to issue bonds for an addition to Gower West School. You can go to their website at www.gower62.com for more information. Mayor Grasso said that Trick or Treat hours were changed this year to 1 p.m. to 4 p.m., and for everyone to wear masks and practice social distancing. Finally, Mayor Grasso reminded everyone that Saturday night would start Daylight Savings Time.

Mayor Grasso concluded by saying it is unfortunate that the Board has to tolerate Trustee Mottl meeting after meeting. He added that the Board will do the right thing and he hopes that Trustee Mottl will do the right.

Motion was made by Trustee Schiappa and seconded by Trustee Mital that the Regular Meeting of October 26, 2020 be adjourned.

On Roll Call, Vote Was:

AYES: 5 – Trustees Schiappa, Mital, Snyder, Paveza, Franzese

NAYS : 0 – None

ABSENT: 1 – Trustee Mottl

There being five affirmative votes, the motion carried.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Evan Walter
Deputy Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2020.

MINUTES
ECONOMIC DEVELOPMENT COMMITTEE MEETING
November 4, 2020

CALL TO ORDER: Mayor Gary Grasso called the meeting to order at 5:00 p.m. The meeting was held in person at the Village Hall.

ROLL CALL: **Present:** Mayor Gary Grasso, Ramzi Hassan, Paul Stettin, Michael Simmons, Leslie Bowman, Debbie Hamilton, and Bhagwan Sharma. Sam Odeh participated by phone.

Absent: Kirsten Jepsen, Mark Stangle, and Trustee Tony Schiappa

Also Present: Assistant Village Administrator Evan Walter, Communications & Public Relations Coordinator Janet Kowal, Management Analyst Andrez Beltran

MINUTES: A **MOTION** was made by Mr. Sharma to approve the Minutes from the October 7, 2020 meeting. The **MOTION** was seconded by Ms. Hamilton and approved by a vote of 7-0.

CONSIDERATION OF WINTER BUSINESS SUPPORT PROGRAMS

Mayor Grasso stated that he wanted to have this discussion to keep formulating ideas for assistance with the caveat that the Governor's mitigation plan makes the timeline uncertain. He asked Mr. Walter to give an overview of possible options.

Mr. Walter stated that Barcelona Group provided a marketing plan for the Village. The marketing plan has both print and digital strategies that were broken out by type as well as cost. The overall cost would be \$64,500. Other strategies to support business would include giving staff the ability to approve temporary indoor activities, a business sanitization program provided by the Village that would cost \$5,000 per cycle, or additional stimulus of approximately \$94,000.

Mayor Grasso stated that he wanted the EDC's opinion. Mayor Grasso said that the Village does have additional funds in reserve beyond the Hotel/Motel Fund, but the Board is hesitant to spend it unless it is a necessary function. Mayor Grasso wanted to know if, of any of these, could be recommended to the Board as a necessary function. Mayor Grasso stated the tent program helped draw people downtown to the businesses, but would a marketing program and other efforts do the same. Mr. Stettin agreed that was the heart of the question. The return on the investment from marketing to draw people downtown. Mr. Stettin did not think it could break through all the news and noise. Ms. Bowman stated that mitigation might be helpful for the business, but perhaps there was a way to offset the cost by providing only the supplies.

Mayor Grasso wondered about subsidizing some equipment such as the current UV air filtration system recently installed at Village Hall. He asked Mr. Walter about the cost of the system. He stated that they were roughly \$2,000 per unit and they were effective up to 1,000 square feet. Mr. Walter stated most businesses he spoke to were appreciative of the efforts, but in surveying their customers, air purification units would not register to make them feel safer.

Mayor Grasso stated that marketing efforts should most likely be planned for the next year. Discussing the sanitization and business reaction, the EDC stated that they would not be worth the cost.

Mayor Grasso asked about other ideas to draw people downtown, as Jingle Mingle which usually was around this time, was cancelled this year. Mr. Hassan stated that the Halloween event was successful. Ms. Kowal agreed, but also stated that events like Jingle Mingle are too successful, as it drew thousands of people and could not be done safely. The EDC discussed ideas for events like holiday gift pick up, or shop local.

Mr. Walter stated that the Village could create a reward program for those who shopped in their downtown. If the customer bought a certain amount and came in with their receipts, they would receive a gift card of a certain amount in return. He stated it could encourage seasonal shopping and reward those who have been consistent customers. The EDC members discussed the idea and asked staff to continue this discussion at the Board level on November 9.

OTHER CONSIDERATIONS

Mr. Beltran gave an update on Business Licenses. He stated that of the over 500 letters sent, roughly 150 have come back in some form. There have been approximately 100 business license applications. Mayor Grasso told the EDC that it would be a continuing process through the winter to get businesses signed up.

Mayor Grasso stated that he often gets compliments on his mask with the Village logo, and people ask if they can buy them. One business looking to open asked if they could put it on the bottles they use for serving guests. Mayor Grasso stated that the Village can give permission to others to use the logo, and it would be good branding so people instantly attach the business to Burr Ridge.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

Mr. Sharma made the **MOTION** to adjourn the meeting to December 2, 2020 at 5:00pm, **SECONDED** by Ms. Hamilton. **APPROVED 7-0**. The meeting was adjourned at 5:40pm.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Andres Beltran', with a stylized, cursive script.

Andrez Beltran
Management Analyst

ORDINANCE NO. A-781-__-20**AN ORDINANCE AMENDING ARTICLE I, SECTION 2.8 OF THE BURR RIDGE MUNICIPAL CODE REGARDING COMPENSATION OF THE VILLAGE PRESIDENT/MAYOR**

WHEREAS, Article I, Section 2.8 of the Burr Ridge Municipal Code establishes compensation for the position of Village President (also referred to as Mayor); and

WHEREAS, the current compensation is not reflective of the duties and responsibilities of the Village President/Mayor; and

WHEREAS, it is the desire of this Board of Trustees to increase the compensation for the Village President/Mayor, subject to the consent of the voters in an advisory referendum.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1. The facts and statement contained in the preamble clauses to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Article I, Section 2.8 of the Burr Ridge Municipal Code is hereby amended by adding thereto the following second paragraph:

Effective on the first day of the term of office following the Consolidated Election of April 6, 2021, such compensation shall be increased to \$_____ per year.

Section 3. This Ordinance amending Article I, Section 2.8 of the Burr Ridge Municipal Code shall be subject to the results of an advisory referendum, to appear on the April 6, 2021 Consolidated Election ballot. If such advisory referendum fails to appear on that ballot or if such advisory referendum results in a majority of the votes cast being against increasing the salary of the Village President/Mayor, this Ordinance shall be null and void.

Section 4. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

ADOPTED this 9th day of November, 2020, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 9th day of November, 2020.

Village Mayor

ATTEST:

Deputy Village Clerk

ORDINANCE NO. A- - -20

**AN ORDINANCE AMENDING SECTIONS VIII AND XI TO PERMIT TEMPORARY
INDOOR ACTIVITIES AT VILLAGE BUSINESSES, INCLUDING WAIVER OF
PARKING REGULATIONS, SUBJECT TO STAFF APPROVAL****(Z-13-2020: Text Amendment - Temporary Indoor Activities)**

WHEREAS, an application for a text amendment to the Village of Burr Ridge Zoning Ordinance has been filed with the Assistant Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village held a public hearing on the question of granting said text amendment on October 19, 2020, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in the Doings Weekly, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a text amendment to the Burr Ridge Zoning Ordinance, including its findings and recommendations, to this Mayor and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board of Trustees find that the granting of the proposed text amendment indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

Section 2: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the recommendation is to amend Sections VIII and XI to permit temporary indoor activities at Village businesses, including waiver of parking regulations, subject to staff approval.
- B. That the amendment described is consistent with the purpose and intent of the Zoning Ordinance.

Section 3: That Section VIII and XI of the Zoning Ordinance shall be amended through the following language:

Section VIII.A.4.c (Business Districts):

Temporary (for a limited duration of time) outdoor activities may be permitted subject to written approval by the Community Development Director **Village Administrator or his/her designee**. Such activities shall not include any permanent improvements, buildings,

or structures. Outdoor activities which may be permitted include festivals, tent sales, or seasonal sidewalk sales.

Section VIII.A.4.d (Business Districts):

d. Temporary (for a limited duration of time) indoor activities, whether contiguous or non-contiguous to the principal use, may be permitted subject to written approval by the Village Administrator or his/her designee. Such activities shall not include any permanent improvements, buildings, or structures. Temporary indoor activities shall only be approved for existing uses that were in operation prior to January 1, 2020 and have experienced a demonstrable impact on their physical business due to the COVID-19 pandemic; such temporary activities shall not exceed an existing use's approved hours.

Section XI.13.d.(17) (Off-Street Parking and Off-Street Loading):

The Village Administrator or his/her designee may administratively waive the minimum parking requirements for a temporary indoor or outdoor activity if the activity complies with the purpose and intent of Sections VIII.A.4.a and VIII.A.4.b.

Section 4: The amendments heretofore described in Section 3, excepting the amendments to Section VIII.A.4.c, shall automatically sunset effective May 1, 2021.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Deputy Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 9th day of November, 2020, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor of the Village of Burr Ridge on this 9th
day of November, 2020.

Mayor

ATTEST:

Deputy Village Clerk

ORDINANCE NO. A- - -20

AN ORDINANCE GRANTING CONDITIONAL SIGN APPROVALS
FOR SEVENTEEN BLADE SIGNS

(S-04-2020: 16W361 South Frontage Road - Price)

WHEREAS, an application for conditional sign approvals has been filed with the Assistant Village Administrator of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

WHEREAS, said Plan Commission of this Village considered the question of granting said conditional sign approvals on October 19, 2020, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

WHEREAS, the Village of Burr Ridge Plan Commission has made its report on the request for a sign variation, including its findings and recommendations, to this Mayor and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and recommendations.

NOW THEREFORE, Be It Ordained by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board

of Trustees find that the granting of the sign variation indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Article I thereof.

Section 2: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

- A. That the applicant for the sign variations for the property located at 16W361 South Frontage Road, Burr Ridge, Illinois, is Don Price (hereinafter "Applicant"). The applicant requests conditional sign approval for seventeen blade signs.
- B. The signs comply with recent amendments that are intended to promote general wayfinding in a discreet manner.
- C. The signs will not be obvious or stark in their appearance and unlikely to be widely visible to neighboring properties.
- D. The signs are simple in design and are intended to act solely as address identification signs.
- E. The signs reflect the existing character of the neighborhood.

Section 3: That the conditional sign approvals are **hereby granted** for the property commonly known as 16W361 South Frontage Road and subject to compliance with the submitted sign elevation attached hereto as **Exhibit A.**

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as

required by law. The Deputy Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 9th day of November, 2020 by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

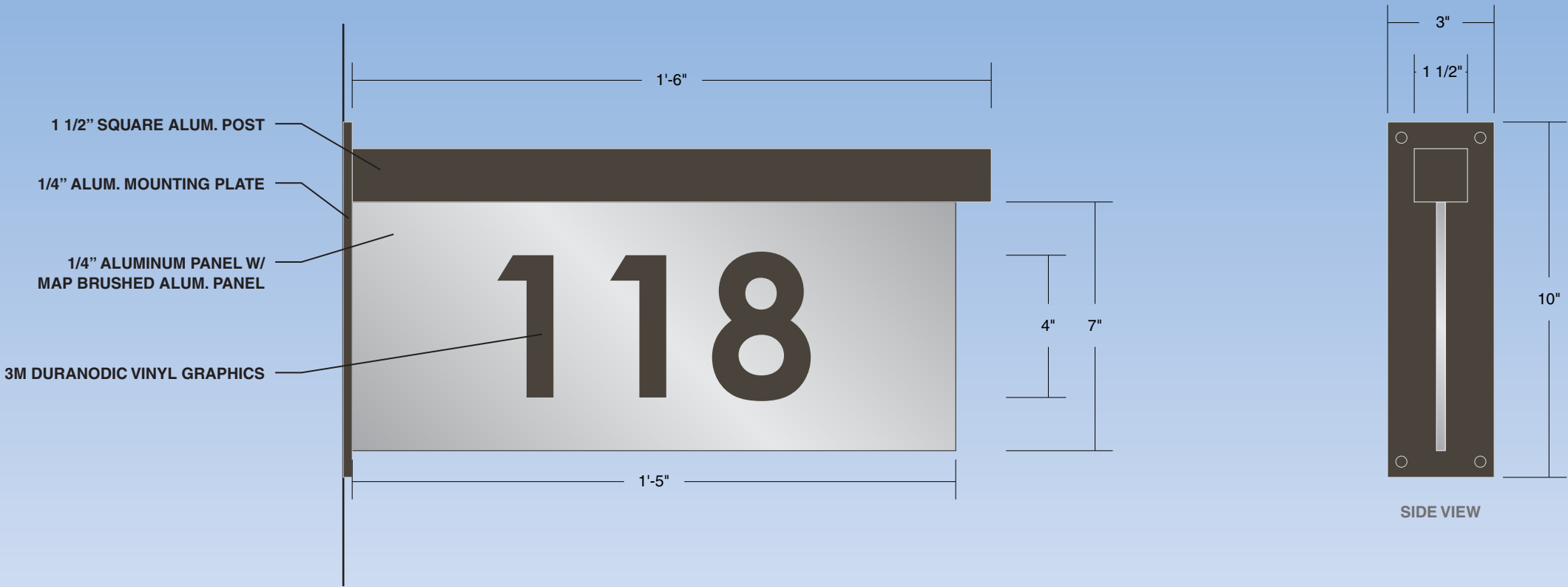
APPROVED by the Mayor of the Village of Burr Ridge on this 9th day of November, 2020.

