**VILLAGE OF BURR RIDGE - AGENDA**

# MAYOR & BOARD OF TRUSTEES
# REGULAR MEETING

**Village Hall – Board Room**
**Monday, May 12, 2025 – 6:30 PM**

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**SWEARING IN CEREMONY**

**Mayor Gary Grasso**

**Village Clerk Susan Schaus**

**Trustees Guy Franzese, Anita Mital, and Russell Smith**

## 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

## 2. ROLL CALL

## 3. PRESENTATIONS AND PUBLIC HEARINGS

## 4. CONSENT AGENDA

An item shall be removed from the Consent Agenda at the request of any one Trustee or anyone present at the meeting (those items marked with an *asterisk are considered to be on the Consent Agenda). A roll call shall be taken on the approval of the Consent Agenda and recorded in the minutes as an Omnibus Vote. If an item is removed from the consent agenda, it will be discussed by the Board, opened for public comment, and voted upon during the meeting.

## 5. MINUTES

**A.** * Approval of Regular Board Meeting of April 14, 2025

**B.** * Receive and File Plan Commission Meeting of May 5, 2025

## 6. ORDINANCES

**A.** * Approval of an Ordinance Amending the Village of Burr Ridge Personnel Manual

**B.** * Approval of an Ordinance Denying a Variation Request from Section IV.K.2 of the Zoning Ordinance to Permit On-Site Outdoor Storage of Commercial Vehicles and Relevant Attachments and Implements to be Used for Snow Removal on a Seasonal, Annual Basis (Z-01-2025: Variation - Oak Creek Club Subdivision)

**C.** * Approval of an Ordinance Approving a Special Use Amendment to Ordinance #A-834-12-24, Ordinance #A-834-19-21, and Ordinance #A-834-06-21 to Permit Permanent Outdoor Dining at an Existing Restaurant (Z-06-2025: 78 Burr Ridge Parkway - Patti's Sunrise Cafe)

**D.** * Approval of an Ordinance Amending Various Sections of the Burr Ridge Municipal Code Regarding Persons with Disabilities

## 7. RESOLUTIONS

**A.** Consideration of a Resolution Appointing Trustee Guy Franzese as President Pro Tem for a Two-Year Term Expiring May 10, 2027

**B.** Consideration of a Resolution Affirming the Village of Burr Ridge's Desire and Support for a Unique ZIP Code

**C.** * Approval of a Resolution Vacating a Portion of the Public Utility and Drainage Easement at 15W360 62nd Street and 15W371 61st Place

**D.** * Approval of a Resolution Updating the Village of Burr Ridge Affordable Housing Plan as Mandated by the 2004 State of Illinois Affordable Housing Planning and Appeal Act

## 8. CONSIDERATIONS

**A.** Discussion of a Village Hall Status Update

**B.** * Approval of Award of a Three-Year Contract to M.E. Simpson of Valparaiso, Indiana, for Leak Detection and Survey Services in the Total Amount of $77,000

**C.** * Approval of Various Re-Appointments to Village Committees and Commissions

**D.** * Approval of a Proclamation Recognizing May 4-10, 2025 as Public Service Week

**E.** * Approval of a Proclamation Recognizing May 11-17, 2025, as National Police Week

**F.** * Approval of a Proclamation Recognizing May 18-24, 2025, as National Public Works Week

**G.** * Approval of a Proclamation Recognizing May as Motorcycle Awareness Month

**H.** * Approval of an Amendment to the Village Administrator's Employment Agreement

**I.** * Receive and File Separation Notices of General Utility Worker 1 George Hovorka and Executive Assistant Samantha Temes

**J.** * Approval of Vendor List Dated April 28, 2025, for Fiscal Year 2025 in the Amount of $444,458.58 for all Funds, plus $234,169.57 for Payroll Period Ending April 12, 2025, for a Grand Total of $678,628.15

**K.** * Approval of Vendor List Dated May 12, 2025, for Fiscal Year 2025 in the Amount of $317,335.99 for all Funds, plus $228,932.97 for Payroll Period Ending April 26, 2025, for a Grand Total of $546,268.96

**L.** * Approval of Vendor List Dated May 12, 2025, for Fiscal Year 2026 in the Amount of $19,392.56 for all Funds, for a Grand Total of $19,392.56

## 9. PUBLIC COMMENTS

Public comments will be accepted in written or statement form prior to or during the meeting. Written public comments shall identify whether the comment is intended to address a specific agenda item or is intended for general public comment under Section 9 – Public Comment. Written public comments that are submitted prior to the meeting will not be read at the meeting. Public comments may also be made during the meeting when discussing specific items on the agenda. Any person seeking to address the Board on topics not on the agenda may do so during Section 9 – Public Comment. The Board has set a public comment limit of 30 minutes per agenda item which may be extended by the presiding officer.

## 10. REPORTS AND COMMUNICATIONS

## 11. ADJOURNMENT

**NEXT MEETING – JUNE 9, 2025 – 6:30 PM**

# May 12, 2025 Board Meeting Summary

## 6A – Personnel Manual Updates

The attached ordinance revises the Drug-Free Workplace section of the Personnel Manual, defining and clarifying that Village officials, including elected and appointed officials, are considered "on duty" when attending professional development events funded by or on behalf of their position as Village officials or operating any Village-provided equipment or vehicles, and will be subject to discipline due to unlawful activity or activity causing disrepute to the Village occurring while "off duty". The ordinance also clarifies the prevailing definition of "merit anniversary date."

**Recommendation:** The ordinance be approved.

## 6B – Denial of Variation (Z-01-2025: Oak Creek Club)

At the April 14th meeting, the Board directed staff to prepare an Ordinance denying a request to amend a special use permitting more than one piece of snow removal equipment at the Oak Creek Club subdivision.

**Recommendation:** The ordinance be approved.

## 6C – Approval of Special Use (Z-06-2025: 78 Burr Ridge Parkway – Patti's Sunrise Café)

At the April 14th meeting, the Board directed staff to prepare an Ordinance approving a request to amend a special use to permit outdoor dining on a seasonal, permanent basis at Patti's Sunrise Café.

**Recommendation:** The ordinance be approved.

## 6D – Removal of Term "Handicapped"

After receiving public comment on this matter, the Board directed staff to remove all references to the term "handicapped" from the Municipal Code and other elements of administrative function in the Village. The attached ordinance removes and replaces this language as directed.

**Recommendation:** The ordinance be approved.

## 7A – President Pro Tem

The Municipal Code requires the Village to appoint a President Pro Tem to act in the Mayor's absence at Board meetings or other official functions. Mayor Grasso has nominated Trustee Franzese to serve in this role for the upcoming two-year term.

**Recommendation:** The resolution be adopted.

## 7B – Unique Zip Code

Please find attached a resolution requesting that the United States Congress pass legislation directing the United States Postal Service (USPS) to provide the Village of Burr Ridge, among

other national communities, with a unique ZIP Code. In the past, the Village lobbied the USPS for a unique ZIP Code but was denied. Though the Village appealed a 2017 denial, the USPS's determination was upheld, meaning that the Village cannot petition the USPS again until 2027. To this end, the Village joined with other nationwide municipalities to create the National ZIP Code Advocacy Coalition in 2024, all seeking a legislative remedy to resolve their lack of a unique ZIP Code. The attached resolution is similar to those approved by the now-over-75 communities that have joined the Coalition and will be vital to the Coalition's federal lobbying efforts.

**Recommendation:** The resolution be adopted.

**7C – DelMedico Subdivision**

On June 10, 2024, the Board approved the Final Plat of Subdivision of DelMedico Estates (R-09-24), a two-lot subdivision at 15W371 61st Place and 15W360 62nd Street. After recording the Plat and during preparation of plans to construct a new single-family residence, Flagg Creek Water Reclamation District has now required the owner to construct a private sanitary service through both properties and to vacate 5 ft. of a 15 ft. Public Utility and Drainage Easement located on the western side of the properties (recorded document number R2024-041060). Flagg Creek Water Reclamation District provides the sanitary sewer service to the parcels. All required parties have signed approval of the Plat of Vacation, with Village approval being the final step before recording with DuPage County. The remaining 10-ft easement is a standard width for private properties; therefore, staff recommends Board approval to abide by the requirements of the Flagg Creek Water Reclamation District.

**Recommendation:** The resolution be adopted.

**7D – Affordable Housing Plan**

Under the Illinois Affordable Housing Planning and Appeal Act (AHPAA), the Village of Burr Ridge remains a non-exempt municipality. Per the AHPAA, non-exempt municipalities must update their Affordable Housing Plans by incorporating updated census information and submit a revised version to the Illinois Housing Development Authority every five years. There are no significant changes in the Village's plan since the last amendment in April 2019. Since the previous update, Public Act 103-0487 (2023) stipulates the inclusion of three additional requirements as part of the update. These are detailed in the Village's proposed plan update.

**Recommendation:** The resolution be adopted.

**8A – Village Hall Building**

Staff will provide the Board with a short status update on the future of Village Hall. No action will be taken on this matter.

**8B – Sewer Testing Contract**

The FY2026 Water Fund Budget includes $31,000 for the first year of a three-year, Village-wide leak detection survey and valve assessment program. System leak detection should be performed routinely to reveal unknown leaks, mitigate emergency repairs, and minimize non-revenue water loss, which also keeps the Village in compliance with the Illinois DNR annual audit of Lake Michigan water users. Assessment of the water main valves ensures their operability and ability

to control the water system, reducing the consequences of water main failures and helping plan for construction activity or control the system during emergency water main break repairs.

In 2021, staff performed a case study showing value after the Village's contractor completed the program on 1/3 of the valves and mains, starting at the north end of the Village. In that project, seven leaks discharging approximately 47,520 lost gallons per day were discovered and rectified. At the commodity price of $5.79 per 1,000 gallons, these leaks cost the Village $100,400 annually in lost water. Therefore, the return on investment was less than three months for our first year's Village-wide assessment program.

M.E. Simpson of Valparaiso, Indiana, satisfactorily completed the FY2025 program. Public Works staff approve of M.E. Simpson's means and methods of operations and quality of work. The Village solicited bids for three-year Water System Leak Detection and Survey Services with Lombard, Roselle, West Chicago, and Willowbrook. M.E. Simpson was the only bidder. The Village of Lombard was the leading agency for the procurement process and confirmed that the bid met the requirements outlined in the contract specifications.

**Recommendation:** The contract be approved.

**8C – Volunteer Official Appointments**

Mayor Grasso has recommended appointing the following persons to serve in the stated roles with the associated terms.

| Economic Development Committee | Term |
|---|---|
| Trustee Tony Schiappa (Chair) | 5/1/2027 |
| Trustee Russell Smith | 5/1/2027 |
| Ericka Webb | 5/1/2027 |
| Michael Simmons | 5/1/2027 |
| Ramzi Hassan | 5/1/2027 |
| Debra Hamilton | 5/1/2027 |

| Stormwater Management Committee | Term |
|---|---|
| Trustee Guy Franzese (Chair) | 5/1/2027 |
| Trustee Al Paveza | 5/1/2027 |
| Nancy Montelbano | 5/1/2027 |
| Alice Krampits | 5/1/2027 |
| Rab Malhotra | 5/1/2027 |
| Anabel Immordino | 5/1/2027 |
| Steve McCracken | 5/1/2027 |

| Street and Pathway Committee | Term |
|---|---|
| Mayor Gary Grasso (Chair) | 5/1/2027 |
| Trustee Al Paveza | 5/1/2027 |
| Trustee Tony Schiappa | 5/1/2027 |
| Trustee Guy Franzese | 5/1/2027 |
| Patricia Liss | 5/1/2027 |
| Todd Davis | 5/1/2027 |

| Water Committee | Term |
|---|---|
| Trustee Al Paveza (Chair) | 5/1/2027 |
| Trustee Guy Franzese | 5/1/2027 |
| Trustee Joe Snyder | 5/1/2027 |

| BFPC | Term |
|---|---|
| Edward Shishem (Chair) | 5/1/2028 |
| Jerry Connolly | 5/1/2027 |
| Cheyney Aguilar | 5/1/2026 |

| Police Pension Board | Term |
|---|---|
| Gary Rush | 5/1/2027 |
| Katy Dettman | 5/1/2027 |

| Personnel Committee | Term |
|---|---|
| Mayor Gary Grasso (Chair) | 5/1/2027 |
| Trustee Al Paveza | 5/1/2027 |
| Trustee Tony Schiappa | 5/1/2027 |

**Recommendation:** The appointments be approved.

**8D/E/F/G – Proclamations**

Attached are four proclamations indicating the Board's general support for the following:

- National Public Service Week (May 4-10, 2025)
- National Police Week (May 11-17, 2025)
- National Public Works Week (May 18-24, 2025)
- Motorcycle Awareness Month (May 2025)

**Recommendation:** The proclamations be approved.

**8H – Village Administrator Employment Agreement**

At Mayor Grasso's direction, an amendment to the Village Administrator's employment agreement is attached.

**Recommendation:** The agreement be approved.

**8I – Separation Notices**

Per the Village's Personnel Manual, staff must provide notice of employee separations to the Board when any employees end their tenure with the organization. Executive Assistant Samantha Temes and General Utility Worker 1 George Hovorka separated from the Village effective April 16 and April 25, respectively. No action is required on this item.

# REGULAR MEETING
# MAYOR AND BOARD OF TRUSTEES
# VILLAGE OF BURR RIDGE

**April 14, 2025**

## CALL TO ORDER

The Regular Meeting of the Mayor and Board of Trustees on April 14, 2025, was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and was called to order at 6:30 p.m. by Mayor Grasso.

## PLEDGE OF ALLEGIANCE

Mayor Grasso asked the Boy Scout troop from Downers Grove to lead the Pledge of Allegiance.

## ROLL CALL

Mayor Grasso asked for a motion to allow Trustee Snyder to participate in the meeting remotely, as he had submitted this request in advance. Trustee Smith made the motion, Trustee Schiappa seconded, and the Board unanimously approved.

The Village Clerk took roll call. Trustees Franzese, Schiappa, Paveza, Snyder, Smith, and Mayor Grasso were present. Trustee Mital was not present. Village Administrator Evan Walter, Police Chief Marc Loftus, Community Development Director Janine Farrell, Public Works Director Dave Preissig, and Village Attorney Mike Durkin were also present.

## PRESENTATIONS AND PUBLIC HEARINGS

Public Hearing: The Fiscal Year 2026 Budget was presented.

## CONSENT AGENDA – OMNIBUS VOTE

Mayor Grasso asked the Board and/or public if any agenda item needed to be removed. There were no requests.

**APPROVAL OF REGULAR BOARD MEETING MINUTES OF MARCH 10, 2025** was approved for publication under the Consent Agenda by Omnibus Vote.

**RECEIVE AND FILE PLAN COMMISSION MEETING MINUTES OF APRIL 7, 2025** was noted as received and filed under the Consent Agenda by Omnibus Vote.

**APPROVAL OF AN ORDINANCE AUTHORIZING THE EXECUTION OF A VACANT REAL ESTATE PURCHASE CONTRACT FOR THE PURCHASE OF 341 SHORE DRIVE IN THE VILLAGE OF BURR RIDGE, ILLINOIS** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Ordinance.

**APPROVAL OF AN ORDINANCE GRANTING SPECIAL USE AMENDMENT TO ORDINANCE A-834-02-19 AND ORDINANCE A-834-01-24, A SPECIAL USE FOR AUTOMOBILE SALES, AND OUTDOOR OVERNIGHT STORAGE OF RETAIL VEHICLES, ELIMINATING THE REQUIREMENT OF A FENCE ALONG THE SOUTHEAST BOUNDARY OF THE PROPERTY (Z-03-2025: 60 SHORE DRIVE – NADDAF/CODA MOTORS, LLC)** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Ordinance.

**APPROVAL OF A RESOLUTION GRANTING A THIRD EXTENSION OF SUBDIVISION COMPLETION DEADLINE (7950 DREW AVE. – COTTAGES OF DREW)** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Resolution.

**APPROVAL OF A PROCLAMATION CELEBRATING ARBOR DAY WEEK** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Proclamation.

**APPROVAL OF AWARD OF CONTRACT FOR LANDSCAPING ENHANCEMENTS ALONG 79TH STREET PEDESTRIAN IMPROVEMENTS PROJECT TO CLARENCE DAVIDS & COMPANY, OF PLAINFIELD, ILLINOIS, IN THE AMOUNT OF $35,968**
the Board, under the Consent Agenda, by Omnibus Vote, Approved the Contract Award.

**APPROVAL OF RENEWAL OF CONTRACT FOR STREET SWEEPING SERVICES WITH LRS CLEANSWEEP OF WEST CHICAGO, ILLINOIS, IN THE AMOUNT OF $40,000** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Contract Renewal.

**APPROVAL OF RENEWAL OF CONTRACT FOR CLEANING AND JANITORIAL SERVICES WITH BEST QUALITY CLEANING OF FRANKLIN PARK, ILLINOIS, IN THE AMOUNT OF $46,500** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Contract Renewal.

**APPROVAL OF AUTHORIZATION TO ACCEPT NEW LEASE VEHICLES FROM ENTERPRISE** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Lease Authorization.

**APPROVAL OF VENDOR LIST DATED MARCH 24, 2025, FOR FISCAL YEAR 2025 IN THE AMOUNT OF $464,444.73 FOR ALL FUNDS, PLUS $488,065.74 FOR PAYROLL PERIOD ENDING MARCH 1 AND MARCH 15, 2025 FOR A GRAND TOTAL OF $952,510.47** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Vendor List.

**APPROVAL OF VENDOR LIST DATED APRIL 14, 2025, FOR FISCAL YEAR 2025 IN THE AMOUNT OF $211,793.42 FOR ALL FUNDS, PLUS $234,382.38 FOR PAYROLL PERIOD ENDING MARCH 29, 2025 FOR A GRAND TOTAL OF $446,175.80** the Board, under the Consent Agenda, by Omnibus Vote, Approved the Vendor List.

Mayor Grasso asked for any discussion from the Board and/or public. There was none.

Mayor Grasso asked for a motion to approve the Consent Agenda

Motion was made by Trustee Smith, seconded by Trustee Snyder to approve the Consent Agenda – Omnibus Vote (attached as Exhibit A), and the recommendations indicated for each respective item be hereby approved.

On Roll Call, Vote Was:
AYES: 5 - Trustees Franzese, Schiappa, Paveza, Snyder, Smith
NAYS : 0 - None
ABSENT: 1 - Mital
There being five affirmative votes the motion carried.

**CONSIDERATION OF AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE, AND COOK COUNTIES, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2025 AND ENDING ON APRIL 30, 2026**

Village Administrator Evan Walter presented the FY 2026 budget for approval. The budget has been discussed over the past few months, with a public hearing taking place earlier this meeting. Mr. Walter stated that no budget or budget ordinance changes would be accepted at this meeting; any necessary budget revisions would be made within the fiscal year during the quarterly budget amendment process.

Mayor Grasso asked if there were any comments from the Board and/or the public. There were none.

Mayor Grasso then asked for a motion to approve the ordinance adopting the budget.

Motion was made by Trustee Franzese, seconded by Trustee Schiappa to approve the ordinance.

On Roll Call, Vote Was:
AYES: 5 - Trustees Franzese, Schiappa, Paveza, Snyder, Smith
NAYS : 0 - None
ABSENT: 1 - Trustee Mital
There being five affirmative votes the motion carried.

**CONSIDERATION OF AN ORDINANCE AMENDING SECTION 25.09 OF CHAPTER 25, ENTITLED "LIQUOR CONTROL", OF THE BURR RIDGE MUNICIPAL CODE**

Village Administrator Evan Walter presented the ordinance, which reduces the Class O liquor license quantity by one (Peak Running voluntarily surrendered) and increases the Class H liquor license quantity by one (Stix N Stones). The ordinance also incorporates a like-for-like subtraction and addition of one Class B license to account for changes in ownership at Crowne Plaza.

Mayor Grasso asked if there were any comments from the Board and/or the public. There were none.

Mayor Grasso then asked for a motion to approve the ordinance.

Motion was made by Trustee Smith, seconded by Trustee Paveza, to approve the Ordinance.

On Roll Call, Vote Was:
AYES: 5 - Trustees Smith, Paveza, Snyder, Franzese, Schiappa
NAYS : 0 - None
ABSENT: 1 - Trustee Mital
There being five affirmative votes the motion carried.

**CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO DENY A VARIATION FOR OUTDOOR EQUIPMENT STORAGE (V-01-2025 OAK CREEK CLUB SUBDIVISION)**

Community Development Director Janine Farrell said that on February 3, 2025, the Plan Commission held a public hearing for a variation request from Section IV.K.2 of the Zoning Ordinance to permit the on-site outdoor storage of commercial vehicles and relevant attachments and implements to be used for snow removal on a seasonal, annual basis. In 2020, the Oak Creek Club received approval for a variation permitting the storage of one snowplow vehicle to be parked in a guest spot.

The Oak Creek Club HOA requested that approval be amended to add a second snowplow vehicle. Public comments were received in support of and in objection to the request. The Plan Commission determined that the land caused no hardship and that the request would not be unique to the Oak Creek Club subdivision. The Commission unanimously recommended denial of the request.

Mayor Grasso asked if there were any comments from the Board and/or the public.

The petitioner, Ken Curelo, president of the Oak Creek Club HOA, gave background on the request, and that the new snowplow company had requested storage for a second snowplow vehicle. The Board briefly discussed the topic and determined that there was not a hardship issue.

Trustee Franzese recommended that the company store the second snowplow vehicle.

One resident of the Oak Creek Club spoke out against the storage of a second snowplow.

Mayor Grasso asked for a motion to request staff to prepare an ordinance denying the variation request.

Motion was made by Trustee Franzese, seconded by Trustee Smith, to deny the request for a second snowplow and for staff to prepare an ordinance denying the request.
Mayor Grasso asked if there were any additional comments from the Board and/or the public. There were none.

Trustee Snyder had technical difficulties and was not able to vote on this agenda item.

On Roll Call, Vote Was:
AYES: 4 - Trustees Franzese, Smith, Schiappa, Paveza
NAYS : 0 - None
ABSENT: 1 - Trustees Mital and Snyder
There being four affirmative votes the motion carried.

**CONSIDERATION OF A PLAN COMMISSION RECOMMENDATION TO APPROVE A SPECIAL USE FOR OUTDOOR DINING (Z-06-2025: 78 BURR RIDGE PARKWAY – PATTI'S SUNRISE CAFÉ)**

Community Development Director Janinne Farrell said that on April 7, 2025, the Plan Commission held a public hearing on Patti's Sunrise Café's special use amendment request to permit permanent outdoor dining at the restaurant. In 2024, the petitioner received approval for the request, but with a one-year expiration date. The petitioner now requests to have outdoor dining permanently at the site. One public comment supported the request. The Plan Commission unanimously recommended approval of the request, with conditions.

Mayor Grasso asked if there were any comments from the Board and/or the public. There were none.

Mayor Grasso then asked for a motion to approve the special use request.

Motion was made by Trustee Franzese, seconded by Trustee Smith to approve the special use.

Trustee Snyder had technical difficulties and was unable to vote on this agenda item.

On Roll Call, Vote Was:
AYES: 4 - Trustees Franzese, Smith, Schiappa
NAYS : 0 - None
ABSENT: 2 - Trustees Mital and Snyder
There being four affirmative votes the motion carried.

**CONSIDERATION OF MAYOR GRASSO'S RECOMMENDATION TO CREATE THE COMPREHENSIVE PLAN UPDATE COMMITTEE AND TO APPOINT TRUSTEE FRANZESE AS THE CHAIRPERSON OF SAID COMMITTEE**

Mayor Grasso said that the Village's Comprehensive Plan ("Plan") reflects its overall vision for land use and community development and is one of the most important documents. Among other policy goals, the Plan "addresses residential, commercial, and industrial development, open space policy, community design, community facilities, new growth areas, and transportation issues. It also provides guidelines for enhancing and maintaining the overall physical and environmental character of the Village" (p. v, Comprehensive Plan). The Plan was last fully adopted in 1999, with sub-area amendments incorporated in 2003, 2005, and 2007. To ensure that the Plan continues to provide the most up-to-date guidance for the community in land use planning, Mayor Grasso recommended the creation of a Comprehensive Plan Update Committee ("Committee") to perform an update of this critical document. Further, Mayor Grasso has nominated Trustee (and former Plan Commissioner) Guy Franzese to serve as Chairman of this Committee. Rather than introducing wholesale changes to the Village's overall land use, the goal of the Committee would be to ensure that the Plan continues to represent the community's vision for development and redevelopment in Burr Ridge. The Committee would comprise seven total residents, with the remaining six to be appointed later while being supported by Village staff. The Fiscal Year 2026 Budget includes $100,000 for hiring a third-party consultant to assist the Committee in its work, specifically with community engagement and drafting the amended document. This consultant would be identified through an RFP process at the Committee level. It is estimated that the Committee will provide a recommendation for an update to the Plan to the Board for final consideration and approval within one year of its establishment. The Committee would function as part of the Village's public business and be subject to the Open Meetings Act, while documents related to its work would be published on the Village website under a single page.

Mayor Grasso asked if there were any comments from the Board and/or the public. There were none.

Mayor Grasso then asked for a motion to approve the recommendation and to approve Trustee Franzese as the chairperson. Trustee Franzese asked if it was appropriate to vote on this, and Village Attorney Mike Durkin said that he could vote on this item.

Motion was made by Trustee Schiappa, seconded by Trustee Paveza to approve the recommendation. Trustee Snyder had technical difficulties and was unable to vote on this agenda item.

On Roll Call, Vote Was:
AYES: 4 -Trustees Schiappa, Paveza, Smith, Franzese
NAYS : 0 - None
ABSENT: 2 - Trustees Mital and Snyder
There being four affirmative votes the motion carried.

**PUBLIC COMMENT**

There were no public comments.

**REPORTS AND COMMUNICATIONS**

Trustee Smith reminded residents that the first village event to commemorate Armed Forces Day was coming up on Saturday, May 17, beginning at 10:00 am, and encouraged everyone to attend. He also mentioned the nominations for the Patriot Award were due on April 15.

Village Administrator Evan Walter said that a public comment was received from Commissioner Richard Morton requesting an assessment be made to remove the term “handicapped” from the municipal code. Mr. Walter said that the revision was currently in the works.

Mayor Grasso said that the trustees who ran and won, and the village clerk, will be sworn in on May 12 at the beginning of the Board meeting.

**ADJOURNMENT**

Mayor Grasso asked for a motion to adjourn the Board Meeting at 7:15 pm

Motion was made by Trustee Paveza, seconded by Trustee Franzese to adjourn the Board Meeting, and the Board unanimously approved.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

_____
Susan Schaus
Village Clerk
Burr Ridge, Illinois

APPROVED BY the Mayor and Board of Trustees this _____ day of _____, 2025.

# VILLAGE OF BURR RIDGE PLAN COMMISSION/ZONING BOARD OF APPEALS

## MINUTES FOR REGULAR MEETING OF MAY 5, 2025

## I. ROLL CALL

The meeting of the Plan Commission/Zoning Board of Appeals was called to order at 7:00 p.m. at the Burr Ridge Village Hall Board Room, 7660 County Line Road, Burr Ridge, Illinois by Vice-Chair Irwin.

**ROLL CALL** was noted as follows:

**PRESENT:** 7 – Irwin, McCollian, Parrella, Petrich, Broline, Stratis, and Morton
**ABSENT:** 1 – Trzupek

Community Development Director Janine Farrell and Planner Ella Stern were also present.

## II. APPROVAL OF PRIOR MEETING MINUTES – APRIL7, 2025

A **MOTION** was made by Commissioner McCollian and **SECONDED** by Commissioner Petrich to approve the minutes of the April 7, 2025 meeting.

**ROLL CALL VOTE** was as follows:

**AYES**: 5 – McCollian, Petrich, Stratis, Morton, and Irwin
**NAYS:** 0 – None
**ABSTAIN:** 2 – Parrella and Broline

**MOTION CARRIED** by a vote of 5-0 with two abstentions.

## III. PUBLIC HEARINGS

Vice-Chair Irwin introduced the public hearings on the agenda. Vice-Chair Irwin requested to swear in all those wishing to speak on such matters on the meeting agenda and a swearing in of such individuals was conducted.

### A. Z-05-2025: Zoning Ordinance Amendment for Community Integrated Living Arrangement Homes (Village of Burr Ridge); Text Amendment and Findings of Fact [CONTINUED FROM MARCH 3, & APRIL 21, 2025]

Vice-Chair Irwin introduced the case. Stern stated that staff discussed the case with the Village Attorney this afternoon and requests a continuation to allow for further research and review regarding the Fair Housing Act.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner McCollian to continue the public hearing for zoning case Z-05-2025 to July 21, 2025.

