

## **RESOLVE #R-2016-01 CONTINUE INVESTING SERVICES WITH THE FIRST AND MAKING ADDITIONAL INVESTMENTS**

Whereas, the Town Council approved awarding the investment advisor services to The First in Resolve #R- 2015-23, after reviewing several proposals from financial institutions; and,

Whereas, The First was given an initial of sum of \$628,935.91 on 10-1-2014, which was authorized by the Town Council in Resolve #R-2015-35 in order to invest and show a return on investment that was better than the investments the Town was currently getting; and,

Whereas, the Town of Bucksport has been is continues to be very conservative in its past investment practices; and

Whereas, the Town of Bucksport has not been getting much interest at all with current investment instruments; and

Whereas, the Finance Committee met to review the performance on investments to June 30, 2015, and was satisfied with the performance to date with the initial sum of the investment growing to \$637,530.46 (Return of 1.4%); and this performance was following a drop in the stock market in the month of June, or the return would have been 2.3%; and

Whereas, The First invests any Town funds with the following Principles and Understandings between them and the Town of Bucksport:

### **OBJECTIVES**

The primary objectives, in priority order, of the Town's investment activities shall be:

- 1. Safety:** Safety of principal is the foremost objective of the investment program. Investments shall be made in a manner that seeks to ensure preservation of capital in the overall portfolio.
- 2. Liquidity:** The Town's investment portfolio shall remain sufficiently liquid to enable the Town to meet all operating requirements that might be reasonably anticipated through cash flow analysis.
- 3. Return on Investment:** The Town's investment portfolio shall be designated with the objective of attaining a reasonable rate of return, taking into account the Town's investment risk constraints and the cash flow characteristics of the portfolio.

### **THE FINANCIAL ADVISORY COMMITTEE (FAC) RESPONSIBILITIES**

- A.** The Financial Advisory Committee (FAC) is responsible for monitoring the investment and reinvestment of the Town's financial assets and reporting to the rest of the Council. The Council having delegated to such The First authority to purchase and sell securities for the Town's account subject to oversight by the FAC. The FAC will report to the Selectmen at least annually on investment results. The FAC will consult with the Town

Manager and/or Finance Director concerning the Town's operating needs to enable the FAC to establish appropriate income and cash objectives for the investment managers.

**B.** The FAC is responsible for regularly monitoring the performance of the Town's investment managers and the asset mix of the Town's portfolios. In its review, the FAC will consider, among others, the following points:

1. ***Adherence to Policy*** – That the Town's investment managers adhere to the policies concerning the selection and concentration of securities, as set forth in this resolve and by State Law pertaining to Municipal Investments;
2. ***Adherence to Strategy*** – That the investment managers follow the current strategy jointly agreed upon by the investment manager and the FAC.
3. ***Growth of Principal and Income*** – That income and principal are growing in accordance with the Investment Objective stated herein.
4. ***Investment Performance*** – That the investment managers are meeting investment performance benchmarks jointly agreed upon by the investment manager and the FAC. Performance of the portfolio shall be measured by the total return, monitored quarterly, and performance will be evaluated over a reasonable interval (3 to 5 years) against benchmarks established by the FAC and appropriate indices.

## **STRATEGY**

To meet the Town's investment objectives, it will be the overall strategy of the FAC will be to invest the Town's non-cash assets in a mix of equity securities and debt instruments. These may include corporate bonds with call protection and issues of foreign sovereigns, the latter not to exceed 5% of total assets. To provide for short-term needs and current liquidity, up to 10% of the Fund's longer-term assets will be held in cash, such as short-term US or commercial paper (rated A-1 or P-1) and money market securities issued by institutions or funds with high quality credit ratings.

## **INVESTMENT QUALITY**

The investment portfolio will be invested in high-grade securities. Financial instruments will be used that are acceptable under the Prudent Investor's Rule, as defined in the "Uniform Management of Institutional Funds Act" passed by the Maine State Legislature in June 1993, as may be amended.

Investment managers are explicitly prohibited from using margin, private placements, limited partnership, letter stock, short sales, commodities, futures and any other derivative instrument without explicit prior approval from both the FAC and the Town Council.

Undue concentration in individual industries, individual securities or economic sectors will be avoided. In furtherance of this policy, no investment in a single issue or security shall exceed 5% of the total amount of the securities issued by a single entity at the time of investment, other

than US Government securities; and not more than 5% of the Town's total equity securities shall be invested in a single security at the time of investment, other than US Government securities.

### **PROCEDURAL GUIDELINES**

**A. *Asset Allocation and Rebalancing*** – Subject to recommendations, if any, from and a quarterly review by the FAC, the investment manager shall allocate investments across asset classes as it deems appropriate consistent with these Investment Policies and Guidelines. Market fluctuations, new gifts and spending may tend to shift overall asset allocations from those established. In addition, portfolio and policy changes may require periodic asset reallocation. The FAC shall recommend the reallocation of assets when its deliberations determine reallocation is appropriate. Decisions to rebalance asset mixes should always focus on the existing policy framework and known valuation relationships. A report on current asset allocations shall be made to the Council at least annually.

**B. *New Asset Investment*** – New funds available for investment will be invested according to the current allocation targets.

**C. *Investment Consultant Guidelines*** – The FAC may, from time to time, subject to approval by the Council, seek the services of an investment consultant or advisor; as the town has with the First. Such consultants will fully disclose their business relationships with any existing or proposed investment manager or investment firm employed by the Town and they may, under no circumstances, receive direct or indirect compensation from such firms as a result of an established or potential relationship with the Town. Compensation for services rendered by a consultant will be in the form of fees for services against investment. Fee to be determined at time of investment.

**D. *Investment Managers*** – The investment of assets, as stated, will be delegated to professional investment managers. The investment managers shall have complete discretion to make purchases and sales of securities and to alter the ratios of types of securities in the portfolio within the established guidelines.

To ensure that the managers meet the Town's objectives, the FAC will from time to time review these Investment Policies and Guidelines and provide direction and advice to the investment managers.

The Town Council reserves the right to cease doing business with any investment manager or institution at any time with or without cause. The FAC also reserves the right to liquidate all or part of a portfolio at any time, subject to the approval of the Town Council.

**E. *Hold Harmless*** – The Town, acting through the Town Council, shall hold the FAC and its members harmless for any action taken or not taken hereunder, except those arising from malfeasance or gross negligence.

**ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program of the Town or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the FAC and the Finance Director any material financial interests in financial institutions that conduct business with the Town, and they shall further disclose any personal financial/investment positions that could be related to the performance of the Town’s investment portfolio.

and,

Whereas, the Finance Committee has taken all of this information into consideration; and

Whereas, the Finance Committee wishes to continue its relationship with the First Advisors; and,

Whereas, The First has offered the Town an additional Service utilizing the same principles of investment as found above; and which is called Sub-Accounting; and ,

Whereas the Finance Committee and thus Town Treasurer will negotiate an even better fee for services with The First for investing additional funds;

Be it resolved by the Bucksport Town Council in town council assembled chooses to continue its relationship with the First Advisors in investing funds already invested;

And be it further resolved that the Town Council wishes to invest additional funds, those being the Town’s Capital Reserve Funds, and have The First work with the Finance Committee to invest the Capital Reserve Funds, in addition to already invested funds utilizing The First’s Sub-Accounting Service which is provided for no additional fee beyond the investment advisory fee, to be negotiated; once the Town Auditor finishes the FY 2015 Audit; and any expended Capital Reserve Funds spent to date have been subtracted from the Audited Balances, and also any FY 2016 planned Capital Reserve Fund Project Balances are taken into consideration and invested in liquid investments.

**Acted on July 30, 2015**

**Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2016-02 AUTHORIZING INVESTMENT OF PROCEEDS FROM MAINE STATE RETIREMENT FUNDS WITH THE FIRST**

Whereas, the Town Council approved awarding the investment advisor services to The First in Resolve #R- 2015-23, after reviewing several proposals from financial institutions; and,

Whereas, the Maine Public Employees Retirement System is returning what is called (IUUAL) Individual Unpooled Actuarial Liability credits back to municipalities; and

Whereas, these funds origin is found in Participating Local Districts (PLDs) joining the consolidated plan of the MPERS in the 1990's by transferring existing retirement plan assets and liabilities into the new plan, and many employers like Bucksport had more pension fund assets than were required to fund their liabilities, and thus MPERS maintained the surplus funds in a separate account for each employer as well as invested these funds for each employer; and each employer with IUUAL funds used these funds to offset their contributions over the years to the PLD Consolidated Plan;

Whereas, the balance of the returned funds is \$484,505.20

Whereas these funds were invested in funds differently than how the municipality would invest the funds had they been general fund dollars or reserve dollars; and,

Whereas, the Town Council with the recommendation of the Finance Committee wishes to continue to utilize these funds to pay the towns yearly contributions (Estimated FY 2016 = \$68,074.34) to the PLD Consolidated Plan; and

Whereas, it is the desire of the Town Council to utilize these funds for as long as possible to offset the yearly contributions to the PLD Consolidated Plan; and,

Whereas, in order to maximize the numbers of year these funds can be used, they should be invested similar to how MPERS invested them to try and maximize returns in order to make considerable gains;

Be it resolved by the Bucksport Town Council in town council assembled to approve the recommendation of the Finance Committee to establish an be invested with a mix of 50% Stocks and 50% bonds in order to maximize earnings of the funds; and the Town's contributions to the PLD Consolidated Plan be made from these funds until they are exhausted;

Be it further resolved that the Town Council authorizes The First Advisors to invest these funds accordingly, with fee for services to be determined.