Mayor

ATTEST:

Deputy Village Clerk

FLAG MOUNT SIGNS



BURR RIDGE OFFICE CENTER / FLAG MOUNT SIGNS
FIFTEEN (15) DOUBLE SIDED, NON-ILLUMINATED FLAG MOUNTED SIGNS
1/4" ALUMINUM SIGN PANEL W/ MAP PAINTED FINISH
1 1/2" SQUARE ALUMINUM POSTS W/ 1/4" ALUMINUM MOUNTING PLATE
"TENANT NAMES" 3M DURANODIC VINYL GRAPHICS



"We Project Your Image"

PH: (262) 554-6066
TOLL FREE: (800) 554-8110

Client: BURR RIDGE OFFICE CENTER	Date: 8-17-20	REVISION		ILLUMINATION: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TYPE _____	<input type="checkbox"/> SINGLE SIDED <input checked="" type="checkbox"/> DOUBLE SIDED	Paint Colors (AkzoNobel): <div><input checked="" type="checkbox"/> MAP DARK BRONZE</div> <div><input checked="" type="checkbox"/> MAP BRUSHED ALUMINUM</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div>	Vinyl Film Colors (3M Scotchcal): <div><input checked="" type="checkbox"/> 3M DURANODIC</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div>	Client Signature: <div>Signature _____ Date _____</div> <div>NOTICE: Michael's Signs, Inc. does NOT provide primary electrical to sign location - RESPONSIBILITY OF OTHERS</div> <div>The ideas and designs contained in this original and unpublished drawing are the sole property of Michael's Signs, Inc. and MAY NOT BE USED OR REPRODUCED in whole or in part without written permission.</div>
	Drawing #: 3(1)	<div><input checked="" type="checkbox"/> 9-9-20</div> <div><input type="checkbox"/></div>	Electrical Requirements: <input type="checkbox"/> 120 <input type="checkbox"/> 277	Quantity: 15	Sign Specifications: NOTED ABOVE			
Address: 361 S FRONTAGE RD	Sheet: 1 of 1	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div>						
City, State: BURR RIDGE, IL 60527	Scale: 1 1/2"=1'	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div>						
Sales Rep: TONY MATALONIS	Designer: KD	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div>						

NOTE: DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND INK INVOLVED IN THIS PRINTING PROCESS, THIS CUSTOM ARTWORK IS NOT INTENDED TO PROVIDE AN EXACT MATCH TO THE ACTUAL FINISHED PAINTED PRODUCT.

RESOLUTION NO. R -__-20**A RESOLUTION CENSURING
TRUSTEE ZACHARY MOTTL FOR THE FIFTH TIME**

WHEREAS, pursuant to Section 2.10 of Article II of Chapter 2 of the Burr Ridge Village Code, Village Trustees form the legislative department of the Village's government and shall perform the duties and shall exercise the powers as may be delegated to them by statute; and

WHEREAS, at the October 26, 2020 Village Board meeting, Trustee Zachary Mottl violated the Code of Conduct for Elected Officials as per Chapter 2, Article XVIII of the Burr Ridge Municipal Code, with said violations described herein; and

WHEREAS, Section 2.99(d) of the Burr Ridge Municipal Code states that elected officials and other representatives of the Village shall "refrain from publically disparaging or demeaning the elected and appointed officers of the Village..."; and

WHEREAS, at said meeting, Trustee Mottl repeatedly violated said Section 2.99(d) of the Code of Conduct, when he publicly made accusations without substantiation against the Chief of Police, by accusing the Chief of dishonesty and criminal behavior in the conduct of his duties; and

WHEREAS, at said meeting, Trustee Mottl violated said Section 2.99(d) of the Code of Conduct, when he publicly made personal attacks without substantiation against Trustees Snyder and Schiappa, by accusing those Trustees of receiving financial payoffs for contracts being considered by the Board of Trustees; and

WHEREAS, at said meeting, Trustee Mottl violated said Section 2.99(d) of the Code of Conduct, when he failed to stand with the other Trustees and the members of the audience to honor the promotions of three Corporals to the rank of Police Sergeant. This behavior not only was demeaning and disparaging to those three Sergeants, but also to the Sergeants' family members, who were present at the meeting; and

WHEREAS, Section 2.99 of the Burr Ridge Municipal Code states that elected officials and other representatives of the Village shall "commit to conduct themselves in accordance with the highest standards of ... legal behavior..."; and

WHEREAS, Section 2.98(d) of the Burr Ridge Municipal Code requires that elected officials "follow and support all duly-adopted Board, Committee or staff decisions – even if voting in the minority, regarding actions that may not have obtained unanimous consent of the voting body; and

WHEREAS, at said meeting, Trustee Mottl violated said Sections 2.99 and 2.98(d) of the Burr Ridge Municipal Code by refusing to leave his seat at the dais, despite a vote from the Board of Trustees to expel Trustee Mottl, in accordance with Section 2.67, Rule 19 of the Burr Ridge Municipal Code. In fact, after the Village Attorney informed Trustee Mottl that the motion to expel complied with State and local law, Trustee Mottl not only refused to leave the dais, but he further threatened to sue the Chief of Police, if he attempted to enforce the Board's motion to expel Trustee Mottl from the meeting; and

WHEREAS, the actions and statements made by Trustee Mottl, as set forth hereinabove, are in violation of the various described provisions of the standards of ethics and conduct, as provided by Chapter 2, Article XVIII of the Burr Ridge Municipal Code; and

WHEREAS, this is the fifth resolution of censure of Trustee Mottl since November, 2019 for similar uncivil and demeaning conduct (see also R-35-19, R-11-20, R-12-20, and R-28-20).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: The statements set forth in the Preamble hereto are adopted as the findings of the Village Board, as if fully set forth herein.

Section 2: The Village Board further finds that the aforementioned conduct of Trustee Zachary Mottl was unwarranted, and was disparaging and demeaning to the Burr Ridge Police Department, the Chief of Police, and fellow Trustees; and, therefore, Trustee Mottl again is hereby censured for engaging in such disparaging, demeaning and inappropriate conduct, and for failure to follow the Village Board's duly-adopted motion to expel him from the October 26, 2020 Village Board meeting.

Section 3: Due to his repeated violations of the aforementioned standards of ethics and conduct, the Village Board hereby finds that Trustee Mottl has irrevocably compromised his ability to fulfill his responsibilities as an elected representative of the residents of the Village of Burr Ridge, and, therefore, respectfully requests, once again, that Trustee Zachary Mottl immediately resign from his position as Trustee of the Village of Burr Ridge.

Section 4: This Resolution shall be in full force and effect upon its adoption and approval.

ADOPTED this 9th day of November, 2020.

AYES:

NAYS:

ABSENT:

APPROVED this 9th day of November, 2020.

Mayor

ATTEST:

Deputy Village Clerk

RESOLUTION NO. R-__-20

**RESOLUTION OF APPRECIATION RECOGNIZING RETIREMENT AFTER 25 YEARS
OF DEDICATED SERVICE TO THE VILLAGE OF BURR RIDGE
J. DOUGLAS POLLOCK**

WHEREAS, Doug Pollock has provided exceptional service to the Village of Burr Ridge since October 9, 1995, and on November 6, 2020, retired from his position as the Village Administrator; and

WHEREAS, Doug Pollock's extraordinary career at the Village of Burr Ridge began as the Community Development Director, and he was later appointed to Village Administrator in July, 2017, and has served with four Mayors and many Trustees and Plan Commissioners; and

WHEREAS, Doug Pollock has continuously brought to the Village of Burr Ridge the qualities of dedication, integrity, loyalty, and hard work; and

WHEREAS, Doug Pollock, over the years, has worked closely with numerous Village committees and commissions; namely, the Plan Commission, the Pathway Commission, and the Personnel Committee; and

WHEREAS, Doug Pollock, while serving as Community Development Director, oversaw numerous Plans that were adopted by the Board of Trustees including the 1999 Comprehensive Land Use Plan, the 2001 Gateway Beautification Plan, the 2002 Growth Management Plan, the 2005 Downtown Burr Ridge Plan, and the 2009 Pathway Plan; and

WHEREAS, Doug Pollock, while serving as Community Development Director, contributed to the tremendous growth and change in the Village by coordinating the creation of residential developments too numerous to list here, but including Madison Club, Highland Fields, Savoy Club, Burr Ridge Senior Living, and Lakeside Pointe; and

WHEREAS, Doug Pollock, while serving as Community Development Director, contributed to the tremendous growth and change in the Village by coordinating the creation of commercial developments including the Marriott, Spring Hill Suites, ESA, and Hampton Inn Hotels; LifeTime Fitness, Five Seasons Sports Club, Loyola Medical, and the Burr Ridge Village Center; and

WHEREAS, Doug Pollock, as Village Administrator, was responsible for preparing the Village's annual budgets, each of which were approved by the Board of Trustees consistent with Village Policy for balanced budgets; and

WHEREAS, Doug Pollock, as Village Administrator, developed a positive work environment for all Village employees through his qualities of fairness, kindness, and respect for others, for which the employees of the

Village of Burr Ridge are very appreciative; and

WHEREAS, residents and businesses in Burr Ridge are urged to recognize Doug Pollock's exemplary service and contributions to the Village of Burr Ridge.

NOW, THEREFORE, Be It Resolved by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, that Doug Pollock shall hold a place of high esteem in the minds and hearts of the residents and employees of the Village; and he is offered our sincere gratitude, congratulations, and best wishes on the occasion of his retirement after completing 25 years of service to the Village of Burr Ridge.

ADOPTED this 9th day of November, 2020, by roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this 9th day of November, 2020.

Mayor

ATTEST:

Deputy Village Clerk

RESOLUTION NO. R-____-20

RESOLUTION GRANTING A 4th EXTENSION FOR COMPLETION OF SUBDIVISION
IMPROVEMENTS FOR MEADOWBROOK PLACE SUBDIVISION

WHEREAS, the Board of Trustees, on September 24, 2007, adopted Resolution R-24-07 approving the final plat of subdivision for the Meadowbrook Place Subdivision; and

WHEREAS, the Board of Trustees, on February 27, 2017 granted a second extension of the deadline for completing the subdivision improvements; and

WHEREAS, the Board of Trustees, on March 9, 2020, granted a third extension of the deadline for completing the subdivision improvements; and

WHEREAS, the required subdivision improvements have been substantially completed but additional improvements remain;

NOW THEREFORE, Be It Resolved by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That the deadline for completion of the subdivision improvement for Meadowbrook Place is hereby extended to July 1, 2021.

Section 3: That the letter of credit shall be extended to July 1, 2021 or a later date.

Section 5: That all subdivision improvements shall be completed prior to the extended deadline of July 1, 2021 as per the approved engineering plans and as per the memo attached hereto as **Exhibit B**.

Section 5: That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 9th day of November 2020, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 9th day of November 2020, by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Village Clerk

M E M O

To: Doug Pollock, AICP, Village Administrator
From: David Preissig, P.E., Director of Public Works & Village Engineer
Date: February 21, 2020
Subject: Meadowbrook Place (Jenny Court): Inspection Prior to Maintenance Period

Thank you for coordinating the schedule to review and inspect these subdivision improvements for acceptance. The Engineering and Water & Wastewater Divisions reviewed the subdivision construction drawings and conducted field inspections during the week of February 3, 2020.

At this time, the Engineering Division **recommends extending the Improvement Period** as per Section V.D of the Subdivision Ordinance, which extension shall be for a period of **not more than six (6) months**. Improvements completed to date are not sufficient to accept the subdivision into the maintenance period. A list of work to be completed prior to acceptance of the improvements by the Board of Trustees is included below, which also includes a recommended reduction to the letter of credit:

Construction

1. Utility splice boxes are surrounded by loose cables which must be properly secured and terminated in these boxes. Dirt piles around these boxes must be spread and re-graded.
2. Water valve vaults were found to be holding water. The vaults shall be pumped dry and the joints sealed with low-viscosity hydrophilic polyurethane grout.
3. Concrete gutter shown on the plans along the edge of Meadowbrook Drive across the curb returns to Jenny Court was omitted to expedite asphalt paving. Construct this concrete gutter and make asphalt ramps along its finished edges, which ramps shall remain until just prior to asphalt (HMA) surface course paving in the Maintenance Period.
4. Other work remaining, as noted on the Proposed Letter of Credit Reduction estimate, include HMA Surface Course, street and STOP signs, and two (2) street lights.
5. Stockpiles of soil at the north and south property lines must be spread and stabilized.
6. The site in its entirety must be worked to final grade lines, topsoil replaced, and the site covered with landscaping materials, including turf, detention pond plantings, native plantings, etc. in compliance with approved plans.
7. When turf is established, the tree protection fence can be removed.
8. After turf is established and mowed, the erosion control items including silt fencing, inlet filters, temporary riser pipe, and filter fabric in the detention pond can be removed.

9. Parkway trees shown in the approved landscape plans may be planted in conjunction with new residences; however, all such trees shall be planted before the end of the Maintenance Period (2-year period following the Improvement Period). It shall be noted in accordance with Section V.F.3 of the Subdivision Ordinance, that a “Separate Two-Year Maintenance Period” will be required for these parkway trees.

Record Drawings of Subdivision Improvements

Prior to acceptance of the subdivision improvements by the Board of Trustees, the subdivider shall submit a full set of Adobe PDF record drawings (a.k.a. as-builts), as well as an electronic copy of the record drawings (in ArcView or AutoCAD format) of all subdivision improvements for review and approval by the Village Engineer.

Letter of Credit

The Letter of Credit guaranteeing completion of the subdivision improvements shall be extended for a length of time equal to the extension of the subdivision improvement period; however, it may be reduced at this time. As seen on the attached cost estimate, the Value of Work Remaining is \$87,380.75; therefore, the Letter of Credit retained shall be 125% of this value, for the total **Letter of Credit not less than \$109,225.00.**

Request for Extension of the Improvement Period

The subdivider shall provide a schedule for review and approval by the Village Engineer, showing the completion of work that remains. The subdivider and Village shall mutually agree on an extension period and extend the Subdivision Improvement Agreement for a length of time equal to the extension of the subdivision improvement period.