**ROLL CALL VOTE** was as follows:

**AYES**: 7 – Stratis, McCollian, Parrella, Petrich, Broline, Morton, and Irwin
**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

**B. Z-07-2025: Zoning Ordinance Amendment for Maximum Lot Sizes (Village of Burr Ridge); Text Amendment and Findings of Fact**

Vice-Chair Irwin introduced the case and asked for a summary. Stern stated that during the 2024 annual zoning review, the Plan Commission identified a potential text amendment limiting the lot size for residential properties. Stern noted that on July 22, 2024, the Board of Trustees directed the Plan Commission to hold a public hearing on this potential Zoning Ordinance amendment. Stern stated that the proposed amendments would establish maximum lot sizes, thereby prohibiting lots from exceeding a certain size within a residential district. Stern noted that the Plan Commission expressed concern regarding the consolidation of residential lots to construct homes larger than neighboring properties, which could result in homes that were out of character with the surrounding area. Stern stated that the Burr Ridge Zoning Ordinance does not regulate maximum lot sizes, only minimum lot sizes. Stern displayed the minimum lot size requirements on the screen. Stern stated that staff identified two considerations for the Commission to discuss. Stern noted that staff sought direction from the Plan Commission at the initial public hearing and would prepare draft language based on that discussion. Stern stated the considerations and displayed them on the screen. Stern noted that based on Commission discussion, the Plan Commission may wish to add language to Zoning Ordinance Section VI or Section VI and IV.D. Stern displayed the standards for a text amendment and noted staff requested the Plan Commission's assistance with letter ‘b’ of the Findings of Fact.

Vice-Chair Irwin asked for public comment. There was none.

Vice-Chair Irwin asked for Commissioner discussion.

Commissioner Morton was conflicted and did not support regulating the non-conforming lots. Commissioner Morton stated that if the intent of the proposal was to prevent the consolidation of multiple lots within the R-2B zoning district for the purpose of creating larger lots to accommodate larger homes, he was sensitive to that.

Commissioner Stratis stated that he did not support the text amendment and did not believe it would be beneficial to the community. Commissioner Stratis expressed concerns that the amendment conflicted with the intent of the Zoning Ordinance, particularly concerning preserving large lots and open spaces. Commissioner Stratis noted that increased density could lead to additional impacts. Commissioner Stratis acknowledged that there were instances where a large home had been constructed and was surrounded by smaller lots, which could create a sense of inconsistency within the

neighborhood. Commissioner Stratis noted he saw value in preserving larger lots. Commissioner Stratis noted that the neighboring communities consulted had not adopted a maximum lot size regulation. Commissioner Stratis stated that the large lots were an important part of the character of the community and preferred to see them stay that way.

Commissioner Broline agreed with Commissioner Stratis. Commissioner Broline noted that he did not see how a hardship of the land could be proven if a maximum lot size was adopted and referenced his previous experience with subdivisions.

Commissioner Petrich agreed with the previous comments and stated his support for limiting the construction of large homes on consolidated lots within the R-3 district. Commissioner Petrich referenced a house on 87th Street that was rezoned to R-3 twenty years ago, noting that the new home was out of character with the surrounding area. Commissioner Stratis inquired about the Floor Area Ratio (FAR) regulations for the R-3 zoning district. Stern confirmed the maximum FAR was 20%.

Commissioner Parrella agreed with previous comments. Commissioner Parrella questioned the need for a maximum size restriction since there will be other regulations that would regulate the size and setbacks of the house.

Commissioner McCollian agreed with previous comments and did not support implementing a maximum lot size.

Commissioner Stratis inquired about the specific regulations for the R-3 district, particularly regarding the grading level and the size of a home based on the number of lots combined. Commissioner Stratis noted that the property would include substantial open space.

Vice-Chair Irwin had no additional comments.

A **MOTION** was made by Commissioner Petrich and **SECONDED** by Commissioner Parrella to close the public hearing for zoning case Z-07-2025.

**ROLL CALL VOTE** was as follows:

**AYES**: 7 – Petrich, Parrella, McCollian, Broline, Stratis, Morton, and Irwin
**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0

Commissioner Petrich inquired whether it was permissible to purchase multiple lots and build a large home across the lot lines. Stern stated that it was not permissible and that the lots would have to be consolidated. Farrell noted the property owner would first need to come to the Village to ensure that approval could be granted and to determine if any easements needed to be vacated or addressed. Farrell stated that the documentation would be signed off by the Village and subsequently recorded with either Cook or

DuPage County. Commissioner Petrich inquired about the criteria used to approve or deny such a request. Farrell explained that the Village ensures the consolidated lots meet the zoning district's standards for minimum lot size and width. Farrell noted that any easements that may need to be vacated would be addressed, as it would not be permissible to build a house on top of an easement. Commissioner Petrich stated that, under the current regulations, it was possible to combine four lots and construct a larger home, provided it met the minimum lot size requirement for the R-3 district. Commissioner Petrich noted that one could build a home to the setbacks, potentially creating a house out of character with the surrounding area. Farrell stated that the home must comply with the floor area ratio, impervious surface, and setback requirements. Farrell cautioned that the restriction could not be limited to the R-3 zoning district. Farrell noted that it would need to apply to all single-family residential districts throughout the Village rather than single out a specific zoning district such as R-3. Commissioner Petrich stated that the impact would be more significant in R-3 and R-4 districts due to smaller lot sizes. Commissioner Petrich stated that combining lots in larger districts like R-1 or R-2 was less noticeable as the overall scale remains consistent. Farrell stated there must be a maximum lot size restriction if the Commission wished to restrict one from buying multiple lots to consolidate them into a larger parcel.

Commissioner Parrella inquired about the home on County Line and Plainfield Road. Commissioner Stratis noted that the property had always been 2 ½ acres and was not an assemblage. Commissioner Stratis inquired whether similar issues related to lot consolidation and the construction of larger homes have occurred elsewhere in the community. Farrell noted that no complaints or concerns regarding this issue had been received from the community. Farrell stated that many residents appreciated the larger estate lots. Commissioner Stratis noted that large-lot consolidations could be as impactful as smaller ones, noting a personal example. Commissioner Stratis described the proposed amendment as isolated and akin to special legislation and expressed resistance to amending the zoning code without clear evidence of a recurring issue within the community.

Commissioner Petrich stated that he was not in favor of any of the proposed measures due to the complications.

Commissioner Broline noted that wetlands were included in the size of the parcel. Vice-Chair Irwin suggested that a motion could be made tonight. Vice-Chair Irwin recommended that Commissioner Petrich develop a specific proposal to be considered during the annual zoning review in the future. Vice-Chair Irwin noted that voting down the current proposal would not prevent the possibility of suggesting a new proposal at a later time. Farrell confirmed that if the Commission voted to make no changes at this time, the matter would not proceed to the Board, and the Commission would have the option to revisit the topic without any time constraints.

A **MOTION** was made by Commissioner Stratis and **SECONDED** by Commissioner Morton to deny zoning case Z-07-2025 and to refrain from recommending any changes at this time.

**ROLL CALL VOTE** was as follows:

**AYES**: 7 – Stratis, Morton, McCollian, Parrella, Petrich, Broline, and Irwin
**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0

## IV. CORRESPONDENCE

There were no questions or comments.

## V. OTHER CONSIDERATIONS

There were no other considerations.

## VI. PUBLIC COMMENT

There was no public comment.

## VII. FUTURE MEETINGS

Stern noted that no cases were scheduled for the May 19th meeting, and the Commission recommended that the meeting be canceled.

Vice-Chair Irwin confirmed with Stern that his attendance at the May 12th Board meeting was not required.

Commissioner Petrich inquired about when the materials for the June 16th meeting would be distributed and asked how much time the Commission would have to review them. Farrell noted that with the one-month mark approaching, it was still uncertain when the materials would be received and how much information would be provided. Farrell stated that the petitioner was aware of the June 16th meeting and that both staff and the consultant had requested as much time as possible to review all the material. Farrell noted that the Commission expected at least an update on June 16th and that while a full discussion of all the materials may not be feasible, a higher-level discussion may take place at that time. Farrell confirmed that the Commission should retain the previous materials and noted that she would provide guidance on what to keep once new materials were submitted.

## VIII. ADJOURNMENT

A **MOTION** was made by Commissioner McCollian and **SECONDED** by Commissioner Parrella to adjourn the meeting at 7:26 p.m.

**ROLL CALL VOTE** was as follows:

**AYES**: 7 – McCollian, Parrella, Petrich, Broline, Stratis, Morton, and Irwin
**NAYS:** 0 – None

**MOTION CARRIED** by a vote of 7-0.

**Respectfully Submitted:** _____

Ella Stern
Planner

# ORDINANCE NO. A-661-02-25

## AN ORDINANCE AMENDING THE VILLAGE OF BURR RIDGE PERSONNEL MANUAL

**WHEREAS**, the corporate authorities of the Village of Burr Ridge ("Village") have previously adopted an "Ordinance Adopting the Village of Burr Ridge Personnel Manual and Repealing Ordinance Number A-661-01-25 as Amended," and subsequent amendments by ordinance; and

**WHEREAS**, the corporate authorities of the Village have determined that it is in the best interest of the Village to revise its Personnel Manual as described in Exhibit A.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1.** The Village of Burr Ridge Personnel Manual is hereby amended as described in the attachment included herein as Exhibit A.

**Section 2.** This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

**ADOPTED** this 12th day of May, 2025, pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 12th day of May, 2025.

_____
Mayor

ATTEST:

_____
Village Clerk

Non-sworn employees are under no obligation to render service to a member of the public if the employee has a legitimate concern for their safety or wellbeing. Department Heads are permitted to request that members of the public vacate a public premises if the member's behavior is deemed to be threatening towards or has caused a safety concern for an employee.

## 2.5 Weapons Prohibition Policy

Employees of the Village are prohibited from the use of open or concealed carrying or storing of firearms or weapons on or in any building owned, leased, or controlled by the Village; any vehicle or equipment owned, leased, or controlled by the Village; any public playground; any public park, athletic area, or athletic facility under the control of the Village; or at any time or in any area that is associated with Village employment, while they are acting within the scope of their employment. Sworn law enforcement officers employed by the Village specifically authorized to carry a firearm or weapon are exempt from this policy.

The term "weapons" includes, but is not limited to: all firearms; any knife with a blade length of three or more inches; a switch blade knife; a stun gun or Taser; metal knuckles; a pneumatic gun, spring gun, paint ball gun, or BB gun; any bomb, bomb-shell, grenade, bottle or other container containing an explosive or noxious substance for like purposes (other than an object containing a non-lethal noxious liquid gas or substance designed solely for personal defense carried by a person 18 years of age or older); any other weapon identified in subsection (a) of Section 24-1 of the Illinois Criminal Code, or any object or chemical whose purpose or the use of which is to cause harm to another person.

The term "firearms" includes, but is not limited to, any loaded or unloaded: handgun; machine gun; rifle; shotgun; pistol; revolver; or any device, by whatever name known, which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas or escape of gas.

Any employee or agent of the Village who violates this policy will be subject to discipline up to and including termination of employment. Any employee, officer, or agent of the Village who violates this policy shall be considered as acting outside the course and scope of their duties.

## 2.6 Alcohol- and Drug– Free Work Place Policy

Policy Statement

The employees of the Village are a valuable resource, and their health and safety are of concern to the Village. The public has the right to expect persons employed by the Village to be free from the effects of drugs and alcohol. Employees have the right to work in a drug-free environment and to work with persons free from the effects of drugs. The Village expects its employees to report for work fit and able for duty. Alcohol, marijuana, and illegal drugs in the workplace are a danger to everyone, as they impair safety and health, lower productivity and quality, and undermine public confidence. The Village does not

and will not tolerate any illegal drug use, nor will the Village tolerate the abuse of alcohol or prescription or lawful drugs. This policy is applicable to all elected officials and our workforce and all locations, as well as any instance in which an employee is representing the Village of Burr Ridge in a location not owned or governed by the Village. Given the significance of this issue, violations of this policy will result in disciplinary action up to and including discharge.

It is the goal of the Village to provide a safe work environment and a productive workforce. The purpose of this statement is to declare the Village a drug-free workplace, in compliance with the federal Drug-Free Workplace Act and the Illinois Drug-Free Workplace Act. The Village prohibits the unlawful manufacture, distribution, dispensation, possession, or use of alcohol or a controlled substance, including cannabis, in the workplace.

Each employee or job applicant shall be given a copy of the Village's Drug-Free Workplace Statement. The recipient must acknowledge receipt of the statement and sign a statement that they agree to abide by the terms of the Village's Drug-Free Workplace Policy and return it to the Village Administrator within ten calendar days of receipt or prior to the start of employment.

In establishing a drug-free workplace, the Village will provide continual drug education about the dangers of alcohol and drug abuse. The Village may assist an employee in utilizing the Village's Employee Assistance (EAP) Program. EAP personnel are qualified professionals who will make confidential assessments and referrals for services and treatment for substance abuse and personal problems.

"Drugs" shall mean any controlled substance listed in the Illinois Controlled Substances Act or any controlled substance listed in Schedule I under the Federal Controlled Substances Act, for which the person tested does not submit a valid pre-dated prescription. In addition, it includes "designer drugs," which may not be listed in either the Illinois Controlled Substances Act or the Federal Controlled Substances Act but which have adverse effects on perception, judgment, memory, or coordination. Among the drugs covered by this policy is marijuana.

Implementation

A. Prohibitions. Employees shall be prohibited from the following:
   1. Abuse of drugs, including the use of any controlled substance which has not been legally prescribed or dispensed or the use of a legally prescribed drug that results in impairment while on duty;
   2. Consuming or possessing alcohol, marijuana, or illegal drugs at any time during the work day or anywhere on any Village premises or job sites, including all Village buildings, properties, vehicles, and the employee's personal vehicle while engaged in Village business;
   ~~2.~~3. Employees shall not illegally consume alcohol, marijuana, or illegal drugs, or illegally operate vehicles while the employee is attending professional development events in their capacity as a Village employee or

at the Village's expense, regardless of whether they are physically present at or using Village property;

~~3.~~4. Illegal selling, purchasing, or delivering any marijuana or illegal drug during the work day or on the employer's premises;

~~4.~~5. Impairment due to drugs or alcohol, meaning a condition in which the employee is unable to properly perform his duties due to the effects of drugs or alcohol in their body. When an employee tests positive for drugs or alcohol, impairment is presumed;

~~5.~~6. Failing to report to their supervisor any known adverse side effects of medication or prescription drugs which they are taking; and

~~6.~~7. Refusing or failing to submit to drug testing when directed by the Village.

B. An employee shall inform their Department Head if they are currently on prescription medication and is operating machinery or equipment.

C. Employees shall conduct themselves in a manner that does not bring the Village into disrepute. This includes a prohibition on the unlawful use of drugs, alcohol, or the operation of Village or personal vehicles, even when off-duty. Employees convicted of drug crimes, including but not limited to driving under the influence of alcohol or drugs, occurring in or outside of the workplace are subject to appropriate disciplinary action up to and including termination of employment. As a condition of employment, an employee shall also notify the Village Administrator within five days after the conviction of any violation of a criminal drug statute occurring ~~in the workplace~~. The Village will notify any contracting or granting agency within ten days of receiving such notice from the employee or otherwise receiving notice of such conviction.

D. The Village is committed to maintaining a safe and healthy working environment for all its employees with the expectation that all employees will discharge their duties at an acceptable performance level and be unimpaired by alcohol use. The use of alcohol can result in injuries and undermine employee productivity, service to citizens and taxpayers, and the Village's standing in the community. For these reasons, the use, possession, sale, distribution, or manufacturing of alcohol by anyone while on Village business or Village property is prohibited. All employees are prohibited from being at work under the influence of alcohol. Violations of this policy by an employee while on Village property or on Village business will result in disciplinary action up to and including termination.

E. The Village encourages employees who believe or suspect that they may be abusing drugs and/or alcohol to voluntarily seek treatment before their job performance is affected. The Village reserves the right to offer any employee who violates the policy as it pertains to the abuse of alcohol or prescription or lawful drugs in the workplace the opportunity to seek professional counseling and/or participation in an approved rehabilitation or substance abuse assistance program as an alternative to disciplinary action. Participation in such programs is restricted to only those employees seeking assistance before the employee is

or while on vacation. Outside employment may be revoked at the discretion of the Village Administrator at any time for any reason.

This policy is applicable to all non-sworn full-time employees. Sworn Police Department employees shall refer to the Department's applicable General Order.

## 2.12 Relatives

The Village shall not hire relatives of currently elected or appointed officials or any current employees for full-time, part-time, or seasonal positions. For purposes of this section, the term "relatives" shall mean spouse, children, parent, parent–in–law, sibling, sibling–in–law, grandparent, or aunt/uncle.

## 2.13 Confidentiality and Privacy

Except as required by law, neither elected officials nor employees may not disclose confidential information of the Village or private information of any resident, contractor, customer, or employee. Documentation, information, and/or some or all elements of verbal discussion communicated or disclosed in or as part of an executive session shall be considered confidential information; such information should not be publicly released without the express voting approval of the Board of Trustees. Personnel records shall not be released to a third party unless authorized by the employee whose records are being considered or required by law. Medical records shall be confidential and stored in a file separate from an employee's personnel record file. Copies of such documents will be made available to an employee upon advance written request in accordance with the Personnel Records Review Act. A breach of confidentiality by an employee shall be considered a disciplinary event, with penalties up to and including termination.

The Village provides employees with the communication systems and/or equipment necessary to an extent practicable to promote the efficient conduct of business. Employees have no right or expectation of privacy regarding any communication, whether business or personal, that is sent, received, or stored on any of the Village's communication systems and/or electronic equipment.

## 2.14 Whistleblower Protection

The Village expects all employees to be ethical in their conduct and to comply with applicable governing regulations. The Village encourages employees to report any violation of federal, state, or local law. The Village encourages its employees to report improper activities in the workplace and will protect employees from retaliation for making any such report in good faith in accordance with Section 4.1 of the Public Officer Prohibited Activities Act (50 ILCS 105/4.1) and the Village Code (Chapter 2, Article XX). In addition, employees must refuse to participate in an activity that would result in a violation of local, state, or federal laws or a violation or noncompliance with a local, state, or federal rule or regulation. This includes any financial wrongdoing witnessed or learned of by an employee. If the Village Administrator is involved or believed to be involved in the matter being reported, employees may alternatively make a report to the Village

## 3.12 Starting Rates for New Hires

In order to maintain equitable pay relationships, the Salary Plan shall be analyzed annually for new hires in the Village's organizational chart. Starting rates are determined based upon the discretion of the Department Head and Village Administrator. Starting rates of pay outside of the applicable pay range limits may be made on an exception basis only and, as such, must be approved by both the Village Administrator and the Board. When determining an appropriate starting rate of pay for a new employee, the responsible Department Head should also analyze the rates paid to other employees within the same or related job classifications so as not to create pay inequities.

## 3.13 Pay Increase Procedures for Non-Union Employees

Based on the decision of the Board on a year-to-year basis, non-union employees may be eligible for any three types of discretionary compensation increases: annual merit increases, cost of living adjustments (COLA), and bonus compensation. All pay increases are not to be expected by the employee, even if the expectations set forth below have been met by the employee.

Merit increases are defined as any pay increase within a pay range. The purpose of merit increases is to stimulate and reward superior levels of job performance on the part of employees. The merit increase is based upon the employees' annual evaluation. Employees with a performance evaluation rating below Meets Expectations shall not be eligible for a merit increase. The amount which is approved is applied to all ranges and is received by all employees receiving a performance evaluation rating of Meets Expectations or above. Employees whose performance Exceeds Expectations may receive a merit increase beyond that which is applied to all employees generally. Merit increases are approved for all employees by the Board upon the recommendation of the Village Administrator, while the Village Administrator is permitted to adjust an employee's gross compensation within an employee's pay range during the fiscal year without the express permission of the Board to reward good performance, incentivize retention of existing of employees, or to ensure that multiple employees are paid an equal rate for equal work. Approved merit increases become effective on the employee's anniversary date, defined as their original hire date with the Village.

Cost of living adjustments (COLA) are the amount that each range in the Salary Plan should be adjusted regarding factors of inflation, economic indicators, or other non-performative factors. Several indicators are used, including the Department of Labor Cost-of-Living Statistics. A recommendation regarding possible range adjustments shall be made by the Village Administrator and must be approved by the Board. The amount which is approved is applied to all ranges and is received by all employees. Approved COLAs are awarded beginning with the first paycheck in May.

If an employee's rate of pay is at the pay range maximum or if other conditions require, the Board may consider, upon recommendation of the Village Administrator, awarding a discretionary one-time bonus in place of, in addition to increases to the employee's base

# Section 11: Disciplinary Action

## 11.1 General

Employees are expected to maintain reasonable standards of conduct and performance and display proper regard for the welfare and rights of other employees and the public. All employees may be discharged with or without cause. When an employee is disciplined for misconduct, in determining the degree or type of discipline applicable, the Department Head shall take into account the seriousness of the offense, the employee's previous work record, and other information related to the offense. The Village may apply progressive discipline. However, an employee, particularly in instances of serious acts of misconduct, shall be subject to discharge without the application of progressive discipline. This Section does not apply to non-probationary sworn police personnel.

## 11.2 Guide for Determining Unacceptable Behavior

The following are examples of acts and practices for which disciplinary action is appropriate. The illustration of offenses listed is not intended to be all inclusive; rather, the illustrations provide a general guide for determining unacceptable behavior. Other conduct not specifically covered below may result in disciplinary action.

A. Incompetence, inefficiency, or negligence in the performance of duties.
B. Breaching confidentiality.
C. Any act which endangers the safety, health, or well–being of an employee or citizen.
D. Any act of sufficient magnitude that the consequences cause or lend to disruption of work or discredit the Village.
E. Violation of the Village's Drug Free Workplace Policy.
~~E.~~F. Any conduct, including unlawful conduct while off-duty, that brings the Village into disrepute – this does not include any activities protected by law.
~~F.~~G. Theft or destruction of property.
~~G.~~H. Use of Village equipment, property, or material for personal gain or without the required approval.
~~H.~~I. Falsification or alteration of time sheets, personnel records, employment applications, or any other Village records.
~~I.~~J. Repeated absences, tardiness, or leaving early; abuse of leave privileges; absence without leave.
~~J.~~K. Abusive attitude, language, harassment, insubordination, or conduct toward fellow employees or the public, including any form of aggressive or violent conduct during work hours or on Village property before or after work hours.
~~K.~~L. Sleeping on duty, except as permitted in emergency situations.
~~L.~~M. Failure to observe safety rules or failure to use safety devices and/or equipment when required to do so.
~~M.~~N. Refusal to comply with the instructions or directions of Supervisors.
~~N.~~O. Misuse of Village computers or cell phones.
~~O.~~P. Failure to comply with requirements as set forth in this Manual.

**ORDINANCE NO. A-834-xx-25**

**AN ORDINANCE DENYING A VARIATION REQUEST FROM SECTION IV.K.2 OF THE ZONING ORDINANCE TO PERMIT THE ON-SITE OUTDOOR STORAGE OF COMMERCIAL VEHICLES AND RELEVANT ATTACHMENTS AND IMPLEMENTS TO BE USED FOR SNOW REMOVAL ON A SEASONAL, ANNUAL BASIS**

**(V-01-2025: Variation – Oak Creek Club Subdivision)**

**WHEREAS,** a request for a variation to the Village of Burr Ridge Zoning Ordinance has been filed with the Community Development Director of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS,** said Plan Commission of this Village held a public hearing on the question of granting said variation on February 3, 2025 at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS,** public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS,** the Village of Burr Ridge Plan Commission has made its report on the request for a variation to the Burr Ridge Zoning

Ordinance, including its findings and recommendations, to this Mayor and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1**: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board of Trustees find that the denying of the proposed variation indicated herein is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2**: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Zoning Board of Appeals and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

A. That the Petitioner for the variation located at Oak Creek Club Subdivision , Burr Ridge, Illinois, is Kenneth Curelo (hereinafter "Petitioner"). The Petitioner requests a variation from Section IV.K.2 of the Zoning Ordinance to permit the on-site outdoor storage of more than one commercial vehicle and relevant attachments and implements to be used for snow removal on a seasonal, annual basis.
B. The alleged hardship arises from the inconvenience caused by the time constraints and costs associated with relocating an additional snowplow vehicle to the site after a heavy snowfall, rather than from any issues pertaining to the land or property itself.

C. That the variation was not unique to the property and could be generally applicable to other residential properties.

**Section 3**: That the variation from Section IV.K.2 of the Zoning Ordinance to permit the on-site outdoor storage of more than one commercial vehicle and relevant attachments and implements to be used for snow removal on a seasonal, annual basis is ***hereby denied*** for the property commonly known as the Oak Creek Club Subdivision and identified with the Permanent Real Estate Index Number of **10-01-308-043**, with amended Findings of Fact by staff.

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 12TH day of May, 2025, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES:** –

**NAYS:** –

**ABSENT:** –

**APPROVED** by the Mayor of the Village of Burr Ridge on this 12TH day of May, 2025.

Mayor

ATTEST:

Village Clerk

**ORDINANCE NO. A-834-xx-25**

**AN ORDINANCE APPROVING A SPECIAL USE AMENDMENT TO ORDINANCE #A-834-12-24, ORDINANCE #A-834-19-21, AND ORDINANCE #A-834-06-21 TO PERMIT PERMANENT OUTDOOR DINING AT AN EXISTING RESTAURANT**

**(Z-06-2025: 78 BURR RIDGE PARKWAY – PATTI'S SUNRISE CAFE)**

**WHEREAS**, an application for special use amendment approval for certain real estate has been filed with the Community Development Director of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, and said application has been referred to the Plan Commission of said Village and has been processed in accordance with the Burr Ridge Zoning Ordinance; and

**WHEREAS**, said Plan Commission of this Village held a public hearing on the question of granting said special use amendment approval on April 7, 2025, at the Burr Ridge Village Hall, at which time all persons desiring to be heard were given the opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was provided for said public hearing not more than 30 nor less than 15 days prior to said public hearing by publication in The Suburban Life, a newspaper of general circulation in this Village, there being no newspaper published in this Village; and

**WHEREAS**, the Village of Burr Ridge Plan Commission has made

its report on the request for special use amendment approval, including its findings and recommendations, to this Mayor and Board of Trustees, and this Mayor and Board of Trustees has duly considered said report, findings, and recommendations.

**NOW THEREFORE, Be It Ordained** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1**: All Exhibits submitted at the aforesaid public hearing are hereby incorporated by reference. This Mayor and Board of Trustees find that the granting of the special use approval indicated herein and attached as Exhibit A is in the public good and in the best interests of the Village of Burr Ridge and its residents, is consistent with and fosters the purposes and spirit of the Burr Ridge Zoning Ordinance as set forth in Section II thereof.

**Section 2**: That this Mayor and Board of Trustees, after considering the report, findings, and recommendations of the Plan Commission and other matters properly before it, in addition to the findings set forth in Section 1, finds as follows:

A. That the petitioner for the special use amendment request for the property located at 78 Burr Ridge Parkway, Burr Ridge, Illinois, is Michael Garber of Patti's Sunrise Cafe (hereinafter "Petitioner"). The Petitioner requests a special use amendment to Ordinance #A-834-12-24, Ordinance #A-834-19-21, and Ordinance #A-834-06-21 to permit permanent outdoor dining at an existing restaurant.

B. That the outdoor dining would not negatively impact

other properties or businesses in the area.

**Section 3**: That special use amendment approval to Ordinance #A-834-12-24, Ordinance #A-834-19-21, and Ordinance #A-834-06-21 to permit permanent outdoor dining at an existing restaurant is ***hereby approved*** for the property commonly known as 78 Burr Ridge Parkway and identified with Permanent Real Estate Index Number of **18-30-305-003**, subject to the following conditions:

1. The special use shall be limited to Patti's Sunrise Cafe and shall not be transferable to any other party.
2. The special use shall substantially comply with the submitted site plan.
3. All umbrellas, furniture, and other appurtenances shall be stored off-site during the winter season.
4. Hours of operation for the restaurant shall not exceed 6 am to 2:30 pm.