**Acted on October 08, 2015**

**Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-03 TO APPROVE AN ORDINANCE ENTITLED “AMENDMENT TO THE BUCKSPORT TOWN CODE, APPENDIX H, SIGN ORDINANCE”**

Whereas, a Public Hearing was held on August 27, 2015, to hear public comment on the proposed changes; and,

Whereas, the Public Hearing was legally advertised; and

Whereas, the Ordinance Committee developed the Ordinance, and the Town Council authorized its presentation for public hearing and approval;

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the Ordinance Amendments and sign the Certification of Adoption of the Amendment to the Bucksport Town Code, Appendix H, Sign Ordinance as presented.

**Acted on August 27, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #-2016-04 TO AWARD PAVING BID**

Whereas, the Town of Bucksport requested bids for paving for 2015 Annual Paving; and,

Whereas, the bids were opened on August 3, 2016 and the following bids were submitted:

Company	Pavement Bid Items				Total
	Item 1. (275 tons)	Item 2. (50sy)	Item 3. (1700 tons)	Item 4. (100 tons)	
V. Thibodeau II	\$70.57	\$14.00	\$70.57	\$130.00	\$153,075.75
Eaton Paving	\$71.70	\$1.25	\$71.70	\$125.00	\$154,170.00
Wellman Paving	\$81.50	\$8.00	\$81.50	\$150.00	\$176,362.50
Lane Const.	\$75.00	\$21.50	\$82.50	\$185.00	\$180,535.00
Hopkins Ldspg.	\$84.00	\$10.00	\$86.00	\$130.00	\$182,800.00
Pike Industries	\$108.00	\$30.00	\$106.00	\$180.00	\$229,400.00

and,

Whereas Public Works Director and Town Manager recommend that the paving purchase be awarded to Vaughn D. Thibodeau II, as shown above;

Be it resolved by the Bucksport Town Council in town council assembled that the contract to for paving for the 2015 paving season be awarded to Vaughn D. Thibodeau II for the unit pricing shown above.

**Acted on August 13, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-05 TO APPROVE A 2016 CAPITAL PROJECT AND AUTHORIZE  
THE WASTE OIL FURNACE PROJECT FOR THE PUBLIC WORKS GARAGE TO  
DIRIGO WASTE OIL LLC**

Whereas, the Town of Bucksport needs to replace a waste oil furnace in the Town Garage which no longer functions; and,

Whereas, local vendors indicated a lack of technical support for waste oil furnaces; and,

Whereas, the Town of Bucksport has utilized Dirigo Waste Oil as its “sole source” vendor and for technical support for more than 20 years; and,

Whereas, the Public Works Director researched equipment prices through online equipment manufacturers/vendors for waste oil furnaces which showed the equipment prices found below match the pricing from online vendors, and these online vendors don’t include the installation costs; and,

Whereas the Public Works Department has the lack of expertise to install the furnace; and,

Whereas, the following quotes were submitted by Dirigo Waste Oil LLC:

<u>Model</u>	<u>Price</u>
CleanBurn Model # CB3250	\$10,398.10
CleanBurn Model # CB2500	\$ 9,418.10; and,

Whereas, the quotes include the cost to install the furnace; and,

Whereas, there is \$8,000 authorized as a Town Garage Capital Improvement Project for a waste oil furnace; and,

Whereas, the Town Garage Capital Improvement Reserve will have an estimated year ending balance of \$48,504; and,

Whereas, the Public Works Director recommends that the CleanBurn Model #CB3250 be purchased;

Be it resolved by the Bucksport Town Council in town council to approve the purchase of the CleanBurn Model # CB3250 Waste Oil Furnace from Dirigo Waste Oil LLC in the amount of \$10,398.10, and that an additional \$2,398.10 be appropriated from the Town Garage Capital Improvement Reserve (G4-570-16) in order to complete the purchase.

**Acted on August 13, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by Kathy Downes, Town Clerk**

---

**RESOLVE #-2016-06 TO AWARD BID FOR PURCHASE OF A FORKLIFT AND  
AUTHORIZE ADDITIONAL APPROPRIATION FROM THE SOLID WASTE  
EQUIPMENT RESERVE ACCOUNT FOR ITS PURCHASE**

Whereas, the Town of Bucksport requested bids for the purchase of a forklift for use at the Transfer Station; and,

Whereas, the current skid steer being used is at the end of its useful life, and has broken down several times over the last few years and parts are no longer available for it; and,

Whereas, money is appropriated in the Transfer Station (Solid Waste) Equipment Capital Reserve Account to save up for equipment purchases; and,

Whereas, \$20,000 was approved as part of the 2015-2016 Capital Improvement Project Budget for this purchase; and,

Whereas, bids were received in the following amounts;

<u>Company</u>	<u>Brand and Model</u>	<u>Bid Price</u>
<b>Maine Material Handling</b>	<b>Hyundai Model 22D-9</b>	<b>\$28,861.00</b>
W.D. Matthews	Toyota Model 8FDU20	\$28,959.00
NITCO	Hyster Model H40FT	\$36,236.60 ; and,

Whereas, the lowest bid is \$8,861 higher than the amount appropriated in the Capital Improvement Project Plan; and,

Whereas, the Solid Waste Equipment Reserve has a balance of approximately \$95,552; after subtracting out the \$25,000 of planned Capital Improvement Projects, and a transfer out of the Reserve of \$15,000 which went to Undesignated Fund Balance which was part of the 2015-2016 Capital Improvement Reserve Funding Plan; and,

Whereas, the forklift is needed in order to move materials and load the trailers at the Transfer Station;

Be it resolved by the Bucksport Town Council in town council assembled that the bid for the forklift be awarded to Maine Material Handling for the Hyundai Model 22D-9, and that an additional \$8,861 be appropriated from the Solid Waste Equipment Reserve (G4-570-07) in order to complete the purchase.

**Acted on August 13, 2015**

Yes \_\_\_ No \_\_\_ Abstained \_\_\_

**Attested by Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-07 TO APPROVE PAYMENT TO OLVER ASSOCIATES INC.  
FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY  
TREATMENT PLANT UPGRADE BIDDING/ADDED FUNDING  
ASSISTANCE/CONTRACT**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for design and engineering services and to assist in the transition from primary to secondary treatment; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$14,500.00 to Olver Associates, Inc. found on invoice #7139,

Be it further resolved that funds for these services be capitalized to Construction in Process G2-221-00.

**Acted on August 27, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-09 TO APPROVE AWARD OF THE 2015-16 PUBLIC WORKS CONTRACT BETWEEN TEAMSTERS UNION LOCAL NO 340 AND THE TOWN OF BUCKSPORT FOR THE 2015-16 YEAR**

Whereas, the labor contract between the Town of Bucksport and Teamsters Union Local No 340 representing Public Works employees expired on June 30, 2015, and

Whereas, the Town and the Representatives of Teamsters Union Local No 340 representing the Public Works employees have negotiated in good faith a one year contract for the 2015-16 year, and

Whereas, the negotiated contract is consistent with the agreements made between the Town and Teamsters Union Local No 340 representing Public Works employees,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the 2015-16 Contract between the Town of Bucksport and Teamsters Local Union Non 340 and to authorize the Mayor and Town Manager to sign said contract on behalf of the Town.

Acted on September 8, 2015

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Abstained** \_\_\_\_\_

**Attested by:**

\_\_\_\_\_  
**Kathy Downes, Town Clerk**

**RESOLVE #R-2016-10 TO APPROVE AWARD OF THE 2015-16 FIRE CONTRACT  
BETWEEN TEAMSTERS UNION LOCAL NO 340 AND THE TOWN OF BUCKSPORT  
FOR THE 2015-16 YEAR**

Whereas, the labor contract between the Town of Bucksport and Teamsters Union Local No 340 representing Fire Department employees expired on June 30, 2015, and

Whereas, the Town and the Representatives of Teamsters Union Local No 340 representing the Fire Department employees have negotiated in good faith a one year contract for the 2015-16 year, and

Whereas, the negotiated contract is consistent with the agreements made between the Town and Teamsters Union Local No 340 representing Fire Department employees,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the 2015-16 Contract between the Town of Bucksport and Teamsters Local Union Non 340 and to authorize the Mayor and Town Manager to sign said contract on behalf of the Town.

Acted on September 8, 2015

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Abstained** \_\_\_\_\_

**Attested by:**

\_\_\_\_\_  
**Kathy Downes, Town Clerk**

**RESOLVE #R-2016-11 TO APPROVE AWARD OF THE 2015-16 POLICE CONTRACT BETWEEN TEAMSTERS UNION LOCAL NO 340 AND THE TOWN OF BUCKSPORT FOR THE 2015-16 YEAR**

Whereas, the labor contract between the Town of Bucksport and Teamsters Union Local No 340 representing Police Department employees expired on June 30, 2015, and

Whereas, the Town and the Representatives of Teamsters Union Local No 340 representing the Police Department employees have negotiated in good faith a one year contract for the 2015-16 year, and

Whereas, the negotiated contract is consistent with the agreements made between the Town and Teamsters Union Local No 340 representing Police Department employees,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the 2015-16 Contract between the Town of Bucksport and Teamsters Local Union Non 340 and to authorize the Mayor and Town Manager to sign said contract on behalf of the Town.

Acted on September 8, 2015

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Abstained** \_\_\_\_\_

**Attested by:**

\_\_\_\_\_  
**Kathy Downes, Town Clerk**

**RESOLVE #R-2016-12 TO APPROVE EXPENDITURES FOR THE CENTER OF THE KNOWN UNIVERSE PROJECT**

Whereas, The Town of Bucksport received a 2012 Community Development Block Grant from the State of Maine, and

Whereas, the Town is in the process of completing the Center of the Known Universe project that is funded as part of that grant, and

Whereas, the deadline for submission of a funding request in order not to forfeit the remaining funds for the 2012 Community Development Block Grant is September 16, 2015,

Be it resolved by the Bucksport Town Council in Town Council approves expenses related to signage for the Center of the Known Universe project consistent with the budgeted amounts of the grant.