**PROPOSED LETTER OF CREDIT REDUCTION
MEADOWBROOK PLACE SUBDIVISION
BURR RIDGE, IL
2/18/2020**

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	PERCENTAGE COMPLETED TO DATE	COST OF COMPLETED WORK	REMAINING COST
SCHEDULE I - EXCAVATION AND GRADING IMPROVEMENTS								
1	Mobilization	1	LUMP SUM	\$3,000.00	\$3,000.00	90%	\$ 2,700.00	\$ 300.00
2	Silt Fence	2840	LF	\$1.50	\$4,260.00	100%	\$ 4,260.00	\$ -
3	Construction Entrance	1	LUMP SUM	\$2,000.00	\$2,000.00	100%	\$ 2,000.00	\$ -
4	Erosion Control Blanket (NAG DS-75)	2743	SY	\$1.50	\$4,114.50	100%	\$ 4,114.50	\$ -
5	Earthwork Allowance	1	LS	\$75,000.00	\$75,000.00	80%	\$ 60,000.00	\$15,000.00
6	Landscape Allowance	1	LS	\$40,000.00	\$40,000.00	0%	\$ -	\$40,000.00
7	Gravity Retaining Wall	1400	FF	\$25.00	\$35,000.00	100%	\$ 35,000.00	\$ -
8	Monitoring and Maintenance	3	YR	\$1,500.00	\$4,500.00	0%	\$ -	\$4,500.00
9	Tree Removal and Clearing	1	LUMP SUM	\$2,000.00	\$2,000.00	100%	\$ 2,000.00	\$ -
TOTAL SCHEDULE I - EXCAVATION AND GRADING IMPROVEMENTS					\$169,874.50	65%	\$ 110,074.50	\$59,800.00
SCHEDULE II - UNDERGROUND IMPROVEMENTS								
A. SANITARY SEWER IMPROVEMENTS								
1	6" PVC Sanitary Sewer Service (Long)	3	EACH	\$2,300.00	\$6,900.00	100%	\$ 6,900.00	\$ -
2	6" PVC Sanitary Sewer Service (Short)	4	EACH	\$900.00	\$3,600.00	100%	\$ 3,600.00	\$ -
3	8" PVC Sanitary Sewer - 0'-12' Depth	624	LF	\$32.00	\$19,968.00	100%	\$ 19,968.00	\$ -
4	4' Diameter Manhole - 0'-8'	2	EACH	\$2,400.00	\$4,800.00	100%	\$ 4,800.00	\$ -
5	4' Diameter Manhole - 8'-12'	2	EACH	\$2,900.00	\$5,800.00	100%	\$ 5,800.00	\$ -
6	Trench Backfill - Mains 0'-12' Depth	115	LF	\$50.00	\$5,750.00	100%	\$ 5,750.00	\$ -
7	Connection to Existing Manhole	1	EACH	\$2,000.00	\$2,000.00	100%	\$ 2,000.00	\$ -
SUBTOTAL A - SANITARY SEWER IMPROVEMENTS					\$48,818.00	100%	\$ 48,818.00	\$ -
B. WATER MAIN IMPROVEMENTS								
1	8" PVC C-900 Water Main	762	LF	\$40.00	\$30,480.00	100%	\$ 30,480.00	\$ -
2	8" Valve & Vault, STD 4' Dia. w/FR & Lid	3	EACH	\$3,000.00	\$9,000.00	100%	\$ 9,000.00	\$ -
3	1.5" House Service Type K (short)	4	EACH	\$1,300.00	\$5,200.00	100%	\$ 5,200.00	\$ -
4	1.5" House Service Type K (long)	3	EACH	\$2,200.00	\$6,600.00	100%	\$ 6,600.00	\$ -
5	Fire Hydrant with Auxiliary Valve	2	EACH	\$4,000.00	\$8,000.00	100%	\$ 8,000.00	\$ -
6	Trench Backfill - Mains	84	LF	\$30.00	\$2,520.00	100%	\$ 2,520.00	\$ -
7	Trench Backfill - Services	114	LF	\$20.00	\$2,280.00	100%	\$ 2,280.00	\$ -
8	Dry Connection	1	EACH	\$1,500.00	\$1,500.00	100%	\$ 1,500.00	\$ -
9	Remove Existing Fire Hydrant	1	EACH	\$3,000.00	\$3,000.00	100%	\$ 3,000.00	\$ -



PROPOSED LETTER OF CREDIT REDUCTION
MEADOWBROOK PLACE SUBDIVISION
BURR RIDGE, IL
2/18/2020

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	PERCENTAGE COMPLETED TO DATE	COST OF COMPLETED WORK	REMAINING COST
SUBTOTAL B - WATER MAIN IMPROVEMENTS					\$68,580.00	100%	\$ 68,580.00	\$ -
C. STORM SEWER IMPROVEMENTS								
1	4" PVC Storm Sewer Service (Short)	7	EACH	\$600.00	\$4,200.00	100%	\$ 4,200.00	\$ -
2	12" RCP Storm Sewer Pipe	217	LF	\$28.00	\$6,076.00	100%	\$ 6,076.00	\$ -
3	15" RCP Storm Sewer Pipe	231	LF	\$32.00	\$7,392.00	100%	\$ 7,392.00	\$ -
4	21" RCP Storm Sewer Pipe	42	LF	\$40.00	\$1,680.00	100%	\$ 1,680.00	\$ -
5	Precast Concrete Flared End Section w/Grate 15"	4	EACH	\$1,400.00	\$5,600.00	100%	\$ 5,600.00	\$ -
6	Precast Concrete Flared End Section w/Grate 21"	1	EACH	\$1,800.00	\$1,800.00	100%	\$ 1,800.00	\$ -
7	2'-0" Diameter Inlet	1	EACH	\$1,100.00	\$1,100.00	100%	\$ 1,100.00	\$ -
8	5'-0" Diameter Restrictor Catch Basin	1	EACH	\$5,000.00	\$5,000.00	100%	\$ 5,000.00	\$ -
9	4'-0" Diameter Manhole	3	EACH	\$1,900.00	\$5,700.00	100%	\$ 5,700.00	\$ -
10	Rip Rap w/Fabric	18.5	SY	\$125.00	\$2,312.50	100%	\$ 2,312.50	\$ -
11	Trench Backfill	369	LF	\$22.00	\$8,118.00	100%	\$ 8,118.00	\$ -
12	Temporary PVC Riser	1	EACH	\$2,000.00	\$2,000.00	100%	\$ 2,000.00	\$ -
13	15" Concrete Headwall	1	EACH	\$2,000.00	\$2,000.00	100%	\$ 2,000.00	\$ -
14	Inlet Filter	5	EACH	\$330.00	\$1,650.00	100%	\$ 1,650.00	\$ -
SUBTOTAL C - STORM SEWER IMPROVEMENTS					\$54,628.50	100%	\$ 54,628.50	\$ -
TOTAL SCHEDULE II - UNDERGROUND IMPROVEMENTS					\$172,026.50	100%	\$ 172,026.50	\$ -



PROPOSED LETTER OF CREDIT REDUCTION
MEADOWBROOK PLACE SUBDIVISION
BURR RIDGE, IL
2/18/2020

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	PERCENTAGE COMPLETED TO DATE	COST OF COMPLETED WORK	REMAINING COST
SCHEDULE III - ON-SITE ROADWAY IMPROVEMENTS								
1	Subgrade Preparation - Fine Grading	1951	SY	\$1.50	\$2,926.50	100%	\$ 2,926.50	\$ -
2	Subbase Granular Material - 2" (CA6)	1951	SY	\$2.50	\$4,877.50	100%	\$ 4,877.50	\$ -
3	Hot-Mix Asphalt Base Course - 6"	1651	SY	\$25.00	\$41,275.00	100%	\$ 41,275.00	\$ -
4	Hot-Mix Asphalt Binder Course, N50 - 2"	1651	SY	\$10.00	\$16,510.00	100%	\$ 16,510.00	\$ -
5	Hot-Mix Asphalt Surface Course, N50 - 1.5"	1651	SY	\$8.25	\$13,620.75	0%	\$ -	\$13,620.75
6	Aggregate Base Course - 4"	1750	SY	\$8.00	\$14,000.00	100%	\$ 14,000.00	\$ -
7	Concrete Curb Type B-6.12	1120	LF	\$15.00	\$16,800.00	80%	\$ 13,440.00	\$3,360.00
8	Street Sign	1	EACH	\$300.00	\$300.00	0%	\$ -	\$ 300.00
9	Traffic Sign	1	EACH	\$300.00	\$300.00	0%	\$ -	\$ 300.00
10	Street Lights	2	EACH	\$5,000.00	\$10,000.00	0%	\$ -	\$10,000.00
TOTAL SCHEDULE III - ON-SITE ROADWAY IMPROVEMENTS					\$120,609.75	77%	\$ 93,029.00	\$27,580.75
SUBTOTAL SCHEDULES I-III					\$462,510.75	81%	\$ 375,130.00	\$87,380.75
TOTAL					\$462,510.75	81%	\$ 375,130.00	\$87,380.75

Prepared By: Manhard Consulting, Ltd.
 700 Springer Drive
 Lombard, Illinois 60148

PROPOSED REVISED LETTER OF CREDIT: \$87,380.75

NOTE: This Engineer's Opinion of Probable Cost is made on the basis of Engineer's experience and qualifications using plan quantities and represents Engineer's best judgment as an experienced and qualified professional engineer generally familiar with the construction industry. However, since the Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, or over quantities of work actually performed, Engineer cannot and does not guarantee that proposals, bids or actual Construction Cost will not vary from Opinions of Probable Cost prepared by Engineer. This Opinion of Probable Construction Cost is limited to those items stated herein and does not include permit fees, recapture costs, consultant fees, landscaping, dewatering, maintenance, bonds or the like.

RESOLUTION NO. R-____-20

**A RESOLUTION APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL
AGREEMENT BETWEEN THE COUNTY OF COOK AND THE VILLAGE OF BURR
RIDGE FOR THE REIMBURSEMENT OF ELIGIBLE COVID-19 EXPENSES**

WHEREAS, Article 7, Section 10 of the Illinois Constitution of 1971 and the Illinois Intergovernmental Cooperation Act 5 ILCS 220/1 et seq. allow units of public entities to enter into intergovernmental agreements in the furtherance of their governmental purposes; and

WHEREAS, ON July 27, 2020, the Board of Trustees approved a Resolution (R-23-20) entering into an Intergovernmental Agreement with the County Board of Cook County (the County) pursuant to the distribution of funds related to the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"); and

WHEREAS, the County has made available additional funds for the Village of Burr Ridge; and

WHEREAS, the Village of Burr Ridge believes it is necessary to amend the Intergovernmental Agreement with the County of Cook to govern the additional reimbursement of COVID-19 related expenses, and

WHEREAS, an amendment to said Agreement has been prepared and attached hereto which outlines the financial arrangement between the County and the Village of Burr Ridge and the process by which the Village of Burr Ridge may apply for additional reimbursement.

NOW, THEREFORE, BE IT RESOLVED, by the Village of Burr Ridge Board of Trustees;

Section 1: That the agreement attached hereto as **Exhibit A** is hereby approved and the Mayor and Deputy Village Clerk are hereby authorized to sign said Agreement.

Section 2: This policy shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 9th day of November 2020, by a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 9th day of November, 2020, by the Mayor of the Village of Burr Ridge.

Mayor

ATTEST:

Deputy Village Clerk

• / • • • •

Intergovernmental and Subrecipient Agreement
for Coronavirus Relief Funds

AMENDMENT NO. 1

This Amendment modifies the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds by and between the County of Cook, Illinois, a body politic and corporate of the State of Illinois, through the Office of the Chief Financial Officer and Bureau of Finance (herein called “Cook County”), and Village of Burr Ridge (herein called “Subrecipient”). Cook County and Subrecipient shall sometimes be referred to herein individually as the “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, Cook County has received Coronavirus Relief Funds (“CRF”) pursuant to the CARES Act, and in the spirit of intergovernmental cooperation has allocated \$51.4 Million in CRF to suburban municipalities and other units of local government in Cook County; and

WHEREAS, Cook County allocated CRF to suburban municipalities and other units of local government within the County based on Cook County’s allocation model and understanding of local government needs; and

WHEREAS, Cook County and Subrecipient entered into an Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds (“Agreement”) on _____ for a CRF allocation; and

WHEREAS, in some cases, the aggregate intergovernmental allocation of \$51.4 million has not been fully claimed and as a result, Cook County desires to amend the Agreement to increase the CRF allocation provided to the Subrecipient; and

WHEREAS, Section IV. H of the Agreement provides that the Agreement “may be amended at any time only by a written instrument signed by both Parties.” Such amendments shall not invalidate the Agreement, nor relieve or release either Party from its obligations under the Agreement. “Cook County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties.”

Now, therefore in consideration of mutual covenants contained herein, it is agreed by and between the Parties to amend the Agreement as follows:

1. The Subaward Information provided on Page 1 of the Agreement is amended to increase

the amount of Federal Funds allocated to the Subrecipient by \$12,000 for a total amount of \$42876.35 allocated to the Subrecipient.

2. All other terms and conditions remain as stated in the Agreement

In witness whereof, Cook County and Subrecipient have caused this Amendment No. 1 to be executed on date and year last written below.