**Section 4**: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

**PASSED** this 12th day of May, 2025, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES: –**

**NAYS:** -

**ABSENT:** -

**APPROVED** by the Mayor of the Village of Burr Ridge on this 12th day of May, 2025.

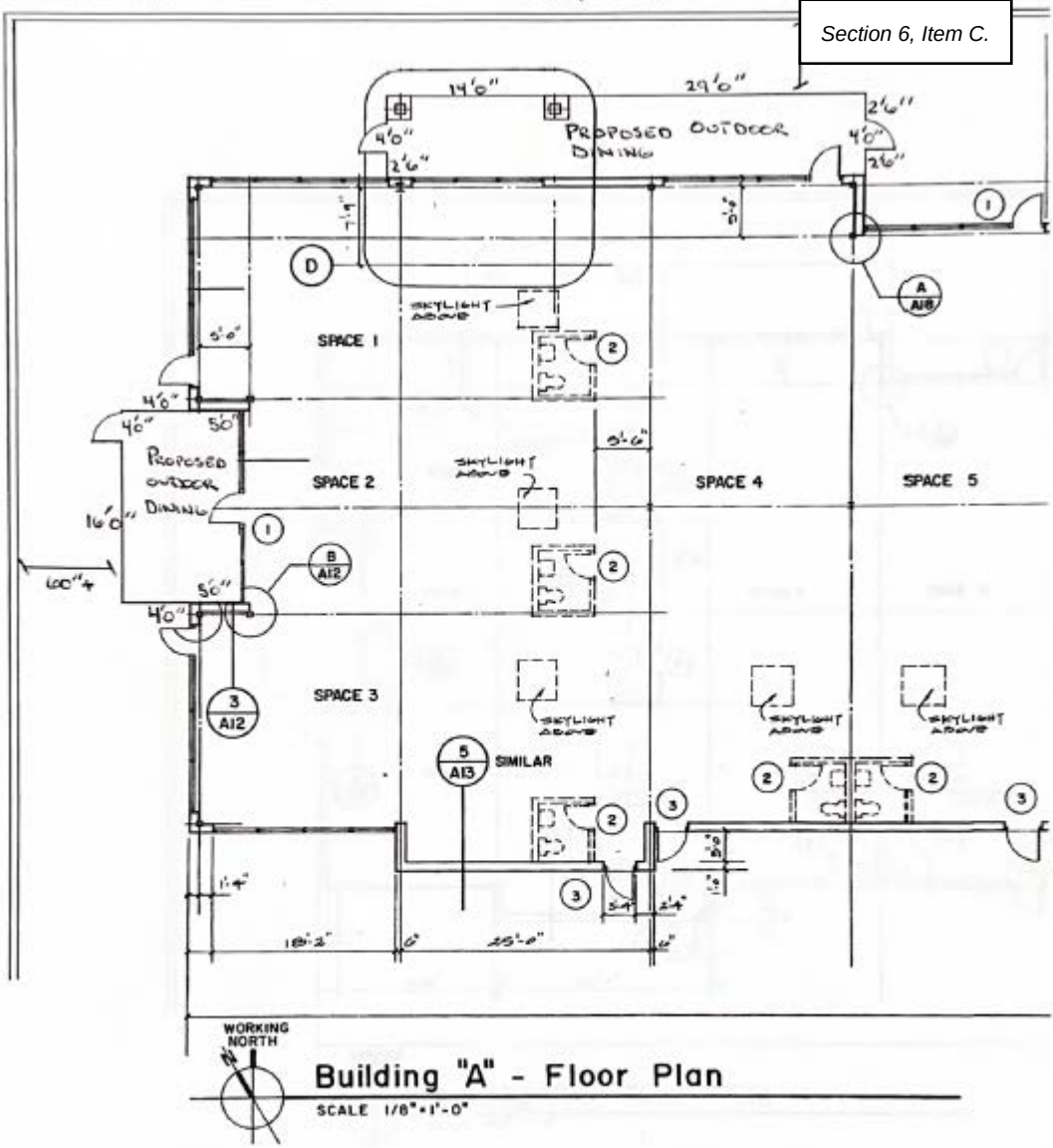
Mayor

ATTEST:

Village Clerk

PATTIS SUNRISE CAFE - PROPOSED OUTDOOR DINING






WORKING NORTH

## Building "A" - Floor Plan

SCALE 1/8"=1'-0"

① 48" HEIGHT 3 RAIL ALUMINUM FLAT TOP BLACK FENCE

② 48" GATES SELF CLOSING

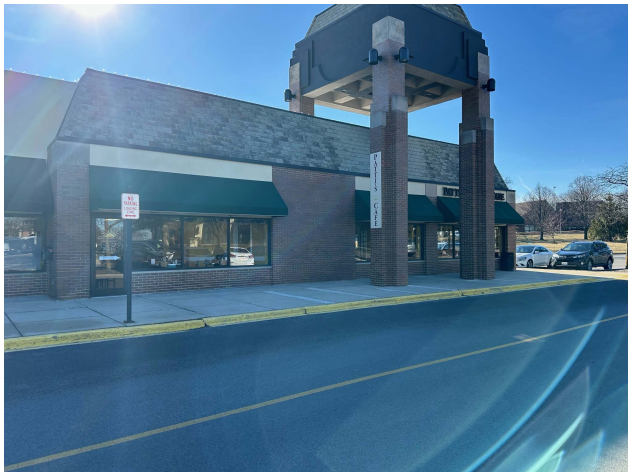
③ 60"+ SETBACK TO ALL CURBS

From: [redacted]
To: [redacted]
Subject: [redacted]
Date: Tuesday, March 21, 2023 1:45:00 PM

Ellis please see below and attached (in case you need to add as part of our submittal).

Thanks.

Mike



Compare

Compare

**ORDINANCE NO. _____**

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE BURR RIDGE MUNICIPAL CODE REGARDING PERSONS WITH DISABILITIES**

**WHEREAS,** the Mayor and Board of Trustees, from time to time, see fit to make changes to the vocabulary of the Municipal Code to align its verbiage with current policy;

**WHEREAS,** the Mayor and Board of Trustees so affirm that it is in the best interests of the Village of Burr Ridge to make necessary changes to the Municipal Code to remove outdated references to the term "handicapped" and replace it with more appropriate terminology;

**WHEREAS,** the Mayor and Board of Trustees direct and affirm these amendments to the Municipal Code to ensure that the dignity of its residents and those who visit the Village of Burr Ridge is upheld and respected.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1.** Paragraph (r), entitled "Penalties," of Section 2.117, entitled "Procedures for Standing, Parking and Vehicle Compliance Violations," of Article XIX, entitled "Administrative Adjudication of Municipal Code Violations," of Chapter 2, entitled "Administration," of the Burr Ridge Municipal Code is hereby amended as follows:

> (r) Penalties: The fines and penalties which shall be imposed for each violation of a vehicular standing, parking or compliance regulation violation shall be no less than Fifty Dollars ($50.00) nor more than Two Hundred Fifty Dollars ($250.00) and the fines and penalties shall be uniformly applied for each violation. The fines and penalties for a condition of motor vehicle (compliance) violation shall be no less than One Hundred Dollars ($100.00) nor more than Two Hundred Fifty Dollars ($250.00). The fines and penalties for a violation of parking in a parking space reserved for persons with disabilities (~~handicapped~~ accessible parking) shall be not less than Three Hundred Fifty Dollars ($350.00).
>
> > 1) Excluding penalties for violations of parking in a parking space reserved for persons with disabilities, failing to pay the indicated fine or attend a scheduled hearing and the exhaustion of or failure to exhaust any administrative review procedures shall result in the imposition of a late payment penalty fee(s) in addition to the fine as follows:
> >
> > > (i) Excluding only ~~handicapped~~ accessible parking violations, if the fine is not paid within forty-two (42) days after a determination of liability, a late payment fee of Twenty-Five Dollars ($25.00) will be assessed and, if the fine remains unpaid after sixty-two (62) days after a determination of liability, an additional Twenty-Five Dollar ($25.00) late payment fee will be assessed.

**Section 2**. Chapter 35, entitled "Motor Vehicles," of the Burr Ridge Municipal Code is hereby amended as follows:

(a) Subsection 35-1-148.3, entitled "Motorized Wheelchair," of Section 35-1, entitled "Definitions," is hereby amended as follows:

Any self-propelled vehicle designed for and used by a ~~handicapped~~ person with a disability, that is incapable of a speed in excess of 8 miles per hour on level ground.

(b) Subsection 35-1-159.1, entitled "Handicapped Person," of Section 35-1, entitled "Definitions," is hereby amended as follows:

**35-1-159.1 ~~Handicapped~~ Person with a Disability**

Every natural person who is unable to walk 200 feet or more unassisted by another person or without the aid of a walker, crutches, braces, prosthetic device or a wheelchair or without great difficulty or discomfort due to the following impairments: neurologic, orthopedic, respiratory, cardiac, arthritic disorder, blindness, or the loss of function or absence of a limb or limbs.

(c) Paragraph 3, entitled "Handicapped Parking," of Subsection 35-10-100, entitled, "Penalty," of Section 35-10, entitled "Penalty," is hereby amended as follows:

**3. ~~HANDICAPPED~~ PARKING for Persons with Disabilities** Ordinance/ Adjudication Citations – Police officers and authorized community service officers are authorized to place Ordinance/Adjudication Citations on any vehicle parked in violation of the provisions of Section 35-11-1301.3.

A fine in the amount of $350.00 will be charged for any Ordinance/Adjudication Citation violations of Section 35-11-1301.3. Violators may pay the fine within 10 days of the date of the original violation or appear at the Village's Administrative Adjudication Hearing on the date set forth on the citation.

(d) Subsection 35-11-208, entitled "Powers of Local Authorities," of Section 35-11-200, entitled "Obedience to and Effect of Traffic Laws," is hereby amended as follows:

1. The provisions of this Chapter shall permit local authorities with respect to streets and highways under their jurisdiction and within the reasonable exercise of the police power to:

   a. Regulate the standing or parking of vehicles;
   b. Regulate traffic by means of police officers or traffic control signals;
   c. Regulate or prohibit processions or assemblages on the highways;
   d. Designate particular highways as one-way highways and requiring that all vehicles thereon be moved in one specific direction;
   e. Regulate the speed of vehicles in public parks;
   f. Designate any highway as a through highway and requiring that all vehicles stop before entering or crossing the same or designating any intersection as a

stop intersection or a yield right-of-way intersection and requiring all vehicles to stop or yield the right-of-way at one or more entrances to such intersections;

g. Restrict the use of highways;
h. Regulate the operation of bicycles, low speed electric bicycles, low-speed electric scooters, and motorized play vehicles, and require the registration and licensing of same, including the requirement of a registration fee;
i. Regulate or prohibit the turning of vehicles or specified types of vehicles at intersections;
j. Alter the speed limits;
k. Prohibit U-turns;
l. Prohibit pedestrian crossings at other than designated and marked crosswalks or at intersections;
m. Prohibit parking during snow removal operation, as set forth in Chapter 12, Section 12.25 of the Village Code;
n. Impose fines as penalties for use of any parking place reserved for ~~handicapped~~ persons with disabilities, or disabled veterans by any person using a motor vehicle not bearing registration plates or a special decal or device as evidence that the vehicle is operated by or for a ~~handicapped~~ person with a disability or disabled veteran; or
o. Adopt such other traffic regulations as are specifically authorized.

2. No ordinance or regulation enacted under subsections ~~1~~a, ~~4~~d, ~~5~~e, ~~6~~f, ~~7~~g, ~~9~~i, ~~10~~j, ~~11~~k or ~~13~~m of paragraph ~~(a)~~1 shall be effective until signs giving reasonable notice of such local traffic regulations are posted.

(e) Subsection 35-11-209, entitled "Powers of the Village of Burr Ridge to Contract with School Boards, Hospitals and Shopping Center and Apartment Complex Owners for Regulation of Traffic," of Section 35-11-200, entitled "Obedience to and Effect of Traffic Laws," is hereby amended as follows:

1. The corporate authorities of the Village of Burr Ridge, and a school board, hospital or owner of any shopping center or apartment complex which controls a parking area located within the limits of the Village of Burr Ridge, or outside the limits of the Village of Burr Ridge and within the boundaries of the county, may by contract, empower the Village of Burr Ridge to regulate the parking of automobiles and the traffic at such parking area. Such contract shall empower the Village of Burr Ridge to accomplish all or any part of the following:

a. The erection of stop signs, flashing signals, ~~handicapped~~ accessible parking area signs, or yield signs at specified locations in a parking area and the adoption of appropriate regulations thereto pertaining, or the designation of any intersection in the parking area as a stop intersection or as a yield intersection and the ordering of like signs or signals at one or more entrances to such intersection, subject to the provisions of this Chapter;
b. The prohibition or regulation of the turning of vehicles or specified types of vehicles at intersections or other designated locations in the parking area;
c. The regulation of a crossing of any roadway in the parking area by pedestrians;
d. The designation of any separate roadway in the parking area for one-way traffic;
e. The establishment and regulation of loading zones;

f. The prohibition, regulation, restriction or limitation of the stopping, standing or parking of vehicles in specified areas of the parking area;
g. The designation of safety zones in the parking area and fire lanes;
h. Providing for the removal and storage of vehicles parked or abandoned in the parking area during snowstorms, floods, fires, or other public emergencies, or found unattended in the parking area, (a) where they constitute an obstruction to traffic, or (b) where stopping, standing or parking is prohibited, and for the payment of reasonable charges for such removal and storage by the owner or operator of any such vehicle;
i. Providing that the cost of planning, installation, maintenance and enforcement of parking and traffic regulations pursuant to any contract entered into under the authority of this paragraph (a) of this Section be borne by the school board, hospital, property owner or apartment complex owner, or that a percentage of said cost be shared by the parties to the contract;
j. Causing the installation of parking meters on the parking area and establishing whether the expense of installing said parking meters and maintenance thereof shall be that of the Village or that of the school board, hospital, shopping center or apartment complex owner. All monies obtained from such parking meters as may be installed on any parking area shall belong to the Village of Burr Ridge;
k. Causing the installation of parking signs in areas of parking lots covered by this Section and where desired by the person contracting with the Village of Burr Ridge indicating that such parking spaces are reserved for ~~handicapped~~ persons with disabilities; or
l. Contracting for such additional reasonable rules and regulations with respect to traffic and parking in a parking area as local conditions may require for the safety and convenience of the public or of the users of the parking area.

2. No contract entered into pursuant to this Section shall exceed a period of 20 years. No lessee of a shopping center or apartment complex shall enter into such a contract for a longer period of time than the length of his lease.

3. Any contract entered into pursuant to this Section shall be recorded in the office of the Recorder in the county in which the parking area is located, and no regulation made pursuant to the contract shall be effective or enforceable until three days after the contract is so recorded.

4. At such time as parking and traffic regulations have been established at any parking area pursuant to the contract as provided for in this Section, then it shall be a petty offense for any person to do any act forbidden or to fail to perform any act required by such parking or traffic regulation. If the violation is the parking in a parking space reserved for ~~handicapped~~ persons with disabilities by a person without special registration plates issued to a ~~handicapped~~ person with a disability or to a disabled veteran the local police shall issue a parking ticket to such parking violator and issue a fine in accordance with Section 35-11-1301.3.

5. The term "shopping center", as used in this Section, means premises having one or more stores or business establishments in connection with which there is provided on privately-owned property near or contiguous thereto an area, or areas, of land used by the public as the means of access to and egress from the stores and business establishments on such premises and for the parking of motor vehicles of customers and patrons of such stores and business establishments on such premises.

6. The term "parking area", as used in this Section, means an area, or areas, of land near or contiguous to a school or hospital building, or shopping center, but not the public highways or alleys, and used by the public as the means of access to and egress from such buildings and the stores and business establishments at a shopping center and for the parking of motor vehicles.

7. The terms "owner", "property owner", "shopping center owner", and "apartment complex owner", as used in this Section, mean the actual legal owner of the shopping center parking area or apartment complex, the trust officer of a banking institution having the right to manage and control such property, or a person having the legal right, through lease or otherwise, to manage or control said property.

8. The term "fire lane", as used in this Section means travel lanes for the fire fighting equipment upon which there shall be no standing or parking of any motor vehicle at any time so that fire fighting equipment can move freely thereon.

9. The term "apartment complex", as used in this Section, means premises having one or more apartments in connection with which there is provided on privately-owned property near or contiguous thereto an area, or areas, of land used by occupants of such apartments or their guests as a means of access to and egress from such apartments or for the parking of motor vehicles of such occupants or their guests.

(f) Subsection 35-11-301, entitled "Handicapped Parking Signs," of Section 35-11-300, entitled "Traffic Signs, Signals and Markings," is hereby amended as follows:

**35-11-301 ~~Handicapped Parking~~ Signs for Accessible Parking**

All signs erected and used to designate the reservation of accessible parking facilities for ~~the handicapped~~persons with disabilities shall be in a form and manner prescribed by the Illinois Manual for Uniform Traffic Control Devices, and all accessible parking spaces reserved for ~~the handicapped~~persons with disabilities, except those reserving on-street parking areas, shall be at least 16 feet wide. Non-conforming signs or spaces in use prior to July 1, 1988, shall not constitute a violation during their useful lives, which shall not be extended by means other than normal maintenance.

(g) Subsection 35-11-1004, entitled "Blind, Hearing Impaired or Physically Handicapped Pedestrian Right-of-Way, of Section 35-11-1000, entitled "Pedestrians' Rights and Duties," is hereby amended as follows:

**35-11-1004 Blind, Hearing Impaired Or ~~Physically Handicapped~~ Pedestrian with a Disability Right-Of-Way**

The driver of a vehicle shall yield the right-of-way to any blind, hearing impaired or ~~physically handicapped~~ pedestrian with a disability carrying a clearly visible white cane or accompanied by a support or guide dog.

(h) Subsection 35-11-1301.1, entitled "Handicapped Persons – Parking Privileges – Exemptions," of Section 35-11-1300, entitled "Stopping, Standing and Parking," is hereby amended as follows:

**35-11-1301.1 ~~Handicapped~~ Persons with Disabilities - Parking Privileges - Exemptions**

A motor vehicle bearing registration plates issued to a ~~handicapped~~ person with disabilities, as defined by Section 1-159.1 of the Illinois Vehicle Code, or to a disabled veteran or a special decal or device issued pursuant to the Illinois Motor Vehicle Code pursuant to Section 35-11-1301.2 of this Chapter or a motor vehicle registered in another jurisdiction, state, district, territory or foreign country, upon which is displayed a registration plate, special decal or device issued by the other jurisdiction designating the vehicle is operated by or for a ~~handicapped~~ person with disabilities shall be exempt from the payment of parking meter fees and exempt from any statute or ordinance imposing time limitations on parking, except limitations of one-half hour or less, on any street or highway zone, or any parking lot or parking place which are owned, leased or owned and leased by a municipality or a municipal parking utility; and shall be recognized by state and local authorities as a valid license plate or parking device and shall receive the same parking privileges as residents of this Village but, such vehicle shall be subject to the laws which prohibit parking in "no stopping" and "no standing" zones in front of or near fire hydrants, driveways, public building entrances and exits, bus stops and loading areas, and is prohibited from parking where the motor vehicle constitutes a traffic hazard, whereby such motor vehicle shall be moved at the instruction and request of a law enforcement officer to a location designated by the officer. Any motor vehicle bearing registration plates or a special decal or device specified in this Section or such other devices as the Village deems proper pursuant to Section 35-11-1301.2 as evidence that the vehicle is operated by or for a ~~handicapped~~ person with disabilities or disabled veteran may park, in addition to any other lawful place, in any parking place specifically reserved for such vehicles by the posting of an official sign as provided under Section 35-11-301. Parking privileges granted by this Section are strictly limited to the person to whom the special registration plates, special decal or device were issued and to qualified operators acting under his express direction while the disabled person is present.

Such parking privileges granted by this Section are also extended to motor vehicles of not-for-profit organizations used for the transportation of ~~handicapped~~ persons with disabilities when such motor vehicles display the decal or device issued pursuant to Section 35-11-1301.2 of this Chapter.

No person shall use any area for the parking of any motor vehicle pursuant to Section 35-11-1303 of this Chapter or where an official sign controlling such area expressly prohibits parking at any time or during certain hours.

(i) Subsection 35-11-1301.2, entitled Special Decals for Handicapped Parking," of Section 35-11-13, entitled "Stopping, Standing and Parking," is hereby amended as follows:

**35-11-1301.2 Special Decals For ~~Handicapped~~ Persons with Disabilities Parking**

1. The design, size, color, and placement of a ~~handicapped motorist~~ decal or device for a person with disabilities which shall be used by local authorities in the issuance thereof to a ~~handicapped~~ person with disabilities or not-for-profit organization which transports ~~handicapped individuals~~persons with disabilities shall be as provided in the administration's rules of the Secretary of State of Illinois. This decal or device shall be the property of such ~~handicapped individual~~person with disabilities or organization and may be used by that person or organization to designate and identify a vehicle not owned or displaying a registration plate as provided in Sections 35-3-609 and 35-3-616 of the Illinois Vehicle Code to designate when the vehicle is being used to transport said ~~handicapped~~ person or persons with disabilities, and thus is entitled to enjoy all the privileges that would be afforded a ~~handicapped~~ person with disabilities licensed vehicle. ~~Handicapped d~~Decals or devices for persons with disabilities issued and displayed pursuant to this Section shall be recognized and honored by all local authorities regardless of which local authority issued such decal or device.

2. The decal or device shall be issued only upon a showing by adequate documentation that the person for whose benefit the decal or device is to be used has a Class 1A or 2A disability under the provisions of Section 4A of The Illinois Identification Card Act. For purposes of this Section, an Illinois Disabled Person Identification Card issued pursuant to The Illinois Identification Card Act indicating that the person thereon named has a Class 1A or 2A disability shall be adequate documentation of such a disability. Nothing in this Section shall be read to prohibit the Village authorities from issuing such decal or device to persons with temporary disabilities, provided that such decal or device is valid for no more than 90 days, subject to renewal for like periods based upon continued disability, and further provided that such decal or device clearly sets forth the date that the decal or device expires.

3. The Village shall be responsible for the provision of such decal or device, its issuance and designated placement within the vehicle.

(j) Subsection 35-11-1301.3, entitled "Unauthorized Use of Parking Places Reserved for Handicapped Persons with Disabilities," of Section 35-11-1300, entitled "Stopping, Standing and Parking," is hereby amended as follows:

**35-11-1301.3 Unauthorized Use Of Parking Places Reserved For ~~Handicapped~~ Persons with Disabilities**

1. It shall be prohibited to park any motor vehicle which is not bearing registration plates or decals issued to a ~~handicapped~~ person with disabilities, as defined by Section 35-1-159.1, pursuant to Section 35-11-1301.2, or to a disabled veteran pursuant to Section 3-609 of the Illinois Vehicle Code, as evidence that the vehicle is operated by or for a ~~handicapped~~ person with disabilities or disabled veteran, in any parking place, including any private or public off-street parking facility, specifically reserved, by the posting of an official sign as designated under Section 35-11-301, for motor vehicles bearing such registration plates. Any motor vehicle bearing a ~~handicapped~~ person with disabilities license plate or a ~~handicapped~~ persons with disabilities parking decal or device containing the International symbol of access issued to ~~handicapped~~ persons with disabilities by any local authority, state, district, territory or foreign country shall be recognized by local authorities as a valid license plate or device and receive the same parking privileges as residents of this Village.

2. Any person or local authority owning or operating any public or private off-street parking facility may, after notifying the police or sheriff's department, remove or cause to be removed to the nearest garage or other place of safety any vehicle parked within a stall or space reserved for use by ~~the handicapped~~ persons with disabilities which does not display ~~handicapped~~ a person with disabilities registration plates or a special decal or device as required under this Section.

3. Any person found guilty of violating the provisions of this Section shall be fined $100.00 in addition to any costs or charges connected with the removal or storage of any motor vehicle authorized under this Section. Settlement and payment of a citation, prior to appearing in court or otherwise, in an amount less than two hundred and fifty dollars and no/100 ($250.00) shall not be permitted.

(k) Subsection 35-12-401, entitled "Restriction as to Tire Equipment," of Article IV, entitled "Tires," of Section 35-12, entitled "Equipment," is hereby amended as follows:

No metal tired vehicle, including tractors, motor vehicles of the second division, traction engines and other similar vehicles, shall be operated over any improved highway of this Village, if such vehicle has on the periphery of any of the road wheels any block, stud, flange, cleat, ridge, lug or any projection of metal or wood which projects radially beyond the tread or traffic surface of the tire. This prohibition shall not apply to pneumatic tires with metal studs used on vehicles operated by rural letter carriers who are employed or enjoy a contract with the United states Postal Service for the purpose of delivering mail if such vehicle is actually used for such purpose during operations between November 15 of any year and April 1 of the following year or to motor vehicles displaying a ~~handicapped~~ person with disabilities or disabled veteran license plate whose owner resides in an unincorporated area located upon a county or township highway or road and possesses a valid drivers license and operates the vehicle with such tires only during the period heretofore described, or to tracked type motor vehicles when that part of the vehicle coming in contact with the road surface does not contain any projections of any kind likely to injure the surface of the road; however, tractors, traction engines, and similar vehicles may be operated which have upon their road wheels V-shaped, diagonal or other cleats arranged in such a manner as to be continuously in contact with the road surface, provided that the gross weight upon such wheels per inch of width of such cleats in contact with the road surface, when measured in the direction of the axle of the vehicle, does not exceed 800 pounds.

All motor vehicles and all other vehicles in tow thereof, or thereunto attached, operating upon any roadway, shall have tires of rubber or some material of equal resiliency. Solid tires shall be considered defective and shall not be permitted to be used if the rubber or other material has been worn or otherwise reduced to a thickness of less than three-fourths of an inch or if such tires have been so worn or otherwise damaged as to cause undue vibration when the vehicle is in motion or to cause undue concentration of the wheel load on the surface of the road. The requirements of this Section do not apply to agricultural tractors or traction engines or to agricultural machinery, including wagons being used for agricultural purposes in tow thereof, or to road rollers or road building machinery operated at a speed not in excess of 10 miles per hour. All motor vehicles of the second division, operating upon any roadway shall have pneumatic tires, unless exempted herein.

Nothing in this Section shall be deemed to prohibit the use of tire chains of reasonable proportion upon any vehicle when required for safety because of snow, ice or other conditions tending to cause vehicle to skid.

(l) Subsection 35-1107, entitled, "Arrests – Prosecutions," of Section 1101, entitled "Child Passenger Protection," is hereby amended as follows:

The Village Police Officers shall patrol the public highways and make arrests for a violation of this Chapter. Police officers shall make arrests for violations of this Act occurring upon the highway within the limits of the Village.

The State's Attorney or Village Prosecutor of the county in which the violation of this Section occurs shall prosecute all violations.

The provisions of this Section shall not apply to a child passenger with a physical ~~handicap~~ disability of such natures as to prevent appropriate restraint in such seat, provided that such ~~handicap~~ disability is duly certified by a physician who shall state the nature of the ~~handicap~~disability, as well as the reason the restraint is inappropriate. No physician shall be liable, and no cause of action may be brought for personal injuries resulting from the exercise of good faith judgement in making certifications under this provision.

**Section 3.** Section 1.3, entitled "Equal Opportunity/Non-Discrimination Policy," of Chapter 43, entitled "Purchasing Manual," of the Burr Ridge Municipal Code is hereby amended as follows:

It is the policy of the Village of Burr Ridge that all potential suppliers shall have an equal opportunity to submit bids or quotations and to complete on an equal basis for the Village business.

All purchase orders and contracts to which the Village of Burr Ridge is party, shall contain a non-discrimination in employment clause which provides:

"The vendor agrees that in performing under this purchase order with the Village of Burr Ridge, he shall not discriminate against any worker, employee or applicant, or any member of the public because of race, religion, color, national origin or sex, ancestry, age, marital status, physical or mental ~~handicap~~disability, or unfavorable discharge from the military. This clause will be incorporated in all contracts entered with suppliers of materials or services who may perform any such labor or services in connection with the applicable contract. Even if such clause is not included, the above clause shall be construed to be incorporated as a part of such purchase orders and contracts."

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**Section 4.** This Ordinance shall be in full force and effect upon its adoption and approval as provided by law.

**ADOPTED** this 12th day of May, 2025.

**AYES**:

**NAYS:**

**ABSENT:**

**APPROVED** this 12th day of May, 2025.

_____
Mayor

**ATTEST**:

_____
Village Clerk

**RESOLUTION NO. R-__-25**

**RESOLUTION APPOINTING TRUSTEE GUY FRANZESE AS PRESIDENT PRO TEM FOR A TWO-YEAR TERM EXPIRING MAY 10, 2027**

**WHEREAS,** Chapter 2, Article 1, Section 2.9 of the Burr Ridge Municipal Code mandates that the Mayor appoint a Trustee as President Pro Tem after each municipal election and for a two-year term extending through the next municipal election; and

**WHEREAS,** Mayor Gary Grasso has appointed Trustee Guy Franzese to the position of President Pro Tem for said two-year term.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, that Trustee Guy Franzese is hereby appointed as President Pro Tem for a two-year term expiring on May 10, 2027, with all of the duties and responsibilities as delineated in Chapter 2, Article 1, Section 2.9 of the Burr Ridge Municipal Code.