Acted on September 8, 2015

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

**Attested by:**

\_\_\_\_\_  
**Kathy Downes, Town Clerk**

**RESOLVE #R-2016-14 TO APPROVE PAYMENT TO OLVER ASSOCIATES INC. FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE/CONTRACT**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility;

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$23,441.10 to Olver Associates, Inc. found on invoice #7187,

Be it further resolved that funds for these services be capitalized to Construction in Process G2-221-00.

**Acted on October 8, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-15 TO APPROVE THE EXPENDITURE OF UP TO \$2400 FOR THE REPLACEMENT OF THE TRANSMISSION IN THE 2010 POLICE CRUISER FROM POLICE EQUIPMENT RESERVE FUNDS**

Whereas, the Town of Bucksport has a full time police department which operates seven days per week and 24 hours per day, and

Whereas Public Safety is of great importance to the Town of Bucksport, and

Whereas the 2010 police cruiser is necessary in the work of the department, and

Whereas the 2010 police cruiser is not scheduled for replacement for another 2 years

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of up to \$2,400 for the replacement of the transmission in the 2010 police cruiser, and

Be it further resolved that funds for these services be taken from Police Equipment Reserve funds.

**Acted on October 8, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-16 TO APPROVE THE EXPENDITURE OF UP TO \$10,000 FOR  
THE REPLACEMENT OF THE TRANSMISSION IN THE 1993 AERIAL TRUCK  
FROM FIRE EQUIPMENT RESERVE FUNDS**

Whereas, the Town of Bucksport has a Fire Department which operates seven days per week and 24 hours per day with a combination of full time and call personnel, and

Whereas Fire Safety is of great importance to the Town of Bucksport in preventing property loss and in keeping homeowner fire insurance costs down, and

Whereas the 1993 Aerial Truck is necessary in the work of the department, and

Whereas there are no plans for replacement of this vital piece of equipment at this time

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of up to \$10,000 for the replacement of the transmission in the 1993 Aerial Truck, and

Be it further resolved that funds for these services be taken from Fire Equipment Reserve funds.

**Acted on October 8, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R 2016-17 TO APPROVE TOWN PARTICIPATION IN THE HEART & SOUL PROGRAM AS OUTLINED BY THE ORTON FAMILY FOUNDATION**

Whereas, the Town of Bucksport seeks to develop a plan for its future including the voices and opinions of as many of its residents and businesses as possible, and

Whereas the Orton Foundation Heart & Soul Program provides an effective template for use in community planning that encompasses a broad cross section of community participation,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve and participate in the Community Heart & Soul program as outlined by the Orton Family Foundation, with the assistance and director of Heart & Soul Coach Jane LaFleur of Friends of Midcoast Maine.

Be it further resolved that the Bucksport Town Council supports the use of the Town Economic Development Director to act as Project Coordinator with the assistance of volunteers.

**Acted on October 29, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-19 TO APPROVE PAYMENT REQUISITION 2 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$20,320 to Olver Associates, Inc. found on invoice #7231, and \$551,066.50 to Apex Construction found on Contractor's Application for Payment No. 1.

Be it further resolved that \$45,686.90 of these funds for these services be capitalized to Construction in Process G2-221-00 and \$525,699.60 be paid from the \$7.8 million dollar construction loan for the project.

**Acted on October 29, 2015**

**Yes** \_\_\_\_ **No** \_\_\_\_ **Abstained** \_\_\_\_

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-20 TO AUTHORIZE EXPENDITURE FROM TIF EXPENSE  
ACCOUNT FOR THE COSTS ASSOCIATED WITH FUNDING THE POP-UP  
BUSINESS PROJECT IN DOWNTOWN BUCKSPORT**

Whereas, the Town Council is authorized to allow expenses to be charged to reserve accounts;  
and,

Whereas, the Bucksport Economic Development Committee reviewed and approved the proposal  
to sponsor temporary retail business locations in Downtown Bucksport during the month of  
December 2014 and the project was successful for the town and for local businesses; and,

Whereas, the proposal calls for the town to pay up to \$1250 for 5 participating property owners  
at \$250 each to help offset the utility expenses as the properties owners are not receiving any rent  
from the business owners; and

Whereas, to properly promote the project and increase the chances for success, a marketing  
campaign is being proposed; and,

Whereas, the breakdown of expenses for the project are as follows:

- \$1,250 for property owner reimbursements
- \$5,000 for media advertisement
- \$50 for marketing materials
- \$300 Holiday event/map rack card design and printing
- TOTAL OF \$6,600

Be it resolved by the Bucksport Town Council in Town Council assembled that expenses, not to  
exceed \$6,600, be approved for the funding of the Pop-Up Project for downtown Bucksport.

Be it further resolved that the funds be taken from the TIF Expenses Account (E65-651-92).

**Acted on October 29, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-21 TO APPROVE AND SIGN CERTIFICATE OF COMMITMENT  
OF SEWER USER RATE**

Whereas, Susan Lessard serves as Treasurer for the Town of Bucksport; and,

Whereas the Bucksport Sewer System is a town operated entity which pays for its operations through sewer fees; and,

Whereas sewer fees are due for the period of July 1, 2015, to September 30, 2015, in the amount of \$217,053.91; and,

Whereas it is the Town Treasurer who collects the Sewer Fees; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to sign the Certificate of Commitment of Sewer User Rate; and the Town Treasurer is to collect the balances stated as directed in Certificate of Commitment.

**Acted on October 29, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-23 TO APPROVE THE HIRING OF RICHARD ROTELLA AS THE  
COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR**

Whereas, The Town of Bucksport requires the services of a Community & Economic Development Director to assist in its efforts to assist businesses located or wishing to locate in Bucksport and to help in the creation of a vibrant and thriving local economy, and

Whereas the Bucksport Town Council has through its annual budget process appropriated funding for the position of Community & Economic Development Director, and

Whereas the Town Manager, with the assistance of two Town Councilors and the Town Clerk, interviewed candidates for the position, and

Whereas the recommendation for hiring from all concerned was Richard Rotella

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the hiring of Richard Rotella as the Community & Economic Development Director for the Town of Bucksport under the terms and conditions as negotiated by the Town Manager.

**Acted on November 16, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-24 TO APPROVE PAYMENT REQUISITION 3 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 3 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$39,075 to Olver Associates, Inc. found on invoice #7273, and \$293,068.14 to Apex Construction found on Contractor's Application for Payment No. 2.

Be it further resolved that the \$332,143.14 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on November 16, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-25 TO APPROVE THE USE OF SEWER RESERVE FUNDS & MISCELLANEOUS INCOME TO FUND THE \$555,000 LOCAL SHARE OF THE SECONDARY SEWER TREATMENT SYSTEM PROJECT**

Whereas, The Residents of the Town of Bucksport have approved through referendum on Jun 15, 2015 the funding of the construction of the Secondary Sewer Treatment System, and

Whereas the local share of the Project to be funded from Bucksport, Orland, and Verona is \$555,000, and

Whereas, the Town has Sewer Reserves, as well as Miscellaneous Income paid by Orland & Verona as their share, for this purpose in the amount of \$555,000, and

Whereas the Construction in Process account (G2-221-00) has reached the \$555,000 local share amount,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the use of Sewer Reserve and Miscellaneous income to repay the operating account for the expenses incurred in account G2-221-00.

**Acted on November 16, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-26 TO APPROVE THE EXPENDITURE OF UP TO \$200,000 IN BUDGETED CAPITAL IMPROVEMENT FUNDS FOR THE CONSTRUCTION OF 1000 FEET OF ROADWAY & UTILITIES IN HERITAGE PARK**

Whereas the Town of Bucksport has an established Business Park known as Heritage Park, and

Whereas Heritage Park currently has only one lot left for sale, and

Whereas the Town of Bucksport wishes to provide additional space for the location of businesses in the community, and

Whereas the road extension project in Heritage Park has been approved by all required State and local agencies and would create 8 additional saleable lots, and

Whereas the work to be done will be completed by the Bucksport Highway Department, and

Whereas funding for this project has been included in the Town Capital Improvement Fund

Be it resolved by the Bucksport Town Council in town council assembled to authorize us of up to \$200,000 in Highway Capital Reserve Funds (Account #84-804-44) for the construction of 1000 feet of roadway and utilities in Heritage Park.

**Acted on November 16, 2015**

**Yes** \_\_\_\_ **No** \_\_\_\_ **Abstained** \_\_\_\_

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-27 TO APPROVE THE BONDING AND ENVIROMENTAL  
TESTING REQUIREMENTS FOR THE BUCKSPORT MILL, LLC DEMOLITION  
APPLICATION**

Whereas the Town of Bucksport has an established Demolition Ordinance, and

Whereas the terms of that ordinance give the Bucksport Town Council the authority to determine bonding requirements and/or environmental testing provisions for demolition applications in excess of 1000 cubic yards, and

Whereas Bucksport Mill, LLC has applied for a demolition application in excess of 1000 cubic yards, and

Whereas, as allowed by ordinance, the bonding amount required can be 110% of the contracted demolition cost, and

Whereas Bucksport Mill, LLC and the Town of Bucksport have agreed to environmental testing of the site through grants received by the Town of Bucksport, and

Whereas Bucksport Mill, LLC has agreed to provide surety to the Town related to the future of the concrete slabs remaining post-demolition

Be it resolved by the Bucksport Town Council in town council assembled to require an irrevocable bond in the amount of \$3,990,600 from Bucksport Mill, LLC to be in place for the Demolition project until the project is inspected by the Code Enforcement Officer and deemed complete, and to require environmental testing as defined by the agreement between Bucksport Mill LLC and the Town of Bucksport and to also include in the permit an agreement between Bucksport Mill, LLC and the Town of Bucksport to revisit the status of the concrete slabs on the site and a company surety guarantee to cover the cost of concrete slab removal should redevelopment/re-use of the slabs not occur within 7 years of the date of issuance of the Demolition permit.

