

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Dighton (BCAHS) within and for the County of Bristol on the twenty sixth day of August A.D., 2021 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 5:05pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

1. Melanie Almeida	Varsity Girls Soccer	effective 8/30/21
2. Leslie Blanchette	FFA Advisor	"
3. Sara Canuel	Environmental Science Teacher	Effective 8/23/21
4. Danielle Chevalier	National Honor Society	Effective 8/30/21
5. Christopher Costa	Special Education Teacher	Effective 8/23/21
6. Kellie Costa	Senior Class Advisor	Effective 8/30/21
7. Kellie Costa	JV Volleyball Coach	"
8. Sarah Couto	Drama Club	"
9. Daniel DeMello	Varsity Boys Soccer Coach	"
10. Sheri Eikenberg	TA-Resignation	Effective 8/24/21
11. Rochelle Gagne	JV Cross Country Coach	Effective 8/30/21
12. Andrea Garabedian	Varsity CC Coach	"
13. Andrea Garabedian	Varsity Lacrosse Girls Coach	"
14. Jamie L. Hoxie	Teacher Math Degree Increase	Effective 8/23/21
15. Samantha Hussey	Freshman Class Advisor	Effective 8/30/21
16. Craig Johnson	Geek Club	Effective 8/30/21
17. Katie Kochan	Junior Class Advisor	"
18. Alexander McKeen	Varsity Volleyball Coach	"
19. Holly Mills	GSA Advisor	"
20. Holly Mills	Student Council Advisor	"
21. Keith Poloskey	Athletic Director	"
22. Keith Poloskey	Varsity Wrestling Coach	"
23. Kathleen Reilly	Yearbook Advisor	"
24. Kathleen Reilly	Student Council Advisor	"
25. Justin Simmons	JV Wrestling Coach	"
26. Tamara Stevens	Sophomore Class Advisor	"
27. Gregg Surdi	Archery Advisor	"
28. Robin VanRotz	FFA Advisor	"

Received a notice from the County Commissioner's Office on the following employment matter:

1. Phillip Rodrigues	Return from FMLA	Effective 8/9/21
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A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the CP's as presented.

The following AP & Payroll Warrants were reviewed and approved:

AP Warrant	#22009	8/17/21	\$178,632.09
AP Warrant	#22010	8/17/21	\$3,593,077.81
Payroll Warrant	#22014	8/19/21	\$153,840.35
Payroll Warrant	#22016	8/26/21	\$160,920.24

A motion was made by Commissioner Saunders, second by Commissioner Mitchel to approve the minutes of August 10, 2021 as presented.

To be paid to Vendor #7778 from the following accounts:

Account #01-21581	\$366,635.79
Account #13420-54437	\$ 252.50

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to appoint/re-appoint the following individuals to the **Bristol County Personnel Review Board**:

Alternate: Scott Aguiar
Unanimously approved.

Vendor # **465** will be charged to **10610-52299** for **\$7,275.00** and
10611-52299 for **\$2,295.00**

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve in accordance with the documentation invoice # BCC08621 received from Catherine Rutkowski and Lara Stone, Co-Executive Directors, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated August 6, 2021, and forward to the Treasurer's Office, for the **August operating expenses**, the amount of **\$4,000.00**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

Motion approved.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the request from County Treasurer Christopher Saunders, dated August 20, 2021, to declare two obsolete Hewlett Packard 8150 printers as surplus property with no value. Said printers have been replaced and the surplus printers are to be properly disposed/recycled.

Motion approved.

A communication from the Dighton Board of Selectman dated July 28, 2021 regarding ARPA Funds distribution and a request to distribute those funds on a per capita basis.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to receive and place on file.

A communication dated August 16th from members of the Massachusetts General Court representing different areas of the County was received, requesting a per capita distribution of ARPA funds to the cities and town within the County.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to receive and place on file.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to take the items of #11 out of order.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to authorize the County Treasurer to submit the first quarterly reports through August 31, 2021 to the US Treasury regarding the ARPA Funds that have been received by Bristol County.

Motion approved.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to engage the legal services of **Mintz, Levin Cohn, Ferris, Glovsky and Popeo** to advise Bristol County on matters involving the American Rescue Plan Act ("ARPA") in accordance with the Engagement Letter dated August 20, 2021. This agreement will include the counties of Plymouth and Norfolk. Said agreement to be signed by County Commissioner Chairman Kitchen.

Motion approved.

Commissioner Saunders asked Treasurer Christopher Saunders if he had a conflict with CLA. He responded that he had no conflict since it was the County Commissioners who would vote to hire them.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to engage the accounting firm **Clifton Larson and Allen ("CLA")** as the primary accounting firm to advise and assist Bristol County on matters involving the American Rescue Plan Act ("ARPA") in accordance with their Letter of Engagement dated August 19, 2021, and allow the Chairman to sign the letter of engagement. This agreement will include the counties of Plymouth and Norfolk.

Motion approved.

Commissioner Mitchell explained that as part of Bristol County's collaboration with Plymouth and Norfolk County, all three counties would use the same accounting and law firms to develop, review and assist with administering the ARPA funds. A second accounting firm had been added to assure additional review of the application process.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to engage the accounting firm of **Powers & Sullivan LLC** as the supplemental review firm to assist with the American Rescue Plan Act ('ARPA') as explained in their letter of engagement draft provided on August 23, 2021.

Motion approved.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to authorize and designate the **Bristol County Treasurer** to apply for, accept and administer all federal funds available to the County of Bristol through the American Rescue Plan Act ("APRA"), and to design and implement a plan for the expending of such funds contingent on the County Commissioners approving such program. The Commissioners will be the authorized approval to release ARPA funds.

On the motion, Roll Call:

Mr. Mitchell yes

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders it was voted to authorize the County Treasurer to hire an ARPA Director to assist with the administration and funding of the ARPA Program for Bristol County. Salaries or payments of this position will be charged to the ARPA funding.

On the motion, Roll Call:

Mr. Mitchell yes

Mr. Saunders yes

Mr. Kitchen yes

Motion carries.

The County Treasurer would review a salary range of \$89,000-\$97,000 for this position. It was suggested that the position be under contract.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, invoice #27535 dated August 10, 2021, in the amount of \$780.00 from **M-V Electrical Contractors, Inc.**, 10 Conduit Street, Acushnet, MA 02743 for an emergency call to replace two smoke detectors and a pull station at the New Bedford 3rd District Court.

To be paid to Vendor **#5208** from **10618/52262**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and forward to the Treasurer's Office for payment, invoice #27528 dated August 5, 2021, in the amount of **\$3,784.76** from **M-V Electrical Contractors, Inc.**, 10 Conduit Street, Acushnet, MA 02743 for an emergency call due to an Eversource transformer explosion that damaged power equipment at the New Bedford 3rd District Court.

To be paid to Vendor **#5208** from **10618/52269**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and forward to the Treasurer's Office for payment the following invoice:

- Invoice #99661 7/30/21 \$990.00

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for an emergency service call related to the existing HVAC system at the **New Bedford 3rd District Court** and the Eversource transformer explosion on July 22, 2021.

Vendor #540 to be paid from 10618/52269

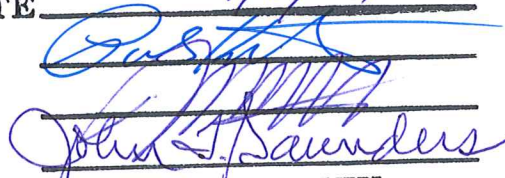
There was no public input.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to adjourn at 5:30 pm.

APPROVED

DATE

9/8/21


**BRISTOL COUNTY
 COMMISSIONERS**