**ADOPTED** this 12th day of May, 2025, by the Board of Trustees of the Village of Burr Ridge on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 12th day of May, 2025, by the Mayor of the Village of Burr Ridge.

_____
Mayor

ATTEST:

_____
Village Clerk

**RESOLUTION NO. R- -25**

**A RESOLUTION AFFIRMING THE VILLAGE OF BURR RIDGE'S DESIRE AND SUPPORT FOR A UNIQUE ZIP CODE**

---

**WHEREAS,** the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois desire to improve and enhance the life of its residents and its businesses; and

**WHEREAS,** for many years, the Mayor and Board of Trustees have determined that the Village has been detrimentally impacted due to a lack of a unique ZIP Code assigned to the Village, including confusion related to matters such as poor address identification for public safety personnel, loss of business due to customers' failure to locate a business, misdelivered or nondelivered mail, misdirected payment of local taxes, and a lack of community identity which contributes to economic loss for our businesses and housing market; and

**WHEREAS,** the Village of Burr Ridge has routinely petitioned the United States Postal Service to create a unique ZIP Code, but has been denied, though numerous communities with significantly smaller populations and business sectors are afforded their own unique ZIP Code; and

**WHEREAS,** the United States Congress possesses the legislative authority to direct the United States Postal Service to create unique ZIP Codes through the legislative process;

**WHEREAS,** the Village of Burr Ridge has joined with other national

communities to create the non-partisan National ZIP Code Advocacy Coalition, whose purposes is to lobby to the United States Congress to pass legislation directing the United States Postal Service to create unique ZIP Codes for participating communities; and

**WHEREAS,** the Village of Burr Ridge joins the over 75 communities that have joined the non-partisan National ZIP Code Advocacy Coalition as of the date of passage of this Resolution in declaring its unequivocal support for any and all legislative efforts of the National ZIP Code Advocacy Coalition before the 119th Congress; and

**WHEREAS,** the Village of Burr Ridge urges all communities who experience similar issues due to a lack of a unique ZIP Code to join the National ZIP Code Advocacy Coalition and request the 119th Congress to act and end this impractical situation affecting municipalities nationwide.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, as follows:

**Section 1:** That the Mayor and Board of Trustees find that it is in the best interest of the Village of Burr Ridge to support the efforts of the National ZIP Code Advocacy Coalition in its efforts to obtain a legislative remedy in its endeavors direct the United States Postal Service to create unique ZIP Codes for participating municipalities.

**Section 2:** That the Mayor and Board of Trustees urge the 119th

Congress to take action and provide unique ZIP Codes for participating municipalities.

**Section 3:** That the Mayor and Board of Trustees urge President Donald J. Trump to sign any law passed by the 119th Congress directing the United States Postal Service to create unique ZIP Codes for the participating municipalities of the National ZIP Code Advocacy Coalition.

**Section 4**: This Resolution shall be in full force and effect immediately upon its adoption and approval as required by law.

**ADOPTED** this 12th day of May, 2025, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

**AYES**:

**NAYS**:

**ABSENT:**

**APPROVED** this 12th day of May, 2025, by the Mayor of the Village of Burr Ridge.

_____

Mayor

ATTEST:

_____

Village Clerk

**RESOLUTION NO. R- -25**

**RESOLUTION VACATING A PORTION OF THE PUBLIC UTILITY AND DRAINAGE EASEMENT AT 15W360 62ND STREET AND 15W371 61ST PLACE**

---

**WHEREAS,** the owner of the properties commonly known as 15W360 62nd Street and 15W371 61st Place, Lots 1 and 2 of DelMedico Estates Subdivision ("the Properties"), seeks to construct a private sanitary sewer service through the Properties; and

**WHEREAS,** Flagg Creek Water Reclamation District provides sanitary sewer service to the Properties; and

**WHEREAS,** Flagg Creek Water Reclamation District requires the owner to vacate the easternmost 5.0 feet of a 15-foot Public Utilities and Detention Easement to accommodate construction of the private sanitary services to the Properties as shown on Exhibit A; and

**WHEREAS,** the Village Board of Trustees, after due investigation and consideration, has determined that the nature and extent of the public use and the public interest to be served is such as to warrant the vacation of a portion of said Easement as shown on Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1:** That the Plat of Vacation attached hereto as Exhibit A and made a part hereof, is hereby approved, and the Village Clerk is hereby authorized to execute said Plat of Vacation.

**Section 2:** This Resolution shall be in full force and effect upon its adoption and approval as required by law.

**ADOPTED** this 12th day of May, 2025, by a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 12th day of May, 2025 by the Mayor of the Village of Burr Ridge.

_____

Mayor

ATTEST:

_____

Village Clerk

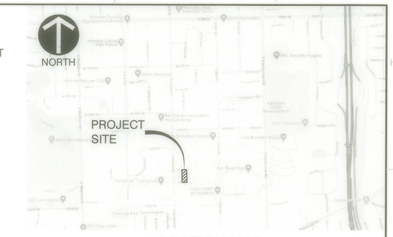
# PLAT OF VACATION
# OF PART OF
# DELMEDICO ESTATES

NORTH

BASIS OF BEARINGS: ILLINOIS STATE PLANE – EAST ZONE

P.I.N.: 09-13-403-008

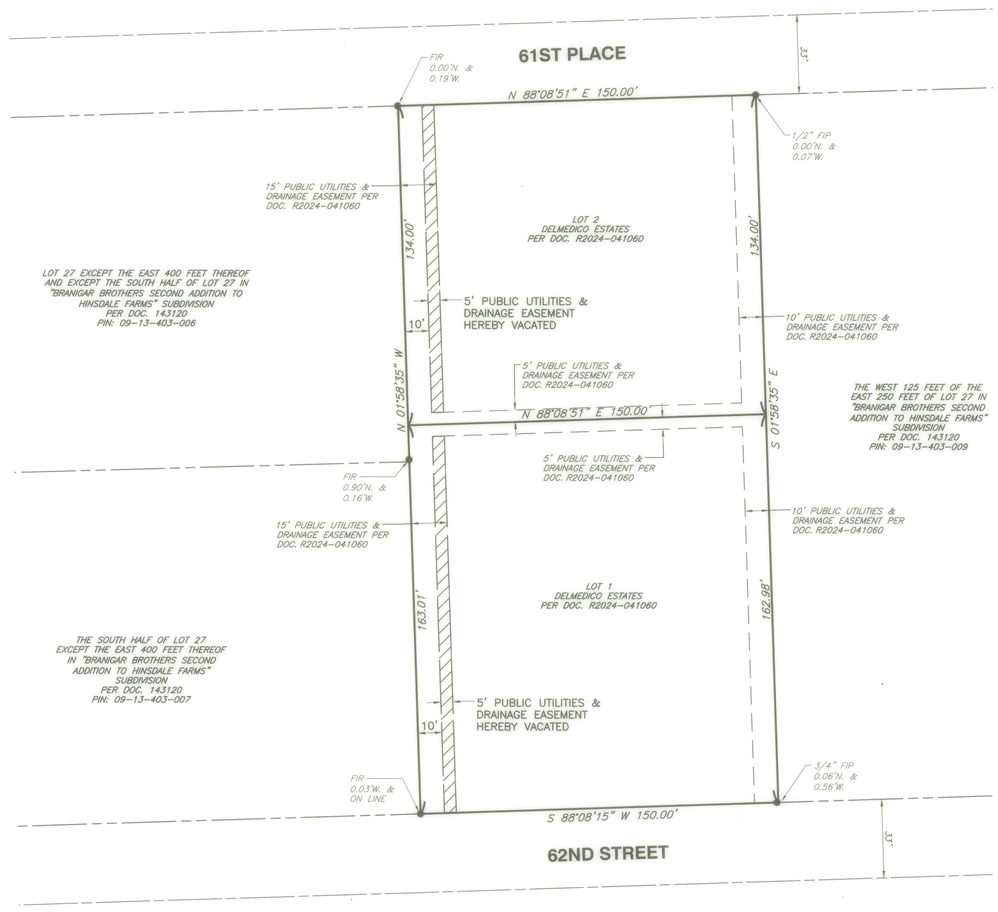
ADDRESS: 15 W 360 62ND STREET
BURR RIDGE, ILLINOIS




**LOCATION MAP**
N.T.S.

**LEGEND/ABBREVIATIONS**

| | |
|---|---|
| | BOUNDARY |
| | EXISTING LOT LINE |
| | CENTER LINE |
| | SETBACK LINE |
| | EXISTING EASEMENT LINE |
| | EXISTING EASEMENT TO BE VACATED |
| REC. | RECORD DIMENSION |
| MEAS. | MEASURED DIMENSION |
| F.I.R. | FOUND IRON ROD |
| F.I.P. | FOUND IRON PIPE |
| ● | FOUND MONUMENT |




AREA SUMMARY

VACATED EASEMENT AREA: 1,435 S.F. OR 0.033 AC.

**LEGAL DESCRIPTION OF PROPERTY**

LOTS 1 AND 2 IN DELMEDICO ESTATES, BEING A RESUBDIVISION OF PART OF LOT 27 IN BRANIGAR BROTHERS SECOND ADDITION TO HINSDALE FARMS, RECORDED AS DOCUMENT 143120, SAID RESUBDIVISION BEING IN THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 19, 2024 AS DOCUMENT R2024-041060, IN DUPAGE COUNTY, ILLINOIS.

SURVEYOR'S NOTES:

1. DISTANCES ARE MARKED IN FEET AND DECIMAL PLACES THEREOF. NO DIMENSION SHALL BE ASSUMED BY SCALE MEASUREMENT HEREON.
2. THE PROPERTY DEPICTED ON THIS PLAT MAY BE SUBJECT TO MATTERS OF TITLE, WHICH MAY BE REVEALED BY A CURRENT TITLE SEARCH. PRE-EXISTING EASEMENTS, SETBACKS AND OTHER RESTRICTIONS WHICH MAY BE FOUND IN A CURRENT TITLE REPORT, LOCAL ORDINANCES, DEEDS OR OTHER INSTRUMENTS OF RECORD MAY NOT BE SHOWN.
3. THE PROPERTY DEPICTED ON THIS PLAT IS SUBJECT TO A DECLARATION OF UTILITY IMPROVEMENTS PER DOCUMENT R2024-051585, RECORDED SEPTEMBER 4, 2024.
4. THE PROPERTY DEPICTED ON THIS PLAT MAY BE SUBJECT TO OTHER CERTAIN DECLARATION OF PROTECTIVE COVENANTS, CONDITIONS AND RESTRICTIONS RECORDED SEPARATELY FROM THIS PLAT.
5. CIVIL & ENVIRONMENTAL CONSULTANTS, INC., IS AN ILLINOIS PROFESSIONAL DESIGN FIRM, LICENSE NUMBER 184.004002, EXPIRES APRIL 30, 2025.

SCALE IN FEET
0 30 60

**REVISION RECORD**

| NO | DATE | DESCRIPTION |
|---|---|---|
| 1 | 3/7/2025 | REVISED PER CITY EMAIL REVIEW COMMENT, DATED 2/7/2025 |


Civil & Environmental Consultants, Inc.
1230 East Diehl Road
Suite 200
Naperville, IL 60563
Ph: 630.963.6026
www.cecinc.com


**PREPARED FOR:**
**M HOUSE DEVELOPMENT**
**710 EAST OGDEN AVENUE, SUITE 250**
**NAPERVILLE, ILLINOIS 60563**

| | | | | | |
|---|---|---|---|---|---|
| DRAWN BY: | MAJ | CHECKED BY: | TJM | APPROVED BY: | *TJM |
| DATE: | MARCH 7, 2025 | DWG SCALE: | 1"=30' | PROJECT NO: | 337-450 |

PLAT OF VACATION
15W360 62ND STREET
BURR RIDGE, ILLINOIS

DRAWING NO.: **SV01**
SHEET 1 OF 2

P:\320-499\337-450\-Survey\Dwg\SV01-Plat of Vacation\337450-SV01-Plat of Vacation.dwg(SHT1) LS:(37.72)2025 - ebooks) - LP: 3/7/2025 12:19 PM

## OWNER'S CERTIFICATE

STATE OF ILLINOIS
COUNTY OF DUPAGE } SS

THIS IS TO CERTIFY THAT MICHAEL DELMEDICO AND LINDSAY DELMEDICO ARE THE OWNERS OF THE PROPERTY DESCRIBED ABOVE AND AS SUCH OWNERS, HAVE CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN HEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH AND AS ALLOWED AND PROVIDED BY STATUTES, AND SAID OWNERS, DO HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE AFORESAID.

DATED AT BURR RIDGE, ILLINOIS, THIS 18 DAY OF APRIL 2025
CITY DATE MONTH YEAR

BY: _____ SIGNATURE BY: _____ SIGNATURE

## NOTARY CERTIFICATE

STATE OF ILLINOIS
COUNTY OF DUPAGE } SS

I, Chris Yonke, A NOTARY PUBLIC, IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT MICHAEL DELMEDICO AND LINDSAY DELMEDICO PERSONALLY KNOWN TO ME TO BE THE SAME PERSON(S) WHOSE NAME(S) ARE SUBSCRIBED TO THIS PLAT AS SUCH OWNER(S), APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE/THEY SIGNED THIS SUBDIVISION PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND SEAL THIS 18TH DAY OF April A.D. 2025.

Chris Yonke
NOTARY PUBLIC

CHRIS YONKE
OFFICIAL SEAL
Notary Public - State Of Illinois
My Commission Expires
September 25, 2027

## VILLAGE CLERK'S CERTIFICATE

STATE OF ILLINOIS
COUNTY OF DUPAGE } SS

I, _____, VILLAGE CLERK OF THE VILLAGE OF BURR RIDGE, ILLINOIS HEREBY CERTIFY THAT THIS PLAT WAS PRESENTED TO AND BY RESOLUTION OR ORDER DULY APPROVED BY THE BOARD OF TRUSTEES OF SAID VILLAGE AT IT'S MEETING HELD ON _____, 20____ AND THAT THE REQUIRED BOND OR OTHER GUARANTEE HAS BEEN POSTED FOR THE COMPLETION OF THE IMPROVEMENTS REQUIRED BY THE REGULATIONS OF SAID VILLAGE.

IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND SEAL OF THE VILLAGE OF BURR RIDGE, ILLINOIS THIS _____ DAY OF _____ A.D. 20____.

_____
VILLAGE CLERK

## DUPAGE COUNTY RECORDER'S CERTIFICATE

STATE OF ILLINOIS
COUNTY OF DUPAGE } SS

THIS INSTRUMENT _____ WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS ON

THE _____ DAY OF _____, A.D. 20_____

AT_____ O'CLOCK ___M.

_____
RECORDERS OF DEEDS

## NICOR GAS COMPANY VACATION CERTIFICATE

STATE OF Illinois
COUNTY OF DuPage } SS

VACATION OF THE EASEMENT(S) DESIGNATED TO BE VACATED HEREON APPROVED AND ACCEPTED THIS 18TH DAY OF March, A.D., 2025.

NICOR GAS COMPANY
BY: Rebecca A. Luginbill
SIGNATURE
Rebecca A. Luginbill
PRINTED NAME AND TITLE

## COMMONWEALTH EDISON COMPANY VACATION CERTIFICATE

STATE OF Illinois
COUNTY OF DuPage } SS

VACATION OF THE EASEMENT(S) DESIGNATED TO BE VACATED HEREON APPROVED AND ACCEPTED THIS 15TH DAY OF April, A.D., 2025.

COMMONWEALTH EDISON COMPANY
BY: Tom Reader
SIGNATURE
Sr. Real Estate Rep
PRINTED NAME AND TITLE

## AT&T VACATION CERTIFICATE

STATE OF Illinois
COUNTY OF DuPage } SS

VACATION OF THE EASEMENT(S) DESIGNATED TO BE VACATED HEREON APPROVED AND ACCEPTED THIS 18TH DAY OF March, A.D., 2025.

AT&T
BY: Jill Johnson
SIGNATURE
Right of Way Engineer AT&T
PRINTED NAME AND TITLE

## COMCAST VACATION CERTIFICATE

STATE OF ILLINOIS
COUNTY OF DUPAGE } SS

VACATION OF THE EASEMENT(S) DESIGNATED TO BE VACATED HEREON APPROVED AND ACCEPTED THIS 17TH DAY OF MARCH, A.D., 2025.

COMCAST
BY: Ted Wyman
SIGNATURE
TED WYMAN RIGHT-OF-WAY ENGINEER
PRINTED NAME AND TITLE

## FLAGG CREEK WATER RECLAMATION DISTRICT VACATION CERTIFICATE

STATE OF ILLINOIS
COUNTY OF COOK } SS

VACATION OF THE EASEMENT(S) DESIGNATED TO BE VACATED HEREON APPROVED AND ACCEPTED THIS 18TH DAY OF APRIL, A.D., 2025.

FLAGG CREEK WATER RECLAMATION DISTRICT
BY: Mike Holland
SIGNATURE
MIKE HOLLAND - EXECUTIVE DIRECTOR
PRINTED NAME AND TITLE

## VILLAGE OF BURR RIDGE VACATION CERTIFICATE

STATE OF Illinois
COUNTY OF DuPage } SS

VACATION OF THE EASEMENT(S) DESIGNATED TO BE VACATED HEREON APPROVED AND ACCEPTED THIS 23RD DAY OF APRIL, A.D., 2025.

VILLAGE OF BURR RIDGE
BY: D Preissig
SIGNATURE
DAVID PREISSIG, P.E. / DIRECTOR OF PUBLIC WORKS
PRINTED NAME AND TITLE

LICENSED PROFESSIONAL ENGINEER
DAVID T. PREISSIG
062-055405
STATE OF ILLINOIS

## SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS
COUNTY OF DUPAGE } SS

I, TIMOTHY J. MURPHY, A PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY AND PLAT WERE PREPARED BY CIVIL & ENVIRONMENTAL CONSULTANTS, INC., UNDER MY DIRECT SUPERVISION, FOR THE EXCLUSIVE USE OF THE CLIENT NOTED HEREON, FOR THE PURPOSE OF VACATING CERTAIN EASEMENTS AS SHOWN HEREON.

GIVEN UNDER MY HAND AND SEAL THIS 7TH DAY OF MARCH, 2025.

Timothy J. Murphy
TIMOTHY J. MURPHY
PROFESSIONAL LAND SURVEYOR NUMBER 035.002870
LICENSE EXPIRES/RENEWS NOVEMBER 30, 2026
*HAND SIGNATURE ON FILE

PROFESSIONAL LAND SURVEYOR
TIMOTHY J. MURPHY
2870
NAPERVILLE
ILLINOIS
STATE OF ILLINOIS

### REVISION RECORD

| NO | DATE | DESCRIPTION |
|---|---|---|
| 1 | 3/7/2025 | REVISED PER CITY EMAIL REVIEW COMMENT, DATED 2/7/2025 |
| | | |
| | | |
| | | |


CEC
Civil & Environmental Consultants, Inc.
1230 East Diehl Road
Suite 200
Naperville, IL 60563
Ph: 630.963.6026
www.cecinc.com


**PREPARED FOR:**
**M HOUSE DEVELOPMENT**
**710 EAST OGDEN AVENUE, SUITE 250**
**NAPERVILLE, ILLINOIS 60563**

| | | | | | |
|---|---|---|---|---|---|
| DRAWN BY: | MAJ | CHECKED BY: | TJM | APPROVED BY: | *TJM |
| DATE: | MARCH 7, 2025 | DWG SCALE: | 1"=30' | PROJECT NO: | 337-450 |

**PLAT OF VACATION**
**15W360 62ND STREET**
**BURR RIDGE, ILLINOIS**

DRAWING NO.: **SV01**
SHEET 2 OF 2

P:\330-0001\337-450\-Survey\Dwg\SV01-Plat of Vacation.dwg[SV01] LS:(03.07.2025 - abaxley) - LP: 3/7/2025 12:19 PM

**RESOLUTION NO. R- -25**

**RESOLUTION UPDATING THE VILLAGE OF BURR RIDGE AFFORDABLE HOUSING PLAN AS MANDATED BY THE 2004 STATE OF ILLINOIS AFFORDABLE HOUSING PLANNING AND APPEAL ACT**

**WHEREAS**, the 2004 State of Illinois Affordable Housing Planning and Appeal Act required the Village of Burr Ridge to prepare and approve an Affordable Housing Plan; and

**WHEREAS**, the Illinois Housing Development Authority has notified the Village that the Plan must be updated;

**NOW THEREFORE**, Be It Resolved by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

**Section 1**: That the attached **Exhibit A** is approved for publication as the Village of Burr Ridge Affordable Housing Plan.

**Section 2**: That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

**ADOPTED** this 12th day of May, 2025, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**APPROVED** this 12th day of May, 2025, by the Mayor of the Village of Burr Ridge.

_____

Mayor

ATTEST:

_____

Village Clerk

# AFFORDABLE HOUSING PLAN
# VILLAGE OF BURR RIDGE

**ADOPTED JUNE 13, 2005**

**~~UPDATED FEBRUARY 24, 2014~~**

**~~(AND CORRECTED ON OCTOBER 7, 2014)~~**

**LAST UPDATED MAY 12~~APRIL 8~~, 20~~19~~25**

**VILLAGE OF BURR RIDGE BOARD OF TRUSTEES**

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| Section 4.A: | Identify Land Suitable for Multiple-Family Residential Uses with Density Bonuses for the Provision of Affordable Housing Units. |
| Section 4.B: | Affordable Housing Units as Accessory Units to Single-Family Homes |
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| Section 7: | Conclusion |

| Section 1: | Background and Introduction |
|---|---|

On January 1, 2004, the Illinois Affordable Housing Planning and Appeal Act went into effect. This Act of the State of Illinois requires that all non-exempt municipalities prepare and adopt an affordable housing plan. The Village of Burr Ridge is a non-exempt municipality by virtue of its status as a non-home rule community and its percentage of housing that has been defined as affordable.

The Illinois Affordable Housing Planning and Appeal Act requires that municipalities with less than 10% affordable housing prepare and implement an affordable housing plan that enables the community to increase its stock of affordable housing. The Illinois Housing Development Authority (IHDA) is the State agency authorized to administer the Affordable Housing Planning and Appeal Act. IHDA defines an affordable owner~~-~~-occupied housing unit for a 1-person household in the Village of Burr Ridge as a unit that is valued at $171,490~~131,667~~ or less. An affordable rental housing unit a 0-bedroom unit in the Village of Burr Ridge is defined as a unit that rents for $1,181~~889~~ per month or less. ~~As per the 2017 American Community Survey's 5 – Year Estimates, the Village of Burr Ridge currently has 217 affordable housing units and a total of 4,686 housing units.~~ In ~~February~~ 2014, the Village of Burr Ridge had 82 affordable housing units out of ~~with~~ 3,803 total housing units~~ in the Village~~. In 2017, the Village of Burr Ridge had 217 affordable housing units out of 4,686 total housing units. In 2021, the Village of Burr Ridge had 201 affordable housing units out of 4,506 total housing units. This reflects a loss of 180 total housing units. The Village did not experience a loss of housing units through redevelopment, de-annexation, demolition, or other means. A representative with IHDA stated that the information was based upon census estimates which may account for this discrepancy.

In response to this Act, the Village of Burr Ridge adopted an Affordable Housing Plan on June 13, 2005. The Illinois Housing Development Authority notified the Village of Burr Ridge of the need to update the plan every five years. Updates were made on February 24, 2014 and April 8, 2019. ~~on December 2, 2013 of the need to update the plan and the Village updated the Burr Ridge plan 2014. In January 2019, the IHDA notified the Village of Burr Ridge it needed to update the plan.~~ In 2024, IHDA notified the Village it needed to update the plan. This is the current plan for the Village of Burr Ridge.

| Section 2: | Number of Affordable Housing Units Required |
|---|---|

One of the requirements for an affordable housing plan established by the Illinois Affordable Housing Planning and Appeal Act is to provide a statement as to the total number of housing units required to become exempt. This Section responds to that requirement.

As per the ~~2017~~2021 American Community Survey's 5~~-~~–Year Estimates, the Village of Burr Ridge currently has 201~~7~~ affordable housing units and a total of 4,506~~686~~ housing units. The Act requires that non-exempt municipalities set one of three goals for increasing the stock of affordable housing within its jurisdiction. The total number of housing units required for the Village of Burr Ridge to become exempt from the Illinois Affordable Housing Planning and Appeal Act varies depending on which of the three goals is pursued. Those goals and their applicability to the Village of Burr Ridge are discussed in subsequent Sections of this Plan. The following data is provided for purposes of providing a statement of the total number of housing units required to become exempt.

| Goal Options of the Illinois Affordable Housing Planning and Appeal Act | Total Number of Housing Units for Burr Ridge To become Exempt: |
|---|---|
| o A minimum of 10% of all housing units within the community shall be affordable; or | o 451~~69~~ units |
| o A minimum of 15% of all new development or redevelopment~~housing built~~ in the community shall be affordable; or | o Based upon an average of 14 new housing units per year, ~~Varies; based on 30 new units per year; 4.5~~2 of those units would have to be affordable. |
| o A minimum ~~3~~5% increase in the overall percentage of affordable housing units in the community. | o 9.5% or 428~~141~~ total units (currently at ~~-~~4.5~~6~~% and 201 total units) |

| Section 3: | Adoption of Goals |
|---|---|

It is the goal of this Plan to increase the number of affordable housing units in the Village of Burr Ridge by ~~3~~5% by the 20~~2~~30 Census. This goal requires the addition of 227~~141~~ dwelling units defined as affordable by the Illinois Affordable Housing Planning and Appeal Act. The Village of Burr Ridge believes that this goal can be met by the policies outlined in this Plan.

| Section 4: | Description of Plan for the Village of Burr Ridge |
|---|---|

The Village of Burr Ridge intends to expand the number of affordable housing units in the Village utilizing the following policies.

| Section 4.A: | Identify Land Suitable for Multiple-Family Residential Uses with Density Bonuses for the Provision of Affordable Housing Units. |
|---|---|

The Village has identified three areas within the Village and within the Village's planning jurisdiction that may be suitable for multiple-family residential development and redevelopment. Any land use change is subject to a review of the Village's Comprehensive Plan and zoning reviews via established public hearing procedures. The development/redevelopment of these properties along with density bonuses for affordable housing should provide opportunities to increase the number of affordable housing units in the Village of Burr Ridge.

Identification of Land: For purposes of increasing the supply of affordable housing units in the Village of Burr Ridge, the Sub-Committee identifies the following properties as potential redevelopment areas:

Area 1: 15W460 North Frontage Road

There are 3 parcels within this area consisting of a combined 30 acres. The property is currently owned and occupied by two separate trucking companies. The 1999 Village of Burr Ridge Comprehensive Plan identifies the property for light industrial uses. Multiple-family residential use of these properties would represent a less intense and potentially more desirable land use than the existing trucking companies.

Area 2: 7000 North Frontage Road

This area is in the Village of Burr Ridge and is owned by the Illinois Tollway for staging for trucks and construction traffic for the I-294 widening project. It consists of approximately 8 acres of land. The 1999 Village of Burr Ridge Comprehensive Plan recommends light industrial uses for the property. Multiple-family residential use of this property would represent a desirable use after the completion of the need for the I-294 project.