**Acted on November 16, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-28 TO APPROVE USE OF FUNDS FROM THE CHAMBER OF  
COMMERCE RESERVE FOR REPAIR OF THE CHAMBER OF COMMERCE  
BUILDING ROOF**

Whereas, The Town of Bucksport owns the building which currently houses the Chamber of Commerce, and

Whereas, the condition of the roof on the river side of the building has deteriorated to the point where there are now substantial leaks, and

Whereas the Town of Bucksport seeks to prevent further damage to the structure or its contents, and

Whereas the Town of Bucksport has received an estimate to shingle the water side of the building for an amount less than that required to be put out to formal bid, and

Whereas the Finance Committee of the Town Council has considered this issue and made a recommendation to authorize use of Chamber Building Reserve Funds to pay for the repair of the roof,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the use of Chamber Building Reserve funds (Account 84-804-22) in an amount not to exceed \$2500.

**Acted on November 16, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-29 TO APPROVE PAYMENT REQUISITION 3 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 3 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$20,970 to Olver Associates, Inc. found on invoice #7328, and \$298,140.40 to Apex Construction found on Contractor's Application for Payment No. 3, and \$35,704.01 to Central Maine Power Company for quote #0882931015001821.

Be it further resolved that the \$354,814.41 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on December 10, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2016-30 TO APPROVE A LETTER TO THE HANCOCK COUNTY COMMISSIONERS IN SUPPORT OF USE OF WIND FARM REVENUES AS AN OFFSET TO INCREASED MUNICIPAL ASSESSMENTS**

Whereas, the Town of Bucksport is located in Hancock County, and

Whereas, the Town of Bucksport pays County Tax in support of Hancock County services, and

Whereas, the Town of Bucksport is facing significant valuation loss from the closure of the VERSO Mill resulting in a severe reduction in property tax revenue

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the letter to the Hancock County Commissioners encouraging the use of additional Wind Farm revenues to minimize increases in municipal assessments for the coming year.

**Acted on December 10, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-31 TO USE FUNDS FROM WATERFRONT RESERVE TO REPAIR  
TOWN DOCK FLOATS IN THE AMOUNT OF \$6,320.60**

Whereas, the Town of Bucksport owns and maintains floats at the Town Dock, and

Whereas, after removal and inspection at the end of the 2015 season, the floats were discovered to be in a deteriorated condition, and

Whereas, the 2015-16 Municipal Budget did not contain sufficient funds to repair the deteriorated floats

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the use of \$6,320.60 for repair of the Town floats to be paid from Waterfont Reserve, Account Number 84-804-03, which has a current balance of \$65,871.14.

**Acted on December 10, 2015**

**Yes** \_\_\_\_ **No** \_\_\_\_ **Abstained** \_\_\_\_

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-32 TO NAME DAVID E. WINCHESTER AS A MUNICIPAL  
ORDINANCE PROSECUTOR**

Whereas, the Town of Bucksport operates a full time municipal Police Department, and

Whereas, the Town of Bucksport has local ordinances and regulations which are enforced by the municipal Police Department, and

Whereas the Town of Bucksport seeks to have personnel certified and approved to prosecute violations of local ordinances,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the naming of David E. Winchester as a designated municipal ordinance prosecutor and supporting the request that he be certified by the Maine Criminal Justice Academy as such.

**Acted on December 10, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-33 TO APPROVE FUNDING FOR THE 2016 SEASON OF THE  
WEDNESDAY ON MAIN PROGRAM**

Whereas, the Town of Bucksport supported the Wednesday on Main Program in 2015 in the amount of \$5,000, and

Whereas, the Wednesday on Main program was a success in bringing shoppers and visitors to Bucksport through its events, and

Whereas the Town of Bucksport seeks to continue the success of this program for 2016,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the funding of the Wednesday on Main program for the 2016 year in the amount of \$3,000 to be taken from TIF Revenues – Account number 65-651-92.

**Acted on December 10, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-34 TO APPROVE THE SETTLEMENT AGREEMENT, RELEASE OF CLAIMS WITH BUCKSPORT MILL, LLC**

Whereas, the Town of Bucksport (Town) and Bucksport Mill, LLC (Company) disagree about the extent to which the Town is obligated to make payments to the Company with respect to certain tax increment financing districts located in the town for the 2014 year (April 1, 2014-March 31, 2015), and

Whereas the parties have a common interest in resolving the matter without litigation in such a way as to facilitate a healthy working relationship moving forward in an effort to work toward the redevelopment of the property now owned by the Company located in the Town; and

Whereas, the Parties have agreed to resolve their disputes without further litigation or further dispute resolution;

Be it resolved by the Bucksport Town Council in Town Council assembled to authorize and direct the Town Manager to execute and deliver on behalf of the Town of Bucksport, ME (Town) the ‘Settlement Agreement, Release of Claims’ with Bucksport Mill, LLC in such form as attached to this resolution and authorizes and directs the Town Manager to make payment of the amount mentioned in such agreement to Bucksport Mill, LLC.

**Acted on December 10, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-35 TO APPROVE THE DONATION OF TNT RESCUE TOOLS TO  
THE TOWN OF ORRINGTON FIRE DEPARTMENT**

Whereas, the Town of Bucksport Fire Department received the generous donation of a new complete set of Hurt Jaws of Life Extrication E-Tools from Andy & Shelby Silvernail; and

Whereas the new tools are state of the art equipment and are used on Engine 2 in first response to accident scenes, and

Whereas the department no longer uses the TNT Rescue Tools; and

Whereas the Orrington Fire Department is a mutual aid community for Bucksport and lacks any extrication equipment, and

Whereas the equipment would be stored at and maintained by the Orrington Fire Department, but available in emergencies for the Town of Bucksport through a mutual aid agreement,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the donation of the TNT Rescue Tools to the Orrington Fire Department.

**Acted on December 10, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-36 TO APPROVE PAYMENT REQUISITION 4 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 3 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$17,618.75 to Olver Associates, Inc. found on invoice #7364, and \$417,855.53 to Apex Construction found on Contractor's Application for Payment No. 4

Be it further resolved that the \$435,474.28 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on January 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-37 TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$5,472.30  
FROM THE 2016 BYME JAG GRANT**

Whereas, the Town of Bucksport operates a full time municipal Police Department, and

Whereas, the Town of Bucksport encourages the department to apply for grants to defray the tax cost of the department, and

Whereas the Town of Bucksport has received Byme JAG funding on an annual basis, and

Whereas the Town of Bucksport will receive an additional 10% funding if the Bucksport Police Chief acts as the grant administrator for the grant,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the naming of Chief Sean Geagan as the Byme JAG grant administrator for 2016 and to accept grant funds in the amount of \$5,472.30 which will be used for optics for rifles for patrol as well as other small equipment items not budgeted for as part of the annual budget.

**Acted on January 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-38 SETTING THE RATE OF INTEREST FOR DELINQUENT  
SEWER BILLS**

Whereas, the Town assesses interest on delinquent sewer bills; and,

Whereas, the rate charged cannot exceed 7% for the period 1-1-2016 to 12-31-2016; and,

Whereas, the current rate of interest is 7%:

And in consideration of the increase in Sewer Rates that took effect on July 1, 2015

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that the rate of interest to be charged on delinquent sewer bills for the period 1-1-2016 to 12-31-2016 change to 4%.

**Acted on January 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-39 SETTING THE RATE OF INTEREST FOR DELINQUENT TAX  
BILLS**

Whereas, the Town assesses interest on delinquent tax bills; and,

Whereas, the rate charged cannot exceed 7% for the period 1-1-2016 to 12-31-2016; and,

Whereas, the current rate of interest is 4%:

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that the rate of interest to be charged on delinquent tax bills for the period 1-1-2016 to 12-31-2016 remain at 4%.

**Acted on January 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-40 TO APPROVE THE RECOMMITMENT AND SETTLEMENT  
OF TAXES AS OF AUGUST 18, 2015**

Whereas, Derik Goodine stopped serving as Tax Collector & Treasurer for the Town of Bucksport on August 18, 2015, and

Whereas Susan Lessard was appointed as Tax Collector & Treasurer following Derik Goodine,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the settlement of outstanding 2015-16 taxes in the amount of \$6,307,098.08 from Derik Goodine as of 8-18-2015 and the Recommitment of all outstanding real estate taxes and liens and personal property taxes in the amount of \$6,588,933.85 to Susan Lessard effective 8-19-2015, documented by settlement and recommitment lists attached hereto.

**Acted on January 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-41 TO APPROVE THE PURCHASE OF A NEW SWITCHER FOR  
THE PEG CHANNEL FROM CABLE RESERVE**

Whereas, the Town of Bucksport operates a local cable channel for the purpose of providing information and programming to its residents, and

Whereas, the Town of Bucksport has \$25,717.44 set aside as a reserve for the purchase of new equipment for the operation of the local government channel, and

Whereas, the picture quality of the programming has deteriorated due to the failure of the switcher,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the purchase of a new switcher for the local government channel in the amount of \$899 to be taken from Cable Reserve, account number 84-804-10.