Village of Burr Ridge

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

COOK COUNTY, ILLINOIS

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

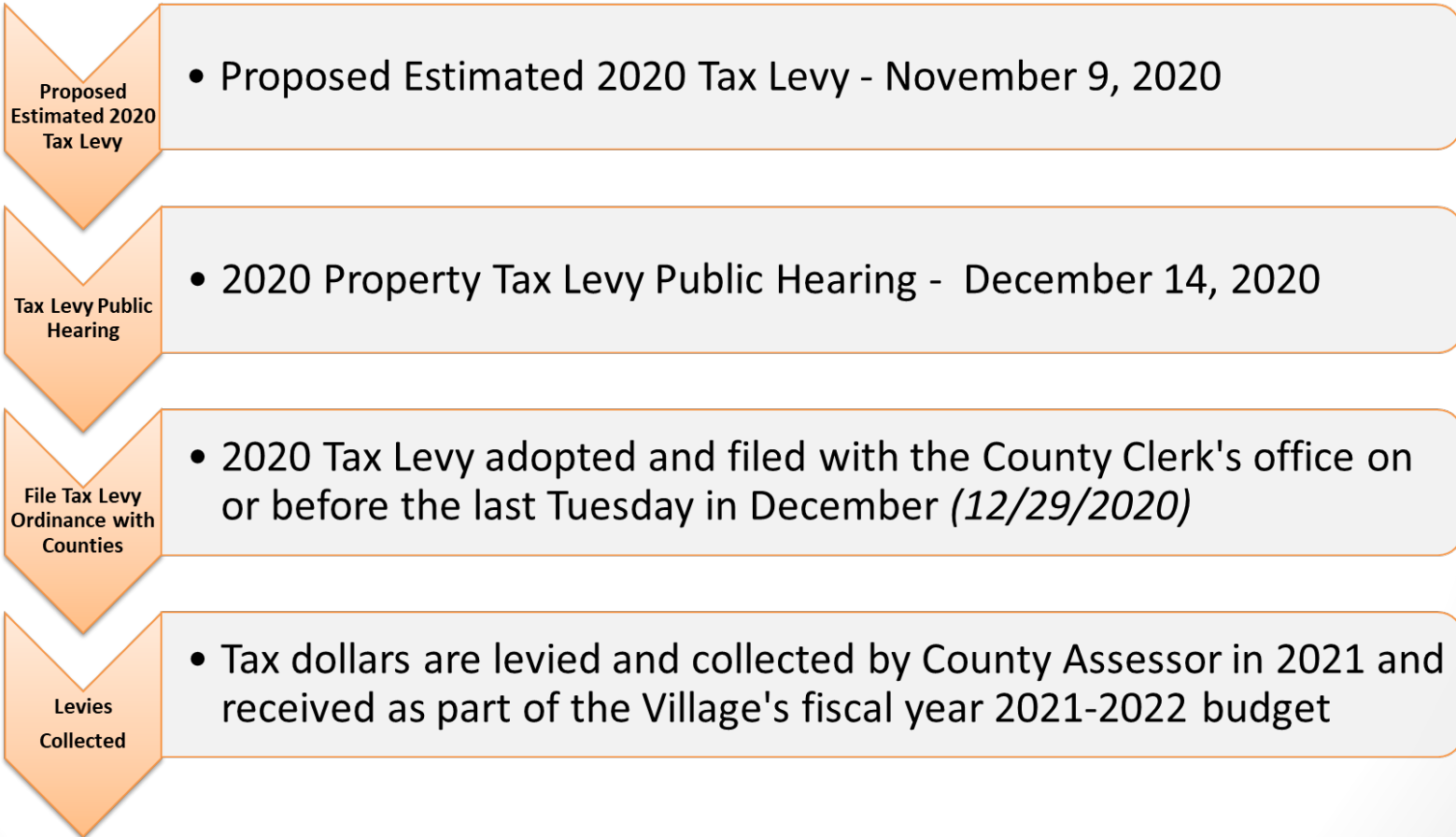


2020 Proposed Estimated Tax Levy

November 9, 2020
Amy Nelson, CPA
Assistant Finance Director



Property Tax Process



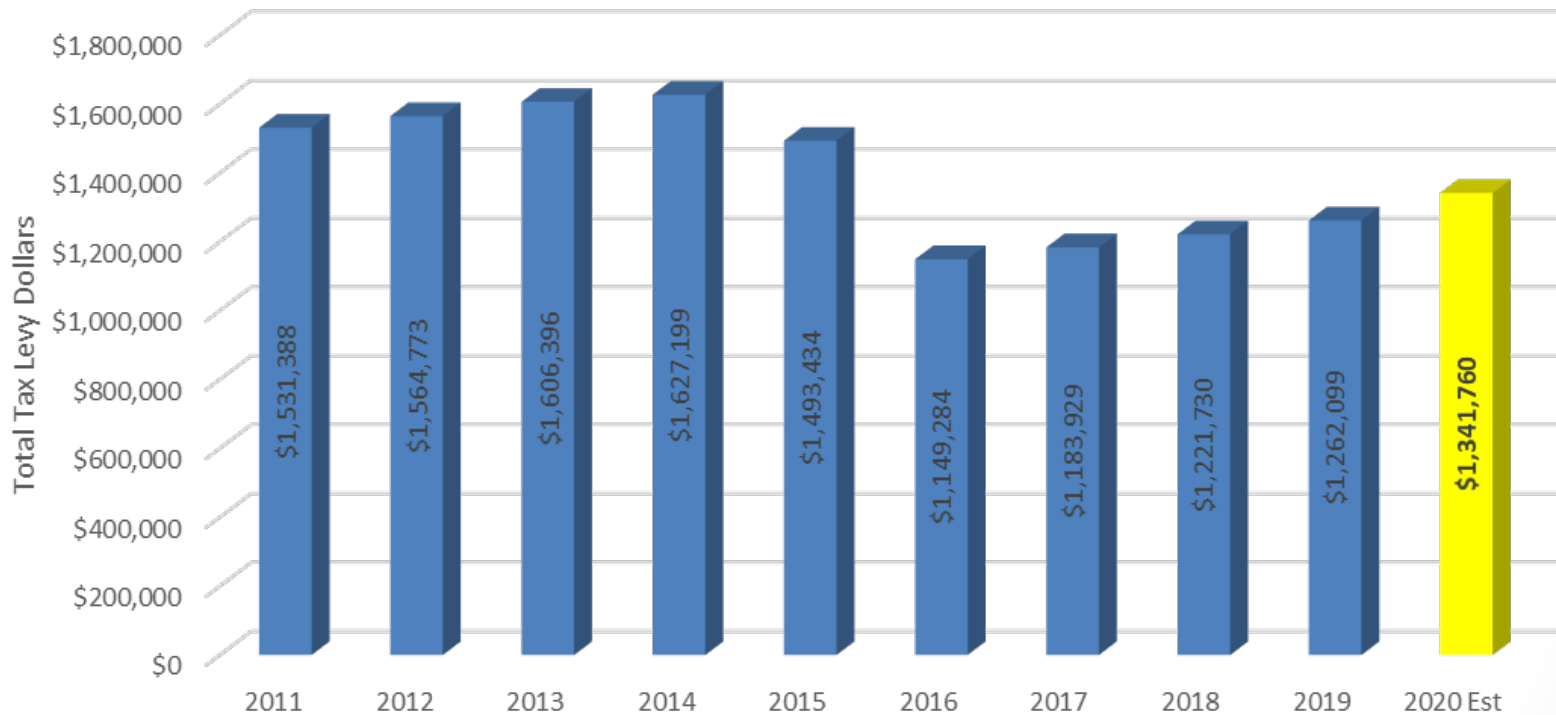
2020 Proposed Estimated Tax Levy and Rates

- The amount of estimated property tax levied for calendar year 2020 will provide revenues to support financing the expenditures of next Fiscal Year - May 1, 2021-April 30, 2022.

	2019	2020	\$	%
	<u>Actual</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
Corporate	\$302,378	\$258,872	-\$43,506	-14.39%
Police Protection	\$200,788	\$172,582	-\$28,206	-14.05%
Police Pension	<u>\$758,933</u>	<u>\$910,306</u>	<u>\$151,373</u>	<u>19.95%</u>
Total	<u>\$1,262,099</u>	<u>\$1,341,760</u>	<u>\$79,661</u>	<u>6.31%</u>



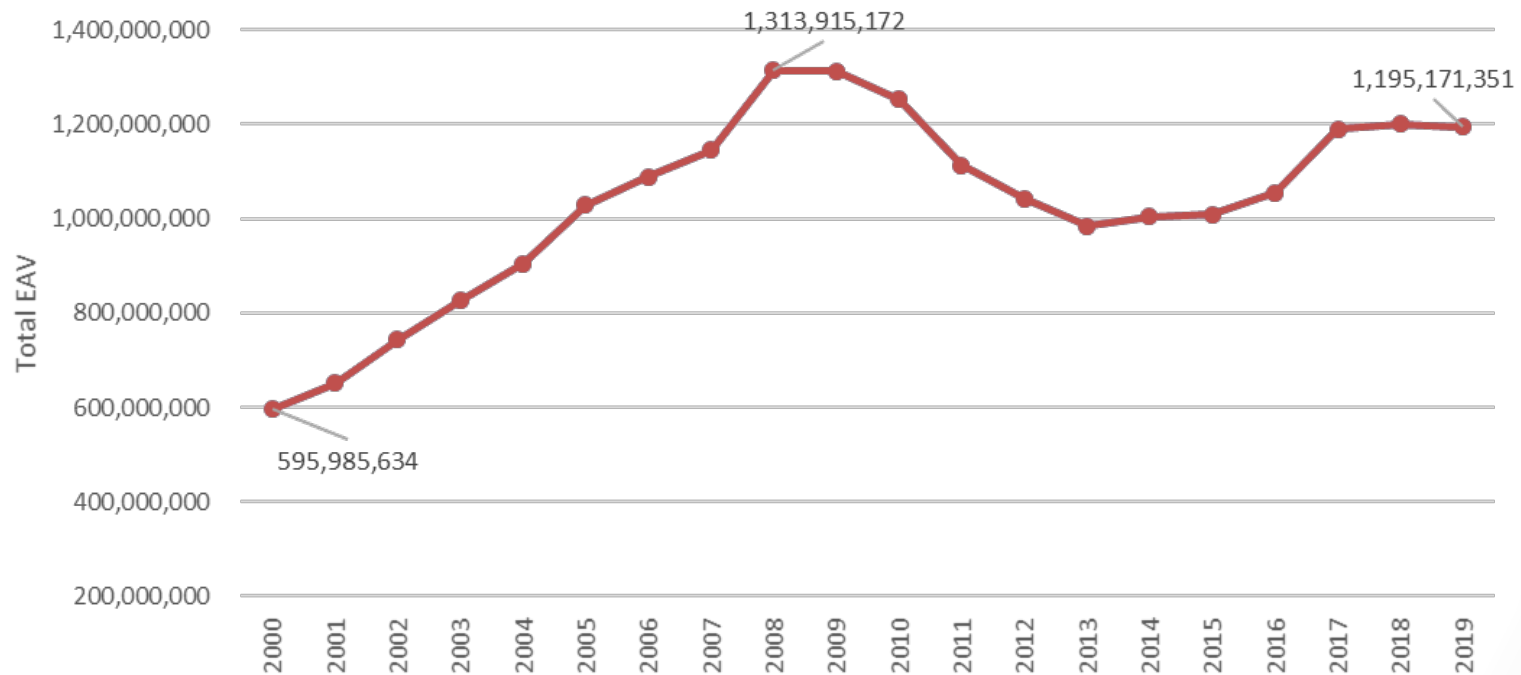
Property Tax Levy History – Last Ten Years



