

Safety Committee Minutes

September 27, 2021

11:00 AM

Town Council Chambers

- I. Call meeting to order
 - A. Sean called the meeting to order at 11:02 am
- II. Roll Call
 - A. Present: Katlyn Howlett, Chris Connor, Dave Michaud, Luke Chiavelli, Rich Rotella, Sean Geagan, and Jay Lanpher
 - B. Absent: Jamie Bowden
- III. New Safety Items
 - A. McDonald St sidewalk especially towards the Franklin St end up from Main St.
 1. Jamie messaged Rich in regards to his concerns regarding the condition of the sidewalk. Rich explained the subpar condition of the sidewalk with many points broken up into sections via grass. Jay said that it didn't meet any standard. He said that we either need to tear it up or have it engineered. He mentioned that all the trees on that side, which reside in the right of way, would need to be removed for the sidewalk to be an accepted sidewalk. Sean said we should have it brought to the council's attention to see if they want to maintain or discontinue the sidewalk.
 - B. Injuries at the Town Dock during Santa Maria visit
 1. Rich mentioned that 2 visitors fell down the gangway and that an accident report was submitted to Rachel for each instance. Rich reviewed the security footage of each of the incidents. The first injury was that of the Coast Guard person who was coming to do an inspection of the ship so that it could be open to the public for tours. This person was taken via ambulance to the hospital. The second person was an older gentleman who was holding the hand of a young child who got ahead of the gentleman causing the gentleman to fall. The gentleman took a bit of time but eventually got up and required no medical attention.
 - C. Walkthrough of Town Office Building
 1. This item was handled at the end of the meeting. The SDS book was verified and each room/office was verified with the only potential concern that looked obvious to the group being the need to wind up the electrical cords under desks and the counter due to the share volume.
 - D. Walkthrough of Marina & Town Dock

1. This item was handled after the walkthrough of the town office building. The group verified the SDS book and took a tour of the marina building, marina floats and town dock floats. No potential violations were obvious to the group

IV. Any New Concerns

- A. Dave brought up his concern that wastewater staff was unable to get to the building during the recent storm that dumped almost 4-5" of rain on the town without going all the way around town as the emergency response crew wouldn't let anyone through. It was said that it was Orland personnel was handling that scene and didn't know Dave or his crew. Sean said in the future for Dave and his crew to call dispatch to be let through next time.
- B. Jay said he has water and road concerns from Park St. He said that he never saw plans for the new road. He said the current infrastructure can't handle the storm water and he feels that if a retention pond were added that it would slow the water down enough for it to no longer be an issue.

V. Schedule Next Meeting

- A. Monday, December 6, 2021 @ 11am

VI. Adjournment

- A. Sean made the motion and Jay seconded the motion to adjourn from the meeting and head on the tours. The meeting portion ended at 11:24 am and the tours concluded at 12:00 pm.