**Acted on January 14, 2016**

**Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-42 TO APPROVE AND SIGN CERTIFICATE OF COMMITMENT  
OF SEWER USER RATE**

Whereas, Susan Lessard serves as Treasurer for the Town of Bucksport; and,

Whereas the Bucksport Sewer System is a town operated entity which pays for its operations through sewer fees; and,

Whereas sewer fees are due for the period of October 1, 2015, to December 31, 2015, in the amount of \$212,426.21; and,

Whereas it is the Town Treasurer who collects the Sewer Fees; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to sign the Certificate of Commitment of Sewer User Rate; and the Town Treasurer is to collect the balances stated as directed in Certificate of Commitment.

**Acted on January 28, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-43 TO SUPPORT THE POLICE DEPARTMENT PARTICIPATING  
IN JOINING THE SPILLMAN USER GROUP THROUGH THE HANCOCK COUNTY  
SHERIFF'S DEPARTMENT**

Whereas, the Town of Bucksport supports a Police Department for the protection of its residents and property, and

Whereas the ability of the Department to share information with other police departments is critical to the operation of the Department, and

Whereas the Town of Bucksport currently has a standalone communication system that does not allow the seamless electronic access of information with other Police Departments, and

Whereas the Town of Bucksport is now the only Police Department in Hancock County area that is not participating in or scheduled to participate in the Spillman User Group as a communications tool, and

Whereas Hancock County is switching to the Spillman User Group at this time and will act as host in this region, and

Whereas the Town of Bucksport can join this user group at this time for a cost of \$41,931 as part of two other communities also joining, realizing a savings of \$68,069 over becoming a standalone host for the Spillman User Group

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the participation of the Police Department in the Spillman User Group through the Hancock County Sheriff's Office at a cost of \$41,931 for equipment to be paid from Dispatch Equipment Capital Reserve which has a current balance of \$71,388.87.

**Acted on January 28, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-44 TO APPROVE THE USE OF UP TO \$2,500 FROM THE IT CAPITAL RESERVE FOR THE PURCHASE OF TABLET COMPUTERS FOR THE USE OF THE COUNCIL /MANAGER/TOWN CLERK**

Whereas, the Town of Bucksport seeks to reduce the amount of staff time and resources devoted to the production of Town Council packets, budgets, and project materials, and

Whereas, the Town of Bucksport seeks to convert its communications with elected officials to a paperless environment, and

Whereas, the Town of Bucksport has set aside funds for IT investments through its IT Capital Reserve Fund,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the purchase of nine tablet computers for the use of the Town Council, Town Manager and Town Clerk for a cost not to exceed \$2,500 to be paid from IT Reserve.

**Acted on February 11, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-45 TO AUTHORIZE THE HEART & SOUL PROGRAM TO  
APPLY FOR A GRANT FROM THE MAINE COMMUNITY FOUNDATION**

Whereas, the Town Council of Bucksport supports the Community Heart & Soul Program through the efforts of its Community & Economic Development Director as the Project Coordinator, and

Whereas, the Town of Bucksport encourages its employees to apply for grants to assist in defraying the cost of programs and services,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the grant application to the Maine Community Foundation on behalf of the Bucksport Heart & Soul Program.

**Acted on February 11, 2016**

**Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-46 TO AUTHORIZE THE TOWN TO ACT AS THE FISCAL  
AGENT FOR THE MAIN STREET BUCKSPORT GROUP GRANT APPLICATION TO  
THE MAINE COMMUNITY FOUNDATION**

Whereas, the Town Council of Bucksport supports the efforts of groups within the community to work toward improving the town's economic climate, and

Whereas, the Main Street Bucksport Group is working toward obtaining 501© 3 status, and

Whereas the Main Street Bucksport Group wishes to submit a grant to assist with projects that will bring business and interest to the Town of Bucksport, but needs a non-profit fiscal agent in order to do so,

Be it resolved by the Bucksport Town Council in Town Council assembled to agree to act as the fiscal agent for the Main Street Bucksport Group for the purposes of applying for a grant from the Maine Community Foundation.

**Acted on February 11, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-47 TO EXPEND FUNDS FROM THE PUBLIC SAFETY BUILDING  
RESERVE ACCOUNT FOR THE REPLACEMENT OF THE FURNACE EXPANSION  
TANK**

Whereas, the Town of Bucksport installed a new boiler in the Public Safety building within the last five years, and

Whereas, the Town did not replace the boiler expansion tank at the time of installation, and

Whereas the current expansion tank was installed in 1967 and is causing problems with air in the lines that are requiring frequent service calls,

And whereas Osborne's Plumbing & Heating has been working with the Town to diagnose, correct, and seek warranty relief for problems related to the boiler,

Be it resolved by the Bucksport Town Council in Town Council assembled to agree to approve the installation of a new expansion tank at the Public Safety Building in the amount of \$3,253 by Osborne's Plumbing & Heating to be taken from the Public Safety Building Reserve account.

**Acted on February 11, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-48 TO APPROVE PAYMENT REQUISITION 6 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 6 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$18,870 to Olver Associates, Inc. found on invoice #7400, and \$238,366.27 to Apex Construction found on Contractor's Application for Payment No 5.

Be it further resolved that the \$257,236.27 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on February 11, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-49 TO APPROVE A CONTRACT WITH S.F. EASTMAN, LLC FOR REPAIRS TO THE YELLOW SCHOOLHOUSES**

Whereas, the Town of Bucksport acquired the Yellow Schoolhouse from the Duck Cove Community Club on March 30, 2012, and

Whereas, the Yellow School House is listed on the Maine and National Registers of Historic Places, and

Whereas the Town of Bucksport signed a lease with the Duck Cove Community Club which requires the Town to be responsible for the structural upkeep of the Yellow School House, and

Whereas the foundation of the Yellow School House is in a state of disrepair due to drainage problems and needed repairs, and

Whereas the Town has on two occasions sought bids for the project, but received no applications,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve a contract with S.F. Eastman, LLC for drainage work and foundation repair to be paid for from a combination of current year capital improvement appropriation for the Yellow School House and unappropriated fund balance.

**Acted on February 11, 2016**

**Yes** \_\_\_\_ **No** \_\_\_\_ **Abstained** \_\_\_\_

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2016-50 TO APPROVE THE ATTACHED LETTER IN SUPPORT OF A REGIONAL FOOD HUB**

Whereas, the Town of Bucksport supports local businesses through the efforts of its policies and the work of its Community & Economic Development Director, and

Whereas, the Town of Bucksport supports wellness activities through the Bucksport Bay Healthy Communities Coalition, and

Whereas the Town of Bucksport seeks wherever possible to work in a collaborative way regionally,

Be it resolved by the members of the Bucksport Town Council in Town Council assembled to approve the attached letter to be sent by the Community & Economic Development Director in support a regional food hub.

**Acted on February 25, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-48 TO APPROVE PAYMENT REQUISITION 6 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 6 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$18,870 to Olver Associates, Inc. found on invoice #7400, and \$238,366.27 to Apex Construction found on Contractor's Application for Payment No 5.

Be it further resolved that the \$257,236.27 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on February 11, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-51 TO APPROVE THE EXPENDITURE OF UP TO \$8,000 FOR  
THE REPAIR OF THE REAR SUSPENSION UNIT IN THE 1993 AERIAL TRUCK  
FROM FIRE EQUIPMENT RESERVE FUNDS**

Whereas, the Town of Bucksport has a Fire Department which operates seven days per week and 24 hours per day with a combination of full time and call personnel, and

Whereas Fire Safety is of great importance to the Town of Bucksport in preventing property loss and in keeping homeowner fire insurance costs down, and

Whereas the 1993 Aerial Truck is necessary in the work of the department, and

Whereas there are no plans for replacement of this vital piece of equipment at this time

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of up to \$8,000 for the repair of the rear suspension unit in the 1993 Aerial Truck, and

Be it further resolved that funds for these services be taken from Fire Equipment Reserve funds.

**Acted on March 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-52 TO APPROVE PAYMENT REQUISITION 7 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 6 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$16,122.35 to Olver Associates, Inc. found on invoice #7440, and \$305,772.67 to Apex Construction found on Contractor's Application for Payment No 6.

Be it further resolved that the \$321,895.02 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on March 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-53 TO APPROVE THE RENEWAL OF THE UNIVERSAL &  
ELECTRONIC WASTE SERVICE AGREEMENT WITH UNIVERSAL RECYCLING  
TECHNOLOGIES ON THE SAME TERMS AND CONDITIONS**

Whereas, the Town of Bucksport has Transfer Station and accepts Universal & Electronic Wastes, and

Whereas, the Town is responsible for appropriate disposal of the Universal & Electronic Waste that it accepts, and

Whereas the Town has had an ongoing contract with Universal Recycling Technologies, and

Whereas there have been no problems with the contractor or the program, and

Whereas the costs quoted contain no price increase for the contract period,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the Universal & Electronic Waste Service Agreement for a period from 3/15/2017 through 2/8/17, with Universal Recycling Technologies.

**Acted on March 14, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-54 TO APPROVE A CONTRACT GAS AND DIESEL FOR THE  
2016-17 FISCAL YEAR**

Whereas, the Town of Bucksport and RSU 25 cooperatively seek bids for the provision of gas and road diesel on an annual basis, and

Whereas, the bid process resulted in four bidders, only one of which identified a fixed price for the provision of diesel fuel, and

Whereas, the Town and RSU 25 wish to have a known budget figure for the 2016/17 budget for diesel fuel, and

Whereas, the fixed diesel price from Dysart's is over 50 cents per gallon lower than current pricing which would result in significant budget savings, and

Whereas, the gasoline price bid at .14 over rack is competitive with the other three bidders, and

Whereas no bidders provided fixed pricing for gasoline, and the Town wishes to award to one vendor for both commodities,

Be it resolved by the Bucksport Town Council in Town Council assembled to award the diesel and gas contract to Dysart's for the 2016/17 fiscal year, with a maximum fixed price for diesel of \$1.8401 per gallon and a gas price of .14 over rack.