Years 2011-2015 include tax levy dollars for Debt Service

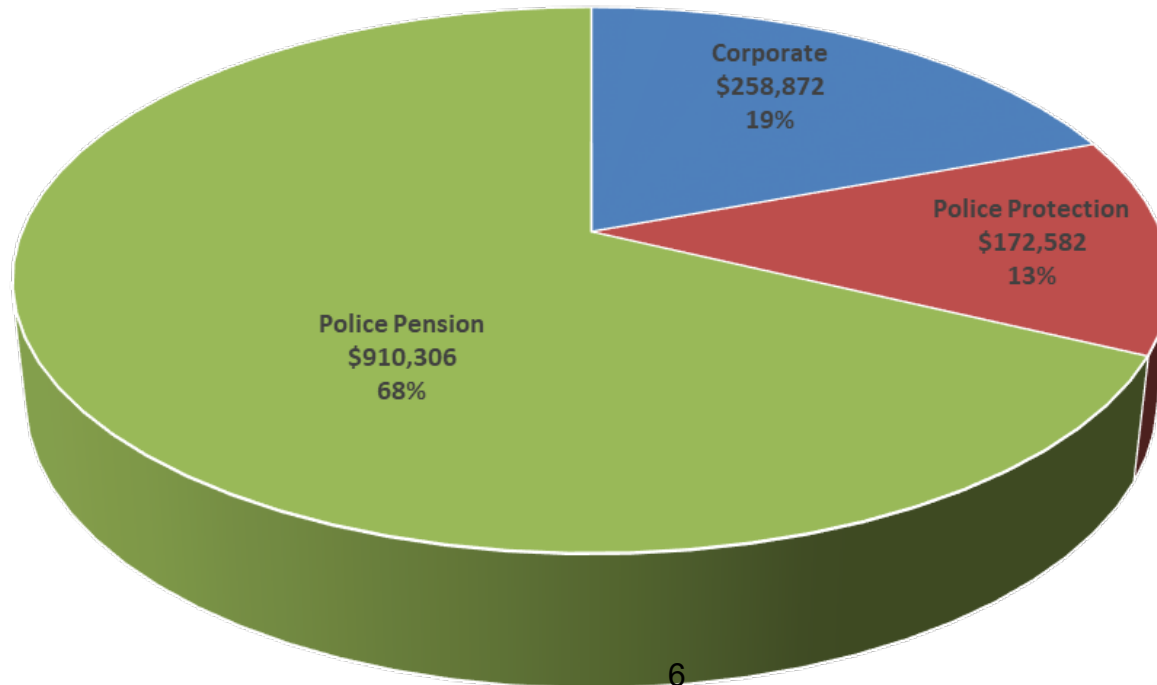


Total Equalized Assessed Value (EAV) 20 Year Trend History

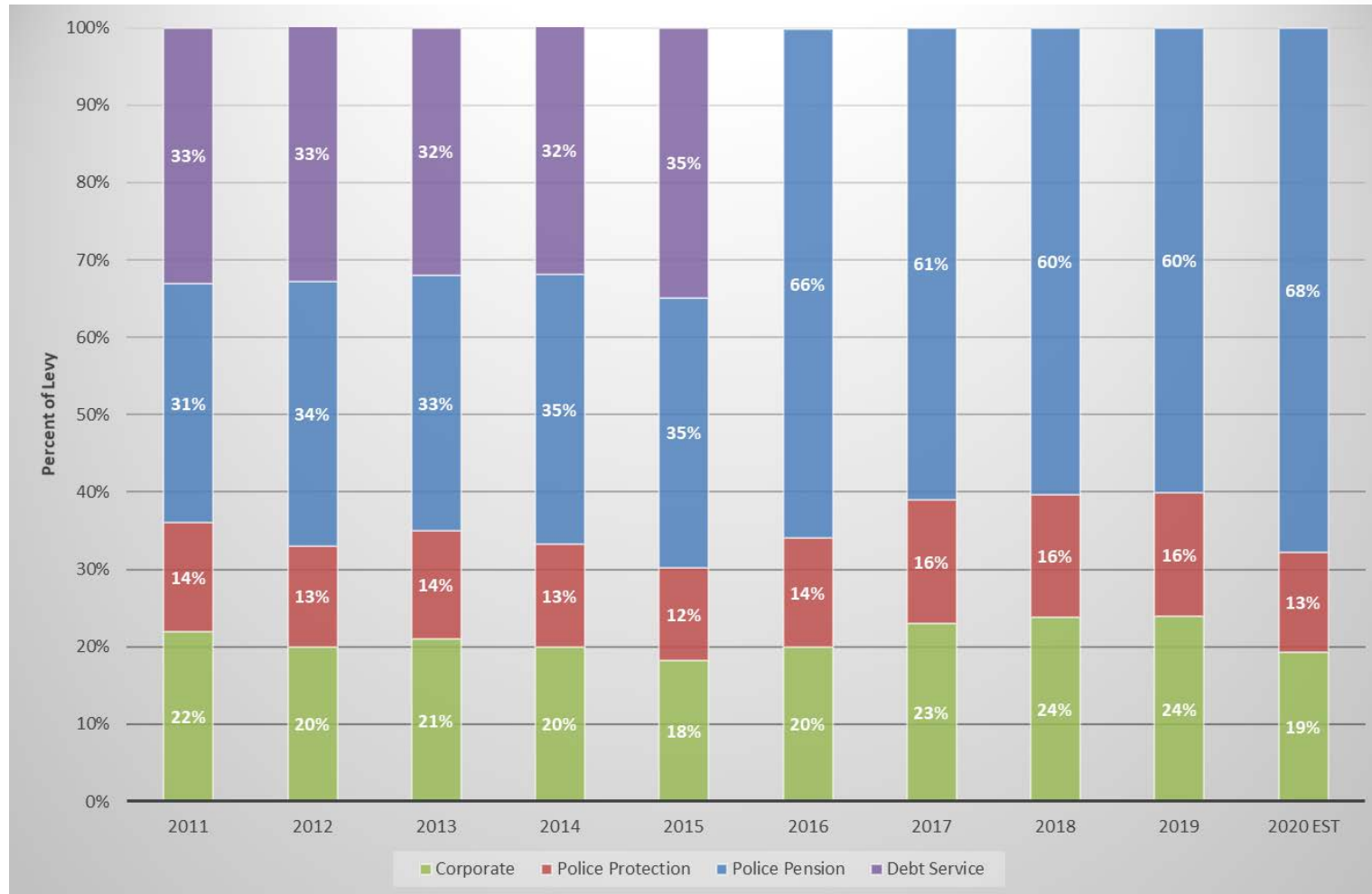


Property Tax Distribution

- The estimated proposed 2020 tax levy of **\$1,341,760** is distributed proportionately for the following uses:
 - ✓ Corporate – used for general governmental services
 - ✓ Police Protection – used for police services
 - ✓ Police Pension – employer contribution to the Police Pension Fund



Property Tax Levy Allocation – Last Ten Years



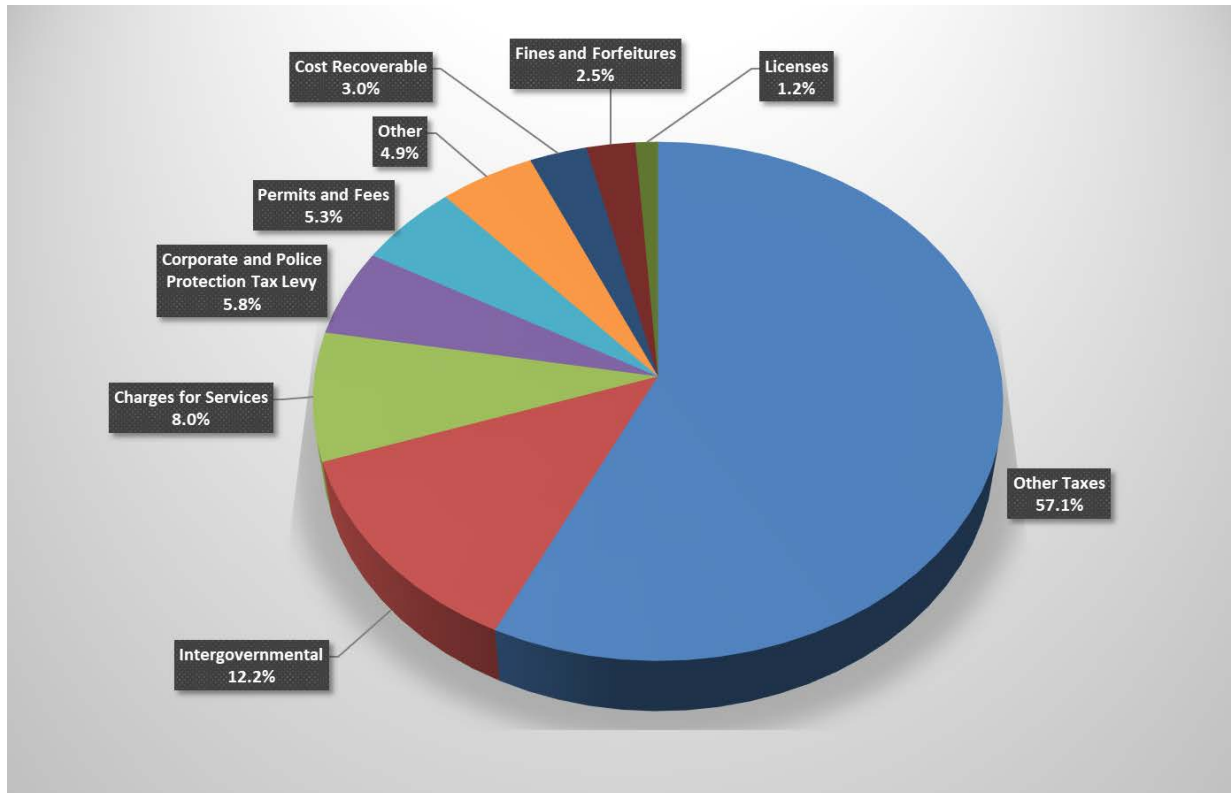
How Your Tax Dollars Are Allocated

- The Village of Burr Ridge portion of an average local property tax bill is estimated at less than 2% of the total bill. Due to numerous combinations of tax districts and counties, the percentages for any individual tax bill may vary slightly.

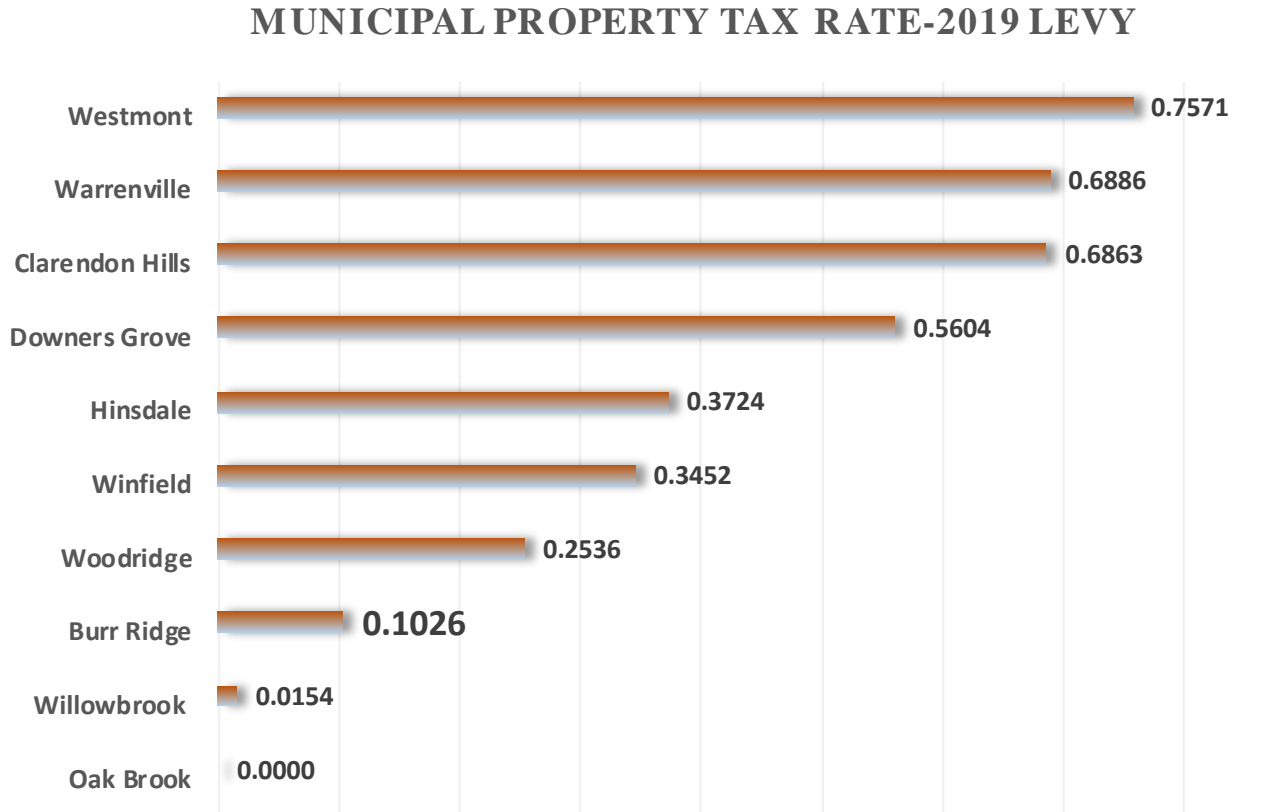


Fiscal Impact

- The amount of property tax levied for calendar year 2020 will provide revenues to support expenditures of next Fiscal Year 2021-22. Based on this year's budget, the Corporate Levy and the Police Protection Levy represent 5.8% of the total General Fund Budgeted Revenues:



Neighboring Communities Municipal Tax Rate



Source: 2019 DuPage County Tax Rate Booklet



Closing Summary

- The proposed estimated 2020 Tax Levy is **\$1,341,760.**
- The proposed tax which equals the Limiting Rate is **.1059.**
- The required public hearing under the “Truth in Taxation” Law is at the Regular Meeting of the Board on December 14,2020.
- Staff is requesting the Village Board approve the proposed estimated 2020 tax levy in order to prepare the necessary notice for the public hearing.



EMPLOYEE LEASING AGREEMENT

THIS EMPLOYEE LEASING AGREEMENT (this "Agreement") is made by **GOVTEMPSUSA, LLC**, an Illinois limited liability company ("GovTemps"), and the **VILLAGE OF BURR RIDGE** (the "Client"). GovTemps and the Client can be individually identified as a ("Party") and collectively as the ("Parties"). GovTemps and the Client agree as follows:

SECTION 1 SCOPE OF AGREEMENT

Section 1.01. Assigned Employee. The Client will lease certain employees of GovTemps, and GovTemps will lease to the Client, the personnel identified in attached Exhibit A, (the "Assigned Employee"). **Exhibit A** identifies the temporary position and/or assignment (the "Assignment") the Assigned Employee will fill at the Client, and it further identifies the base compensation for each Assigned Employee, as of the effective date of this Agreement. **Exhibit A** may be amended from time to time by a replacement **Exhibit A** signed by both GovTemps and the Client. GovTemps, as the common law employer of Assigned Employee, has the sole authority to assign and/or remove the Assigned Employee, provided however, that the Client may request, in writing, that GovTemps remove or reassign the Assigned Employee. Any such request will not be unreasonably withheld by GovTemps. The Parties understand and acknowledge that the Assigned Employee is subject to the Client's day-to-day supervision.

Section 1.02. Independent Contractor. GovTemps is and remains an independent contractor, and not an employee, agent, partner of, or joint venturer with, the Client. GovTemps has no authority to bind the Client to any commitment, contract, agreement or other obligation without the Client's express written consent.

SECTION 2 SERVICES AND OBLIGATIONS OF GOVTEMPS AND CLIENT

Section 2.01. Payment of Wages. GovTemps will timely pay the wages and related payroll taxes of the Assigned Employee from GovTemp's own account in accordance with federal and Illinois law and GovTemps' standard payroll practices. GovTemps will withhold from such wages all applicable taxes and other deductions elected by the Assigned Employee. The Client acknowledges that GovTemps may engage a financial entity to maintain its financing and record keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Client agrees to cooperate with any such financial entity to ensure timely payment of wages, related payroll taxes, and any applicable fees pursuant to this Section 2.01. As to Assigned Employees, GovTemps will comply with the Immigration Reform and Control Act of 1986, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act

("ERISA") of 1974, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision regulating wages and the payment of wages, prohibiting employment discrimination or otherwise establishing or relating to rights of Assigned Employee.

Section 2.02. Workers' Compensation. To the extent required by applicable law, GovTemps will maintain in effect workers' compensation coverage covering its Assigned Employee's work in an Assignment. Any applicable coverage under this Agreement terminates on the Termination Date of this Agreement.

Section 2.03. Employee Benefits. GovTemps will provide to Assigned Employee those employee benefits identified in the attached **Exhibit B**. GovTemps may amend or terminate any of its employee benefit plans according to their terms. All employee benefits, including severance benefits for Assigned Employee will be included in Fees payable to GovTemps under Section 3.01 of this Agreement.

Section 2.04. Maintenance and Retention of Payroll and Benefit Records. GovTemps will maintain records of all wages and benefits paid and personnel actions taken by GovTemps in connection with any of the Assigned Employee(s). GovTemps will retain control of such records and make them available for inspection as required by applicable federal, state or local laws.

Section 2.05. Other Obligations of GovTemps. GovTemps will comply with any federal, state and local law applicable to its Assigned Employee(s). GovTemps will comply with the requirements of the federal Patient Protection and Affordable Care Act (ACA).

Section 2.06. Direction and Control. The Parties agree and acknowledge that the Client has the right of direction and control over the Assigned Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Assigned Employee(s) will be supervised, directly and indirectly, and exclusively by the Client's supervisory and managerial employees.

