

**MINUTES**  
**ECONOMIC DEVELOPMENT COMMITTEE MEETING**  
**March 4, 2020**

**CALL TO ORDER:** Chairperson Gary Grasso called the meeting to order at 6:00 p.m.

**ROLL CALL:** **Present:** Mayor Gary Grasso, Trustee Tony Schiappa, Leslie Bowman, Bhagwan Sharma, Michael Simmons, Mark Stangle, Paul Stettin, Sam Odeh, and Debbie Hamilton

**Absent:** Kirsten Jepsen and Ramzi Hassan

**Also Present:** Village Administrator Doug Pollock, Assistant Village Administrator Evan Walter, Communications & Public Relations Coordinator Janet Kowal, and Management Analyst Andrez Beltran

**MINUTES:** A **MOTION** was made by Trustee Schiappa to approve the Minutes from the January 8, 2020 meeting. The **MOTION** was seconded by Mr. Sharma and approved by a vote of 9-0.

**CONSIDERATION OF SPRING REALTOR EVENT**

Mr. Walter stated that the Village has held a Realtor Event biannually; however due to a Mayoral election in 2017 and 2019 it was not held. However, Ms. Bowman has offered to host it at her store, Design Bar, if the EDC wished to hold one this year.

The EDC stated it wished to hold one this spring, and discussed dates for it. The EDC decided to host it on April 23, 2020 from 4:30 p.m. to 6:30 p.m. The EDC directed staff to work on a flier and information for the April 1 meeting.

**CONSIDERATION OF DRAFT ECONOMIC DEVELOPMENT POSITION REPORT**

Mr. Walter stated that as part of the EDC mission statement that it would produce an Economic Development position report by May 1 every year. He stated there was no outline for what was in this document as it was at the EDC's discretion. An example of the Village of Woodridge was shown to the Committee. The EDC stated it wanted to highlight not only new businesses that have opened in the Village, but also current businesses, hotels and their occupancy rates, events, business parks, and the industrial areas of the Village. The EDC directed staff to bring a draft report to the next meeting.

**UPDATE REGARDING BUSINESS LICENSE PROGRAM**

Mr. Walter updated the EDC on the status of the Business License program. He stated that initial testing of the online portal happened the prior week, and the plan was to send out letters to businesses by the end of March. Due to this being a new program, the goal is to focus on getting businesses a license rather than penalties.

**CONSIDERATION OF CONTINUED 2020 EDC GOALS**

Mr. Walter stated that this is an open agenda item where the EDC can ask staff to pursue other goals and objectives. Mayor Grasso stated that he thinks the main focus should be the Village Center. The EDC agreed with him as well. Mayor Grasso asked that the Village Center be a subject of discussion at the April 1 meeting.

**OTHER CONSIDERATIONS**

Mayor Grasso wanted to congratulate EDC member Sam Odeh on his appointment to the Illinois District Export Council. Mayor Grasso asked Mr. Odeh to explain the IDEC. Mr. Odeh stated that the Council helps businesses in Illinois with exporting their goods, and looks for international markets to export opportunities. Mr. Odeh stated he is helping draw prospective buyers from the international community to Illinois to help benefit its businesses. Mayor Grasso stated it was a prestigious appointment, and he was certain it would be a boon for Illinois and Burr Ridge.

**PUBLIC COMMENT**

There were no public comments on the above agenda items.

**ADJOURNMENT**

Mayor Grasso asked for a MOTION to adjourn. Trustee Schiappa made the **MOTION**; Mr. Sharma **SECONDED**. With no objections, the meeting was adjourned at 7:04 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Andres Beltran". The signature is fluid and cursive, with the first name "Andres" and last name "Beltran" clearly distinguishable.

Andrez Beltran  
Management Analyst