**Acted on March 14, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-55 TO APPROVE A CONTRACT FOR THE LEASE OF 72 MAIN STREET FOR USE BY THE HEART & SOUL PROGRAM**

Whereas, the Town of Bucksport supports the Heart & Soul Program currently underway in the Town of Bucksport, and

Whereas, the Heart & Soul Program requires separate space for the development and operation of the program, and

Whereas the Heart & Soul Program has received grants sufficient to pay for the operating costs of a separate facility, and

Whereas Richard & Kimberly Rosen are willing to lease 72 Main Street to the Heart & Soul Program for 0 rental cost, but with payment of operating costs and utilities,

Be it resolved by the Bucksport Town Council in Town Council assembled to authorize the Town Manager to sign a lease on the terms and conditions described in the attached draft lease for the Heart & Soul Program for 72 Main Street.

**Acted on March 14, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-56 TO APPROVE AN EASEMENT FOR ROBERT AMES, 36 ELM STREET TO ALLOW AN EXISTING GARAGE TO REMAIN IN PLACE**

Whereas, the Town of Bucksport Public Safety Building lot was created from the lot that is currently 36 Elm Street, and

Whereas, at the time the Public Safety building was constructed a garage existed on the original lot from which the Public Safety building lot was divided, and

Whereas in the process of selling the property at 36 Elm Street it is believed that the garage at 36 Elm Street actually is partially located on the Public Safety Building lot, and

Whereas the Town wishes to grant legal permission to clear title for sale of the property at 36 Elm Street,

Be it resolved by the Bucksport Town Council in Town Council assembled to grant an easement for the land in question for the purpose of clearing title to the property if it is determined that the garage encroaches on land now owned by the Town of Bucksport.

**Acted on March 14, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-57 TO APPROVE APPLICATION TO AARP FOR DESIGNATION  
AS AN AGE-FRIENDLY COMMUNITY**

housing development, expanded sidewalk clearing, a Senior Center, as well as programs of the Bucksport Bay Healthy Communities Coalition, and

Whereas, the Town has the opportunity to obtain designation as an Age Friendly Community through AARP as a results of those efforts, and

Whereas, such designation can have benefits for the community in terms of grant applications and future funding opportunities,

Be it resolved by the Bucksport Town Council in Town Council assembled to authorize application to AARP for designation as an Age Friendly Community and to authorize the Mayor to sign the letter of application.

**Acted on March 14, 2015**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-58 TO AUTHORIZE THE TOWN TO ACT AS THE FISCAL  
AGENT FOR THE MAIN STREET BUCKSPORT GROUP GRANT APPLICATION TO  
THE MAINE COMMUNITY FOUNDATION**

Whereas, the Town Council of Bucksport supports the efforts of groups within the community to work toward improving the town's economic climate, and

Whereas, the Main Street Bucksport Group is working toward obtaining 501© 3 status, and

Whereas the Main Street Bucksport Group wishes to submit multiple grant applications and hold fundraisers to assist with projects that will bring business and interest to the Town of Bucksport, but needs a non-profit fiscal agent in order to do so,

Be it resolved by the Bucksport Town Council in Town Council assembled to agree to act as the fiscal agent for the Main Street Bucksport Group through 12/31/16.

**Acted on March 31, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-59 TO APPROVE AN EASEMENT ACROSS TOWN PROPERTY TO  
KATHRYN JAMES, LIGHTHOUSE ARTS CENTER, 86 MAIN STREET, FOR THE  
PURPOSE OF INSTALLING A HANDICAP ACCESS WALKWAY**

Whereas, the Town Council of Bucksport supports the efforts local businesses to improve the aesthetic and functional capabilities of their businesses, and

Whereas, the Lighthouse Arts Center is establishing a main entrance to their property at 86 Main Street at the rear of the building, and

Whereas, the Lighthouse Arts Center seeks to install a handicap access walkway to the entrance at the rear of the building, and

Whereas, in order to do so in an aesthetically pleasing manner, the walkway would need to cross a portion of Town property, and

Whereas, the proposed handicap access walkway would not impede the function or uses of the Town river walk,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve an easement to Kathryn James, Lighthouse Arts Center, 86 Main Street, for the purpose of installing a handicap access walkway across town property as defined in the attached easement.

**Acted on March 31, 2016**

**Yes** \_\_\_\_ **No** \_\_\_\_ **Abstained** \_\_\_\_

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2016-60 TO APPROVE PAYMENT REQUISITION 8 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 8 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$16,080.75 to Olver Associates, Inc. found on invoice #7480, and \$610,040.89 to Apex Construction found on Contractor's Application for Payment No 7.

Be it further resolved that the \$626,121.64 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on April 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-61 TO APPROVE AND SIGN CERTIFICATE OF COMMITMENT  
OF SEWER USER RATE**

Whereas, Susan Lessard serves as Treasurer for the Town of Bucksport; and,

Whereas the Bucksport Sewer System is a town operated entity which pays for its operations through sewer fees; and,

Whereas sewer fees are due for the period of January 1, 2016, to March 31, 2016, in the amount of \$209,961.38; and,

Whereas it is the Town Treasurer who collects the Sewer Fees; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to sign the Certificate of Commitment of Sewer User Rate; and the Town Treasurer is to collect the balances stated as directed in Certificate of Commitment.

**Acted on April 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-63 TO APPROVE THE REASSIGNMENT OF A PROPERTY REHABILITATION GRANT TO ANDREW PHILBRICK, 16-18 OAK STREET**

Whereas, the Town of Bucksport approved a grant to Nancy & Douglas Keene in February 2014 in the amount of \$7,500 for property rehabilitation at 16-18 Oak Street, and

Whereas, there is an outstanding balance of \$4,500 on the grant which has not yet been forgiven, and

Whereas Nancy & Douglas Keene wish to sell their property at 16-18 Oak Street to Andrew Philbrick, and

Whereas Mr. Philbrick meets the income guidelines to continue this grant as originally made, and

Whereas, neither Nancy & Douglas Keene nor Andrew Philbrick have the ability to pay the balance of \$4,500, and

Whereas the purpose of the original grant can be met by the new property owners,

Be it resolved by the Bucksport Town Council in Town Council assembled to reassign the remaining balance of the housing rehab grant for 16-18 Oak Street from Nancy and Douglas Keene to Andrew Philbrick.

**Acted on April 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-64 TO APPROVE THE REASSIGNMENT OF A PROPERTY REHABILITATION GRANT TO ANDREW PHILBRICK, 16-18 OAK STREET**

Whereas, the Town of Bucksport approved a grant to Nancy & Douglas Keene in February 2014 in the amount of \$7,500 for property rehabilitation at 16-18 Oak Street, and

Whereas, there is an outstanding balance of \$4,500 on the grant which has not yet been forgiven, and

Whereas Nancy & Douglas Keene wish to sell their property at 16-18 Oak Street to Andrew Philbrick, and

Whereas Mr. Philbrick meets the income guidelines to continue this grant as originally made, and

Whereas, neither Nancy & Douglas Keene nor Andrew Philbrick have the ability to pay the balance of \$4,500, and

Whereas the purpose of the original grant can be met by the new property owners,

Be it resolved by the Bucksport Town Council in Town Council assembled to reassign the remaining balance of the housing rehab grant for 16-18 Oak Street from Nancy and Douglas Keene to Andrew Philbrick.

**Acted on April 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2016-64 TO APPROVE THE REASSIGNMENT OF A PROPERTY  
REHABILITATION GRANT TO ANDREW PHILBRICK, 16-18 OAK STREET**

Whereas, the Town of Bucksport approved a grant to Nancy & Douglas Keene in February 2014 in the amount of \$7,500 for property rehabilitation at 16-18 Oak Street, and

Whereas, there is an outstanding balance of \$4,500 on the grant which has not yet been forgiven, and

Whereas Nancy & Douglas Keene wish to sell their property at 16-18 Oak Street to Andrew Philbrick, and

Whereas Mr. Philbrick meets the income guidelines to continue this grant as originally made, and

Whereas, neither Nancy & Douglas Keene nor Andrew Philbrick have the ability to pay the balance of \$4,500, and

Whereas the purpose of the original grant can be met by the new property owners,

Be it resolved by the Bucksport Town Council in Town Council assembled to reassign the remaining balance of the housing rehab grant for 16-18 Oak Street from Nancy and Douglas Keene to Andrew Philbrick.

**Acted on April 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-63 TO APPROVE THE APPLICATION TO WELLS FARGO FOR OWNERSHIP OF THE FORECLOSED PROPERTY AT 20 MIDDLE STREET**

Whereas, Wells Fargo, through the foreclosure process, has obtained ownership of property located at 20 Middle Street, and

Whereas, the property is in a state of disrepair and needs repair or demolition, and

Whereas Wells Fargo would provide a clear title to the property, all taxes and utilities would be current, and would also provide a \$10,000 grant for property rehabilitation, and

Whereas, ownership by the Town would provide an immediate opportunity for neighborhood improvement,

Therefore, be it resolved by the Bucksport Town Council in Town Council assembled to make application to Wells Fargo for ownership of 20 Middle Street for rehabilitation or removal.

