

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the tenth day of August A.D., 2021 by successive adjournments from the March term of the same year.

Present: Commissioner John R. Mitchell, Commissioner John T. Saunders and calling in remotely Commissioner Paul B. Kitchen.

Commissioner Mitchell called the meeting to order at 4:13 pm.

An attendance Roll Call was taken.

Mr. Mitchell	Yes
Mr. Saunders	Yes
Mr. Kitchen	calling in remotely

Received a notice from the Bristol County Agricultural School on the following employment matters:

1. Matthew H. Carr	Taken off w/c	Effective 7/27/21
2. Richard Rivers	New Janitor/Custodian	Effective 8/16/21
3. Dacia Sharp	Substitute Long Term	Effective 8/30/21
4. Margaret DeBarros	Substitute Cook Helper Kitchen	Effective 8/23/21
5. Jo-Anna Bernier	Substitute Cook Helper Kitchen	Effective 8/23/21
6. Irene Allie	Substitute Nurse	Effective 8/31/21
7. Michelle Borrello	Substitute Nurse	Effective 8/31/21
8. Julie Raposa	Substitute Nurse	Effective 8/31/21
9. Laurie Cassidy	Substitute Teacher	Effective 8/31/21
10. Sarah Desmond	Substitute Teacher	Effective 8/31/21
11. Derek Seibert	Substitute Teacher	Effective 8/31/21
12. Karyn Wilson	Substitute Teacher	Effective 8/31/21
13. Linda Wheelock	Substitute Teacher	Effective 8/31/21

Received a notice from Register Mello of the Southern District Registry of Deeds on the following employment matter:

1. Kevin Wenc	Address Change	Effective 7/26/21
---------------	----------------	-------------------

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the CP's as presented.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

The following AP & Payroll Warrants were reviewed and approved:

AP Warrant	#22007	7/27/21	\$155,258.02
Payroll Warrant	#22008	7/29/21	\$168,108.45

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to approve the warrants as presented.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

A motion was made by Commissioner Saunders, seconded by Commissioner Kitchen to approve the minutes of July 27, 2021.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

Upon motion of Commissioner Kitchen, seconded by Commissioner Saunders, it was voted to approve in accordance with the documentation invoice # BCC072621 received from Catherine Rutkowski and Lara Stone, Co-Executive Directors, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated July 26, 2021, and forward to the Treasurer's Office, for the **July operating expenses**, the amount of **\$4,000.00**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen to execute a letter of understanding between Bristol County and **Lynch Marini & Associates Inc.**, 99 Longwater Circle, Norwell, MA 02061 regarding the audit for fiscal year 2021 which ended on June 30, 2021. The fee for the audit will be \$31,500 excluding any confirmation fees.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted, in accordance

with the recommendation of Scott Aguiar, Facilities Superintendent to pay the emergency roof repair at the **New Bedford 3rd District Court** and forward to the Treasurer's Office, Invoice # 72321 from **Gorman Construction, Inc.**, PO Box 195, Raynham, MA 02767, for an additional visit to resolve a leak issue in the amount of **\$2,660.00**.

To be paid to #7947 from **10618/52269**.

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted, in accordance with the recommendation of Scott Aguiar, Facilities Superintendent to authorize the proposal from **Atlantic Elevator South Co., Inc.**, 1900 Fall River Avenue, Seekonk, MA 02771 of **\$1, 649.00** for the emergency repair to the elevator system at the **New Bedford 3rd District Court** resulting from the power incident related to the explosion of an Eversource transformer on July 22, 2021.

Upon invoicing, to be paid to Vendor #282 from **10618/52279**

On the motion, Roll Call:

Mr. Saunders	yes
Mr. Kitchen	yes
Mr. Mitchell	yes

Motion carries.

