

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the twenty-first day of September A.D., 2021 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T.

Saunders.

Commissioner Kitchen called the meeting to order at 4:00 pm.

Received a notice from the County Administrator on the following employment matter:

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| 1. Phillip Rodrigues | FMLA | Effective 9/13/21 |
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Received a notice from the Bristol County Agricultural School on the following employment matters:

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| 1. Dacia Sharp | Substitute Teacher | Effective 9/20/21 |
| 2. Karyn Wilson | Substitute School Nurse | Effective 9/15/21 |
| 3. Linda Cestodio | PT Teacher Aide | Effective 8/30/21 |
| 4. Michelle Borrello | Substitute Nurse | Effective 9/7/21 |
| 5. Michelle Nogueira | Admin.Asst.to Asst. Supt. Principal | Effective 7/01/21 |
| 6. Linda Hough | Admin. Asst. to Bus. Mgr. | Effective 7/01/21 |
| 7. Colleen Cronin | Admissions Coordinator | Effective 7/01/21 |
| 8. Brian Higgins | Assistant Principal | Effective 7/01/21 |
| 9. Derek Costa | School Business Manager | Effective 7/01/21 |
| 10. Lisa Craveiro | Food Service/Cook Helper | Effective 8/30/21 |
| 11. Lauren Harwood | Technology Director | Effective 7/01/21 |
| 12. Robin VanRotz | Dir. Ext. Affairs & CP | Effective 7/01/21 |
| 13. Ryan Miranda | Facilities Director | Effective 7/01/21 |
| 14. Randy Groves | New Janitor/Custodian | Effective 9/20/21 |
| 15. Rochelle Gagne | JV Cross Country Coach | Effective 8/30/21 |
| 16. Craig Johnson | Teacher-Degree Change | Effective 8/23/21 |
| 17. Richard Rivera | Termination | Effective 9/24/21 |
| 18. Roseanne Carvalho | FMLA | Effective 9/13/21 |

The following Payroll & AP warrant were reviewed and approved:

Payroll Warrant #22024	9/16/21	\$182,526.17
VOID Warrant #22022	9/9/21	(\$669.59)
Warrant Re-issue #22023	9/9/21	\$669.59
AP Warrant #22020	9/14/21	\$4,885,252.23
AP Warrant #22019	9/14/21	\$100,287.11
AP Warrant #22025	9/21/21	\$452,933.27
Payroll Warrant #22026	9/23/21	\$169,954.84

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the warrants as presented.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the minutes of September 8, 2021.

Administrator Gomes noted that the GASB 74/75 report for FY'21/22 had been received. It had been sent electronically for the Commissioners to review.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and forward to the Treasurer's Office for payment, invoice #6489 dated September 20, 2021 in the amount of

\$6,600.00, received from **Odyssey Advisors, 11 Hayward Avenue, Bldg.4, Colchester, CT 06415** for actuarial valuation and consulting services for fiscal year ending June 30, 2021 & June 30, 2022 related to GASB 74 & 75 and OPEB.

To be paid to Vendor #7984 from 13420/52233.

Motion approved

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to receive and place on file the report from Odyssey Advisors on the Bristol County GASB 74/75 disclosure report for FY'21/22.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve and forward to the County Treasurer's Office for payment to the Division of Unemployment Assistance, PO Box 419815, Boston, MA 02241-9815, an invoice for reimbursement of unemployment benefits for former **Bristol County Agricultural High School** employee, Rachel (Keating) Bishop in the total amount of **\$3,080.00**

It is noted this will be charged to **95100230-64432** for vendor #8999, Remit #3 and is submitted as an ACH payment.

Motion approved

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and forward to the County Treasurer's Office for payment to the Division of Unemployment Assistance, PO Box 419815, Boston, MA 02241-9815, an invoice for reimbursement of unemployment benefits for former **Bristol County Agricultural High School** employee, Fernando Mendonca in the total amount of **\$1,550.92**

It is noted this will be charged to **13420-54432** for vendor #8999, Remit #3 and is submitted as an ACH payment.

Motion A motion approved

was made by Commissioner Saunders, second by Commissioner Mitchell to receive and place on a file a communication from Sean Boisvert, an inmate with the Bristol County Sheriff's Department.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to receive and place on file a "Notification of Abutters" from New England Power Company for a right-of-way in Swansea.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to receive and place on file a letter from the Children's Advocacy Center thanking the County for its continued financial support.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to approve the estimate/invoice for pest control services from **Profishant, Inc.**, 32 Adams Street Fairhaven, MA 02719. Service to be conducted at the *New Bedford 3rd District Court*. Total service and applications estimate not to exceed \$1,000.00.

To be paid to Vendor #8138 from 10618/52299.

Motion approved

Commissioner Mitchell provided an update on the ARPA program meeting that was held in Plymouth on September 9th. He noted that the County of Barnstable is also showing interest in joining with Plymouth, Bristol and Norfolk in the ARPA Program.

County Administrator Gomes provided an update to the Commissioners. She noted that the webpage has been updated to a new version making the operating stem quicker. All minutes through June 30, 2021 have been uploaded to the webpage. Last week John Bello, Court Administrator toured the Taunton Superior Court and was very impressed with the repairs and changes. Just today, Chief Justice Heidi Bieger and Deputy Court Administrator Elaina Quinn also toured the building.

Administrator Gomes stated that she will be working with the Benefits Coordinator Peter Carreiro to develop a Group Health Insurance Policy draft to present to the Commissioners.

No further business.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to adjourn at 4:32 pm.

APPROVED
DATE _____

9/28/21

Bristol County
Commissioners