Section 2.07. Obligations of the Client. Pursuant to this Agreement the Client covenants, agrees and acknowledges:

(a) The Client will provide the Assigned Employee with a suitable workplace, that complies with US Occupational Safety and Health Administration ("OSHA") statutes and regulations, and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Assigned Employee and the Assigned Employee's workplace. The Client agrees to comply, at its expense, with all health and safety directives from GovTemps' internal and external loss control specialists, GovTemps' workers' compensation carrier, or any government agency having jurisdiction over the place of work. The Client will provide and ensure use of all functional personal protective equipment as required by any federal, state or local law, regulation, ordinance, directive, or rule or as deemed necessary by GovTemps' workers' compensation carrier. GovTemps and/or its insurance carriers have the right to inspect the Client's premises to ensure that the Assigned Employee is not exposed to an unsafe work place. GovTemps' rights under this paragraph do not diminish or alter the Client's obligations to the

Assigned Employee under applicable law, or its obligations to GovTemps under this Agreement;

(b) With respect to the Assigned Employee, the Client will comply with all applicable labor and employment-related laws and regulations, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision, prohibiting employment discrimination, or otherwise establishing or relating to the terms and conditions of Assigned Employee's Assignment;

(c) The Client retains the right to exert sufficient direction and control over the Assigned Employee as is necessary to conduct the Client's business and operations, without which, the Client would be unable to conduct its business, operation or to comply with any applicable licensure, regulatory or statutory requirements;

(d) The Client cannot remove or reassign the Assigned Employee unless mutually agreed to in writing by GovTemps and the Client in accordance with Section 1.01 of this Agreement. Client will timely confer with GovTemps regarding any concern or complaint regarding Assigned Employee's performance or conduct under this Agreement;

(e) The Client will not pay wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Assigned Employee. Client represents that its actions under this Agreement do not violate its obligations it may have under any collective bargaining agreement;

(f) The Client must report to GovTemps any injury to any Assigned Employee of which it has knowledge within twenty-four (24) hours of acquiring such knowledge. If any Assigned Employee is injured in the course of performing services for the Client, the Client must follow the procedures and practices regarding injury claims and reporting; and

(g) The Client must report all on the job illnesses, accidents and injuries of the Assigned Employee to GovTemps within twenty-four (24) hours following notification of said injury by Assigned Employee or Assigned Employee's representative.

(h) In addition to, and concurrently with, the Client obligations specified in Section 2.07(a) of this Agreement, the Client will:

- comply with all applicable Center for Disease Control (CDC) guidelines regarding healthy hygiene protocols in the Clients workplace(s) where the Assigned Employee will perform services;
- implement and maintain workplace cleaning protocols as approved by the CDC, OSHA, or other applicable state, federal or local regulations;
- provide the Assigned Employee any necessary functional personal protective equipment, sanitary cleaning supplies, or other

accommodations to ensure the Assigned Employee can perform their duties in a safe and healthy manner;

- monitor the health of its employees, and follow all approved CDC, OSHA, or applicable state, federal or local regulations regarding social/spatial distancing in the workplace(s) where the Assigned Employee will perform services; and
- comply with any current or future state, federal, or local proclamation or regulations regarding a public health emergency which regulate workplace shutdowns and/or remote work protocols.

SECTION 3 FEES PAYABLE TO GOVTEMPS

Section 3.01. Fees. The Client will pay GovTemps fees for the services provided under this Agreement as follows:

(a) The base compensation as fully identified on **Exhibit A**, as amended; plus

(b) Any employee benefits GovTemps paid to the Assigned Employee as identified on **Exhibit B** (if applicable), including, but not limited to, salary; wages; commissions; bonuses; sick pay; workers' compensation, health and other insurance premiums; payroll, unemployment, FICA and other taxes; vacation pay; overtime pay; severance pay; monthly automobile allowances, and any other compensation or benefits payable under any applicable GovTemps pension and welfare benefit plan or federal, state or local laws covering the Assigned Employee.

Section 3.02. Increase in Fees. GovTemps may increase fees to the extent and equal to any mandated tax increases, e.g. FICA, FUTA, State Unemployment taxes, when they become effective. GovTemps may also adjust employer benefit contribution amounts by providing the Client with a written thirty (30) day notice, provided, such changes in employer benefit contribution amounts apply broadly to all GovTemps employees.

Section 3.03. Payment Method. Every two (2) weeks during the term of this Agreement, GovTemps will invoice in writing the Client for the fees owed under this Agreement. Within thirty (30) days following receipt of such invoice, the Client must pay all invoiced amounts by check, wire transfer or electronic funds transfer to GovTemps to an account or lockbox as designated on the invoice. Late payments will be subject to all applicable interest payments or service charges provided by state or local law. In addition to charging interest or service charges provided by applicable law, GovTemps may, upon written notice to Client, suspend performance of services under this Agreement while any amount due is past due and remains unpaid.

SECTION 4 INSURANCE

Section 4.01. General and Professional Liability Insurance. The Client must maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability and Professional Liability (if applicable) insurance policy or policies (the "Policies"), with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. In the alternative, as applicable, the Client may maintain in full force and effect at all times during the term of this Agreement a self-insured retention ("SIR") which provides the same minimum coverage limits as set forth above. In the event such SIR exists and applies to this Agreement, the Client agrees to fully discuss the SIR's parameters with GovTemps and its relationship to the Policies. At a minimum, the Policies must insure against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage.

Section 4.02. Certificate of Insurance. Upon request, the Client will promptly issue to GovTemps one or more Certificates of Insurance, verifying the Client's compliance with the provisions of Section 4.01.

Section 4.03. Automobile Liability Insurance. If the Assigned Employee drives a Municipal or personal vehicle for any reason in connection with their Assignment, the Client must maintain in effect automobile liability insurance insuring the Assigned Employee, GovTemps and the Client against liability for bodily injury, death and property damage.

SECTION 5 DURATION AND TERMINATION OF AGREEMENT

Section 5.01. Term and Effective Date. The Effective Date of this Agreement is the date that this Agreement is last signed by GovTemps on the signature page (the "Effective Date"). The period during which the Assigned Employee works at the Client is defined as the ("Term"). The Term commences on the Effective Date and will continue for the period identified on the attached Exhibit A, or until it is terminated in accordance with the remaining provisions of this Section 5. For the purposes of this Agreement, the date on which this Agreement expires and/or is terminated is the ("Termination Date").

Section 5.02. Termination of Agreement for Failure to Pay Fees. If the Client fails to timely pay the fees required under this Agreement, GovTemps may give the Client notice of its intent to terminate this Agreement for such failure and if such failure is remedied within ten (10) days, the notice will be of no further effect. If such failure is not remedied within the ten (10) day period, GovTemps has the right to terminate the Agreement upon expiration of such remedy period.

Section 5.03. Termination of Agreement for Material Breach. If either Party materially breaches this Agreement, the non-breaching Party must give the breaching Party written notice of its intent to terminate this Agreement for such breach and if such breach is remedied within ten (10) days, the notice will be of no further effect. If such breach is not

remedied within the ten (10) day period, the non-breaching Party has the right to immediately terminate the Agreement upon expiration of such remedy period.

Section 5.04. Termination of Agreement to execute Temp-to Hire Option. At the end of the Term, the Client may hire the Assigned Employee as a permanent or temporary employee of the Client. The substantial investment of time and resources by GovTemps under this Agreement to place its leased employee with Client is recognized by Client. If after the end of the Term, Client hires Assigned employee as either a permanent or temporary employee it must pay two (2) weeks of the Assigned Employee's gross salary to GovTemps no later than thirty (30) days after the date the Assigned Employee becomes the Client's employee.

SECTION 6 NON-SOLICITATION

Section 6.01. Non-Solicitation. The Client acknowledges GovTemps' legitimate interest in protecting its business for a reasonable time following the termination of this Agreement. Accordingly, the Client agrees that during the Term of this Agreement and for a period of two (2) years thereafter, the Client will not solicit, request, entice or induce Assigned Employee to terminate their employment with GovTemps, and the Client will not hire Assigned Employee as a permanent or temporary employee. If a Temp-to-Hire option provided for in Section 5.04 is properly exercised by the Client, then this Section 6.01 will not apply.

Section 6.02. Injunctive Relief. The Client recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Client understands and agrees that GovTemps is entitled to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 of this Agreement. The Client also understands and agrees that any such equitable relief is in addition to, and not in substitution for, any other relief to which GovTemps can recover.

Section 6.03. Survival. The provisions of Section 6 survive the expiration or termination of this Agreement.

SECTION 7 DISCLOSURE AND INDEMNIFICATION PROVISIONS

Section 7.01. Indemnification by GovTemps. GovTemps agrees to indemnify, defend and hold the Client and its related entities or their agents, representatives or employees (the "Client Parties") harmless from and against all claims, liabilities, damages, costs and expenses ("Losses") (a) arising out of GovTemps' breach of its obligations under this Agreement, (b) related to the actions or conduct of GovTemps and its related business entities, their agents, representatives, and employees (the "GovTemps Parties"), taken or not taken with respect to the Assigned Employees that relate to events or incidents occurring prior or subsequent to the term of this Agreement, and (c) arising from any act or omission on the part of GovTemps or any of the GovTemps Parties.

Section 7.02. Indemnification by the Client. The Client agrees to indemnify, defend and hold the GovTemps Parties harmless from and against all Losses (a) arising out of the Client's breach of its obligations under this Agreement, (b) relating to any activities or conditions associated with the Assignment, and (c) arising from any act or omission on the part of the Client or any of the Client Parties.

Section 7.03. Indemnification Procedures. The Party seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, must give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto. However, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party must demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) will take steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party must fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in defending such potential Loss, including, without limitation, using reasonable commercial efforts to keep the relevant Assigned Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party is entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section will not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except to the extent that the Indemnifying Party demonstrates that the defense of such action was materially prejudiced by the Indemnified Party's failure to timely give such notice.

Section 7.04. Survival of Indemnification Provisions. The provisions of Section 7 survive the expiration or termination of this Agreement.

SECTION 8 MISCELLANEOUS PROVISIONS

Section 8.01. Amendments. This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all the Parties to this Agreement, except for changes to the fees provided for in Section 3.

Section 8.02. Binding Effect. This Agreement inures to the benefit of and binds the Parties and their respective heirs, successors, representatives and assigns. Neither Party may assign its rights or delegate its duties under this Agreement without the express written consent of the other Party, which consent will not be unreasonably withheld.

Section 8.03. Counterpart Execution. This Agreement may be executed and delivered in any number of counterparts, each of which will be an original, but all of which together constitutes one and the same instrument. This Agreement may be executed and delivered via facsimile or electronic mail.

Section 8.04. Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding GovTemps' placement of the Assigned Employee with the Client, and contains all of the terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the Effective Date of this Agreement not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party has the authority to make, and the Parties will not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.

Section 8.05. Further Assurances. The Parties will execute and deliver any and all additional papers, documents, and other assurances and do any and all acts and things reasonably necessary in connection with the performances of their obligations under this Agreement.

Section 8.06. Gender. Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number include the other.

Section 8.07. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and do not affect in any way the meaning or interpretation of this Agreement.

Section 8.08. Severability. If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which will continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

Section 8.09. Waiver of Provisions. The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement. Such waiver shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.

Section 8.10. Confidentiality. Each Party will protect the confidentiality of the other's records and information and must not disclose confidential information without the prior written consent of the other Party. Each Party must reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

Section 8.11. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts.

Section 8.12. Force Majeure. GovTemps will not be responsible for failure or delay in assigning its Assigned Employee to Client if the failure or delay is caused by labor disputes and strikes, fire, riot, terrorism, acts of nature or of God. Further, GovTemps will not be responsible for failure or delay in assigning its Assigned Employee in the event of a pandemic, or in the

event a federal, state or local proclamation of a health emergency is issued which mandates the shutdown of workplaces, or any other causes beyond the control of GovTemps.

SECTION 9 DISPUTE RESOLUTION

Section 9.01. Good Faith Attempt to Settle. The Parties will attempt to settle any dispute arising out of or relating to this Agreement, or the breach thereof, through good faith negotiation between the Parties.

Section 9.02. Governing Law/Jurisdiction. If a dispute cannot be settled through good faith negotiation within thirty (30) days after the initial receipt by the allegedly offending party of written notice of the dispute, then the controversy or claim may be adjudicated by a federal or state court sitting in Cook County, Illinois. Venue and jurisdiction for any action under this Agreement is Cook County, Illinois. This Agreement and any amendments hereto will be governed by and construed in accordance with the laws of the State of Illinois.

Section 9.03. Attorneys' Fees. The Parties agree that, in the event of litigation under this Agreement, each Party is liable for only those attorneys' fees and costs incurred by that Party.

SECTION 10 NOTICES

Section 10.01. Notices. All Notices given under this Agreement must be written and may be given by personal delivery, first class U.S. Mail, registered or certified mail return receipt requested, overnight delivery service, or electronic mail.

Notices will be deemed received at the earlier of actual receipt or three (3) days from mailing date. Notices must be sent to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party.

If to GovTemps:

GOVTEMPSUSA, LLC
630 Dundee Road Suite 130
Northbrook, Illinois 60062
Attention: Michael J. Earl
Telephone: 224-261-8366
Electronic Mail: mearl@govhrusa.com

If to the Client:

Village of Burr Ridge
7660 County Line Road
Burr Ridge, IL 60527
Attention: Mayor Gary Grasso
Telephone: 630-654-8181 x 1000
Email: ggrasso@burr-ridge.com

[Signatures on following page]

IN WITNESS WHEREOF, the Parties executed this Agreement on the Effective Date, which is the date this Agreement is last signed by GovTemps.

GOVTEMPSUSA, LLC,
an Illinois limited liability company

By Joellen J. Cademartori
Name: Joellen J. Cademartori
Title: President and Co-Owner

Effective Date: November 10, 2020

CLIENT

By _____
Name: _____
Title: _____

EXHIBIT A
Assigned Employee and Base Compensation

ASSIGNED EMPLOYEE: Annmarie Mampe

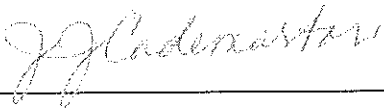
POSITION/ASSIGNMENT: Finance Consultant

POSITION TERM: November 10, 2020 – April 30, 2021

Unless either party provides two weeks advance written notice the agreement will automatically be extended on a weekly basis up to November 12, 2021.