Density Bonuses: Density bonuses are recommended for the provision of affordable housing. This is an incentive that the Village could provide to attract affordable housing. The basic bonus calculation would allow an increase in gross density to accommodate affordable housing units. A maximum density increase of 10% is recommended. As an example, if 100 units could be constructed on a property without any bonus and in full compliance with the underlying zoning, one additional market rate unit could be built for each affordable unit up to 10% of the total number of permitted units; as follows:

| Total No. of Units w/o Bonus | No. of Affordable Units | Density Bonus | Total No. of Units w/ Bonus |
|---|---|---|---|
| 100 | 5 | 5 | 110 |

Certain parameters would be required for an affordable housing density bonus. Those parameters should include:

- There should be a maximum increase in the permitted density bonus such as 10%.
- Provisions such as title covenants or leasing restrictions must be established to ensure that the units remain affordable.
- The affordable housing units must be built in full compliance with all applicable building and life/safety codes of the Village of Burr Ridge.
- The affordable housing units must be consistent in size and quality with market rate units within the same development or subdivision.
- The affordable housing units must be physically integrated with and dispersed among the rest of the units within the same development or subdivision.

| | |
|---|---|
| Section 4.B: | Affordable Housing Units as Accessory Units to Single-Family Homes |

The Village of Burr Ridge is characterized by large homes on relatively large lots. If care is taken on their location and design, it is believed that accessory dwelling units built within the confines of existing single-family homes could be integrated into the community without adversely impacting the

character of Burr Ridge's neighborhoods while meeting the spirit and letter of the Illinois Affordable Housing Planning and Appeal Act. Public review of such units is needed to limit the overall density of accessory units and to direct such units to larger homes on larger lots. Furthermore, it is believed that there would be demand for such units to accommodate extended family, caregivers, domestic staff, students, etc. The parameters of such a policy would include:

- Affordable accessory units would be classified as special uses in all single-family residential zoning districts.
- Only those accessory units meeting the definition of affordable by the Illinois Affordable Housing Planning and Appeal Act would be classified as a special use. No other accessory units would be permitted.
- A density limit would be established within a block or subdivision to ensure that the character of the particular block or subdivision is not changed by the number of accessory units.
- Provisions such as title covenants or leasing restrictions must be established to ensure that the units remain affordable.
- Accessory units would be required to be built in full compliance with all applicable building and life/safety codes of the Village of Burr Ridge.
- Exterior physical accommodations for accessory units would be required to be integrated into the architecture of the home to ensure that the single-family character of the home and area is not adversely impacted. For example, entrances and parking areas should not be readily identifiable as separate from those of the principal residence.
- It is the intent of this policy to maintain the ~~low density~~low-density characteristics of Burr Ridge neighborhoods and only allow accessory units in larger homes on larger lots.

| | |
|---|---|
| Section 4.C: | Number of Affordable Housing Units Anticipated from Affordable Housing Plan |

It is anticipated that the above policies will generate at least 244~~51~~ affordable housing units over the course of the next 5~~2~~ years and would assist in the Village of Burr Ridge meeting its goal of increasing its affordable housing share by at least 5~~3~~% or 227 units. This calculation is based on the following.

Section 4.A – Density Bonuses: The property identified above for multiple-family residential could yield a total of 64 affordable housing units. This calculation is based on the following:

- A density of one unit per 3,000 square feet of land area;
- A total land area of 44.7 acres (1,947,132 square feet);
- A permitted density of 649 units (1,947,132 / 3,000);
- A 10% density bonus for affordable housing (64 units).

Section 4.B – Accessory Units: The classification of affordable accessory units in residential districts could yield a total of 187 affordable housing units. This calculation is based on the following:

- A total of 4,506~~686~~ housing units in the Village of Burr Ridge;
- Allowance of 4% of units to contain affordable housing units (18~~7~~0 units);

In summary, it is estimated that these provisions would accommodate 244~~51~~ affordable housing units in the Village of Burr Ridge which is sufficient to increase the total number of affordable housing units by more than 5~~3~~% as required by the Illinois Affordable Housing Planning and Appeal Act.

| Section 5: | Summary of Compliance with Illinois Affordable Housing Planning and Appeal Act |
|---|---|

The Affordable Housing Plan described herein is intended to meet the requirements of the Illinois Affordable Housing Planning and Appeal Act. The Plan meets the requirements for an affordable housing plan as outlined in the Act and by the Illinois Housing Development Authority in their letter to the Village dated ~~January 15, 2019~~April 10, 2024. In summary, those requirements and the Plan's response to those requirements are as follows:

1. *"~~-~~"a statement of the total number of affordable housing units that are necessary to exempt the local government from the operation of the~~is~~ AHPAA~~Act~~, as defined in Section 15 and Section 20;"*

Section 2 herein lists the total number of affordable housing units required for the Village of Burr Ridge to become exempt from the Act. The total number varies depending on which goal is identified by the Village. The goal identified by the Village requires that Burr Ridge plan for a total of ~~358~~428 affordable housing units; which is ~~141~~227 more units that~~t~~n ~~is~~ currently available.

2. *"~~-~~"an identification of lands within the jurisdiction that are most appropriate for the construction of affordable housing and of existing structures most appropriate for conversion to, or rehabilitation for, affordable housing, including a consideration of affordable housing for both owner-occupied dwelling units and dwelling units for rent, lands and structures of developers who have expressed a commitment to provide affordable housing, and lands and structures that are publicly or semi-publicly owned;"*

Sections 4.A and 4.B identify land appropriate for the construction of affordable housing. Those lands include three multi-acre properties that may be suitable for multiple-family housing with density bonuses for affordable units. Identified lands also include existing single-family homes that may accommodate affordable, accessory residential units. There are no developers that have approached the Village of Burr Ridge with interest in developing affordable housing and there are no public or semi-public lands or structures in the Village of Burr Ridge suitable for affordable housing.

3. *"~~-~~"incentives that local governments may provide for the purpose of attracting affordable housing to their jurisdiction;~~ and~~"*

Sections 4.A and 4.B describe incentives that are proposed by this Plan for attracting affordable housing to the Village of Burr Ridge. Those incentives include density bonuses for multiple-family residential and expansion of zoning rights via accessory units for single-family residential properties.

4. *"a description of any housing market conditions, infrastructure limitations, local government ordinances, including zoning and land use ordinances, local government policies or practices that do not affirmatively further fair housing as defined in the federal Fair Housing Act, and other factors that may constrain the local government's ability to create and preserve affordable housing;"*

Section 4.B describes Zoning Ordinance constraints placed on properties, specifically regarding accessory dwelling units.

5. *"a plan or potential strategies to eliminate or mitigate the constraints identified in item 4;"*

Section 4.B identifies that the Zoning Ordinance would need to be amended to permit affordable accessory dwelling units through a special use review process.

*"one or more of the following goals:*

6. *"~~a goal of:~~ a minimum of 15% of all new development or redevelopment within the local government that would be defined as affordable housing in this Act; ~~or~~ a minimum of a 5~~3~~ percentage point increase in the overall percentage of affordable housing within its jurisdiction, as described ~~defined~~ in sub-section (b) of Section 20 of th~~is~~e Act; or a minimum of a total of 10% of affordable housing within the~~its~~ jurisdiction as described in sub-section (b) of Section 20 of the Act."*

Section 3 identifies the goal of increasing the percentage of affordable housing units in the Village of Burr Ridge by 5%.

7. *"proposed timelines to commence, with the first 24 months after the date upon which the affordable housing plan was adopted, for actions to implement the components of the affordable housing plan. Local governments that have previously been determined as a Non-Exempt municipality and that have submitted an affordable housing plan shall also have to include a summary of actions taken to implement the previously submitted plan, as well as a summary of progress made toward achieving the goals of the plan."*

Since the Village's Affordable Housing Plan was last amended in April 2019, the COVID pandemic created disruption to daily operations of the Village and uncertainty in the housing market. COVID, subsequent inflation, and high interest rates significantly hampered any progress on implementing the previously submitted plan. In April 2025, the Village adopted a FY26 budget to update the 1999 Comprehensive Plan. The Comprehensive Plan update is anticipated for adoption in mid-2026 and will include identifying potential areas for redevelopment into affordable housing and any other policies which may be pursued to affirmatively advance affordable housing in the Village. ~~Section 3 identifies the goal of increasing the percentage of affordable housing units in the Village of Burr Ridge by 3%.~~

| Section 6: | Conclusion |
|---|---|

Upon adoption by the Village of Burr Ridge Board of Trustees, the update to the Village of Burr Ridge Affordable Housing Plan will be submitted to the Illinois Housing and Development Authority in compliance with the Illinois Affordable Housing Planning and Appeal Act.

**INVITATION FOR BIDS**

**RFB #2025- 18**

**BID DOCUMENTS AND SPECIFICATIONS**

# WATER SYSTEM LEAK DETECTION AND SURVEY SERVICES

FOR THE MUNICIPALITIES OF:

LOMBARD, WEST CHICAGO, WILLOWBROOK, ROSELLE and BURR RIDGE

**VILLAGE OF LOMBARD**

**255 E. WILSON AVENUE**

**LOMBARD, IL 60148**

**630-620-5740**

# SCHEDULE OF PRICES

Submit 1 Original and 1 Electronic Copy (Flash Drive)

**Item A – Year One (2025)**

| Item No. | Items | Unit | Annual Price |
|---|---|---|---|
| 1. | Village of Lombard | Year | $52,725.00 |
| 2. | City of West Chicago | Year | $41,684.10 |
| 3. | Village of Willowbrook | Year | $13,090.05 |
| 4. | Village of Roselle | Year | $32,775.00 |
| 5. | Village of Burr Ridge | Year | $25,080.00 |
| | | **Total Item A – Year One Costs** | $165,354.15 |

**Item B – Year Two (2026)**

| Item No. | Items | Unit | Annual Price |
|---|---|---|---|
| 1. | Village of Lombard | Year | $54,575.00 |
| 2. | City of West Chicago | Year | $43,146.70 |
| 3. | Village of Willowbrook | Year | $13,549.35 |
| 4. | Village of Roselle | Year | $33,925.00 |
| 5. | Village of Burr Ridge | Year | $25,960.00 |
| | | **Total Item B – Year Two Costs** | $171,156.05 |

**Item C – Year Three (2027)**

| Item No. | Items | Unit | Annual Price |
|---|---|---|---|
| 1. | Village of Lombard | Year | $54,575.00 |
| 2. | City of West Chicago | Year | $43,146.70 |
| 3. | Village of Willowbrook | Year | $13,549.35 |
| 4. | Village of Roselle | Year | $33,925.00 |
| 5. | Village of Burr Ridge | Year | $25,960.00 |
| | | **Total Item C – Year Three Costs** | $171,156.05 |
| | | | |
| | | **TOTAL COST OF ALL ITEMS** | $507,666.25 |

## ANNUAL DISCOUNT IF ALLOWED TO STORE AT MUNICIPAL FACILITY

IF THE CONTRACTOR WILL UTILIZE SPACE AT A MUNICIPAL FACILITY TO STORE EQUIPMENT OVERNIGHT

| Item No. | Items | % Annual Discount |
|---|---|---|
| 1. | Village of Lombard | 0 % |
| 2. | City of West Chicago | 0 % |
| 3. | Village of Willowbrook | 0 % |
| 4. | Village of Roselle | 0 % |
| 5. | Village of Burr Ridge | 0 % |

**Emergency Response Rate**

| Item No. | Items | Unit | Rate |
|---|---|---|---|
| 1. | Regular Hours – No Minimums | Per Hour | $350.00 |
| 2. | After Hours – Minimum Two Hours | Two Hour Callout | $1,395.00 |
| 3. | After Hours – Hourly Cost After Two Hour Minimum | Per Hour | $350.00 |

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary.

**NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

**THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED**

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the price shown any and all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33-E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: Cara Lance Emerick

Company Name: M.E. Simpson Co., Inc.

Typed/Printed Name: Cara Lance-Emerick

Date: 3/6/2025

Title: CFO

Telephone Number: 800-255-1521

Email: caral@mesimpson.com

# CONTRACTORS REFERENCES

Please list below three (3) references for which your firm has performed similar work for municipalities as identified in Bidder Qualifications.

| | |
|---|---|
| **Municipality:** | City of Joliet, IL |
| **Address:** | 921 E Washington Street, Joliet, Illinois 60433 |
| **Contact Person:** | Ms. Allison Swisher, P.E. |
| **Telephone Number:** | 815.724.4230 |
| **Dates of Service:** | 05-13-2024 - 10-14-2024; M.E. Simpson has performed a leak survey for Joliet annually since 2008 |
| **Award Amount:** | $189,000.00 |

| | |
|---|---|
| **Municipality:** | Village of Downers Grove, IL |
| **Address:** | 5101 Walnut Ave, Downers Grove, IL 60515 |
| **Contact Person:** | Mr. David Moody |
| **Telephone Number:** | 630.434.5462 |
| **Dates of Service:** | 08-10-2024 - 10-26-2024; annually since 2011 |
| **Award Amount:** | $54,755.00 |

| | |
|---|---|
| **Municipality:** | City of Batavia, IL |
| **Address:** | 200 N Raddant Rd, Batavia, IL 60510 |
| **Contact Person:** | Mr. Jeremy Barkei |
| **Telephone Number:** | 630.454.2300 |
| **Dates of Service:** | 08-07-2024 - 10-09-2024; annually since 2020 |
| **Award Amount:** | $42,261.12 |

## DISQUALIFICATIONS OF CERTAIN BIDDERS - PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

- has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;
- has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
- has been convicted of bid rigging or attempting to rig bids under the laws of the State of Illinois, or any state in the United States;
- has been convicted of bid rotating or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
- has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq.;
- has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;
- has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
- has made an admission of guilt of such conduct as set forth in subsection (A) through (F) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
- has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (F) above.

Business entity, as used herein, means a corporation, partnership, limited liability company trust, association, unincorporated business or individually owned business.

By signing this document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Carolyn Enrich

(Signature of Offeror if the Offeror is an Individual)
(Signature of Partner if the Offeror is a Partnership)
(Signature of Officer if the Offeror is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 27th day of February, 2025

Notary Public Elizabeth Whitaker

NOTARY PUBLIC SEAL STATE OF INDIANA
ELIZABETH WHITAKER
My Commission Expires
August 10, 2029
Commission Number NP0735393
Porter County

## SUB-CONTRACTOR INFORMATION

N/A

**Name:** _____

**# Years In Business:** _____

**Address:** _____

**# Years Used By Contractor** _____

**Services Used By Sub-Contractor** _____

**Name:** _____

**# Years In Business:** _____

**Address:** _____

**# Years Used By Contractor** _____

**Services Used By Sub-Contractor** _____

**Name:** _____

**# Years In Business:** _____

**Address:** _____

**# Years Used By Contractor** _____

**Services Used By Sub-Contractor** _____

**Name:** _____

**# Years In Business:** _____

**Address:** _____

**# Years Used By Contractor** _____

**Services Used By Sub-Contractor** _____

**Name:** _____

**# Years In Business:** _____

**Address:** _____

**# Years Used By Contractor** _____

**Services Used By Sub-Contractor** _____

# NON-COLLUSION AFFIDAVIT AND CERTIFICATION STATEMENT

Cara Lance-Emerick, being first duly sworn,

deposes and says that he is Chief Financial Officer
(Partner, Officer, Owner, Etc.)

of M.E. Simpson Co., Inc.
(Contractor)

By submission of the bid, each bidder and, in the case of a joint bid, each party to the joint bid, certifies as to his or her own organization, that, in connection with the bid:

- The prices in the bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to the prices with any other bidder or with any competitor;
- Unless otherwise required by law, the prices quoted in the bid have not knowingly been directly or indirectly disclosed to any other bidder or to any competitor prior to opening; and
- No attempt has been made or will be made by the bidder to induce any other person or firm to submit or withhold a bid for the purpose of restricting competition. Also, each bidder shall submit a certification regarding compliance with Article 33 E-11 of the Illinois Criminal Code of 1961 [720 ILCS 5/33E-11]; and

Each person signing the bid shall certify that:

He or she is the person in the bidder's organization responsible for the decision as to the prices being bid and that he or she has not participated, and will not participate, in any action contrary to subsection (b)(2)(G); or

- He or she is not the person in the bidder's organization responsible for the decision as to the prices being bid, but that he or she has been authorized to act as agent certifying that the persons determining the prices have not participated, and will not participate, in any action contrary to subsection, and as their agent shall so certify. He or she shall also certify that he or she has not participated, and will not participate, in any action contrary to subsection.

Cara Lance-Emerick

(Signature of Offeror if the Offeror is an Individual)
(Signature of Partner if the Offeror is a Partnership)
(Signature of Officer if the Offeror is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 27th day of February, 2025

Notary Public Elizabeth Whitaker

NOTARY PUBLIC SEAL STATE OF INDIANA
ELIZABETH WHITAKER
My Commission Expires
August 10, 2029
Commission Number NP0735...
Porter County

*Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.*

# TAX COMPLIANCE AFFIDAVIT

Cara Lance-Emerick, being first duly sworn,

deposes and says that he is CFO
(Partner, Officer, Owner, Etc.)

of M.E. Simpson Co., Inc.
(Contractor)

The individual or entity making the foregoing proposal or bid certifies that he is not barred from contracting with the Village of Lombard because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, or entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

Cara Lance-Emerick

(Signature of Offeror if the Offeror is an Individual)
(Signature of Partner if the Offeror is a Partnership)
(Signature of Officer if the Offeror is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 27th day of February, 2025

Notary Public Elizabeth Whitaker

NOTARY PUBLIC SEAL STATE OF INDIANA
ELIZABETH WHITAKER
My Commission Expires
August 10, 2029
Commission Number NP0735393
Porter County

*Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.*

# PARTICIPATION AFFIDAVIT

Cara Lance-Emerick, being first duly sworn,

deposes and says, under penalties as provided in Section-109 of the Illinois Code of Civil Procedures, 735 ILCS 5/1-109, that he is Chief Financial Officer
(Partner, Officer, Owner, Etc.)

of M.E. Simpson Co., Inc.
(Contractor)

The individual or entity making the foregoing proposal or bid certifies that the Contractor or Subcontractor, respectively, is not barred from being awarded a contract or subcontract pursuant to 30 ILCS 500/50-10.

Additionally, the Contractor or Subcontractor, respectively, certifies he/she is not suspended from doing business with any State, Federal or Local Agency.

Cara Lance-Emerick
(Signature of Offeror if the Offeror is an Individual)
(Signature of Partner if the Offeror is a Partnership)
(Signature of Officer if the Offeror is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 27th day of February, 2025

Notary Public Elizabeth Whitaker

NOTARY PUBLIC SEAL STATE OF INDIANA
ELIZABETH WHITAKER
My Commission Expires
August 10, 2029
Commission Number NP0735393
Porter County

*Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.*

# AIA® Document A310™ - 2010

## Bid Bond

Bond No: CIC1957570B

CONTRACTOR:
*(Name, legal status and address)*

M.E. Simpson Company Inc.
3406 Enterprise Ave
Valparaiso, IN 46383

SURETY:
*(Name, legal status and principal place of business)*

Capitol Indemnity Corporation
1600 Aspen Commons
Middleton, WI 53562

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
*(Name, legal status and address)*

Village of Lombard
1051 S. Hammerschmidt Ave.
Lombard, IL 60148

BOND AMOUNT:
5% of total amount of bid not to exceed: Thirty Thousand, Four Hundred Sixty and 00/100 Dollars ($30,460.00)

PROJECT:
*(Name, location or address, and Project number, if any)*
WATER SYSTEM LEAK DETECTION AND SURVEY SERVICES
Lombard, West Chicago, Willowbrook, Roselle, & Burr Ridge, IL

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and Severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor Within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such Bid, and gives such bond or bonds as may be specified in the bidding or contract Documents, with a surety admitted In the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of March, 2025

(Witness)

M.E. Simpson Company Inc.
(Principal) (Seal)

(Title) Cara Lance-Emerick, CFO

M.E. Simpson Co., Inc. CORPORATE SEAL Indiana

Capitol Indemnity Corporation
(Surety) (Seal)

(Witness)

(Title) Jeremy J. Crawford, Attorney-In-Fact

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Lock Fields

# CAPITOL INDEMNITY CORPORATION
# POWER OF ATTORNEY

CIC1957570B
Bond Number

**KNOW ALL MEN BY THESE PRESENTS**, That the **CAPITOL INDEMNITY CORPORATION**, a corporation of the State of Wisconsin, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

----------JEREMY J. CRAWFORD; WILLIAM J. NEMEC; MICHAEL D. WILLIAMS----------

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

---------- ALL WRITTEN INSTRUMENTS IN AN AM OUNT NOT TO EXCEED: $20,000,000.00----------

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **CAPITOL INDEMNITY CORPORATION** at a meeting duly called and held on the 15th day of May, 2002.

"**RESOLVED**, that the President, Executive Vice President, Vice President, Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings, and other writings obligatory in the nature thereof, one or more resident vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of this company; the signature of such officers and seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner – Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

**IN WITNESS WHEREOF**, the **CAPITOL INDEMNITY CORPORATION** has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 1st day of January, 2020.

**Attest:**

Ryan J. Byrnes
Senior Vice President,
Chief Financial Officer and Treasurer

Suzanne M. Broadbent
Assistant Secretary

CAPITOL INDEMNITY CORPORATION CORPORATE SEAL WISCONSIN

**CAPITOL INDEMNITY CORPORATION**

John L. Sennott, Jr.
Chief Executive Officer and President

STATE OF WISCONSIN
COUNTY OF DANE } S.S.:

On the 1st day of January, 2020 before me personally came John L. Sennott, Jr., to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is Chief Executive Officer and President of **CAPITOL INDEMNITY CORPORATION**, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.

DAVID J. REGELE NOTARY PUBLIC STATE OF WISCONSIN

David J. Regele
Notary Public, Dane Co., WI
My Commission Is Permanent

STATE OF WISCONSIN
COUNTY OF DANE } S.S.:

I, the undersigned, duly elected to the office stated below, now the incumbent in **CAPITOL INDEMNITY CORPORATION**, a Wisconsin Corporation, authorized to make this certificate, **DO HEREBY CERTIFY** that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 6th day of March, 20 25

CAPITOL INDEMNITY CORPORATION CORPORATE SEAL WISCONSIN

Andrew B. Diaz-Matos
Senior Vice President, General Counsel and Secretary

THIS DOCUMENT HAS BEEN GENERATED FOR A SPECIFIC BOND. IF YOU HAVE ANY QUESTIONS CONCERNING THE AUTHENTICITY OF THIS DOCUMENT CALL 800-475-4450.

CIC-ePOA-M (Rev. 01-2020)

# PROCLAMATION

## NATIONAL PUBLIC SERVICE WEEK

## May 4 – 10, 2025

***WHEREAS,*** *Americans are served daily by public servants at the federal, state, county, and city levels; unsung heroes do the work that keeps our nation working; and*

***WHEREAS,*** *public servants include elected officials, administrative staff, and police, fire, public works, finance, and community development personnel, among countless other occupations, and provide the diverse services demanded by the American people of their government with efficiency and integrity; and*

***WHEREAS****, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials; and*

***WHEREAS****, the Village extends its gratitude and appreciation to all public servants for their work to maintain our quality of life and community standards.*

***NOW, THEREFORE, BE IT PROCLAIMED****, the Village of Burr Ridge does hereby proclaim the week of May 4 to May 10, 2025, as "Public Service Week" in the Village of Burr Ridge and calls upon its citizens, civic leaders, and children to gain knowledge and maintain ongoing interest and understanding of the nature of work provided by public servants in our community and their importance to our everyday health, safety, comfort, and quality of life.*

***PASSED AND APPROVED*** *by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, this 12th day of May, 2025*

_____
Mayor

Attest:

_____
Village Clerk

# PROCLAMATION

## NATIONAL POLICE WEEK

### May 11 – 17, 2025

***WHEREAS,*** *there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Village of Burr Ridge Police Department; and*

***WHEREAS,*** *since the first recorded death in 1786, there are currently more than 24,000 law enforcement officers in the United States who have made the ultimate sacrifice and been killed in the line of duty; and*

***WHEREAS****, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC, with more added every year;*

***WHEREAS****, the first job of government is to protect persons and property, and the Village of Burr Ridge recognizes the invaluable work, courage, and services provided to the community by the Burr Ridge Police Department in achieving this vital goal.*

***NOW, THEREFORE, BE IT PROCLAIMED****, the Village of Burr Ridge does hereby proclaim the week of May 11 to May 17, 2025, as "Police Week" in the Village of Burr Ridge and calls upon its citizens, civic leaders, and children to gain knowledge and maintain ongoing interest and understanding of the law enforcement professionals programs in our community and their importance to our everyday health, safety, comfort, and quality of life.*

***PASSED AND APPROVED*** *by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, this 12th day of May, 2025*

_____
Mayor

Attest:

_____
Village Clerk

# PROCLAMATION

## NATIONAL PUBLIC WORKS WEEK

## May 18 – 24, 2025

*WHEREAS, public works services focusing on infrastructure, facilities, and emergency management, are of vital importance to sustainable and resilient communities and especially to the public health, high quality of life, and well-being of the residents and businesses of the Village of Burr Ridge; and*

*WHEREAS, the support of an informed and attentive citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets, public buildings, and urban forestry; and*

*WHEREAS, the quality and effectiveness of our infrastructure and facilities, as well as their planning, design, construction, operation, and maintenance, is vitally dependent upon the efforts and skill of public works officials;*

*NOW, THEREFORE, BE IT PROCLAIMED, the Village of Burr Ridge does hereby proclaim the week of May 18 to May 24, 2025, as "Public Works Week" in the Village of Burr Ridge and calls upon its citizens, civic leaders, and children to gain knowledge and maintain ongoing interest and understanding of the public works professionals and public works programs in our community and their importance to our everyday health, safety, comfort and quality of life.*

*PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, this 12th day of May, 2025*

_____
Mayor

Attest:

_____
Village Clerk

# PROCLAMATION

# MOTORCYCLE AWARENESS MONTH

## May 2025

***WHEREAS,*** *safety is the highest priority for the highways and streets of our Village; and*

***WHEREAS,*** *Illinois is proud to be a national leader in motorcycle safety, education, and awareness; and*

***WHEREAS,*** *motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes significantly to the relief of traffic and parking congestion; and*

***WHEREAS,*** *it is significant that the citizens of our Village and state be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and*

***WHEREAS,*** *the members of ABATE of Illinois (A Brotherhood Aimed Toward Education), continually promote motorcycle safety, education, and awareness in high school drivers' education programs and to the general public in Illinois, presenting motorcycle awareness programs to over 120,000 participants in Illinois over the past nine years; and*

***WHEREAS,*** *the motorcyclists of Illinois have contributed extensively to national and community charitable organizations; and*

***WHEREAS,*** *all motorcyclists should join ABATE of Illinois in actively promoting the safe operation of motorcycles as well as promoting motorcycle safety, education, awareness, and respect of the citizens of our Village and State; and*

***WHEREAS,*** *during the month of May, all roadway users should unite in the safe sharing of roadways within the Village of Burr Ridge and throughout the great State of Illinois.*

***NOW, THEREFORE, BE IT PROCLAIMED****, the Village of Burr Ridge does hereby proclaim the week of May 2025, as "Motorcycle Awareness Month" in the Village of Burr Ridge and urges all motorists to join to improve safety and awareness on our roadways.*

***PASSED AND APPROVED*** *by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, this 12th day of May, 2025*

_____
Mayor

Attest:

_____
Village Clerk

# VILLAGE OF BURR RIDGE
# VILLAGE ADMINISTRATOR EMPLOYMENT AGREEMENT

This Village Administrator Employment Agreement ("Agreement") is dated as of the 12th day of May, 2025 ("Effective Date"), and is by and between the Village of Burr Ridge, an Illinois non-home rule municipal corporation ("Village"), and Evan Walter ("Employee).

IN CONSIDERATION of the agreements set forth in this Agreement, the receipt and sufficiency of which are mutually acknowledged, and pursuant to the Village's non-home rule powers, the Village and the Employee agree as follows:

**Section 1. Recitals**

The Recitals set forth above are incorporated herein by reference and made part thereof.

**Section 2. Duties**

Village hereby agrees to employ Employee as Village Administrator of the Village, to perform the functions and duties specified by law and or Village ordinance, resolution, or other policy in function or practice, and to perform other legally permissible and proper duties and functions of the position of Village Administrator, as shall from time to time be assigned to the Employee by the Mayor and Board of Trustees ("Board").

**Section 3. Term**

A. This Agreement shall be in full force and effect from the date of its execution through May 14, 2029 ("Term"), or until terminated by either party pursuant to the terms set forth in Section 9 herein.

B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Board to terminate the services of Employee in accordance with Section 9 of this Agreement.

C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from their position with Village, subject only to the provision set forth in Section 10 of this Agreement.

D. The employment offered to the Employee by the Village shall be the Employee's sole and exclusive employment, and the Employee shall devote his full time and efforts to the performance of his duties as Village Administrator of the Village. Employee agrees to remain in the exclusive employ of Village while this Agreement is in effect, and neither to accept other employment nor to become employed by any other employer during the term hereof. Notwithstanding the above, the Employee may perform work as an independent contractor on side projects, subject to obtaining the prior approval of the Mayor, after providing the Mayor with a description of the side project, including a description of the services to be performed by the Employee and a description of the duration of such side project, as well as the amount of time to be spent performing such services on either a daily or weekly basis.

E. Employee acknowledges that, notwithstanding any provision in this Agreement to the contrary, his employment shall always remain on an "at-will" basis and he shall serve at the pleasure of the Board. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the rights of the Board to terminate the Employee's employment at any time, subject only to the provisions set forth herein.

**Section 4. Residence Requirements**

The Employee shall not be required to live within the corporate limits of the Village.