County Administrator Gomes announced that the Bristol County Advisory Board meeting will be held on Thursday, August 26th at 6 pm at the Student Commons Building, 2nd floor. She explained that Chairman Pacheco had asked that the meeting be hybrid with a remote option. The meeting has been scheduled to be legally advertised in the newspaper tomorrow. The Agenda & FY'22 proposed County Budget would be emailed tomorrow to all Advisory Board members and a hard copy will be sent out.

Commissioner Mitchell suggested that ARPA be added to the agenda because it would no doubt come up in conversation. It was agreed that it would be a good idea to do so.

Commissioner Mitchell briefly updated the Commissioners and Treasurer Saunders about the MA County Commissioner's Association Meeting that was held on August 5th. County Treasurer Saunders was present at the meeting to obtain some clarification from the Commissioners on what their expectations and ground rules are for him in respect to ARPA.

Treasurer Saunders indicated that it was a lot of money. He also stated that he would have to do a disclosure with the State Ethics Commission because he may have a conflict with CLA, the accounting firm that the

Commissioners have chosen to co-join/engage with Plymouth in preparing the ARPA application/information webpage.

Commissioner Mitchell stated that he wished he had known about this conflict. He stated that he expected that the Treasurer's Office be prepared to answer questions from the communities and that the Treasurer would need to be available for meetings, etc. Treasurer Saunders stated that he is looking for guidance on policies and procedures on what everyone will be doing. Commissioner Mitchell stated that applications go through CLA, a second accounting firm and then the Treasurer before they are forwarded to the County Commissioners.

Treasurer Saunders stated that if he is running the program, he wants any ARPA hire working for him and he tells the person to do this, this and this today and he does not hear that Commissioner Mitchell said to do this today. There can only be one person giving this individual direction.

Treasurer Saunders stated that at minimum, he must file a disclosure with the Ethics Commission.

Administrator Gomes reminded the Commissioners that by joining with Plymouth, Bristol County would have to go with the accounting firm and the law firm chosen by Plymouth County. She also reminded the Commissioners that there is a reporting requirement due by the end of August. Treasurer Saunders said that the report will be an easy one because the County has not spent any money. Treasurer Saunders stated that he would take responsibility for that reporting and that he would be participating in a webinar on reporting.

Treasurer Saunders has been speaking with both Webster Bank and Bristol County Savings Bank about an investment strategy but he did not want to start in any more detail not knowing what the County will decide and how the County will handle the distribution of funds.

Treasurer Saunders suggested listing an "ARPA Director" position on the County website as a 1099 service. The salary and benefits can be charged to the ARPA grant funds. If you make it a paid position, you may attract more candidates.

The commissioners directed the County Administrator to move the date of the next meeting from August 24th to August 26th at the BCAHS at 5 pm.

Unanticipated

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted, to approve and forward to the Treasurer's Office for payment the following invoice:

- Invoice #99619 7/23/21 \$472.50

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for an emergency service call related to the existing HVAC system at the **New Bedford 3rd District Court** and the Eversource transformer explosion on July 22, 2021.

Vendor #540 to be paid from 10618/52269

On the motion, Roll Call:

Mr. Saunders yes
Mr. Kitchen yes
Mr. Mitchell yes

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted, to approve and forward to the Treasurer's Office for payment the following invoice:

- Invoice #12517 8/4/21 \$1,680.00

from **Araujo Bros. Plumbing and Heating, PO Box 50225, New Bedford, MA 02745** for an emergency service call related to a severely blocked drain at the Taunton Registry of Deeds Building.

To be paid to Vendor #553 from **10613/52264**.

On the motion, Roll Call:

Mr. Saunders yes
Mr. Kitchen yes
Mr. Mitchell yes

Motion carries.

A motion was made by Commissioner Saunders, seconded by Commissioner Kitchen to adjourn at 5:05 pm

On the motion, Roll Call:

Mr. Saunders yes
Mr. Kitchen yes
Mr. Mitchell yes

Motion carries.

APPROVED
DATE 8/26/21


BRISTOL COUNTY
COMMISSIONERS