BASE COMPENSATION: \$98/hour. Hours per week will vary but are anticipated to average 20 hours/week. Assigned employee shall be paid only for hours worked. Hours should be reported via- email to payroll@govtempusa.com on the Monday after the prior work week. The Client will be invoiced every other week for hours worked.

GOVTEMPUSA, INC.:

By: 

Date: November 2, 2020

CLIENT:

By: _____

Date: _____

EXHIBIT B
Summary of Benefits

DOES NOT APPLY



Community Planning ■ Site Design ■ Development Economics ■ Landscape Architecture

Doug Pollock
Village Administrator
Evan Walter
Assistant Village Administrator
Village of Burr Ridge
7660 Country Line Rd.
Burr Ridge, IL 60527
(630)654-8181 Ext. 2000

October 12, 2020

Planned Development extension request

Approved Planned Unit Development approval for a the eight home planned residential cluster open space development on 8.87 acres located at 7950 Drew Ave. in Burr Ridge.

Dear Doug, Evan,

We are formally requesting the Village consider providing a one-year extension to the approved planned development of the Cottages on Drew. The applicant, Anthony Perino is seeking additional time based on uncertainties in light of the Corona 19 Virus epidemic and uncertain market conditions.

Please schedule this on your next agenda and let us know if we should plan to be in attendance.

Thank you for your time and consideration,

Nicholas R. Patera
Senior Vice President



Police Training Institute
1004 South Fourth Street
MC-523
Champaign, IL 61820

Chief John Madden
Burr Ridge Police Dept.
7700 County Line Road
Burr Ridge, IL 60527

SALES INVOICE

Date: 10/13/20
Amount Due: \$12,040

Invoice Number: UPI10138
Account Number: @00870053

Description of Charges:


Training Charges

Basic Law Enforcement #3367 06/29/20 - 10/01/20
Resident Training Charge Per Person: \$6020.00

Student(s) Attending Course:

Patrick OKelly Jr.

Travis Madler

APPROVED	
Signature:	
Dept. #	10-5040-40-4042
Category	TRAINING
Date Paid:	
Vendor No:	

Please Include Account and Invoice # and Remit Payment to:

University of Illinois
General A/R Payment Center
28394 Network Place
Chicago, IL 60673-1283

Tree Trimming Tabulation by Subdivision/Neighborhood

Carriage Way

169 trees totaling 2823 inches

Shady/Hillcrest

74 trees totaling 1102 inches

Heatherfields

150 trees totaling 1512 inches

BR Meadows

403 trees totaling 6770 inches

Babson Park

251 trees totaling 4328 inches

West Babson Park

49 trees totaling 712 inches

Chestnut Hills

87 trees totaling 1030 inches

Tower Dr

41 trees totaling 484 inches

Bartlett Estates

79 trees totaling 1458 inches

Miscellaneous service requests (since FY19-20)

156 trees totaling 2340 inches



VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 11/9/2020

PAYMENT DATE: 11/10/2020

FISCAL 20-21

FUND	FUND NAME	PAYABLE	TOTAL AMOUNT
10	General Fund	\$ 219,982.16	\$ 219,982.16
23	Hotel/Motel Tax Fund	23,415.00	23,415.00
34	Storm Water Management Fund	5,592.00	5,592.00
51	Water Fund	73,201.31	73,201.31
52	Sewer Fund	12,028.30	12,028.30
61	Information Technology	43,870.98	43,870.98
71	Police Pension Fund	8,693.25	8,693.25
	TOTAL ALL FUNDS	<u>\$ 386,783.00</u>	<u>\$ 386,783.00</u>

PAYROLL

PAY PERIOD ENDING October 17, 2020

	TOTAL
	PAYROLL
Board	\$ 2,000.00
Administration	20,445.28
Finance	7,973.11
Police	105,996.60
Public Works	20,712.72
Water	24,210.32
Sewer	5,680.81
TOTAL	<u>\$ 187,018.84</u>
GRAND TOTAL	<u><u>\$ 573,801.84</u></u>

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-22-2240	Return Letter of Credit 93rd Pl	JD Builders, Inc.	10/29/20	10/29/20	63,640.63
Total For Dept 0000 Assets, Liabilities, Fund Ba.					63,640.63
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Tribune 4 weeks	Chicago Tribune	09/29/20	09/29/20	27.72
10-1010-40-4040	Suburban Life 20-21	Suburban Life Media	11/04/20	2116 2021	52.00
10-1010-40-4042	APA Conference 2020	American Planning Assn	10/12/20	3184599	125.00
10-1010-50-5010	General Labor Services	Clark Baird Smith LLP	09/30/20	13134	2,838.75
10-1010-50-5010	General Legal Services	Storino, Ramello, & Durkir	10/21/20	10/21/20	12,303.81
10-1010-50-5010	Sterigenics	Storino, Ramello, & Durkir	10/21/20	10/21/20	2,270.00
10-1010-50-5010	FOIA	Storino, Ramello, & Durkir	10/21/20	10/21/20	3,906.00
10-1010-50-5010	Devon Woods Easement Litigation	Storino, Ramello, & Durkir	10/21/20	10/21/20	4.00
10-1010-50-5010	Falling Water Subdivision Annexa	Storino, Ramello, & Durkir	10/21/20	10/21/20	150.00
10-1010-50-5010	Investigation of Complaints	Storino, Ramello, & Durkir	10/21/20	10/21/20	6,288.00
10-1010-50-5010	7240 W. Giddings Condemnation	Storino, Ramello, & Durkir	10/21/20	10/21/20	160.00
10-1010-50-5010	15W180 87th St Condemnation	Storino, Ramello, & Durkir	10/21/20	10/21/20	382.00
10-1010-50-5015	Prosecution Services	Storino, Ramello, & Durkir	10/21/20	10/21/20	1,730.00
10-1010-50-5025	Postage Permit #259	Postmaster	10/20/20	10/20/20	350.00
10-1010-50-5030	Cell Phone Reimbursement Sept	Gary Grasso	10/28/20	10/28/20	50.00
10-1010-60-6010	#10 Stationery Envelopes	Grasso Graphics, Inc.	10/05/20	30972	1,002.08
10-1010-60-6010	Operating Supplies	Runco Office Supply	10/05/20	8038680	135.92
10-1010-80-8010	Newsletter September	Grasso Graphics, Inc.	09/17/20	30947	3,655.73
Total For Dept 1010 Boards & Commissions					35,431.01
Dept 2010 Administration					
10-2010-50-5030	Cell Phone Admin	Verizon Wireless	09/21/20	9863339399	227.02
10-2010-50-5035	Legal Notices	Chicago Tribune	09/03/20	025897043000	98.88
10-2010-50-5075	Inspections September	B&F Construction Code Serv	10/13/20	13508	6,778.32
10-2010-50-5075	Plan Review Five Seasons	B&F Construction Code Serv	10/16/20	54767	1,304.05
10-2010-50-5075	Plan Reviews Aug	Don Morris Architects P.C.	08/31/20	08/31/20	1,980.00
10-2010-50-5075	Inspections Aug	Don Morris Architects P.C.	08/31/20	08/31/20	3,630.00
10-2010-50-5075	Plan Reviews Oct	Don Morris Architects P.C.	10/31/20	10/31/20	4,557.50
10-2010-50-5075	Inspections Oct	Don Morris Architects P.C.	10/31/20	10/31/20	2,910.00
10-2010-60-6000	M13U13 file folders - 2 fastener	Runco Office Supply	10/26/20	8059100	59.98
10-2010-60-6000	QUA 89606	Runco Office Supply	10/26/20	8059100	153.98
10-2010-60-6010	Desk Frame & Insert	Desk & Door Nameplate Co.,	06/24/20	45173	83.25
Total For Dept 2010 Administration					21,782.98
Dept 4010 Finance					
10-4010-40-4040	Cert. of Achievement Program Fee	Government Finance Office	10/19/20	10/19/20	460.00
10-4010-40-4042	Annual GAAP Updates	Government Finance Office	09/30/20	639121	135.00
10-4010-50-5025	Cook County Cares Funding Applic	FedEx	09/25/20	397220159323	26.59
10-4010-50-5030	Cell Phone Finance	Verizon Wireless	09/21/20	9863339399	47.40
10-4010-50-5040	Payroll Checks	Deluxe	10/27/20	00088494703	251.49
Total For Dept 4010 Finance					920.48
Dept 4020 Central Services					
10-4020-50-5050	Copier Maintenance	Image Systems & Business S	10/19/20	323715	963.59
10-4020-50-5081	Insurance FSA Sept	Discovery Benefits, Inc.	09/30/20	0001227081	50.00
10-4020-50-5085	Tent Rentals 09/15-10/26/20	ProEm National Event Servi	09/15/20	09/15/20	44,898.50
10-4020-50-5085	Tent Rentals 08/11-09/14/20	ProEm National Event Servi	08/11/20	08/11/20	29,834.25
10-4020-60-6000	BSN 21050 Mailing Labels	Runco Office Supply	10/14/20	804790-0	7.99
10-4020-60-6000	SMD 74214 Expand Folders 1.75"	Runco Office Supply	10/14/20	804790-0	69.98

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Fund 10 General Fund					
Dept 4020 Central Services					
10-4020-60-6000	BICWOTAP10 White Out Tape (10 P	Runco Office Supply	10/14/20	804790-0	15.99
10-4020-60-6000	SWI 54031 Small rubber fingers D	Runco Office Supply	10/19/20	8047901	2.29
10-4020-60-6000	Office Supplies	Runco Office Supply	10/05/20	8038680	210.51
10-4020-60-6000	Office Supplies	Runco Office Supply	10/06/20	8038681	21.99
10-4020-60-6010	Prime Annual Subscription	Amazon.com Credit	09/24/20	D01-28916269728216	119.00
10-4020-60-6010	Kitchen Coffee Supplies VH	Commercial Coffee Service,	10/26/20	159216	161.25
10-4020-60-6010	Shipping	Desk & Door Nameplate Co.,	06/24/20	45173	15.00
10-4020-60-6010	Inserts w/ Name & Title	Desk & Door Nameplate Co.,	06/24/20	45173	71.60
10-4020-60-6010	Inserts w/ Finance Dept Name	Desk & Door Nameplate Co.,	06/24/20	45173	51.60
10-4020-60-6010	Wall Frame & Insert Finance Trai	Desk & Door Nameplate Co.,	06/24/20	45173	65.25
10-4020-60-6010	UNV 11202 Blue paper	Runco Office Supply	10/14/20	804790-0	9.98
10-4020-60-6010	UNV08607 Over Door Coat Hook	Runco Office Supply	10/14/20	804790-0	6.99
Total For Dept 4020 Central Services					76,575.76
Dept 5010 Police					
10-5010-40-4032	Initial Issue Uniform Allowance	JG Uniforms, Inc.	10/22/20	77874	1,567.55
10-5010-40-4032	Initial Allowance for T. Madler	JG Uniforms, Inc.	10/23/20	78029	35.00
10-5010-40-4032	R Wisch Uniform Allowance	JG Uniforms, Inc.	10/23/20	78035	289.49
10-5010-40-4032	Initial Allowance for P. O'Kelly	JG Uniforms, Inc.	10/23/20	78031	297.90
10-5010-40-4032	J. Helms Uniform Allowance	JG Uniforms, Inc.	10/23/20	78032	363.50
10-5010-40-4032	R. Wisch Uniform Allowance	JG Uniforms, Inc.	10/22/20	77856	186.20
10-5010-40-4032	Initial Allowance for M. Murphy	JG Uniforms, Inc.	10/22/20	77861	1,025.55
10-5010-40-4032	Initial Allowance for P. Patla	JG Uniforms, Inc.	10/22/20	77871	266.90
10-5010-40-4032	Initial Issue Uniform Allowance	JG Uniforms, Inc.	10/22/20	77869	84.50
10-5010-40-4032	Initial Allowance for T. Madler	JG Uniforms, Inc.	10/22/20	77868	266.90
10-5010-40-4032	Uniform Allowance PD	Ray O'Herron Co. Inc.	10/15/20	2058052	129.80
10-5010-40-4032	Uniform Allowance Murphy	Ray O'Herron Co., Inc.	10/21/20	2059477	49.99
10-5010-40-4032	39300-86 Trouser Cargo, Navy Pol	Ray O'Herron Co., Inc.	10/16/20	2058527	79.00
10-5010-40-4032	2261 Bates, Boot Tactical 8" Sid	Ray O'Herron Co., Inc.	10/16/20	2058527	87.00
10-5010-40-4032	EP1089SC Fox Listen Only Earpiec	Ray O'Herron Co., Inc.	10/16/20	2058527	34.99
10-5010-40-4032	SKS16 Blauer Cool Performance 6"	Ray O'Herron Co., Inc.	10/16/20	2058527	37.98
10-5010-40-4032	Alteration of Patch	Ray O'Herron Co., Inc.	10/19/20	2059040	8.00
10-5010-40-4032	2262 Bates 5" Tactical Sports Bo	Ray O'Herron Co., Inc.	10/26/20	2060718	89.99
10-5010-40-4032	Badge - 417 Curved w/Pin	SymbolArts, LLC	10/22/20	0360554	115.00
10-5010-40-4032	Badge - 417 Flat w/Clip	SymbolArts, LLC	10/22/20	0360554	115.00
10-5010-40-4032	Badge - 419 Curved w/Pin	SymbolArts, LLC	10/22/20	0360554	115.00
10-5010-40-4032	Badge - 419 Flat w/Clip	SymbolArts, LLC	10/22/20	0360554	115.00
10-5010-40-4032	Shipping	SymbolArts, LLC	10/22/20	0360554	37.50
10-5010-40-4040	Membership Renewal Loftus	Illinois Assn of Chiefs of	10/01/20	6266	95.00
10-5010-40-4040	Membership Renewal Madden	Illinois Assn of Chiefs of	10/01/20	6712	220.00
10-5010-40-4041	Employment Recruitment- PD	Premier Occupational Healt	10/06/20	92560	400.00
10-5010-50-5020	Notary Fee Valentino, B	Cook County Clerk	10/23/20	10/23/20	10.00
10-5010-50-5020	Notary Fee Patla, P	DuPage County Clerk	10/15/20	10/15/20	10.00
10-5010-50-5030	Cell Phone Police	Verizon Wireless	09/21/20	9863339399	1,041.64
10-5010-50-5040	1100 Window Envelopes as quoted	Grasso Graphics, Inc.	10/26/20	31008	199.57
10-5010-50-5040	Parking Violation Envelopes 1000	P.F. Pettibone & Co.	10/14/20	79424	294.00
10-5010-50-5040	Setup and Digital Proof fee	P.F. Pettibone & Co.	10/14/20	79424	35.00
10-5010-50-5040	Shipping	P.F. Pettibone & Co.	10/14/20	79424	36.70
10-5010-60-6000	Office Supplies PD	Amazon.com Credit	09/29/20	11254372568760222	57.28
10-5010-60-6000	Office Supplies PD	Amazon.com Credit	10/14/20	11269695205655404	30.45
10-5010-60-6010	Shooting Supplies	Amazon.com Credit	10/05/20	11204365392136247	77.96
10-5010-60-6010	Investigative Supplies	Liveview GPS Inc.	10/01/20	42265523534	41.90