**Section 5. Hours of Work**

The Employee agrees and understands that except during periods of vacation or other allowable paid leave provided under this Agreement, the general duties of the position of Village Administrator generally require that the Employee be present and available during regular business hours and that the Employee devote a great deal of time outside the normal office hours to business for the Village. The Village agrees that the Employee may establish an appropriate and reasonable work schedule.

**Section 6. Compensation and Benefits**

A. Base Salary and Adjustments. The Village agrees to pay Employee an annual Base Salary of $220,000 effective May 1, 2025, payable in installments at the same time that other Village employees are paid. Employee shall be entitled to increases effective May 1 in 2026, 2027, 2028, and 2029 equal to the cost-of-living adjustment (COLA) afforded to non-union employees in the Village at each listed date.

B. Employee Benefit Programs. The Employee is entitled to participate in the employee benefit plans and programs provided by the Village employees per the Village Personnel Manual ("Manual"), including life, health, and other benefit programs, as those benefits may be changed by the Board from time to time and subject to the rules and policies applicable to those plans and programs. No provision of this Agreement is intended to limit, and no provision may be construed or applied to limit, the right or ability of the Board to change or eliminate any employee benefit plan or program provided. Should there be an unforeseen gap in coverage due to the Village's plan provisions, the Village will pay the Employee's COBRA payment until the Village's health insurance coverage re-applies.

C. Life Insurance. Village shall provide the Employee with a life insurance policy, subject to the terms as defined by the Manual.

D. Vacation Time. The Employee shall receive 200 hours of paid vacation time annually. The Employee shall be entitled to carry over paid vacation time annually as defined by the Manual, upon renewal of vacation time at the beginning of the calendar year. The Employee shall be paid out for all vacation time held by the Employee, should the Employee be terminated or voluntarily resign from the organization, as defined by the Manual and in compliance with State law.

E. Sick Time. The Employee shall enter this Agreement carrying all sick time already accrued as part of regular employment, continue to accrue sick time at the applicable rate available to all eligible employees, and carry over sick time from year to year, as defined by the Manual.

F. Holidays. The Employee shall be entitled to paid holiday leave for any and all holidays recognized by the Manual.

G. Longevity Pay. The Employee shall be entitled to Longevity pay, as set forth by the Manual.

H. Personal Time. The Employee shall be provided 32 hours of paid personal leave annually. Unused personal time will expire at the end of the calendar year and will not roll over to subsequent years, unless otherwise provided by Village personnel policies.

I. Bereavement Leave. The Employee is entitled to bereavement leave, as set forth in the Manual.

J. Taxes. All payments made or benefits provided to the Employee pursuant to Section 6 are subject to the usual and appropriate payroll, personnel, and benefits policies of the Village and the requirements of any applicable federal, state, or local laws, including appropriate tax withholdings. Nothing in this Agreement may be deemed or interpreted as requiring the Village to pay, directly or by way of reimbursement to the Employee, any federal or state income tax liability that the Employee may incur as a result of this Agreement or any of the transactions, benefits, or payments contemplated in this Agreement. The Employee shall comply with all applicable Internal Revenue Service and Illinois Department of Revenue requirements and regulations concerning the transactions, benefits, or payments contemplated in this Agreement.

**Section 7. General Business Expenses and Equipment**

A. Professional Associations. The Village will pay for professional dues of the Employee, as necessary for participation in national, regional, state, and local professional associations and organizations desirable for the advancement of the best interest of the Village, including, but not limited to, the International City/County Management Association (ICMA), the Illinois City/County Management Association (ILCMA), as well as other professional dues and subscriptions as the Board may deem necessary for advancement of the best interests of the Village.

B. Professional / Official Travel. The Village will pay for expenses reasonably incurred by the Employee for professional and official travel, meetings, conferences, and occasions in pursuit of official functions or the best interests of the Village, including, without limitation, annual attendance by the employee at two in-state conferences and one ICMA or other related national conference. The Employee will submit all receipts and other supporting documentation requested by the Village in a timely manner per Village financial policies. International travel is not permitted, except when expressly approved by the Board.

C. Devices. The Village shall provide a cell phone and laptop of the Employee's choosing to the Employee at the Village's sole expense for business use during the term of the Agreement. All

devices shall be replaced when necessary to ensure the good working order of said devices. Such devices shall remain the property of the Village.

**Section 8. Disability**

For purposes of this Agreement, "Disability" shall mean a permanent physical or mental incapacity that prevents the Employee from performing his employment hereunder on a full-time basis. The existence of a Disability shall be determined by a medical doctor jointly appointed by the Village and the Employee; provided, however, that in the event of alleged mental incapacity, the existence of a Disability shall be determined by the concurrence of two independent certified psychiatrists, one appointed by the Village and one by Employee or his representative.

**Section 9. Termination and Extension**

As provided in Section 3 of this Agreement, the Employee is employed at the will of the Board and thus may be terminated by the Board at any time without or for just cause.

A. Termination without Cause. The Board may determine at any time, without cause, that the Employee will no longer serve as the Village Administrator. In the event of termination without cause, the Employee will be entitled to severance pay and benefits as provided in Section 10 of this Agreement.

B. Termination for Just Cause. In the event the Board determines that the Employee has engaged in "Deleterious Conduct," which, for purposes of this Agreement, means that the Employee has: (i) been convicted of fraud, misappropriation, or embezzlement involving property of the Village, or of a felony offense or other criminal act; (ii) engaged in intentional, wrongful conduct that causes, or may cause, substantial harm to the Village; (iii) committed an act of gross insubordination by refusing to take a legal, valid action that is clearly within the scope of his employment when specifically directed to do so by a majority of the Board at a duly noticed public meeting, or by failing to communicate with the Mayor or Board in a timely manner on pertinent Village business ("timely" shall be defined as by the next scheduled and held Board meeting); (iv) materially failed to perform a significant portion of his duties as the Village Administrator as set forth in this Agreement, or (v) committed an act of "misconduct," as defined in 5 ILCS 415/1 *et seq.*, then the Board may determine that there is just cause for termination.

   If the Board seeks to terminate the Employee for just cause, then the Employee will be given not less than calendar 7 days' prior written notice setting forth the date, time, and place of a hearing at which the Employee may be heard regarding the basis on which the Board seeks to terminate the Employee's employment. The notice will include a written statement of the basis for the Board's determination that just cause exists for termination. The Employee shall be entitled to file a written response to the statement of charges before the scheduled hearing date, as specified in the written notice, if the Employee so desires.

C. Constructive Termination. For purposes of this Agreement, the Employee shall have the right to declare that the Agreement has been terminated without cause if the Village (i) amends any

provision of the Village Municipal Code pertaining to the role, powers, duties, authority, or responsibilities of the Employee's position that substantially changes the form of government of the Village or (ii) reduces the Base Salary, compensation, or any other financial benefit of the Employee, unless it is applied in no greater percentage than the average reduction of all department heads of the Village.

D. Non-Extension Clause. The Village shall provide the Employee written notice not less than ninety (90) days prior to the end of said Agreement, of the Village's intent not to renew or extend his Agreement. If the Village does not provide said notice and this Agreement is not renewed, then the Employee will be entitled to receive severance as outlined in Section 10 of this Agreement.

E. Extension Negotiation Clause. The Village intends to extend the Agreement beyond the Term. The parties to this Agreement shall negotiate extensions in good faith.

**Section 10. Severance**

A. Severance Period; Payment of Salary. If the Employee is terminated without a determination of just cause pursuant to Section 9.A of this Agreement, then the Village will pay the Employee severance in an amount equal to twenty weeks' base salary at the Employee's rate of pay at the time that the Employee was notified in writing of his prospective termination or the final effective date of the contract. The severance will be paid within 60 calendar days after the separation takes final effect. Severance pay shall not exceed the amount described in 5 ILCS 415/10, as may be amended from time to time.

B. Payment for Value of Accrued Vacation. If the Employee is terminated without a determination of just cause pursuant to Section 9.A of this Agreement, the Village will also pay the Employee for the value of accrued Vacation Time for which the Employee has banked. The value of the Accrued Vacation will be that of the Employee's rate of pay at the time that the Employee was notified in writing of his prospective termination with the Accrued Vacation Time paid in one lump sum after the termination takes final effect. Severance pay, including accrued Vacation Time, shall not exceed the amount described in 5 ILCS 415/10, as may be amended from time to time.

C. Benefits During Severance Period. If the Employee is terminated without a determination of just cause pursuant to Section 9.A of this Agreement, the Village will pay the cost to continue the Employee's participation in Village health and benefits programs during the severance period. Severance pay, including the cost of health insurance benefits, shall not exceed the amount described in 5 ILCS 415/10, as may be amended from time to time.

D. Offsets. If the Employee secures full-time employment in an administrative position generally equivalent to the position of Village Administrator during the severance period, the Village shall not be required to pay additional severance after said equivalent employment begins.

E. No Severance if Voluntary Resignation. If the Employee voluntarily resigns from his position for any reason, the Village shall not be obligated to pay any severance.

**Section 11. Resignation**

If the Employee intends to voluntarily resign from his position with the Village, the Employee shall provide the Village with a minimum of sixty (60) calendar days' notice unless the Employee and the Village agree otherwise in writing.

**Section 12. Indemnification and Bonding**

The Village will defend, hold harmless, and indemnify the Employee in a manner provided in Section 2 of the Village Municipal Code. The Village will pay the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

**Section 13. Incorporation of Code of Ethics and Confidentiality**

Inasmuch as the Employee is an active member and participant in ICMA, the "Code of Ethics" promulgated by ICMA, as amended from time to time, is incorporated herein and made a part hereof by reference. It is agreed by Employee and Village that said Code of Ethics shall furnish principles to govern Employee's conduct and actions as Village Administrator for the duration of this Agreement. In addition to the foregoing, Employee acknowledges that the confidential information he acquires during his employment shall remain confidential during and after the termination of his employment, to the extent allowed by law. All documents, manuals, electronic storage devices, and other materials acquired by the Employee during his employment shall remain the Village's property and be returned upon request.

**Section 14. Disclosure**

Subject to any applicable exception of the Freedom of Information Act (5 ILCS 140/1 *et seq*.), as amended, Employee and the Village acknowledge that this Agreement is a public record, as that term is defined under FOIA, and therefore is subject to inspection and copying by the public, if requested pursuant to a FOIA request.

**Section 15. General Provisions**

A. The text herein shall constitute the entire Agreement between the Village and the Employee. Other than as provided herein, it may be modified, amended, or terminated at any time only by an agreement between the Village and the Employee in writing.

B. The Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee and governed by Illinois law.

C. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or such portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement shall supersede any and all prior verbal or written agreements between the Parties hereto, relative to the subject matter. All prior agreements between the Parties and all amendments thereto are hereby terminated, cancelled, and replaced with this Agreement.

**Section 16. Notification**

Any notice required to be given under this Agreement must be in writing and must be delivered (i) personally, (ii) by a reputable overnight courier, or (iii) by certified mail with return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices will be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by receipt of deposit; or (c) three business days following deposit in the U.S. Mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 16, each party will have the right to change the address or the addressee, or both, for all future notices to the other party, but no notice of a change of addressee or address will be effective until actually received.

If to the Village:
Mayor Gary Grasso
Village of Burr Ridge
7660 County Line Road
Burr Ridge, Illinois 60527

With a Copy To:
Michael K. Durkin
Storino, Ramello, and Durkin
9501 Technology Boulevard, Suite 4200
Rosemont, Illinois 60018

If to the Employee:
Evan Walter
442 59th Street
Downers Grove, Illinois 60516

**Section 17. Rescission of Prior Agreements**

All prior employment agreements between the Village and the Employee are hereby rescinded and held for naught.

[SIGNATURE PAGE FOLLOWS IMMEDIATELY]

**IN WITNESS HEREOF**, the Village has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by its Village Clerk. The Employee has signed and executed this Agreement, both in duplicate, on the day and year first above written.

Employee:

_____
Evan Walter

Village:

_____
Gary Grasso
Mayor

ATTEST:

_____
Sue Schaus
Village Clerk

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 04.28.2025

PAYMENT DATE: 04.30.2025

FISCAL 24-25

| FUND | FUND NAME | PAYABLE | TOTAL AMOUNT |
|---|---|---|---|
| 10 | General Fund | $ 115,459.08 | $ 115,459.08 |
| 23 | Hotel/Motel Tax Fund | 2,113.35 | 2,113.35 |
| 31 | Capital Improvements Fund | 43,136.71 | 43,136.71 |
| 51 | Water Fund | 282,927.35 | 282,927.35 |
| 52 | Sewer Fund | 822.09 | 822.09 |
| | TOTAL ALL FUNDS | $ 444,458.58 | $ 444,458.58 |

PAYROLL

PAY PERIOD ENDING April 12, 2025

| | TOTAL PAYROLL |
|---|---|
| Board | $ 2,461.00 |
| Administration | 14,643.84 |
| Central Services | 48.03 |
| Community Development | 12,844.25 |
| Finance | 2,992.13 |
| Police | 134,044.95 |
| Public Works | 28,674.73 |
| Water | 27,863.18 |
| Sewer | 10,597.46 |
| TOTAL | $ 234,169.57 |
| GRAND TOTAL | $ 678,628.15 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/28/2025 - 04/28/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 1010 Boards & Commissions** | | | | | |
| 10-1010-50-5010 | Legal Services General | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 5,976.20 |
| 10-1010-50-5010 | Legal Services FOIA | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 2,722.20 |
| 10-1010-50-5010 | Legal Services Business District | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 112.50 |
| 10-1010-50-5010 | Legal Services Lakeside Pointe | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 369.00 |
| 10-1010-50-5010 | Legal Services Payton | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 276.75 |
| 10-1010-50-5010 | Legal Services BR Business Park | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 56.25 |
| 10-1010-50-5010 | Legal Services Ordinance Violatio | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 119.25 |
| 10-1010-50-5010 | Legal Services Building Code Viol | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 675.00 |
| 10-1010-50-5010 | Legal Services | Tressler LLP | 04/14/2025 | 506754 | 1,375.50 |
| 10-1010-50-5015 | Prosecution Services | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 3,488.65 |
| 10-1010-50-5025 | Postage for Permit 94 | Postmaster | 04/20/2025 | PI Permit 94 | 700.00 |
| 10-1010-50-5040 | 26 Weeks of The Doings | Pioneer Press | 03/27/2025 | 219321446 Mar25 | 39.49 |
| 10-1010-80-8010 | Flower Delivery | Vince's Flowers & Landscap | 03/30/2025 | 14271-1 | 80.00 |
| 10-1010-80-8020 | Annexation Plat, Affidavits | DuPage County Recorder | 04/01/2025 | 04/01/2025 | 252.00 |
| 10-1010-80-8020 | Replenish Live Scan jORI IL022310 | Illinois State Police | 04/17/2025 | 04/17/2025 | 300.00 |
| | | Total Department 1010 Boards & Commissions | | | 16,542.79 |
| **Department: 2010 Administration** | | | | | |
| 10-2010-40-4042 | Mileage Reimbursement Walter | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 42.00 |
| 10-2010-40-4042 | Mileage Reimbursement Walter | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 28.00 |
| 10-2010-40-4042 | Mileage Reimbursement Walter | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 28.00 |
| 10-2010-40-4042 | Mileage Reimbursement Benedict | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 32.20 |
| 10-2010-40-4042 | Mileage Reimbursement Walter | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 17.50 |
| 10-2010-40-4042 | Mileage Reimbursement Walter | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 14.00 |
| 10-2010-40-4042 | Mileage Reimbursement Walter | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 14.00 |
| 10-2010-40-4042 | Mileage Reimbursement Walter | Village of Burr Ridge | 04/23/2025 | 04/23/2025 | 45.50 |
| | | Total Department 2010 Administration | | | 221.20 |
| **Department: 3010 Community Development** | | | | | |
| 10-3010-50-5035 | Legal Notice Amendment | Shaw Media | 03/31/2025 | 032510074575 | 241.26 |
| 10-3010-50-5096 | Contractual Elevator Inspection S | Elevator Inspection Servic | 03/31/2025 | 130824 | 100.00 |
| 10-3010-60-6010 | Mouse Wrist Wrast | Runco Office Supply | 04/15/2025 | 966385-0 | 8.99 |
| 10-3010-60-6010 | Keyboard Wrist Rest | Runco Office Supply | 04/15/2025 | 966385-0 | 5.99 |
| | | Total Department 3010 Community Development | | | 356.24 |
| **Department: 4020 Central Services** | | | | | |
| 10-4020-50-5050 | Copier Maintenance/Toner - Admin | Canon Solutions America, I | 03/22/2025 | 6011306237 | 214.48 |
| 10-4020-60-6000 | Purell Sanitizer | Runco Office Supply | 04/15/2025 | 966385-0 | 65.99 |
| 10-4020-60-6000 | Pack of Transparent Tabs | Runco Office Supply | 04/15/2025 | 966385-0 | 5.01 |
| 10-4020-60-6000 | Transparent Tape/6pack | Runco Office Supply | 04/15/2025 | 966385-0 | 33.98 |
| 10-4020-60-6000 | Sticky Post-it | Runco Office Supply | 04/15/2025 | 966385-0 | 27.58 |
| | | Total Department 4020 Central Services | | | 347.04 |
| **Department: 4040 Information Technology** | | | | | |
| 10-4040-50-5020 | Recruitment Videos | Andrew C. Schones | 04/14/2025 | BAP1084 | 4,868.75 |
| 10-4040-50-5020 | Village Board Meeting 04/14/25 | Fernando Garron | 04/14/2025 | 04/14/2025 | 325.00 |
| 10-4040-50-5020 | IT Consulting | Orbis Solutions | 04/22/2025 | 5577848 | 2,850.00 |
| 10-4040-50-5020 | IT Consulting | Orbis Solutions | 04/08/2025 | 5577789 | 725.00 |
| 10-4040-50-5061 | Phone System Charges | Vonage Business, Inc. | 04/13/2025 | INV11701680 | 665.28 |
| 10-4040-60-6010 | HP 210X - BLACK | Next Day Toner Supplies, I | 04/08/2025 | 5339800 | 188.80 |
| 10-4040-60-6010 | HP 210X - CYAN | Next Day Toner Supplies, I | 04/08/2025 | 5339800 | 226.95 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/28/2025 - 04/28/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 4040 Information Technology** | | | | | |
| 10-4040-60-6010 | HP 210X - YELLOW | Next Day Toner Supplies, I | 04/08/2025 | 5339800 | 226.95 |
| 10-4040-60-6010 | HP 210X - MAGENTA | Next Day Toner Supplies, I | 04/08/2025 | 5339800 | 226.95 |
| 10-4040-60-6010 | HP 206X - CYAN | Next Day Toner Supplies, I | 04/08/2025 | 5339800 | 192.00 |
| 10-4040-60-6040 | IT Equipment | Orbis Solutions | 12/16/2024 | 5577256 | 1,075.00 |
| 10-4040-60-6040 | IT Equipment | Orbis Solutions | 04/08/2025 | 5577792 | 105.00 |
| 10-4040-60-6040 | Supplies - Vehicles & Equipment | Orbis Solutions | 03/24/2025 | 5577702 | 4,708.00 |
| | | Total Department 4040 Information Technology | | | 16,383.68 |
| **Department: 5010 Police** | | | | | |
| 10-5010-40-4032 | Hoster 511 B Perf SS polo #71049- | JG Uniforms, Inc. | 04/14/2025 | 145002 | 95.90 |
| 10-5010-40-4032 | Hoster 511 B Perf LS polo #72049- | JG Uniforms, Inc. | 04/14/2025 | 145002 | 103.50 |
| 10-5010-40-4032 | Hoster Embroidery Dept Star+Name | JG Uniforms, Inc. | 04/14/2025 | 145002 | 100.00 |
| 10-5010-40-4032 | Hoster 511 Khaki Pant #74520-055- | JG Uniforms, Inc. | 04/14/2025 | 145002 | 166.00 |
| 10-5010-40-4032 | Wisch 511 B Perf SS polo #71049-0 | JG Uniforms, Inc. | 04/14/2025 | 145001 | 95.90 |
| 10-5010-40-4032 | Wisch 511 B Perf LS polo #72049-0 | JG Uniforms, Inc. | 04/14/2025 | 145001 | 103.50 |
| 10-5010-40-4032 | Wisch Embroidery Dept Star+Name | JG Uniforms, Inc. | 04/14/2025 | 145001 | 100.00 |
| 10-5010-40-4032 | Wisch 511 Khaki Pant #74520-055-3 | JG Uniforms, Inc. | 04/14/2025 | 145001 | 166.00 |
| 10-5010-40-4032 | Uniform Allowance Lesniak | JG Uniforms, Inc. | 04/17/2025 | 145195 | 255.00 |
| 10-5010-40-4032 | Uniform Allowance Kurinec | JG Uniforms, Inc. | 04/17/2025 | 145198 | 416.00 |
| 10-5010-40-4032 | Uniform Allowance Strappazon | JG Uniforms, Inc. | 04/22/2025 | 145411 | 274.75 |
| 10-5010-40-4032 | Body Armor | JG Uniforms, Inc. | 04/23/2025 | 145428 | 885.00 |
| 10-5010-40-4032 | Body Armor Garduno | JG Uniforms, Inc. | 04/23/2025 | 145429 | 885.00 |
| 10-5010-40-4032 | Body Armor Overton | JG Uniforms, Inc. | 04/23/2025 | 145432 | 885.00 |
| 10-5010-40-4032 | Uniform Allowance Husarik | Ray O'Herron | 04/08/2025 | 2404274 | 420.22 |
| 10-5010-40-4032 | Uniform Allowance Moravecek | Ray O'Herron | 04/08/2025 | 2404385 | 580.34 |
| 10-5010-40-4032 | 1st Tactical L/S 1365388-001 XL | Ray O'Herron | 03/27/2025 | 2406204 | 113.98 |
| 10-5010-40-4032 | 1st Tactical L/S 136588-001 L | Ray O'Herron | 03/27/2025 | 2406204 | 56.99 |
| 10-5010-40-4032 | Patches and Name on all Shirts & | Ray O'Herron | 03/27/2025 | 2406204 | 30.00 |
| 10-5010-40-4032 | Gold 2 star epaulets for LS and S | Ray O'Herron | 04/17/2025 | 2406205 | 15.96 |
| 10-5010-40-4032 | #E3444 Elbeco Covert Pocket Pants | Ray O'Herron | 04/17/2025 | 2406205 | 72.80 |
| 10-5010-40-4032 | Nexbelt Gun Belt | Ray O'Herron | 04/17/2025 | 2406205 | 59.99 |
| 10-5010-40-4032 | Reebok Sub cush tact mens shoe #R | Ray O'Herron | 04/17/2025 | 2406207 | 103.46 |
| 10-5010-40-4032 | 3 7/16 Badge | SymbolArts, LLC | 04/23/2025 | 0528703 | 70.00 |
| 10-5010-50-5020 | BWC Audits/Quality Improvement So | Frontline Public Safety So | 04/10/2025 | FL24310 | 1,600.00 |
| 10-5010-50-5050 | Monitoring Warning Siren System | J & D Ingenuities, LLC | 04/14/2025 | 2909 | 998.60 |
| 10-5010-50-5051 | Maintenance Vehicles | American Chevrolet, Inc. | 04/03/2025 | 50216 | 365.90 |
| 10-5010-50-5051 | Repairs to Squad 2302 | Aspen Auto Body, Inc. | 12/31/2024 | 35342 | 3,604.22 |
| 10-5010-50-5051 | Repairs to squad 2206 | Aspen Auto Body, Inc. | 02/06/2025 | 35449 | 1,389.88 |
| 10-5010-50-5051 | Car Washes PD | King Car Wash Inc. | 04/05/2025 | 103-25 | 348.00 |
| 10-5010-60-6010 | 9MM Full Metal Jacket 1000 rounds | Kiesler's Police Supply, I | 04/02/2025 | IN257625 | 3,696.00 |
| 10-5010-60-6010 | 9MM Hollow Point 1000 rounds/case | Kiesler's Police Supply, I | 04/02/2025 | IN257625 | 411.04 |
| 10-5010-60-6040 | Police IT Equipment | Orbis Solutions | 03/24/2025 | 5577702 | 31,032.00 |
| | | Total Department 5010 Police | | | 49,500.93 |
| **Department: 6010 Public Works** | | | | | |
| 10-6010-40-4032 | Uniform Allowance Gomez, C | Blain Supply, Inc. | 04/09/2025 | BFF-082226 | 108.96 |
| 10-6010-50-5050 | Copier Maintenance/Toner - PW | Canon Solutions America, I | 04/30/2025 | 6011400600 | 91.60 |
| 10-6010-50-5051 | Unit 86 DEF issue | B & R Repair & Co. | 01/23/2025 | WI007928 | 4,666.01 |
| 10-6010-50-5052 | Electrical Outlets for AVE | Cattaneo Electric Co. | 04/09/2025 | 41953 | 2,990.00 |
| 10-6010-50-5052 | Pneumatic Stand Alone Controller | Dynamic Heating & Piping C | 12/26/2024 | 205239 | 1,923.25 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/28/2025 - 04/28/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 6010 Public Works** | | | | | |
| 10-6010-50-5052 | Zeyphry Keys and Duplicates | Suburban Door Check & Lock | 03/31/2025 | IN579359 | 122.00 |
| 10-6010-50-5055 | Maintenance Traffic Signal | COMED | 04/09/2025 | 7085753000 Apr25 | 39.82 |
| 10-6010-50-5055 | Maintenance Signals | Meade Electric Company, In | 04/15/2025 | 712647 | 512.08 |
| 10-6010-50-5055 | Maintenance Signals | Meade Electric Company, In | 04/15/2025 | 712648 | 169.41 |
| 10-6010-50-5055 | Maintenance Signals | Meade Electric Company, In | 04/09/2025 | 712488 | 188.02 |
| 10-6010-50-5056 | 2025 EAB Soil Injection | Kramer Tree Specialists, I | 04/10/2025 | 23889 | 12,200.00 |
| 10-6010-50-5058 | FY 25 Weekly Mat Rental | Breens Inc. | 04/08/2025 | 31957 | 38.50 |
| 10-6010-50-5058 | FY 25 Weekly Mat Rental | Breens Inc. | 04/15/2025 | 32074 | 38.50 |
| 10-6010-50-5065 | Village Street Lights | Constellation NewEnergy, I | 03/28/2025 | 70390556101 Mar25 | 2,571.03 |
| 10-6010-50-5080 | Lakewood Aerator | COMED | 04/09/2025 | 0285769000 Apr25 | 36.31 |
| 10-6010-50-5080 | Windsor Aerator | COMED | 04/09/2025 | 7874779111 Apr25 | 26.86 |
| 10-6010-50-5080 | PW Sewer | Flagg Creek Water Reclamat | 03/27/2025 | 008917-000 Mar25 | 31.90 |
| 10-6010-50-5080 | Village Hall | NICOR Gas | 04/16/2025 | 47025700007 Apr25 | 430.75 |
| 10-6010-50-5080 | Village Hall Garage | NICOR Gas | 04/16/2025 | 57961400009 Apr25 | 53.61 |
| 10-6010-50-5080 | Rustic Acres | NICOR Gas | 04/16/2025 | 81110732419 Apr25 | 164.74 |
| 10-6010-50-5080 | Police Station | NICOR Gas | 04/16/2025 | 66468914693 Apr25 | 294.42 |
| 10-6010-50-5080 | Public Works | NICOR Gas | 04/10/2025 | 22944400005 Apr25 | 1,004.49 |
| 10-6010-50-5095 | Reimbursement for Repairs | Ryan Pellizzari | 04/15/2025 | 04/15/2025 | 317.34 |
| 10-6010-50-5095 | Culvert Pipe Reimbursement | Talha Gulle | 04/15/2025 | 04/15/2025 | 700.00 |
| 10-6010-60-6010 | Protos Helmut System | Alexander Equipment Compan | 04/17/2025 | 215984 | 329.99 |
| 10-6010-60-6010 | Curlex ERO Blankets & Staples | Conserv FS, Inc. | 04/18/2025 | 6439988 | 528.00 |
| 10-6010-60-6010 | Full Brim Cooling Helmet, Ratchet | Grainger, Inc. | 04/09/2025 | 9467860632 | 329.10 |
| 10-6010-60-6010 | Black & Blue Markers, Elbow Pxp's | Home Depot Credit Services | 03/27/2025 | 5030219 | 100.79 |
| 10-6010-60-6010 | Pipe Insulation, Pipe Straps, Cou | Menards - Hodgkins | 03/28/2025 | 59076 | 216.04 |
| 10-6010-60-6010 | Copper Pipe, Street Elbows, Glove | Menards - Hodgkins | 03/25/2025 | 58907 | 236.87 |
| 10-6010-60-6010 | Operating Supplies | Menards - Hodgkins | 04/10/2025 | 59758 | 162.82 |
| 10-6010-60-6020 | Gasoline PW | SuperFleet MasterCard | 03/26/2025 | FB346 Mar25 | 181.16 |
| 10-6010-60-6020 | Gasoline PW | Wex Bank | 03/23/2025 | 103607454 | 106.08 |
| 10-6010-60-6040 | 150' 240v Power Cord | Solitude Lake Management, | 04/10/2025 | PSI161129 | 1,109.75 |
| 10-6010-60-6040 | Freight | Solitude Lake Management, | 04/10/2025 | PSI161129 | 60.00 |
| 10-6010-60-6042 | Supplies-Streets | Tameling Industries | 04/17/2025 | 0202718 | 27.00 |
| | | | | Total Department 6010 Public Works | 32,107.20 |
| | | | | Total Fund 10 General Fund | 115,459.08 |
| **Fund: 23 Hotel/Motel Tax Fund** | | | | | |
| **Department: 7030 Special Revenue Hotel/Motel** | | | | | |
| 23-7030-50-5075 | Gateway Sign | COMED | 04/08/2025 | 1138132222 Apr25 | 30.11 |
| 23-7030-50-5075 | Median Lighting | COMED | 04/09/2025 | 5488552222 Apr25 | 46.18 |
| 23-7030-50-5075 | Entryway Sign | COMED | 04/10/2025 | 8234771222 Apr25 | 37.06 |
| 23-7030-80-8011 | 2025 Contribution to Pedal the Pa | Burr Ridge Community Park | 04/14/2025 | 04/14/2025 | 2,000.00 |
| | | | | Total Department 7030 Special Revenue Hotel/Motel | 2,113.35 |
| | | | | Total Fund 23 Hotel/Motel Tax Fund | 2,113.35 |
| **Fund: 31 Capital Improvements Fund** | | | | | |
| **Department: 8030 Equipment Replacement** | | | | | |
| 31-8030-50-5071 | Lease Maintenance | Enterprise FM Trust | 04/03/2025 | FBN5303847 | 265.22 |
| 31-8030-50-5071 | Lease Maintenance | Enterprise FM Trust | 04/03/2025 | FBN5310053 | 171.35 |
| 31-8030-80-8065 | Lease Principal | Enterprise FM Trust | 04/03/2025 | FBN5303847 | 13,291.76 |
| 31-8030-80-8065 | Lease Principal | Enterprise FM Trust | 04/03/2025 | FBN5310053 | 15,692.37 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/28/2025 - 04/28/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 31 Capital Improvements Fund** | | | | | |
| **Department: 8030 Equipment Replacement** | | | | | |
| 31-8030-80-8075 | Lease Interest | Enterprise FM Trust | 04/03/2025 | FBN5303847 | 2,837.77 |
| 31-8030-80-8075 | Lease Interest | Enterprise FM Trust | 04/03/2025 | FBN5310053 | 5,151.14 |
| | | Total Department 8030 Equipment Replacement | | | 37,409.61 |
| **Department: 8040 Storm Water Management** | | | | | |
| 31-8040-40-4040 | Agency Member Dues FY 2026 | Lower Des Plaines Watershe | 03/25/2025 | 1082 | 5,727.10 |
| | | Total Department 8040 Storm Water Management | | | 5,727.10 |
| | | Total Fund 31 Capital Improvements Fund | | | 43,136.71 |
| **Fund: 51 Water Fund** | | | | | |
| **Department: 6030 Water Operations** | | | | | |
| 51-6030-50-5020 | Testing of Coliform Samples | Envirotest Perry Laborato | 03/31/2025 | 25-137690 | 187.50 |
| 51-6030-50-5020 | Legal Services 341 Shore | Storino, Ramello, & Durkin | 04/16/2025 | 04/16/2025 | 1,316.25 |
| 51-6030-50-5050 | Service Call on Pumps | Gasvoda & Associates, Inc. | 04/11/2025 | INV25WRS0046 | 208.50 |
| 51-6030-50-5067 | Water Tower AMI Cable Replacement | Orbis Solutions | 03/10/2025 | 5577645 | 3,859.98 |
| 51-6030-50-5067 | Shipping | Orbis Solutions | 03/10/2025 | 5577645 | 189.81 |
| 51-6030-50-5067 | 1" BALL FLARE CORP STOP | Water Products Co. of Auro | 04/11/2025 | 0328456 | 321.48 |
| 51-6030-50-5067 | 1" COMP BALL CORP NO LEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 339.57 |
| 51-6030-50-5067 | 1" FLARE CURB MINN NO LEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 527.19 |
| 51-6030-50-5067 | 1.5 FLR MINN CURB | Water Products Co. of Auro | 04/11/2025 | 0328456 | 1,238.76 |
| 51-6030-50-5067 | 1" COMP Q CURB STOP NO LEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 563.97 |
| 51-6030-50-5067 | 3/4 FL X FL COUPLING NOLEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 29.94 |
| 51-6030-50-5067 | 1-1/4 FLARED COUPLING NO LEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 322.95 |
| 51-6030-50-5067 | 1-1/2 COMP COUPLING Q NO LEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 372.96 |
| 51-6030-50-5067 | 1.5 90 BEND SWIVEL NUT X FLR | Water Products Co. of Auro | 04/11/2025 | 0328456 | 194.60 |
| 51-6030-50-5067 | COUPLING FLARE 3/4 X 1 NO LEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 44.39 |
| 51-6030-50-5067 | 3/4 X 1 COMP COUPLING Q NOLEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 37.74 |
| 51-6030-50-5067 | 1-1/4 X 1-1/2 COMP COUPLING | Water Products Co. of Auro | 04/11/2025 | 0328456 | 205.92 |
| 51-6030-50-5067 | 1 COPPER WASHER | Water Products Co. of Auro | 04/11/2025 | 0328456 | 11.05 |
| 51-6030-50-5067 | 1-1/4 COPPER WASHER | Water Products Co. of Auro | 04/11/2025 | 0328456 | 14.16 |
| 51-6030-50-5067 | 1-1/2 COPPER WASHER | Water Products Co. of Auro | 04/11/2025 | 0328456 | 20.08 |
| 51-6030-50-5067 | 2 COPPER WASHER | Water Products Co. of Auro | 04/11/2025 | 0328456 | 12.70 |
| 51-6030-50-5067 | 2 FLR BALL CORP NO LEAD | Water Products Co. of Auro | 04/11/2025 | 0328456 | 443.16 |
| 51-6030-50-5067 | MINNEAPOLIS PATTERN CURB BOX | Water Products Co. of Auro | 04/11/2025 | 0328456 | 277.50 |
| 51-6030-50-5067 | 2X1.5 BLACK BUSHING | Water Products Co. of Auro | 04/11/2025 | 0328456 | 20.85 |
| 51-6030-50-5067 | 1-1/4 X 60' TYPE K COPPER TUBE | Water Products Co. of Auro | 04/11/2025 | 0328457 | 885.00 |
| 51-6030-50-5067 | 2 X 40' TYPE K COPPER TUBE | Water Products Co. of Auro | 04/11/2025 | 0328457 | 1,176.00 |
| 51-6030-50-5067 | Tapped Clamp | Water Products Co. of Auro | 04/17/2025 | 0328570 | 690.00 |
| 51-6030-50-5070 | Plat of Survey | Morris Engineering, Inc | 04/11/2025 | 25-10513 | 925.00 |
| 51-6030-50-5071 | Lease Maintenance | Enterprise FM Trust | 04/03/2025 | FBN5310053 | 154.03 |
| 51-6030-50-5080 | 2M Tank | COMED | 04/09/2025 | 4845940100 Apr25 | 154.23 |
| 51-6030-50-5080 | Well #1 | COMED | 04/10/2025 | 5738828000 Apr25 | 333.57 |
| 51-6030-50-5080 | Well #5 | COMED | 04/09/2025 | 4759654000 Apr25 | 31.17 |
| 51-6030-50-5080 | Bedford Park Sump Pump | COMED | 04/11/2025 | 0148269000 Apr25 | 232.32 |
| 51-6030-50-5080 | Pump Center | COMED | 04/14/2025 | 8177484000 Apr25 | 4,826.76 |
| 51-6030-50-5080 | Pump Center | NICOR Gas | 04/10/2025 | 47915700000 Apr25 | 321.97 |
| 51-6030-60-6010 | Suction Strainer | Grainger, Inc. | 04/08/2025 | 9465487024 | 16.02 |
| 51-6030-60-6010 | Pressure Gauge | Grainger, Inc. | 04/08/2025 | 9465487032 | 28.56 |
| 51-6030-60-6010 | 2 Water hoses | Grainger, Inc. | 04/08/2025 | 9465487040 | 254.78 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/28/2025 - 04/28/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 51 Water Fund** | | | | | |
| **Department: 6030 Water Operations** | | | | | |
| 51-6030-60-6010 | Pressure Regulator & Pressure Gau | Grainger, Inc. | 04/23/2025 | 9483466570 | 323.54 |
| 51-6030-60-6010 | Paint for Survey Marking | Kara Company, Inc. | 03/18/2025 | 389376 | 24.96 |
| 51-6030-60-6040 | Furnish two Cellular Modems | Gasvoda & Associates, Inc. | 04/11/2025 | INV25WRS0033 | 916.46 |
| 51-6030-60-6070 | Water Purchases Mar25 | Village of Bedford Park | 04/02/2025 | 0020060000 Mar25 | 253,700.40 |
| 51-6030-60-6070 | 116 W 59th Street | Village of Hinsdale | 03/20/2025 | 3108491 Mar25 | 130.70 |
| 51-6030-60-6070 | 120 W 59th Street | Village of Hinsdale | 03/20/2025 | 3108540 Mar25 | 176.98 |
| 51-6030-60-6070 | 134 W 59th Street | Village of Hinsdale | 03/20/2025 | 3108531 Mar25 | 211.69 |
| 51-6030-60-6070 | 204 W 59th Street | Village of Hinsdale | 03/20/2025 | 3108351 Mar25 | 119.13 |
| 51-6030-60-6070 | 208 W 59th Street | Village of Hinsdale | 03/20/2025 | 3101237 Mar25 | 188.55 |
| 51-6030-60-6070 | 216 W 59th Street | Village of Hinsdale | 03/20/2025 | 3101225 Mar25 | 211.69 |
| 51-6030-60-6070 | 224 W 59th Street | Village of Hinsdale | 03/20/2025 | 3108363 Mar25 | 188.55 |
| 51-6030-60-6070 | 5885 S Giddings Avenue | Village of Hinsdale | 03/20/2025 | 3107810 Mar25 | 200.12 |
| 51-6030-60-6070 | 5905 S Grant Street | Village of Hinsdale | 03/20/2025 | 3108560 Mar25 | 130.70 |
| 51-6030-80-8065 | Lease Principal | Enterprise FM Trust | 04/03/2025 | FBN5310053 | 4,391.57 |
| 51-6030-80-8075 | Lease Interest | Enterprise FM Trust | 04/03/2025 | FBN5310053 | 1,221.89 |
| | | | Total Department 6030 Water Operations | | 282,927.35 |
| | | | Total Fund 51 Water Fund | | 282,927.35 |
| **Fund: 52 Sewer Fund** | | | | | |
| **Department: 6040 Sewer Operations** | | | | | |
| 52-6040-50-5080 | Chasemoor Lift Station | COMED | 04/09/2025 | 5948133000 Apr25 | 436.62 |
| 52-6040-50-5080 | Arrowhead Lift Station | COMED | 04/11/2025 | 4047447000 Apr25 | 325.55 |
| 52-6040-50-5080 | Highland Fields Lift Station | COMED | 04/11/2025 | 6031530100 Apr25 | 59.92 |
| | | | Total Department 6040 Sewer Operations | | 822.09 |
| | | | Total Fund 52 Sewer Fund | | 822.09 |