**Acted on April 14, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-65 AWARDING CONTRACT FOR STREET PARKING SPACES/CROSSWALK STRIPING BID FOR 2016**

Whereas, the Town of Bucksport requested bids for striping street parking spaces & crosswalks for the 2016 summer season; and,

Whereas, the bids were submitted as follows:

Wilson's Ground Maintenance Inc	\$2,688.00
HI-WAY Safety Systems Inc	\$3,902.00
Fine Line Pavement Striping, LLC	\$3,084.00

Whereas, Wilson's Ground Maintenance Inc., is the low bidder; and,

Whereas, the budget amount for this service is \$3,200.00,

Be it resolved by the Bucksport Town Council in town council assembled that the contract to stripe street parking spaces and crosswalks for the 2016 summer season be awarded to Wilson's Ground Maintenance Inc. for the contract price of \$2,688.00.

Be it further resolved that the cost of striping the streets and on-street parking spaces be charged to Account #521-42 (Equipment Rental) and the striping of the off-street parking areas be charged to the TIF Revenues Account # 651-92.

**Acted on April 28, 2016**

Yes \_\_\_ No \_\_\_ Abstained \_\_\_

**Attested by Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-66 TO AMEND THE \$7,800,000 BOND ANTICIPATION NOTE  
DATED JULY 2, 2015 BY CHANGING THE MATURITY DATE TO JULY 2, 2017**

Whereas, the Town of Bucksport selected Camden National Bank to provide a \$7,800,000 Bond Anticipation Note for the Secondary Treatment Plant Upgrade project on July 2, 2015, and

Whereas, the current expiration date of the bond is July 2, 2016, and

Whereas, the Secondary Treatment Plant Upgrade project will not be complete nor will the bond be expended by that date,

Be it resolved by the Bucksport Town Council in Town Council assembled to change the maturity date of the Bond to July 2, 2017, as shown on the attached Allonge, and to authorize the Mayor to execute said Allonge and all other documents necessary to complete said amendment with all other terms and conditions as stated in the Bond Anticipation Note remaining the same.

**Acted on April 28, 2016**

Yes \_\_\_ No \_\_\_ Abstained \_\_\_

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-67 AWARDING CONTRACT FOR PAVEMENT NEEDS FOR THE  
2016 CONSTRUCTION SEASON**

Whereas, bids were requested from interested contractors to provide paving and associated services to the town for the 2016 construction season; and,

Whereas, bids were received as outlined by the attached sheet,

Whereas, Vaughn D. Thibodeau II provided the lowest price per ton for paving and associated services,

Be it resolved by the Bucksport Town Council in town council assembled that the contract for the town's paving needs for the 2016 construction season be awarded to Vaughn D. Thibodeau II for the unit prices noted on the attached sheet.

**Acted on May 12, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-68 TO APPROVE ACCEPTANCE OF THE ACCESS RIGHT OF  
WAY BETWEEN CAMDEN NATIONAL BANK AND KATHRYN JAMES,  
LIGHTHOUSE ARTS CENTER, 86 MAIN STREET**

Whereas, the Town Council of Bucksport supports the efforts local businesses to improve the aesthetic and functional capabilities of their businesses, and

Whereas, the Lighthouse Arts Center is establishing a main entrance to their property at 86 Main Street at the rear of the building, and

Whereas, the Lighthouse Arts Center seeks to install a handicap access walkway to the entrance at the rear of the building for which the Town Council has approved an easement, and

Whereas, in order to move forward with the project the parcel size has to be reduced in order to meet lot coverage requirements, and

Whereas, to accomplish this Kathryn James wishes to deed the access right of way between Camden National Bank and the Lighthouse Arts Center to the Town of Bucksport,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve acceptance of the access right of way between Camden National Bank and the Lighthouse Arts Center property owned by Kathryn James at 86 Main Street.

**Acted on May 12, 2016**

**Yes** \_\_\_\_ **No** \_\_\_\_ **Abstained** \_\_\_\_

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2016-84 TO APPROVE PAYMENT REQUISITION 10 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 9 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$17,050 to Olver Associates, Inc. found on invoice #7562, \$1,080,268.43 to Apex Construction found on Contractor's Application for Payment No 9, and \$11,200 to Camden National Bank for interim financing costs.

Be it further resolved that the \$1,108,518.43 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on June 30, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE R #2016-78 TO PARTICIPATE IN THE GREATER ELLSWORTH REGIONAL HAZARDOUS HOUSEHOLD WASTE COLLECTION EVENT**

Whereas, the Town of Bucksport maintains a Transfer Station to collect most waste products; and,

Whereas, there are some products the Town is unable to accept; and,

Whereas, the Hancock County Planning Commission has scheduled the 2015 Ellsworth Area Household Hazardous Waste and Universal Waste collection for August 20<sup>th</sup> from 9:00 AM to 1:00 PM; and,

Whereas, the estimated cost to participate in the program is approximately \$1000; and,

Whereas, the estimated cost could be higher or lower, depending upon how much material from Bucksport is collected; and,

Whereas, the Town of Bucksport has participated in the event in previous years; and,

Whereas, the Town must supply a volunteer to help in planning for the event and assisting on the day of the event; and,

Whereas, it is of utmost importance that household hazardous waste be disposed of properly in order to protect the environment and the integrity of the sewer treatment plant; and

Whereas, if a volunteer doesn't desire to step forward, then the Town should pay a Town Employee or another responsible party a stipend of \$100 to work at this event; and,

Whereas, the deadline for signing up for the event is July 6, 2015;

Be it resolved by the Bucksport Town Council in town council assembled to participate in the Ellsworth Area Hazardous Household Waste Collection Event at an estimated cost of \$1,000 if a volunteer, paid or otherwise, comes forward to assist the Town meet the requirements.

Acted on June 30,2016

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Abstained** \_\_\_\_\_

**Attested by:**

\_\_\_\_\_  
**Kathy Downes, Town Clerk**



**RESOLVE #R-2016-79 TO ACCEPT MDOT LOCAL ROADS ASSISTANCE PROGRAM FUNDS AND TO SIGN THE LRAP CERTIFICATION FORM**

Whereas, 9% of MDOT Highway Funds are designated for distribution to municipalities each year; and,

Whereas the MDOT sends out a LRAP Certification Form indicating that the Town spent the past year's funds on eligible projects: and,

Whereas the total Bucksport allocation for FY 17 totals \$62,180:

Be it resolved by the Bucksport Town Council in Town Council assembled to accept LRAP funds for FY 17, and also sign the LRAP certification form

**Acted on June 30, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2016-80 AWARDING CONTRACT FOR INSTALLATION OF WATER & SEWER LINES IN HERITAGE PARK EXTENSION**

Whereas, bids were requested from interested contractors to provide water and sewer lines for the Heritage Park extension, and

Whereas, 6 bids were received as outlined by the attached sheet,

Whereas, John W. Goodwin, Jr., provided the lowest price for the project and is quailed to do the work in the manner required,

Be it resolved by the Bucksport Town Council in town council assembled that the contract for the water/sewer line installation project in Heritage Park be awarded to John W. Goodwin, Jr. for the price of \$74,944 with \$150/cy for ledge encountered to be funded from the Highway Reserve fund.

**Acted on June 30, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

RESOLVE #2016-81 TO APPROVE THE PURCHASE OF A STATIONARY AIR  
COMPRESSOR FOR THE HIGHWAY DEPARTMENT

Whereas, the Town of Bucksport highway department uses a stationary air compressor as part of its work at the Town Garage, and

Whereas, the current stationary air compressor is more than 20 years old, and

Whereas, the FY2017 Town Garage Capital Improvement Program identifies replacement of this unit, and

Whereas, the Public Works Director solicited quotes from vendors of stationary air compressors and received 3 prices,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve purchase of a stationary air compressor from Ramsdell Auto Supply for the price of \$4,999 to be funded from Town Garage Reserve.

Acted on June 30, 2016

Yes \_\_\_\_ No \_\_\_\_

Attested by: Kathy Downes, Town Clerk

---

RESOLVE #2016-81 TO APPROVE THE AGREEMENT AND MEMORANDUM OF UNDERSTANDING BETWEEN HANCOCK COUNTY SHERIFF'S OFFICE AND THE TOWN OF BUCKSPORT FOR APPOINTING OF OFFICERS AS DEPUTY SHERIFFS FOR THE PURPOSE OF PARTICIPATING IN THE MULTI-JURISDICTIONAL TASK FORCES ENTITLED RIDE & UAD

Whereas, the Town of Bucksport participates in a mutual aid agreement with the Hancock County Sheriff's Department, and

Whereas, the Town of Bucksport wishes to participate in the Multi-Jurisdictional Task forces grants entitled RIDE and UAD, and

Whereas, these grant are provided through the Hancock County Sheriff's Office,

Be it resolved by the Bucksport Town Council in Town Council assembled to authorize the Bucksport Chief of Police to sign the attached Memorandum of Understanding and Agreement between the Town of Bucksport related to the multi-jurisdictional task forces entitled RIDE and UAD.

Acted on June 30, 2016

Yes \_\_\_\_ No \_\_\_\_

Attested by: Kathy Downes, Town Clerk

---

RESOLVE #2016-83 TO SET THE MIL RATE FOR 2016-17 AT \$16.50 PER THOUSAND

Whereas the Bucksport Town Council adopted the general fund budget on June 9, 2016, and

Whereas the budget adopted requires an amount of \$6,973,135 to be raised for education, municipal, county, and TIF appropriations, and

Whereas based on the current municipal taxable valuation of \$441,536,631 the mil rate can be from 15.79 to 16.58, and

Whereas the Council desires to reduce the mil rate from the 2015-16 rate, but also to maintain a healthy fund balance as a 'safety net',

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the mil rate for 2016-17 real estate and personal property taxes at \$16.50 per thousand.

