

MINUTES
ECONOMIC DEVELOPMENT COMMITTEE MEETING
February 20, 2019

CALL TO ORDER: Mr. Schiappa called the meeting to order at 9:01 a.m.

ROLL CALL: **Present:** Trustee Zach Mottl, Trustee Tony Schiappa, Bhagwan Sharma, Kirsten Jepsen (arrived at 9:08 a.m.)

Absent:

Also Present: Village Administrator Doug Pollock; Communications and Public Relations Coordinator Janet Kowal; Management Analyst Andrez Beltran; DCVB Director of Business Development Justin Roach; Willowbrook/Burr Ridge Chamber of Commerce representative Debbie Hamilton

ELECTION OF CHAIR: A **MOTION** was made by Mr. Mottl to appoint Mr. Schiappa as the Committee Chair for the meeting. The motion was **SECONDED** by Mr. Sharma and approved by a vote of 3-0.

MINUTES: A **MOTION** was made by Mr. Mottl to approve the Minutes from the November 20, 2018 meeting. The motion was **SECONDED** by Mr. Sharma and approved by a vote of 3-0.

REVIEW OF SPORTS FACILITY FEASIBILITY SUBMITTALS

Mr. Roach from DuPage County Visitors Bureau gave a brief description on his background with DCVB. He also stated that after staff reviewed the responses to the RFP, Sports Facility Advisory (SFA) was the best applicant. Mr. Roach explained that SFA is a leader in the region for planning, development, and construction of sports tourism facilities, and has a sister organization name Sports Facility Management that is a leader in running facilities like the one being studied.

Mr. Sharma asked if the facility of this size would be the first in Illinois, and what made Burr Ridge unique to constructing the facility here. Mr. Roach answered that it would not be the first in Illinois of this size, pointing out Rockford had a similar venue. However, it would be a first in the Chicagoland region and, more importantly, that the location was the unique factor. Most other facilities in the region are either too small for significant sports tourism, or have been built far from any amenities. He stated that after visiting the Rockford location, it took a twenty-minute walk to find a lunch spot. For Burr Ridge, the amenities including hotels, restaurants, and attractions are within such short distance it would make it extremely competitive as a venue.

The Committee discussed the usage of the facility in relation to local needs versus tourists. Mr. Schiappa stated that those details would be analyzed and recommended in the study. Mr. Pollock also added that the Sports Facility is a part of the vision for the area; the proposed parking deck in the RFP could also be used by Pace in lieu of their current lot, which they were excited for. That would free the current Pace lot for redevelopment.

A **MOTION** was made by Mr. Mottl and **SECONDED** by Mr. Sharma to send to the Village Board the recommendation that SFA be contracted to do the Sports Facility Feasibility Study. The

motion was approved by a vote of 4-0. Mr. Schiappa asked the record reflect that he loudly voiced his approval.

DISCUSSION OF ECONOMIC DEVELOPMENT INCENTIVE IN THE RECRUITMENT OF OREMUS MATERIALS

Mr. Schiappa stated that Mr. Oremus is looking to open up an office in Burr Ridge. He led a previous concrete company until he sold it. As his non-compete agreement is over, he is looking to reestablish a similar business. It was with great work that Mr. Schiappa and Mr. Mottl managed to lure him to Burr Ridge. He will be doing sales out of the leased office, but no material will travel through Burr Ridge. However, as the sales are here, the tax revenue is here as well.

Mr. Oremus has accepted the Village's tentative offer of a sales tax rebate incentive equivalent to 50% of local sales tax proceeds over a 5-year period.

A **MOTION** was made by Ms. Jepsen and **SECONDED** by Mr. Sharma to recommend the agreement to the Village Board. The motion was approved 4-0.

DISCUSSION OF ANNUAL BUSINESS LICENSE PROGRAM

Mr. Beltran gave a brief overview of the developments in the program. He stated that Mr. Walter and he recently went over the BS&A business licensing module. BS&A is the enterprise system that handles permitting, code requests, and other functions in the Village. They were both happy at its relative ease of use and integration, as well as the capability to take applications online. He outlined the license, and noted there was a survey attached. Staff wanted to get feedback from the business community and this would be an effective way to do so.

Mr. Schiappa pointed out that there should be a discussion if additional questions about concerns such as hazardous materials should be on the license. Mr. Mottl agreed, stating that for his business he uses a large oxygen tank the fire department inspects every year. The Committee directed staff to look into having additional information like EPA, fire district permits, health permits, and other information could and should be on the survey.

DISCUSSION OF 2019 EDC GOALS, ROLES, AND RESPONSIBILITIES

Mr. Beltran stated that staff wanted some additional direction on the goals and objectives for 2019. Mr. Sharma asked if the Village already had an economic development plan. Mr. Beltran stated it did, but it was rather unwieldy.

Mr. Mottl said that he felt that the EDC was already accomplishing its goals, and with additional members being approved, that it would continue to do so. Mr. Schiappa agreed, stating with the Facility Feasibility study recommendation as well as recommending the approval for Mr. Oremus, the EDC was doing well. However, he did believe the EDC should continue to look forward. Mr. Sharma recommended to table the discussion until next month, which the Committee agreed.

VILLAGE-WIDE DEVELOPMENT UPDATE

Mr. Pollock stated that the new ZCOs were in the packet. He also updated the Committee that McDonalds informed the Village they are looking to break ground in March and will open in June.

OTHER CONSIDERATIONS

Ms. Hamilton stated that the current time would be hard for the Willowbrook/Burr Ridge Chamber of Commerce directors to attend as their monthly meeting is on the same day from 8:00 a.m. to 9:30 a.m. Mr. Mottl asked to perhaps consider moving the dates. Mr. Schiappa agreed, and asked the Committee to look at their availability, and suggested perhaps the first or second Wednesday.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business, a **MOTION** was made by Mr. Mottl to adjourn the meeting, **SECONDED** by Mr. Sharma and **approved** by a vote of 4-0. The meeting was adjourned at 10:02 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andres Beltran", enclosed in a thin black rectangular border.

Andrez Beltran
Management Analyst