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| --- TOTALS BY GL DISTRIBUTION --- | | | | | |
| 10-1010-50-5010 | Legal & Prosecution Services | | | | 11,682.65 |
| 10-1010-50-5015 | Prosecution Services | | | | 3,488.65 |
| 10-1010-50-5025 | Postage | | | | 700.00 |
| 10-1010-50-5040 | Publishing & Printing | | | | 39.49 |
| 10-1010-80-8010 | Public/Employee Relations | | | | 80.00 |
| 10-1010-80-8020 | Village Clerk | | | | 552.00 |
| 10-2010-40-4042 | Training & Professional Devel | | | | 221.20 |
| 10-3010-50-5035 | Publishing | | | | 241.26 |
| 10-3010-50-5096 | Reimbursable Contractor Srvcs | | | | 100.00 |
| 10-3010-60-6010 | Operating Supplies | | | | 14.98 |
| 10-4020-50-5050 | Maintenance-Equipment | | | | 214.48 |
| 10-4020-60-6000 | Office Supplies | | | | 132.56 |
| 10-4040-50-5020 | Professional & Contractual Se | | | | 8,768.75 |
| 10-4040-50-5061 | Software Services | | | | 665.28 |
| 10-4040-60-6010 | Operating Supplies | | | | 1,061.65 |
| 10-4040-60-6040 | Supplies - Vehicles & Equipme | | | | 5,888.00 |
| 10-5010-40-4032 | Uniform Allowance | | | | 6,055.29 |
| 10-5010-50-5020 | Professional & Contractual Se | | | | 1,600.00 |
| 10-5010-50-5050 | Maintenance-Equipment | | | | 998.60 |
| 10-5010-50-5051 | Maintenance-Vehicles | | | | 5,708.00 |
| 10-5010-60-6010 | Operating Supplies | | | | 4,107.04 |
| 10-5010-60-6040 | Supplies - Vehicles & Equipme | | | | 31,032.00 |
| 10-6010-40-4032 | Uniform Allowance | | | | 108.96 |
| 10-6010-50-5050 | Maintenance-Equipment | | | | 91.60 |
| 10-6010-50-5051 | Maintenance-Vehicles | | | | 4,666.01 |
| 10-6010-50-5052 | Maintenance-Buildings | | | | 5,035.25 |
| 10-6010-50-5055 | Maintenance-Signals | | | | 909.33 |
| 10-6010-50-5056 | Maintenances - Land and Fores | | | | 12,200.00 |
| 10-6010-50-5058 | Janitorial Services | | | | 77.00 |
| 10-6010-50-5065 | Street Lighting-Electric | | | | 2,571.03 |
| 10-6010-50-5080 | Utilities | | | | 2,043.08 |
| 10-6010-50-5095 | Other Contractual Services | | | | 1,017.34 |
| 10-6010-60-6010 | Operating Supplies | | | | 1,903.61 |
| 10-6010-60-6020 | Gasoline & Oil | | | | 287.24 |
| 10-6010-60-6040 | Supplies - Vehicles & Equipme | | | | 1,169.75 |
| 10-6010-60-6042 | Supplies - Streets, Grounds & | | | | 27.00 |
| 23-7030-50-5075 | Gateway Projects | | | | 113.35 |
| 23-7030-80-8011 | Donations Made | | | | 2,000.00 |
| 31-8030-50-5071 | Lease Maintenance | | | | 436.57 |
| 31-8030-80-8065 | Lease Principal | | | | 28,984.13 |
| 31-8030-80-8075 | Lease Interest | | | | 7,988.91 |
| 31-8040-40-4040 | Dues & Subscriptions | | | | 5,727.10 |
| 51-6030-50-5020 | Professional & Contractual Se | | | | 1,503.75 |
| 51-6030-50-5050 | Maintenance-Equipment | | | | 208.50 |
| 51-6030-50-5067 | Maintenance-Distribution Syst | | | | 11,799.76 |
| 51-6030-50-5070 | Engineering Services | | | | 925.00 |
| 51-6030-50-5071 | Lease Maintenance | | | | 154.03 |
| 51-6030-50-5080 | Utilities | | | | 5,900.02 |
| 51-6030-60-6010 | Operating Supplies | | | | 647.86 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/28/2025 - 04/28/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| | | 51-6030-60-6040 | Supplies - Vehicles & Equipme | | 916.46 |
| | | 51-6030-60-6070 | Water Purchases | | 255,258.51 |
| | | 51-6030-80-8065 | Lease Principal | | 4,391.57 |
| | | 51-6030-80-8075 | Lease Interest | | 1,221.89 |
| | | 52-6040-50-5080 | Utilities | | 822.09 |
| --- TOTALS BY FUND --- | | | | | |
| | | 10 | General Fund | | 115,459.08 |
| | | 23 | Hotel/Motel Tax Fund | | 2,113.35 |
| | | 31 | Capital Improvements Fund | | 43,136.71 |
| | | 51 | Water Fund | | 282,927.35 |
| | | 52 | Sewer Fund | | 822.09 |
| | | Total For All Funds: | | | 444,458.58 |

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT
BOARD DATE: 05.12.25
PAYMENT DATE: 05.14.25
FISCAL 24-25

| FUND | FUND NAME | PAYABLE | TOTAL AMOUNT |
|---|---|---|---|
| 10 | General Fund | $ 92,058.29 | $ 92,058.29 |
| 23 | Hotel/Motel Tax Fund | 5,152.65 | 5,152.65 |
| 31 | Capital Improvements Fund | 186,708.93 | 186,708.93 |
| 51 | Water Fund | 30,314.76 | 30,314.76 |
| 52 | Sewer Fund | 3,101.36 | 3,101.36 |
| | TOTAL ALL FUNDS | $ 317,335.99 | $ 317,335.99 |

PAYROLL
PAY PERIOD ENDING April 26, 2025

| | TOTAL PAYROLL |
|---|---|
| Administration | $ 14,643.86 |
| Central Services | 324.80 |
| Community Development | 13,039.21 |
| Finance | 2,992.96 |
| Police | 129,976.65 |
| Public Works | 29,712.92 |
| Water | 27,639.10 |
| Sewer | 10,603.47 |
| TOTAL | $ 228,932.97 |
| GRAND TOTAL | $ 546,268.96 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/30/2025 - 04/30/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 0000 Assets, Liabilities, Fund Bal** | | | | | |
| 10-0000-10-1010 | Credit Petty Cash | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | (450.00) |
| 10-0000-16-1625 | VMWARE 1 YEAR RENEWAL | CDW Government, Inc. | 04/16/2025 | AD7GN7L | 3,499.20 |
| | | Total Department 0000 Assets, Liabilities, Fund Bal | | | 3,049.20 |
| **Department: 1010 Boards & Commissions** | | | | | |
| 10-1010-40-4040 | Chicago Tribune 4 weeks | Chicago Tribune | 03/31/2025 | 03/31/2025 | 40.00 |
| 10-1010-40-4040 | Newspaper Subscription | Daily Herald | 04/08/2025 | 04/08/2025 | 19.00 |
| 10-1010-40-4040 | WSJ Subscription | The Wall Street Journal | 04/01/2025 | 04/01/2025 | 4.00 |
| 10-1010-40-4042 | Breakfast Meeting with Mayor | Egg Harbor | 03/26/2025 | 018690 | 35.66 |
| 10-1010-40-4042 | Breakfast Meeting Mayor | Egg Harbor | 04/15/2025 | 046370 | 51.41 |
| 10-1010-50-5010 | Adjudication Legal Services Mar25 | Denise K. Filan | 05/02/2025 | 53039 | 705.00 |
| 10-1010-80-8010 | Jumbo Birthday Card | Amazon.com Credit | 04/15/2025 | 113-01385050587444 | 13.93 |
| 10-1010-80-8010 | Street Sign Hovorka | High Star Traffic | 04/24/2025 | 12503 | 111.85 |
| 10-1010-80-8020 | Notary Application Schaus | Illinois Notary Discount B | 04/07/2025 | 56332 | 98.95 |
| 10-1010-80-8025 | Polygraph Testing Services | Kevin W. Shaughnessy | 04/26/2025 | 202500072 | 500.00 |
| 10-1010-80-8025 | Carl Bryant | Kevin W. Shaughnessy | 04/18/2025 | 202500059 | 250.00 |
| 10-1010-80-8025 | Thomas Loncar | Kevin W. Shaughnessy | 04/18/2025 | 202500059 | 250.00 |
| 10-1010-80-8025 | Piotr Gola | Kevin W. Shaughnessy | 04/18/2025 | 202500059 | 250.00 |
| 10-1010-80-8025 | Alex Perez | Kevin W. Shaughnessy | 04/18/2025 | 202500059 | 250.00 |
| 10-1010-80-8025 | Vilius Buntinas | Kevin W. Shaughnessy | 04/18/2025 | 202500059 | 250.00 |
| 10-1010-80-8025 | Alejandro Leon | Kevin W. Shaughnessy | 04/18/2025 | 202500059 | 250.00 |
| | | Total Department 1010 Boards & Commissions | | | 3,079.80 |
| **Department: 2010 Administration** | | | | | |
| 10-2010-40-4042 | Notary Registration Bochenek | Illinois Secretary of Stat | 03/26/2025 | 30776891 | 16.00 |
| 10-2010-40-4042 | HR Training Foy | Society for Human Resource | 04/14/2025 | CS2654536 | 1,128.21 |
| | | Total Department 2010 Administration | | | 1,144.21 |
| **Department: 3010 Community Development** | | | | | |
| 10-3010-40-4042 | Training on Micro-Communities | American Water Works Assn | 04/24/2025 | 04/24/2025 | 60.00 |
| 10-3010-40-4042 | Conference Lodging | Grand Hyatt Denver | 03/28/2025 | 2175145801 | 534.29 |
| 10-3010-50-5075 | FY25 Building & Inspection Review | Don Morris Architects PC | 04/30/2025 | 04/30/2025 | 11,779.71 |
| | | Total Department 3010 Community Development | | | 12,374.00 |
| **Department: 4010 Finance** | | | | | |
| 10-4010-40-4040 | Budget Award Application Review F | Government Finance Officer | 04/16/2025 | 4707 | 345.00 |
| 10-4010-50-5020 | Consulting WE 03/29 to 04/19/2025 | MGT Impact Solutions, LLC | 04/29/2025 | MGT36691 | 2,538.90 |
| 10-4010-50-5020 | Consulting WE 03/29 to 04/19/25 D | MGT Impact Solutions, LLC | 04/29/2025 | MGT36692 | 4,845.75 |
| | | Total Department 4010 Finance | | | 7,729.65 |
| **Department: 4020 Central Services** | | | | | |
| 10-4020-50-5030 | Telephone Land Line | Peerless Network, Inc. | 04/01/2025 | 72868 | 526.27 |
| 10-4020-50-5050 | Maintenance Copier Admin | Canon Solutions America, I | 04/22/2025 | 6011644913 | 202.50 |
| 10-4020-60-6000 | Coffee Supplies | Amazon.com Credit | 04/09/2025 | 113-92638341296245 | 112.83 |
| 10-4020-60-6000 | Office Supplies | Amazon.com Credit | 04/03/2025 | 113-65658264131457 | 118.71 |
| 10-4020-60-6000 | Coffee Supplies | Amazon.com Credit | 04/03/2025 | 113-65658264131457 | 77.69 |
| 10-4020-60-6000 | Office Supplies Return | Runco Office Supply | 04/16/2025 | C 964719-0 | (278.00) |
| | | Total Department 4020 Central Services | | | 760.00 |
| **Department: 4040 Information Technology** | | | | | |
| 10-4040-50-5020 | Domain Name Renewal | DreamCo Design | 03/25/2025 | 34763 | 19.95 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/30/2025 - 04/30/2025
POSTED AND UNPOSTED
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| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 4040 Information Technology** | | | | | |
| 10-4040-50-5020 | Gold Hosting | DreamCo Design | 03/25/2025 | 34764 | 29.95 |
| 10-4040-50-5020 | IT Consulting | Orbis Solutions | 04/30/2025 | 5577872 | 2,375.00 |
| 10-4040-50-5061 | GIS License & Consulting | Cloudpoint Geospatial | 04/25/2025 | INV-05536 | 2,150.00 |
| 10-4040-50-5061 | Emergency Backup | Comcast | 04/16/2025 | 87712011405371 Apr2 | 201.71 |
| 10-4040-50-5061 | Pump Center | Comcast | 03/21/2025 | 87712011405338 Apr2 | 217.16 |
| 10-4040-50-5061 | Team 35 Users | SafeResponse, LLC | 04/02/2025 | DADEEA1-0013 | 594.99 |
| 10-4040-50-5061 | Contact Management | The Rocket Science Group. | 04/25/2025 | 04/25/2025 | 38.25 |
| 10-4040-50-5064 | UCC Update | Daniel Schulze | 03/25/2025 | 10519 | 449.00 |
| 10-4040-60-6040 | Panasonic 2 year service agreemen | CDS Office Technologies | 04/29/2025 | INV1693052 | 316.00 |
| 10-4040-60-6040 | Panasonic Desktop Dock | CDS Office Technologies | 04/29/2025 | INV1693052 | 410.00 |
| 10-4040-60-6040 | Panasonic Smart Battery Warranty | CDS Office Technologies | 04/29/2025 | INV1693052 | 335.00 |
| 10-4040-60-6040 | Panasonic Toughbook #5CTTA66603 | CDS Office Technologies | 04/29/2025 | INV1693052 | 3,315.00 |
| 10-4040-60-6040 | IT Equipment | Orbis Solutions | 04/30/2025 | 5577876 | 2,870.00 |
| | | Total Department 4040 Information Technology | | | 13,322.01 |
| **Department: 5010 Police** | | | | | |
| 10-5010-40-4032 | Harvey - Annual Allowance | JG Uniforms, Inc. | 04/23/2025 | 145521 | 637.75 |
| 10-5010-40-4032 | O'Kelly - Annual Allowance | JG Uniforms, Inc. | 04/29/2025 | 145704 | 589.45 |
| 10-5010-40-4032 | Mondala - Annual Allowance | JG Uniforms, Inc. | 04/30/2025 | 145800 | 601.50 |
| 10-5010-40-4032 | Mondala - Annual Allowance | JG Uniforms, Inc. | 04/30/2025 | 145805 | 98.50 |
| 10-5010-40-4032 | Safety Vests | JG Uniforms, Inc. | 02/17/2025 | 142960 | 525.00 |
| 10-5010-40-4032 | #4107 Blackhawk T Series L2C Hols | Ray O'Herron | 04/25/2025 | 2407934 | 53.09 |
| 10-5010-40-4032 | #3180 Bates Tactical Sport Men Si | Ray O'Herron | 04/25/2025 | 2407956 | 89.96 |
| 10-5010-40-4032 | #8882 Bates Opspeed Men Size 11 | Ray O'Herron | 04/25/2025 | 2407956 | 98.96 |
| 10-5010-40-4032 | #E3444 Elbeco Covert Pocket Pants | Ray O'Herron | 04/25/2025 | 2407992 | 72.80 |
| 10-5010-40-4032 | #8362-DN Blauer Flexrs Armorskn S | Ray O'Herron | 04/25/2025 | 2407990 | 71.09 |
| 10-5010-40-4032 | #8361-DN Blauer Flexrs Armorskn L | Ray O'Herron | 04/25/2025 | 2407990 | 65.52 |
| 10-5010-40-4032 | #3314N Elbeco TexTrop2 SS Shirt N | Ray O'Herron | 04/25/2025 | 2407990 | 64.79 |
| 10-5010-40-4032 | #Z314N Elbeco TexTrop2 LS Shirt N | Ray O'Herron | 04/25/2025 | 2407990 | 58.77 |
| 10-5010-40-4032 | #E3444R Elbeco CX360 Covert Cargo | Ray O'Herron | 04/25/2025 | 2407990 | 68.77 |
| 10-5010-40-4032 | 8666W-DN Blauer Flexrs Covert Tac | Ray O'Herron | 04/25/2025 | 3240839 | 178.18 |
| 10-5010-40-4032 | 8371W-DN Blauer Armorskin Poly LS | Ray O'Herron | 04/25/2025 | 3240839 | 61.19 |
| 10-5010-40-4032 | 8372W-DN Blauer Armorskin Poly SS | Ray O'Herron | 04/25/2025 | 3240839 | 54.89 |
| 10-5010-40-4032 | Z9314LCN Elbeco Textrop2 LS | Ray O'Herron | 04/25/2025 | 3240839 | 52.74 |
| 10-5010-40-4032 | 8362W Blauer Flexrs Armorskin SS | Ray O'Herron | 04/25/2025 | 3240839 | 71.09 |
| 10-5010-40-4032 | 8361W Blauer Flexrs Armorskin LS | Ray O'Herron | 04/25/2025 | 3240839 | 64.79 |
| 10-5010-40-4032 | 8373-DN Blauer Winterbase LS | Ray O'Herron | 04/25/2025 | 3240839 | 80.09 |
| 10-5010-40-4032 | 6505 Boston Leathbelt 34 plain bl | Ray O'Herron | 04/25/2025 | 3240839 | 21.59 |
| 10-5010-40-4032 | SKS16BK Blauer BCool Perf Sock Si | Ray O'Herron | 04/25/2025 | 3240839 | 27.89 |
| 10-5010-40-4040 | ESPN | ESPN | 03/27/2025 | ac556ed10328a87284f | 11.99 |
| 10-5010-40-4040 | IACP Registration Fee | Illinois Assn of Chiefs of | 03/21/2025 | 2823 | 500.00 |
| 10-5010-40-4040 | Membership Allen | Illinois Assn of Chiefs of | 03/25/2025 | 0262793 | 220.00 |
| 10-5010-40-4042 | 2025 Active Threat Response Confe | Disaster Ready Solutions, | 03/27/2025 | 03/27/25 | 54.34 |
| 10-5010-40-4042 | Deposit Conference Lodging | Eagle Ridge Resort & Spa | 03/19/2025 | 69c7M1 | 148.74 |
| 10-5010-40-4042 | Delegate Registration | FBI National Academy Assoc | 03/19/2025 | 10F24917E94159255 | 400.00 |
| 10-5010-40-4042 | Drone Training Strappazon | Federal Aviation Administr | 03/21/2025 | 03/21/2025 | 175.00 |
| 10-5010-40-4042 | 2025 IACP Conference | Illinois Assn of Chiefs of | 03/28/2025 | 2880 | 445.00 |
| 10-5010-40-4042 | Meeting Refreshments | Kirsten's Danish Bakery | 04/04/2025 | 019820 | 166.50 |
| 10-5010-40-4042 | Conference Travel | United Airlines | 03/20/2025 | 03/20/2025 | 374.75 |
| 10-5010-40-4042 | FBI Monthly Training Meeting | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 30.00 |

