

**FINANCE COMMITTEE MEETING
6:15 P.M., THURSDAY, OCTOBER 11, 2018
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Non-municipal agency funding guidelines**
- 4. Adjournment**

Finance Committee

Peter Stewart

Paul Gauvin

David Kee, Chair

Non-Municipal Organization Funding Request Evaluation Policy

Application Process:

Non-municipal agencies wishing to be considered for funding shall complete a Non-municipal agency funding request application and provide all documentation requested on the application.

Evaluation Criteria:

The following criteria shall be applied to the information provided on the application in order to determine funding priorities:

- A. Organization requesting funding must have a representative attend scheduled Council Meeting at which funding is discussed.
- B. What type of service is provided by the organization and is it a need in the community as identified by the Town's Comprehensive Plan?
- C. What is the availability of the service provided in the community?
- D. What is the level of resident participation with the organization?
- E. What local benefits result from the work of the organization?
- F. Preference
 - a. Preference shall be given to organizations located in the Town of Bucksport
 - b. Preference shall be given to organizations who provide service to the community through volunteer activities
 - c. Preference shall be given to organizations that provide necessary services that may otherwise result in impacts to the municipal budget through such line items as General Assistance and economic development.
 - d. Preference shall be given to organizations that offer desired services not otherwise available to Bucksport residents
 - e. Preference shall be given to entities whose purpose furthers goal(s) in the Town's Comprehensive plan.
 - f. Preference shall be given to entities whose purpose is consistent with the Heart & Soul Community Values Statements adopted by the Bucksport Town Council.

Funding Level:

The maximum tax appropriation for non-municipal agency funding shall not exceed .75% of the prior year tax commitment.

Budget location:

Non-municipal funding requests that support the work of individual Town departments shall be discussed as part of the budgets that they support in the

community but shall be governed by the overall cap on tax appropriated funds along with social agency requests.

Budget Category

Non-municipal agency

Community & Economic Development:

Chamber of Commerce

Main Street Bucksport

Fort Knox

Bay Festival

Bucksport Bay Healthy Communities Coalition

General Assistance

Bucksport Community Concerns

Recreation

Senior Citizens

Library

Child Care Center