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Fund 10 General Fund					
Dept 5010 Police					
Total For Dept 5010 Police					7,947.24
Dept 6010 Public Works					
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	10/20/20	393861	79.18
10-6010-40-4032	Uniform rentals/cleaning	Breens Inc.	10/13/20	393712	79.18
10-6010-40-4040	Renewal Fee Preissig	Institute of Trans. Engine	10/06/20	10/06/20	310.00
10-6010-40-4040	Membership Renewal/IL Chap Dues	Intnl Society of Arboricul	09/23/20	1006612	190.00
10-6010-40-4042	Parkway Tree Acceptance & Grant	APWA Chicago Metro Chapter	09/28/20	111546	15.00
10-6010-40-4042	Roads Deicing Workshop	DuPage River Salt Creek Wc	09/22/20	1463553069	40.00
10-6010-40-4042	Roads Deicing Workshop	DuPage River Salt Creek Wc	09/22/20	1463550641	40.00
10-6010-50-5030	Cell Phone PW	Verizon Wireless	09/21/20	9863339399	407.25
10-6010-50-5051	2003 Truck #23 Maintenance	Sandi Auto Truck Repair	09/24/20	34705	3,368.57
10-6010-50-5051	Maintenance-Vehicles	Wilrae, Inc.	10/09/20	244964	902.94
10-6010-50-5053	Maintenance-Streets	Industrial Electric Supply	10/21/20	9789	80.00
10-6010-50-5054	Maintenance Street Lighting	Rag's Electric, Inc.	10/12/20	22685	1,246.76
10-6010-50-5065	Street Lighting-Electric	Constellation NewEnergy, I	10/14/20	4153080065 Oct20	1,437.08
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	10/20/20	393861	4.50
10-6010-50-5085	Shop Towel Rentals	Breens Inc.	10/13/20	393712	4.50
10-6010-60-6041	Supplies-Vehicles	FleetPride, Inc.	10/14/20	61215799	55.50
10-6010-60-6041	Mega Tron Battery	Westown Auto Supply Co. Ir	09/11/20	87555	128.00
10-6010-60-6042	Topsoil	Tameling Industries	10/08/20	0148250	428.50
10-6010-60-6042	Seed Mix	Tameling Industries	10/15/20	0148538	75.00
10-6010-60-6042	Supplies-Street	Traffic Control & Protecti	10/23/20	105505	353.30
10-6010-60-6043	Topsoil	Hinsdale Nurseries, Inc.	10/14/20	1698973	108.00
10-6010-60-6043	Supplies-Trees	Hinsdale Nurseries, Inc.	10/12/20	1698582	81.00
Total For Dept 6010 Public Works					9,434.26
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Rustic Acres	Alarm Detection Systems, I	10/22/20	537007	240.18
10-6020-50-5052	Generator Repairs	Cummins Sales and Service	09/03/20	F2-86778	2,104.97
10-6020-50-5052	Maintenance-Buildings	Wunderlich Doors, Inc.	10/21/20	201226	1,390.01
10-6020-50-5058	Mat rentals - VH & PW	Breens Inc.	10/13/20	393708	20.50
10-6020-50-5058	Mat rentals - VH & PW	Breens Inc.	10/20/20	393857	20.50
10-6020-50-5080	Public Works	NICOR Gas	10/09/20	22944400005 Oct20	270.13
10-6020-50-5080	Village Hall	NICOR Gas	10/15/20	47025700007 Oct20	203.51
Total For Dept 6020 Buildings & Grounds					4,249.80
Total For Fund 10 General Fund					219,982.16
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Large Full 10-12' White Birch	McFarlane Douglas & Compar	09/28/20	316932	9,500.00
23-7030-50-5075	Large Full 10' Lit Birch	McFarlane Douglas & Compar	09/28/20	316932	7,437.50
23-7030-50-5075	Lit Red Spheres	McFarlane Douglas & Compar	09/28/20	316932	350.00
23-7030-50-5075	Lit bushes 8 strands each	McFarlane Douglas & Compar	09/28/20	316932	240.00
23-7030-50-5075	Holiday Installation	McFarlane Douglas & Compar	09/28/20	316932	1,000.00
23-7030-50-5075	Removal	McFarlane Douglas & Compar	09/28/20	316932	500.00
23-7030-50-5075	Large Full 10' Birch	McFarlane Douglas & Compar	09/28/20	316932	437.50
23-7030-50-5075	Discount	McFarlane Douglas & Compar	09/28/20	316932	(1,550.00)
23-7030-80-8050	BMW Championship Promotion	Marriott Chicago S/W Burr	09/14/20	91021	5,500.00
Total For Dept 7030 Special Revenue Hotel/Motel					23,415.00
Total For Fund 23 Hotel/Motel Tax Fund					23,415.00

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Fund 34 Storm Water Management Fund					
Dept 8040 Storm Water Management					
34-8040-70-7051	Elm Street Culvert Phase II	Hampton, Lenzini & Renwick	10/08/20	000020201821	5,592.00
Total For Dept 8040 Storm Water Management					5,592.00
Total For Fund 34 Storm Water Management Fund					5,592.00
Fund 51 Water Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
51-0000-22-2200	Hydrant Water Refund	Hanex	11/02/20	11/02/20	693.53
Total For Dept 0000 Assets, Liabilities, Fund Ba.					693.53
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	10/20/20	393861	155.74
51-6030-40-4032	Uniform rentals/cleaning	Breens Inc.	10/13/20	393712	72.14
51-6030-50-5030	Well Pumping Line	AT&T	09/22/20	630325420909 Sept20	337.86
51-6030-50-5030	Cell Phone Water	Verizon Wireless	09/21/20	9863339399	470.74
51-6030-50-5030	Water Modems	Verizon Wireless	09/21/20	9863339399	183.24
51-6030-50-5070	Water Distribution Model/Securit	Crawford, Murphy & Tilly,	10/23/20	211795	6,270.00
51-6030-50-5080	Pump Center	NICOR Gas	10/09/20	47915700000 Oct20	46.50
51-6030-50-5095	Past Due Notices Oct	Third Millennium Assoc. Ir	11/13/20	25398	285.71
51-6030-60-6010	USB Adapter	Amazon.com Credit	10/05/20	11179768906961842	15.58
51-6030-60-6010	Operating Supplies	Ozinga Materials, Inc.	10/23/20	120195	1,712.47
51-6030-60-6010	28" Cones w/Collars	Trafic Services, Inc.	09/30/20	90411	1,550.00
51-6030-60-6040	Supplies-Equipment	Core & Main LP	10/06/20	N129160	415.80
51-6030-60-6040	Supplies-Equipment	Underground Pipe & Valve C	10/15/20	045462	2,022.00
51-6030-70-7000	AG6590 Autogun w/Bluetooth	Core & Main LP	10/12/20	M978572	1,400.00
51-6030-70-7020	2020 F-250 4x4 Super Cab 8' box	Currie Motors	09/24/20	H13454	57,570.00
Total For Dept 6030 Water Operations					72,507.78
Total For Fund 51 Water Fund					73,201.31
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	10/20/20	393861	24.63
52-6040-40-4032	Uniform rentals/cleaning	Breens Inc.	10/13/20	393712	24.63
52-6040-50-5030	Sewer Modems	Verizon Wireless	09/21/20	9863339399	30.54
52-6040-50-5068	Woodglen Lane Job	H & R Construction, Inc.	10/15/20	16630	2,580.00
52-6040-50-5068	Sanitary Lift Station Maintenance	Metropolitan Industries, I	10/20/20	022000	811.00
52-6040-70-7010	Chasemoor Lift Station	RJN Group, Inc.	10/22/20	349711	8,557.50
Total For Dept 6040 Sewer Operations					12,028.30
Total For Fund 52 Sewer Fund					12,028.30
Fund 61 Information Technology Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
61-0000-22-2240	Bridle Path Video Surveillance-5	Orbis Solutions	10/27/20	5570748	6,727.50
Total For Dept 0000 Assets, Liabilities, Fund Ba.					6,727.50
Dept 4040 Information Technology					
61-4040-40-4040	Domain Annual Registration Fee	Dotgov.gov	09/30/20	09/30/20	400.00
61-4040-40-4040	Streaming Services	Hulu, LLC	10/26/20	10/26/20	64.98
61-4040-50-5020	Board Meeting Editing Oct	Electric Brain Media, LLC	11/01/20	11/01/20	225.00
61-4040-50-5020	Video Tape Board Meeting Oct	Garron, Fernando	10/28/20	10/28/20	650.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	10/22/20	5570742	425.00

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Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT Support Remote	Orbis Solutions	11/02/20	5570807	1,525.00
61-4040-50-5020	IT Support Remote	Orbis Solutions	10/29/20	5570774	1,175.00
61-4040-50-5030	Mobile Hot Spot	Verizon Wireless	09/21/20	9863339399	36.01
61-4040-50-5061	CRA Annual Support	BS&A Software	11/01/20	131567	626.00
61-4040-50-5061	GIS Monthly Services Aug	Cloudpoint Geographics, Ir	08/31/20	002675	1,950.00
61-4040-50-5061	GIS Monthly Services Oct	Cloudpoint Geographics, Ir	10/31/20	002721	1,950.00
61-4040-50-5061	GIS Monthly Services Sept	Cloudpoint Geographics, Ir	09/30/20	002697	1,950.00
61-4040-50-5061	Email Management	Constant Contact	10/26/20	306823538	21.25
61-4040-50-5061	Microsoft Teams Conferencing	Microsoft	09/23/20	E0700CABGB	10.52
61-4040-50-5061	Microsoft 365 Cloud Annual Licen	National Tek Services, Inc	08/16/20	6177R	13,877.50
61-4040-50-5061	Adobe Annual Maintenance	National Tek Services, Inc	08/18/20	6180	1,462.50
61-4040-50-5061	Microsoft 365 E3 License Add on	National Tek Services, Inc	08/22/20	6190	746.25
61-4040-50-5061	Admin Phone System Reporting	National Tek Services, Inc	08/25/20	6195	3,000.00
61-4040-50-5061	Upgraded Phone System/Automated	National Tek Services, Inc	09/04/20	6205	4,455.50
61-4040-50-5061	Cyber Attack Preventative Softwa	Orbis Solutions	11/02/20	5570807	640.00
61-4040-50-5061	Video Conferencing	Zoom Video Communications,	10/01/20	44494716	14.99
61-4040-60-6010	CF410XC Black	Warehouse Direct, Inc.	10/14/20	4794259-0	253.98
61-4040-60-6010	C9730A Black	Warehouse Direct, Inc.	10/14/20	4794259-0	200.00
61-4040-60-6010	W21111X Cyan	Warehouse Direct, Inc.	10/19/20	4794499-0	194.50
61-4040-60-6010	W2112X Yellow	Warehouse Direct, Inc.	10/19/20	4794499-0	194.50
61-4040-60-6010	W2113X Magenta	Warehouse Direct, Inc.	10/19/20	4794499-0	194.50
61-4040-60-6010	HEW B3P21A Yellow	Warehouse Direct, Inc.	10/29/20	48076020	69.50
61-4040-60-6010	HEW CC533AC Magenta	Warehouse Direct, Inc.	10/29/20	48076020	114.50
61-4040-60-6010	HEW CC532AC Yellow	Warehouse Direct, Inc.	10/29/20	48076020	114.50
61-4040-60-6010	HEW CC531AC Cyan	Warehouse Direct, Inc.	10/29/20	48076020	114.50
61-4040-60-6010	HEW CC530AC Black	Warehouse Direct, Inc.	10/29/20	48076020	116.50
61-4040-60-6010	W2110X Black	Warehouse Direct, Inc.	10/27/20	47944991	371.00
Total For Dept 4040 Information Technology					37,143.48
Total For Fund 61 Information Technology Fund					43,870.98
Fund 71 Police Pension Fund					
Dept 4050 Police Pension					
71-4050-50-5025	Pol. Pension Board Packet Mailed	FedEx	10/09/20	397686603237	47.24
71-4050-50-5063	Annual Filing Late Fee	Illinois Dept. of Insurance	10/20/20	G78859	754.76
71-4050-80-8099	Disability Hearing (Pol Pension)	Clark Baird Smith LLP	09/30/20	13134	7,891.25
Total For Dept 4050 Police Pension					8,693.25
Total For Fund 71 Police Pension Fund					8,693.25

11/04/2020 12:07 PM
User: asullivan
DB: BURR RIDGE

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
POST DATES 11/09/2020 - 11/09/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<hr/>					
		Fund Totals:			
		Fund 10 General Fund			219,982.16
		Fund 23 Hotel/Motel Tax Fund			23,415.00
		Fund 34 Storm Water Management F			5,592.00
		Fund 51 Water Fund			73,201.31
		Fund 52 Sewer Fund			12,028.30
		Fund 61 Information Technology F			43,870.98
		Fund 71 Police Pension Fund			8,693.25
		Total For All Funds:			<hr/> 386,783.00