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|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 5010 Police** | | | | | |
| 10-5010-40-4042 | FBI Monthly Training Meeting | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 25.00 |
| 10-5010-40-4042 | FBI Monthly Meeting | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 25.00 |
| 10-5010-40-4042 | FBI Monthly Training Meeting | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 25.00 |
| 10-5010-40-4042 | Training Sgt Finfrock | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 120.00 |
| 10-5010-40-4042 | Water for Training | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 4.99 |
| 10-5010-40-4042 | Meeting & Travel | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 60.00 |
| 10-5010-40-4042 | Cake for Chief Madden | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 52.60 |
| 10-5010-40-4042 | Credit Expense | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | (4.68) |
| 10-5010-40-4042 | FBI Monthly Training Meeting | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 25.00 |
| 10-5010-50-5020 | Comprehensive Reports & Searches | LexisNexis Risk Solutions | 04/30/2025 | 1100138045 | 150.00 |
| 10-5010-50-5025 | UPS Charge | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 206.88 |
| 10-5010-50-5025 | UPS Charage | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 15.59 |
| 10-5010-50-5025 | UPS Charge | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 21.08 |
| 10-5010-50-5051 | DuraForce Push Bumper | Federal Signal Corporation | 04/25/2025 | 8917722 | 547.00 |
| 10-5010-60-6000 | Kitchen Supplies | Amazon.com Credit | 03/31/2025 | 112-63669088632220 | 92.31 |
| 10-5010-60-6010 | Glock 45T Training Pistol w/ trad | Kiesler's Police Supply, I | 04/24/2025 | IN258939 | 3,178.00 |
| 10-5010-60-6010 | Shipping Charge | Kiesler's Police Supply, I | 04/24/2025 | IN258939 | 50.00 |
| 10-5010-60-6010 | 9mm red marking rnds 500/case 50/ | Kiesler's Police Supply, I | 04/24/2025 | IN258942 | 2,198.16 |
| 10-5010-60-6010 | 5.56mm blue marking rds 500/case | Kiesler's Police Supply, I | 04/24/2025 | IN258942 | 2,612.46 |
| 10-5010-60-6010 | Shipping Charge | Kiesler's Police Supply, I | 04/24/2025 | IN258942 | 100.00 |
| 10-5010-60-6010 | Travel Kits | Life Vac | 03/26/2025 | 329633 | 764.81 |
| 10-5010-60-6010 | Combat Application Tourniquet | North American Rescue, LLC | 03/27/2025 | EC2486771 | 253.07 |
| 10-5010-60-6010 | Return ProLok Hands Free Locksmit | UHS Hardware | 04/18/2025 | r1748769 | (395.81) |
| 10-5010-60-6010 | Prisoner Meal | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 6.15 |
| 10-5010-60-6010 | Modern Room Dividers | Walmart | 03/28/2025 | 200012939290151 | 293.82 |
| 10-5010-60-6020 | Prepaid Gas Charge | Village of Burr Ridge | 04/30/2025 | 04/30/2025 | 20.00 |
| 10-5010-60-6040 | Glock 45 w/TLR7A | Clawa Enterprise, Inc. | 03/27/2025 | G34396 | 614.00 |
| 10-5010-60-6040 | Tactical Entry Kit | Clawa Enterprise, Inc. | 04/28/2025 | 256554 | 2,790.00 |
| 10-5010-60-6040 | Shipping | Clawa Enterprise, Inc. | 04/28/2025 | 256554 | 135.00 |
| 10-5010-60-6040 | EZ Personal Protection | Safetec | 03/26/2025 | 10306 | 654.04 |
| | | | Total Department 5010 Police | | 20,874.19 |
| **Department: 6010 Public Works** | | | | | |
| 10-6010-40-4032 | Uniform Allowance Breakey | Blain Supply, Inc. | 04/30/2025 | BFF-084794 | 403.94 |
| 10-6010-40-4041 | Interview Lunch for Assistant Vil | Coopers Hawk Burr Ridge, L | 03/27/2025 | 17403 | 163.00 |
| 10-6010-40-4041 | Interview Lunch for Assistant Vil | Coopers Hawk Burr Ridge, L | 03/28/2025 | 23553 | 163.00 |
| 10-6010-40-4041 | Job Posting | LinkIn Corporation | 04/07/2025 | 10188367591 | 35.54 |
| 10-6010-40-4042 | I-Pass Replenishment | Illinois Tollway | 04/18/2025 | 1882954 Apr25 | 40.00 |
| 10-6010-40-4042 | I-Pass Charge | Illinois Tollway | 03/24/2025 | 099315 | 1.50 |
| 10-6010-50-5050 | Hex Washer and Gloves | L. A. Fasteners, Inc. | 04/14/2025 | 1-384570 | 28.85 |
| 10-6010-50-5050 | Heavy Duty Anchors | L. A. Fasteners, Inc. | 04/30/2025 | 1-386361 | 13.35 |
| 10-6010-50-5050 | Shockmount Engine & Pump | Russo's Power Equipment | 04/18/2025 | SPI21027560 | 40.09 |
| 10-6010-50-5051 | Truck Engine Repair | Rush Truck Centers, Chicag | 04/08/2025 | 48931843 | 6,881.54 |
| 10-6010-50-5052 | PW Special Service Clean Windows | Best Quality Cleaning, LLC | 04/17/2025 | 53590 | 125.00 |
| 10-6010-50-5052 | PW Clean Fabric and Leather Chair | Best Quality Cleaning, LLC | 04/17/2025 | 53590 | 360.00 |
| 10-6010-50-5052 | PW Clean Blinds | Best Quality Cleaning, LLC | 04/17/2025 | 53590 | 200.00 |
| 10-6010-50-5052 | PW Clean/Wax Tile in Locker Rooms | Best Quality Cleaning, LLC | 04/17/2025 | 53590 | 450.00 |
| 10-6010-50-5052 | PW Clean Carpets | Best Quality Cleaning, LLC | 04/17/2025 | 53590 | 975.00 |
| 10-6010-50-5052 | Electrical Outlets for AVE | Cattaneo Electric Co. | 04/23/2025 | 41979 | 319.85 |
| 10-6010-50-5052 | Washable Filters - PD | Dynamic Heating & Piping C | 04/30/2025 | 205363 | 257.59 |

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|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 6010 Public Works** | | | | | |
| 10-6010-50-5054 | H&H Electric Maintenance - Lighti | H & H Electric Co. | 03/11/2025 | 45931 | 1,260.15 |
| 10-6010-50-5054 | H&H Electric Maintenance - Lighti | H & H Electric Co. | 04/08/2025 | 45875 | 2,934.33 |
| 10-6010-50-5058 | FY 25 Weekly Mat Rental | Breens Inc. | 04/29/2025 | 32307 | 39.00 |
| 10-6010-50-5058 | FY 25 Weekly Mat Rental | Breens Inc. | 04/22/2025 | 32189 | 39.00 |
| 10-6010-50-5058 | Janitorial Services Holding Cell | Service Master | 04/30/2025 | 231635 | 195.00 |
| 10-6010-50-5058 | Janitorial Services Holding Cell | Service Master | 04/25/2025 | 231412 | 195.00 |
| 10-6010-50-5080 | Sewer 7660 County Line Road | DuPage County Public Works | 03/10/2025 | 176949-30506556 Mar | 91.74 |
| 10-6010-50-5095 | Pre-Employment Exam | Premier Occupational Healt | 04/22/2025 | 161227 | 105.00 |
| 10-6010-60-6010 | Radio's with Boom Mic | Amazon.com Credit | 04/08/2025 | 111-84847820551406 | 259.99 |
| 10-6010-60-6010 | Hard Hat Sticker, First Responder | American Public Works Assn | 04/30/2025 | 000882266 | 198.00 |
| 10-6010-60-6010 | Hex Washer and Gloves | L. A. Fasteners, Inc. | 04/14/2025 | 1-384570 | 83.50 |
| 10-6010-60-6010 | 3" Clean Limestone | Ozinga Materials, Inc. | 04/25/2025 | ARI02853811 | 641.17 |
| 10-6010-60-6010 | Rip Rap #4 | Ozinga Materials, Inc. | 04/25/2025 | ARI02853810 | 1,383.75 |
| 10-6010-60-6010 | CM16 3/8" Washed Pea Gravel | Ozinga Materials, Inc. | 04/25/2025 | ARI02853810 | 699.05 |
| 10-6010-60-6042 | Traffic Sign | Grainger, Inc. | 04/24/2025 | 9485036322 | 31.04 |
| 10-6010-60-6042 | Rubber Gaskets | Kieft Brothers, Inc | 04/23/2025 | 255197 | 648.90 |
| 10-6010-60-6042 | FY 2025 Top Soil and Supplies for | Tameling Industries | 04/24/2025 | 0203140 | 734.00 |
| 10-6010-60-6043 | Tree Planting | ITrees.com, Inc. | 04/25/2025 | 5714 | 275.00 |
| 10-6010-60-6043 | 20 yard load Pulv. | Shreve Services, Inc. | 04/25/2025 | 10171 | 350.00 |
| 10-6010-60-6060 | Bulk Rock Salt per contract | Morton Salt, Inc. | 01/16/2025 | 5403290535 | 9,837.36 |
| 10-6010-60-6060 | Credit on Bad Load | Morton Salt, Inc. | 04/25/2025 | 5403470286 | (734.00) |
| | | | | Total Department 6010 Public Works | 29,725.23 |
| | | | | Total Fund 10 General Fund | 92,058.29 |
| **Fund: 23 Hotel/Motel Tax Fund** | | | | | |
| **Department: 7030 Special Revenue Hotel/Motel** | | | | | |
| 23-7030-50-5075 | Entryway Sign | COMED | 04/21/2025 | 0962662000 Apr25 | 89.76 |
| 23-7030-80-8010 | Village Academy | Brookhaven Marketplace | 03/31/2025 | 983786 | 55.66 |
| 23-7030-80-8010 | June-Dec SoW/Monthly Rate | Kaleidoscope Management Gr | 04/30/2025 | 2445 | 4,171.50 |
| 23-7030-80-8010 | Village Academy | Mariano's | 03/25/2025 | 062816 | 40.80 |
| 23-7030-80-8010 | Village Academy | Mariano's | 04/08/2025 | 051791 | 74.93 |
| 23-7030-80-8010 | Village Academy Graduation Gifts | Yeti | 04/07/2025 | Q-619679 | 720.00 |
| | | | | Total Department 7030 Special Revenue Hotel/Motel | 5,152.65 |
| | | | | Total Fund 23 Hotel/Motel Tax Fund | 5,152.65 |
| **Fund: 31 Capital Improvements Fund** | | | | | |
| **Department: 8010 Capital Improvement** | | | | | |
| 31-8010-70-7057 | Street Resurfacing & Pavement Pat | Schroeder Asphalt Services | 04/23/2025 | 2025-168 | 186,708.93 |
| | | | | Total Department 8010 Capital Improvement | 186,708.93 |
| | | | | Total Fund 31 Capital Improvements Fund | 186,708.93 |
| **Fund: 51 Water Fund** | | | | | |
| **Department: 6030 Water Operations** | | | | | |
| 51-6030-40-4032 | Insulated Storm Hip Boots | HD Supply, Inc. | 04/24/2025 | INV00692290 | 758.31 |
| 51-6030-50-5020 | Consulting WE 03/29 to 04/19/2025 | MGT Impact Solutions, LLC | 04/29/2025 | MGT36691 | 1,171.80 |
| 51-6030-50-5020 | Consulting WE 03/29 to 04/19/25 D | MGT Impact Solutions, LLC | 04/29/2025 | MGT36692 | 2,236.50 |
| 51-6030-50-5030 | Pump Center Alarm | AT&T | 03/22/2025 | 630325420903 Mar25 | 232.78 |
| 51-6030-50-5030 | Telephone Land Line | Peerless Network, Inc. | 04/01/2025 | 72868 | 47.77 |

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|---|---|---|---|---|---|
| **Fund: 51 Water Fund** | | | | | |
| **Department: 6030 Water Operations** | | | | | |
| 51-6030-50-5067 | Water Main Break Repairs | Schroeder Asphalt Services | 04/23/2025 | 2025-168 | 21,000.00 |
| 51-6030-50-5095 | Utility Billing Mar25 | Third Millennium Assoc. In | 03/31/2025 | 32672 | 986.86 |
| 51-6030-60-6000 | Leak Detection Tablets | Kingscote Chemicals | 04/08/2025 | SW5917 | 103.69 |
| 51-6030-60-6010 | Cam & Groove Adapters | Grainger, Inc. | 04/17/2025 | 9477773833 | 13.30 |
| 51-6030-60-6010 | Stud Sensor, Wall Panel, Utility | Menards - Hodgkins | 04/22/2025 | 60367 | 86.77 |
| 51-6030-60-6010 | Basket Strainer, Plumbers Putty, | Menards - Hodgkins | 04/23/2025 | 60447 | 64.95 |
| 51-6030-60-6010 | FY 2025 Top Soil and Supplies for | Tameling Industries | 04/24/2025 | 0203140 | 734.00 |
| 51-6030-60-6040 | AGS HD SS CV, UND FR 4 | EJ USA, Inc | 04/15/2025 | 110250023281 | 383.44 |
| 51-6030-60-6040 | Backflow Preventer: 350XL, 1 1/2 | Grainger, Inc. | 04/23/2025 | 9483466562 | 2,260.17 |
| 51-6030-60-6070 | 128 W 59th Street | Village of Hinsdale | 03/20/2025 | 3108511 Mar25 | 234.42 |
| | | | Total Department 6030 Water Operations | | 30,314.76 |
| | | | Total Fund 51 Water Fund | | 30,314.76 |
| **Fund: 52 Sewer Fund** | | | | | |
| **Department: 6040 Sewer Operations** | | | | | |
| 52-6040-50-5020 | Consulting WE 03/29 to 04/19/2025 | MGT Impact Solutions, LLC | 04/29/2025 | MGT36691 | 195.30 |
| 52-6040-50-5020 | Consulting WE 03/29 to 04/19/25 D | MGT Impact Solutions, LLC | 04/29/2025 | MGT36692 | 372.75 |
| 52-6040-50-5030 | Telephone Land Line | Peerless Network, Inc. | 04/01/2025 | 72868 | 5.31 |
| 52-6040-50-5068 | Lift Station Inspections April | Metropolitan Industries, I | 04/24/2025 | INV072618 | 1,150.00 |
| 52-6040-50-5068 | Parts Charge | Metropolitan Industries, I | 04/24/2024 | INV072616 | 598.00 |
| 52-6040-50-5068 | Labor Charge | Metropolitan Industries, I | 04/24/2024 | INV072616 | 780.00 |
| | | | Total Department 6040 Sewer Operations | | 3,101.36 |
| | | | Total Fund 52 Sewer Fund | | 3,101.36 |

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|---|---|---|---|---|---|
| --- TOTALS BY GL DISTRIBUTION --- | | | | | |
| | | 10-0000-10-1010 | Petty Cash | | (450.00) |
| | | 10-0000-16-1625 | Prepaid Expenses | | 3,499.20 |
| | | 10-1010-40-4040 | Due & Subscriptions | | 63.00 |
| | | 10-1010-40-4042 | Training & Professional Devel | | 87.07 |
| | | 10-1010-50-5010 | Legal & Prosecution Services | | 705.00 |
| | | 10-1010-80-8010 | Public/Employee Relations | | 125.78 |
| | | 10-1010-80-8020 | Village Clerk | | 98.95 |
| | | 10-1010-80-8025 | Fire & Police Comm | | 2,000.00 |
| | | 10-2010-40-4042 | Training & Professional Devel | | 1,144.21 |
| | | 10-3010-40-4042 | Training & Professional Devel | | 594.29 |
| | | 10-3010-50-5075 | Plan Review & Inspection Serv | | 11,779.71 |
| | | 10-4010-40-4040 | Dues & Subscriptions | | 345.00 |
| | | 10-4010-50-5020 | Professional & Contractual Se | | 7,384.65 |
| | | 10-4020-50-5030 | Telephone | | 526.27 |
| | | 10-4020-50-5050 | Maintenance-Equipment | | 202.50 |
| | | 10-4020-60-6000 | Office Supplies | | 31.23 |
| | | 10-4040-50-5020 | Professional & Contractual Se | | 2,424.90 |
| | | 10-4040-50-5061 | Software Services | | 3,202.11 |
| | | 10-4040-50-5064 | Software Services - Police | | 449.00 |
| | | 10-4040-60-6040 | Supplies - Vehicles & Equipme | | 7,246.00 |
| | | 10-5010-40-4032 | Uniform Allowance | | 3,708.40 |
| | | 10-5010-40-4040 | Dues & Subscriptions | | 731.99 |
| | | 10-5010-40-4042 | Training & Professional Devel | | 2,127.24 |
| | | 10-5010-50-5020 | Professional & Contractual Se | | 150.00 |
| | | 10-5010-50-5025 | Postage | | 243.55 |
| | | 10-5010-50-5051 | Maintenance-Vehicles | | 547.00 |
| | | 10-5010-60-6000 | Office Supplies | | 92.31 |
| | | 10-5010-60-6010 | Operating Supplies | | 9,060.66 |
| | | 10-5010-60-6020 | Gasoline & Oil | | 20.00 |
| | | 10-5010-60-6040 | Supplies - Vehicles & Equipme | | 4,193.04 |
| | | 10-6010-40-4032 | Uniform Allowance | | 403.94 |
| | | 10-6010-40-4041 | Employee Recruitment Expense | | 361.54 |
| | | 10-6010-40-4042 | Training & Professional Devel | | 41.50 |
| | | 10-6010-50-5050 | Maintenance-Equipment | | 82.29 |
| | | 10-6010-50-5051 | Maintenance-Vehicles | | 6,881.54 |
| | | 10-6010-50-5052 | Maintenance-Buildings | | 2,687.44 |
| | | 10-6010-50-5054 | Maintenance-Lighting & Signal | | 4,194.48 |
| | | 10-6010-50-5058 | Janitorial Services | | 468.00 |
| | | 10-6010-50-5080 | Utilities | | 91.74 |
| | | 10-6010-50-5095 | Other Contractual Services | | 105.00 |
| | | 10-6010-60-6010 | Operating Supplies | | 3,265.46 |
| | | 10-6010-60-6042 | Supplies - Streets, Grounds & | | 1,413.94 |
| | | 10-6010-60-6043 | Supplies-Trees | | 625.00 |
| | | 10-6010-60-6060 | Salts & Chemicals | | 9,103.36 |
| | | 23-7030-50-5075 | Gateway Projects | | 89.76 |
| | | 23-7030-80-8010 | Public/Employee Relations | | 5,062.89 |
| | | 31-8010-70-7057 | Annual Road Program | | 186,708.93 |
| | | 51-6030-40-4032 | Uniform Allowance | | 758.31 |
| | | 51-6030-50-5020 | Professional & Contractual Se | | 3,408.30 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 04/30/2025 - 04/30/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| | | 51-6030-50-5030 | Telephone | | 280.55 |
| | | 51-6030-50-5067 | Maintenance-Distribution Syst | | 21,000.00 |
| | | 51-6030-50-5095 | Other Contractual Services | | 986.86 |
| | | 51-6030-60-6000 | Office Supplies | | 103.69 |
| | | 51-6030-60-6010 | Operating Supplies | | 899.02 |
| | | 51-6030-60-6040 | Supplies - Vehicles & Equipme | | 2,643.61 |
| | | 51-6030-60-6070 | Water Purchases | | 234.42 |
| | | 52-6040-50-5020 | Professional & Contractual Se | | 568.05 |
| | | 52-6040-50-5030 | Telephone | | 5.31 |
| | | 52-6040-50-5068 | Maintenance-Utility System | | 2,528.00 |
| --- TOTALS BY FUND --- | | | | | |
| | | 10 | General Fund | | 92,058.29 |
| | | 23 | Hotel/Motel Tax Fund | | 5,152.65 |
| | | 31 | Capital Improvements Fund | | 186,708.93 |
| | | 51 | Water Fund | | 30,314.76 |
| | | 52 | Sewer Fund | | 3,101.36 |
| | | Total For All Funds: | | | 317,335.99 |

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT
BOARD DATE: 05.12.25
PAYMENT DATE: 05.14.25
FISCAL 25-26

| FUND | FUND NAME | PAYABLE | TOTAL AMOUNT |
|---|---|---|---|
| 10 | General Fund | $ 17,088.01 | $ 17,088.01 |
| 23 | Hotel/Motel Tax Fund | 685.98 | 685.98 |
| 51 | Water Fund | 1,618.57 | 1,618.57 |
| | TOTAL ALL FUNDS | $ 19,392.56 | $ 19,392.56 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 05/12/2025 - 05/12/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| **Fund: 10 General Fund** | | | | | |
| **Department: 2010 Administration** | | | | | |
| 10-2010-40-4042 | Training Walter | Imagine That Performance | 05/01/2025 | 1558 | 99.00 |
| 10-2010-40-4042 | PERLA Training Foy | National PELRA | 04/16/2025 | 17174 | 325.00 |
| | | | Total Department 2010 Administration | | 424.00 |
| **Department: 4020 Central Services** | | | | | |
| 10-4020-40-4042 | All Hands Meeting | Marriott Chicago S/W Burr | 04/16/2025 | 04/16/2025 | 1,500.00 |
| 10-4020-60-6000 | Document Cover | Runco Office Supply | 05/06/2025 | 967884-0 | 46.92 |
| 10-4020-60-6000 | Copy Paper | Runco Office Supply | 05/02/2025 | 967730-0 | 269.94 |
| | | | Total Department 4020 Central Services | | 1,816.86 |
| **Department: 4040 Information Technology** | | | | | |
| 10-4040-50-5061 | CRA System Annual Support Fee | BS&A Software | 04/16/2025 | 159701 | 767.00 |
| 10-4040-50-5061 | VMWARE 1 YEAR RENEWAL | CDW Government, Inc. | 04/15/2025 | PKGK130 | 3,499.20 |
| | | | Total Department 4040 Information Technology | | 4,266.20 |
| **Department: 5010 Police** | | | | | |
| 10-5010-40-4042 | 2025 Active Threat Response Confe | Disaster Ready Solutions, | 03/26/2025 | 03/26/2025 | 54.34 |
| 10-5010-50-5020 | MERIT Annual Membership Dues | Metropolitan Emergency Res | 05/01/2025 | 04/01/2025 | 6,500.00 |
| | | | Total Department 5010 Police | | 6,554.34 |
| **Department: 6010 Public Works** | | | | | |
| 10-6010-50-5020 | FY2026 Contractual Weather Foreca | Murray and Trettel, Inc. | 04/29/2025 | 0525-13 | 1,500.00 |
| 10-6010-50-5052 | Pest Control Annual Agreement | Grizz Pest Management, Inc | 05/02/2025 | 63032 | 1,240.00 |
| 10-6010-60-6010 | Premixed Fuel, Rake, Scoop | Russo's Power Equipment | 05/01/2025 | SPI21058145 | 491.61 |
| 10-6010-60-6041 | Diamond Plate Bumper Filler panel | Monroe Truck Equipment, In | 05/01/2025 | 1553713A | 750.00 |
| 10-6010-60-6042 | Weedmat Pins | Tameling Industries | 05/01/2025 | 0203513 | 45.00 |
| | | | Total Department 6010 Public Works | | 4,026.61 |
| | | | Total Fund 10 General Fund | | 17,088.01 |
| **Fund: 23 Hotel/Motel Tax Fund** | | | | | |
| **Department: 7030 Special Revenue Hotel/Motel** | | | | | |
| 23-7030-80-8012 | AFD Flyer Card Stock | Runco Office Supply | 05/02/2025 | 967730-0 | 35.98 |
| 23-7030-80-8012 | Armed Forces Day | UAP Event Services | 05/01/2025 | 2451 | 650.00 |
| | | | Total Department 7030 Special Revenue Hotel/Motel | | 685.98 |
| | | | Total Fund 23 Hotel/Motel Tax Fund | | 685.98 |
| **Fund: 51 Water Fund** | | | | | |
| **Department: 6030 Water Operations** | | | | | |
| 51-6030-40-4032 | Uniform Allowance Dewall | Blain Supply, Inc. | 05/01/2025 | BFF-084814 | 284.95 |
| 51-6030-40-4032 | Uniform Allowance Fister | Blain Supply, Inc. | 05/01/2025 | BFF-084833 | 342.92 |
| 51-6030-40-4040 | 2025 MCWWA Membership | Mid Central Water Works As | 04/02/2025 | F63E48T1 | 175.00 |
| 51-6030-60-6010 | Suction Strainer, Adapter, hose | Grainger, Inc. | 05/01/2025 | 9492459061 | 378.20 |
| 51-6030-60-6040 | Cellular Services Mar25 | Gasvoda & Associates, Inc. | 05/02/2025 | INV25WRS0061 | 437.50 |
| | | | Total Department 6030 Water Operations | | 1,618.57 |
| | | | Total Fund 51 Water Fund | | 1,618.57 |

# INVOICE DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE

POST DATES 05/12/2025 - 05/12/2025
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor Name | Invoice Date | Invoice Number | Amount |
|---|---|---|---|---|---|
| --- TOTALS BY GL DISTRIBUTION --- | | | | | |
| | | 10-2010-40-4042 | Training & Professional Devel | | 424.00 |
| | | 10-4020-40-4042 | Training & Professional Devel | | 1,500.00 |
| | | 10-4020-60-6000 | Office Supplies | | 316.86 |
| | | 10-4040-50-5061 | Software Services | | 4,266.20 |
| | | 10-5010-40-4042 | Training & Professional Devel | | 54.34 |
| | | 10-5010-50-5020 | Professional & Contractual Se | | 6,500.00 |
| | | 10-6010-50-5020 | Professional & Contractual Se | | 1,500.00 |
| | | 10-6010-50-5052 | Maintenance-Buildings | | 1,240.00 |
| | | 10-6010-60-6010 | Operating Supplies | | 491.61 |
| | | 10-6010-60-6041 | Supplies-Vehicles | | 750.00 |
| | | 10-6010-60-6042 | Supplies - Streets, Grounds & | | 45.00 |
| | | 23-7030-80-8012 | Special Events | | 685.98 |
| | | 51-6030-40-4032 | Uniform Allowance | | 627.87 |
| | | 51-6030-40-4040 | Due & Subscriptions | | 175.00 |
| | | 51-6030-60-6010 | Operating Supplies | | 378.20 |
| | | 51-6030-60-6040 | Supplies - Vehicles & Equipme | | 437.50 |
| --- TOTALS BY FUND --- | | | | | |
| | | 10 | General Fund | | 17,088.01 |
| | | 23 | Hotel/Motel Tax Fund | | 685.98 |
| | | 51 | Water Fund | | 1,618.57 |
| | | Total For All Funds: | | | 19,392.56 |