

**Safety Committee Minutes**  
**February 27, 2019**  
**10 AM**  
**Town Office**

- I. Call meeting to order
  - a. Sean called the meeting to order at 10:06am
  
- II. Roll Call
  - a. Present: Sean G., Rich R, Jaime B, Dave M, and Jeff H.
  - b. Absent: Craig B. (excused), Chris G. (excused) and Jay L. (excused).
  - c. Guest: Chris Connor and Dan Whittier
  
- III. Review Previous Minutes
  - a. Motion to approve 1/19 minutes by Jeff second by Dave motion passed 4-0
  
- IV. Dan Whittier – playground information (2 documents attached)
  - a. From Insurance Liability stand point the Town has immunity
    - i. If there is an injury the town can't be sued
    - ii. Due to Maine Torts Claims Act the town is exempt
  - b. Dan provided us with the General Playground Safety Checklist that MMA uses.
    - i. Dan can inspect for us for free.
    - ii. Dan said that we could contact Norm from Belfast who attended the Certified Playground Safety Inspector class if we have questions.
  - c. Dan provided us with Chip Certification Form.
  - d. Dan said he recommended to inspect the playground monthly from May – October.
  - e. Dan recommended signage "This playground is suitable for this age range"
  - f. Jeff asked if ordinance needs to be in place for playground inspection. Dan said that doesn't need to happen as it is not necessary.
  
- V. Take a vote on the current list of recommendations
  - a. Removal of basketball hoop, backboard and pole at Ian's Playground
    - i. Plywood rotted, no net attached to rim. Sean has photo.
    - ii. Motion by Rich & second by Jaime to approve recommendation as proposed 5-0.
  - b. Hook up of Gas alarm at the wastewater treatment plant
    - i. If a gas leak in the headworks & pump building they don't get notified.
    - ii. Motion by Rich & second by Sean to approve recommendation as proposed 5-0.
  - c. Ian's playground – inspector
    - i. Dan said that he would do a playground inspection the week of May 15<sup>th</sup>

- ii. Motion by Jaime & second by Rich to have Dan inspect the playground in May and then the committee will appoint someone to inspect the playground from June – October using the MMA provided checklist. Motion passed 5-0.
  - d. Hire a commercial building inspector for the public works garage due to the safety issues identified in the building.
    - i. Dan says that he can do a “Safety Works Inspection” the week of March 18<sup>th</sup> as this is a free service through MMA. He said that through his work they could determine if we need to hire a professional building inspector and that person would cost upwards of thousands of dollars.
    - ii. Motion by Rich & second by Dave to oppose the recommendation as proposed and instead to have Dan complete a Safety Works Inspection with Jay the week of March 18<sup>th</sup>. Motion passed 5-0.
  - e. Skid steer (1985) at wastewater treatment plant
    - i. Brakes, hydraulics, tires are all bad and they use this machine a lot.
    - ii. Motion by Rich and second by Sean to approve recommendation as proposed 5-0.
- VI. Old Business
  - a. Quote from Overhead Door Company or PDQ doors re: motion sensors on public safety bay doors for fire/police
    - i. Quotes are coming and will be ready for next meeting
- VII. Any new safety concerns of note to be reported to the town.
  - a. Jeff asked Dan about frequency of safety meetings.
    - i. Dan said a minimum of 4x/year, but they encourage monthly.
    - ii. Dan said that due to our size he would not suggest us meeting quarterly as that is too long but that we could do bi-monthly.
  - b. Alarm system/camera system at Wastewater treatment plant for when only 1 person is working which occurs on the weekend.
    - i. Dan suggested to come up with procedure for entering that building.
    - ii. Dave suggested the buddy system and have 2 men on duty.
- VIII. Tour Transfer Station Building
  - a. Building is closed and no one available to let us in. We will table until next month
- IX. Schedule Next Meeting
  - a. March 27, 2019 at 10am in the Council Chambers
- X. Adjournment
  - a. Motion made at 10:54am by Rich and second by Dave. Motion passes 5-0.