Acted on June 30, 2016

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

Attested by: Kathy Downes, Town Clerk

\_\_\_\_\_

**RESOLVE #R-2016-84 TO APPROVE PAYMENT REQUISITION 10 FOR  
PROFESSIONAL SERVICES ASSOCIATED WITH THE SECONDARY TREATMENT  
PLANT UPGRADE BIDDING/ADDED FUNDING ASSISTANCE AND  
CONSTRUCTION CONTRACTS**

Whereas, the Town of Bucksport has contracted with Olver Associates with Resolve #R-2012-38 for Administration and Inspection services related to the construction of the secondary treatment facility and with Apex Construction for the construction of said facility, and

Whereas Apex Construction is the contractor selected for construction of the secondary treatment facility, and

Whereas Payment Requisition 9 for this project has been reviewed and authorized by the contractor, the engineers, the owner and Rural Development,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the payment of \$17,050 to Olver Associates, Inc. found on invoice #7562, \$1,080,268.43 to Apex Construction found on Contractor's Application for Payment No 9, and \$11,200 to Camden National Bank for interim financing costs.

Be it further resolved that the \$1,108,518.43 for these services be paid from the \$7.8 million dollar construction loan for the project.

**Acted on June 30, 2016**

**Yes \_\_\_ No \_\_\_ Abstained \_\_\_**

**Attested by: Kathy Downes, Town Clerk**

---

RESOLVE #2016-85 TO AUTHORIZE EXECUTION OF THE MUNICIPAL JOINDER AGREEMENT WITH THE MUNICIPAL REVIEW COMMITTEE FOR DISPOSAL OF SOLID WASTE

Resolved by the Town Council of Bucksport, Maine, that:

- (i) The Town of Bucksport shall continue as a member of the Municipal Review Committee, Inc (“MRC”), organized as a Maine non-profit corporation and acting as a regional association pursuant to Title 13-B and Title 38 of the Maine Revised Statutes, as amended (and specifically Section 1304-B(5-A) of Title 38) for the purpose of managing and facilitating solid waste disposal;
- (ii) The Bucksport Town Council hereby adopts, ratifies, and confirms the Restated Articles of Incorporation and the Restated Bylaws of the MRC in substantially the form on file with the Bucksport Town Clerk and attached to this resolution;
- (iii) The Bucksport Town Council hereby is authorized to execute and deliver a Municipal Joinder Agreement with the MRC in substantially the form on file with the Bucksport Town Clerk and attached to this resolution (the “Municipal Joinder Agreement”) pursuant to which the Town of Bucksport will be a joining member of the MRC (as defined herein) to deliver its municipal solid waste for disposal to a waste management facility being developed by Fiberight, LLC and/or its affiliate (collectively, “Fiberight”) in Hampden, Maine or other waste disposal facility; and
- (iv) The Bucksport Town Council hereby authorizes the MRC to take certain actions on behalf of the Town of Bucksport as set forth in the Municipal Joinder Agreement.

NOW, THEREFORE, BE IT HEREBY VOTED AND ORDERED BY THE TOWN COUNCIL OF BUCKSPORT, MAINE:

The Town Manager or his or her designee is authorized as a representative of the Town of Bucksport to execute and deliver the Municipal Joinder Agreement of behalf of the Town of Bucksport in conjunction therewith such other documents and to take such further actions as they may deem necessary or appropriate in order to effect the transactions contemplated by the Municipal Joinder Agreement.

Dated this 14th day of July, 2016, in Bucksport, Maine.

BUCKSPORT TOWN COUNCIL

\_\_\_\_\_  
Mayor David Keene

\_\_\_\_\_  
Councillor David Kee

\_\_\_\_\_  
Councillor Paul Rabs

\_\_\_\_\_  
Councillor Peter Stewart

\_\_\_\_\_  
Councillor Paul Gauvin

\_\_\_\_\_  
Councillor Joe York

\_\_\_\_\_  
Councillor Robert Carmichael

**AUTHORIZING RESOLUTION OF BUCKSPORT TOWN COUNCIL  
RESOLUTION # R2016-86**

The Town Council of the Town of Bucksport met on July 14, 2016.

**RESOLVED**, that the Town of Bucksport be authorized to execute and deliver a Waste Disposal Agreement for waste disposal after the expiration of the current agreement with the MRC and PERC with Penobscot Energy Recovery Company (“PERC”) in substantially the form on file with the Town Clerk (the “Waste Disposal Agreement”), pursuant to which the City will deliver its municipal solid waste for disposal at the existing PERC waste-to-energy facility located in Orrington, Maine, or other waste disposal facility; and

**FURTHER RESOLVED**, that the Town Manager be authorized to sign all documents contemplated by the aforementioned resolutions.

Acted on July 14, 2016

Yes \_\_\_\_\_ No \_\_\_\_\_

Attested by: Kathy Downes, Town Clerk

  

---



RESOLVE #2016-87 TO APPROVE EXCEEDING THE LD1 LIMIT FOR THE 2016-17  
BUDGET IN THE AMOUNT OF \$44,208

Whereas, pursuant to Maine law, if a municipality exceeds the growth in the municipal budget by more than the allowed growth factor it must formally vote to approve the exceedance, and

Whereas, due to reduced reserve budgeting in 2015/16 the municipal budget on which the current year calculation is based is artificially low, and

Whereas, the budget as adopted by the Bucksport Town Council will result in a reduction in the mil rate from 2015-16 by .60 per thousand,

Be it resolved by the Bucksport Town Council in Town Council assembled to exceed the LD1 Limit for the 2016-17 year in the amount of \$44,208.

Acted on June 30, 2016

Yes \_\_\_\_\_ No \_\_\_\_\_

Attested by: Kathy Downes, Town Clerk

---

RESOLVE #2016-88 TO VOTE FOR JAMES SMITH AND SUSAN LESSARD FOR APPOINTMENT TO THE MAINE MUNICIPAL ASSOCIATION LEGISLATIVE POLICY COMMITTEE

Whereas, James Smith, Assistant City Manager of Brewer and Susan Lessard, Town Manager of Bucksport have been nominated to serve on the Maine Municipal Association Legislative Policy Committee representing Senate District 8, and

Whereas, members of the Maine Municipal Association elect representatives to the Legislative Policy Committee every two years, and

Whereas, the Town of Bucksport is a member of the Maine Municipal Association and entitled to participate in the election of Legislative Policy Committee Members,

Be it resolved by the Bucksport Town Council in Town Council assembled to cast votes for Susan Lessard and James Smith as candidates for the Maine Municipal Association Legislative Policy Committee to serve from July 1, 2016 through June 30, 2018.

Acted on June 30, 2016

Yes \_\_\_\_ No \_\_\_\_

Attested by: Kathy Downes, Town Clerk

---

**RESOLVE #R-2016-89 TO AUTHORIZE THE TOWN MANAGER TO SIGN A  
MEMORANDUM OF UNDERSTANDING WITH THE BUCKSPORT BAY HEALTHY  
COMMUNITIES COALITION**

Whereas, the Town of Bucksport has approved Memorandums of Understanding (MOU) with the Bucksport Bay Healthy Communities Coalition in the past; and,

Whereas, the Town has served as a designated fiscal agent for BBHCC in order to be eligible for and/or receive certain grants and other funding; and,

Whereas, the RSU 25 is now acting as the fiscal agent for the BBHCC; and

Whereas, it is of importance that the Town and BBHCC continue a partnership relationship in order to coordinate planning and the delivery of health, public health, emergency preparedness, and social service programs to improve the health and quality of life of Bucksport Citizens; and,

Whereas, certain roles and responsibilities should be laid out in a MOU in order to clarify them for BBHCC and the Town of Bucksport;

Be it resolved by the Bucksport Town Council in Town Council approves the signing of the Memorandum of Understanding between the Town of Bucksport and BBHCC which covers the period from July 1, 2016 to June 30, 2017.

Acted on June 30,2016

Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_

Attested by: Kathy Downes, Town Clerk

\_\_\_\_\_

RESOLVE #2016-90 TO APPROVE THE TRANSFER OF THE MICRO LOAN ISSUED ON PROPERTY AT 39 FRANKLIN STREET FROM PAUL HANSEN AND KATHLEEN COOGAN TO WILKINSON PROPERTY MANAGEMENT AT THE TIME OF PROPERTY SALE

Whereas, the Town of Bucksport is holder of a mortgage deed given by Gerd R. Koehler, dated February 1991, as recorded in the Hancock County Registry of Deeds in Book 1856, page 449 (the "mortgage"), describing real property situated in Bucksport, Hancock County, Maine (the "property"), and

Whereas Koehler has sold the property to NOA by deed dated October 9, 2002, as recorded in the Hancock County Registry of Deeds in Book 3464, page 89, the said sale being subject to the Town's mortgage which NOA has assumed and agreed to pay, and

Whereas the Town has agreed to subordinate its mortgage to a first mortgage from NOA to Union Trust Company by Subordination Agreement dated October 23, 2002, as recorded in the Hancock County Registry of Deeds in Book 3476, page 310, and

Whereas NOA has sold the property to Paul R. Hansen and Kathleen Coogan of Verona Island, Hancock County, Maine, by deed dated April 27, 2004 as recorded in the Hancock County Registry of Deeds in Book 3904, page 202, the said sale being subject to the Town's mortgage which Paul Hansen and Kathleen Coogan agreed to pay, and

Whereas, Paul Hansen and Kathleen Coogan have sold the property to Wilkinson Property Management by deed dated June 30, 2016, as recorded in the Hancock County Registry of Deeds in Book \_\_\_\_ Page \_\_\_\_, and

Be it resolved by the Bucksport Town Council in Town Council assembled to authorize the transfer of the micro-loan on property at 39 Franklin Street from Paul Hansen and Kathleen Coogan to Wilkinson Property Management pursuant to the attached mortgage assumption agreement.

Acted on June 30, 2016

Yes \_\_\_\_ No \_\_\_\_

Attested by: Kathy Downes, Town Clerk

---