

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Dighton within and for the County of Bristol on the ninth day of July A.D., 2021 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 4:05 pm.

County Treasurer Christopher Saunders reviewed his FY 22 budget with the commissioners. He explained that he has an overtime line item to cover for two maternity leave absences in October 2021 and January 2022. He also stated that his equipment line item is increased in order to replace two old printers that are twenty years old. Michelle Carreiro in his office will be reclassified and given some new job duties.

This being the statutory year-end meeting, the Commissioners reviewed requests from the departments.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the request of Sherrilynn Mello, Register of Deeds of the New Bedford Southern District Registry to encumber from FY 2021, **\$18,186.00** from 13402/52269.

The following quotes have been received:

-Lemieux Heating Inc.	\$9,875.00
-MAG Irrigation, Inc.	\$2,890.00
-Araujo Bros. Plumbing & Heating	\$5,421.00

The New Bedford Southern District Registry of Deeds has no year-end transfer requests. Register Mello sent in a communication explaining the account balances.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to receive and place on file.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2021 transfers as requested by Derek Costa, Business Manager at the Bristol County Agricultural High School:

1. Encumber payroll for the Bristol County Agricultural High School personnel (Teachers, Support Staff, and Dining staff payroll for summer payroll) for Fiscal Year 2022 in the amount of **\$362,059.85.**
2. Transfer from the FY21 Budget appropriation fund balance of **\$1,214,856.59** into the Chapter 6 Account.
3. Transfer the excess revenue of FY21 to the unreserved account in the amount of **\$97,617.52.**

The County Commissioners have previously authorized up to \$52 million of long-term bonds to be issued under Chapter 150 of the Massachusetts Acts of 2018 to finance costs of the Bristol County Agricultural School Renovation Project (the "Project") and the issuance of notes in anticipation of such bonds (each, a "BAN").

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted, to authorize the expenditure of up to \$1,500,000.00 from the Bristol County Agricultural High School Chapter 6 Account to pay capital costs of the Project to be reimbursed from the proceeds of an additional BAN. This vote is intended as a statement of official intent to reimburse project costs from the proceeds of a tax-exempt borrowing as contemplated by Treasury Regulations Section 1.150-2. Unanimously approved.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the following end of year FY 2021 transfers as requested by Barry J. Amaral, Register, Taunton Northern District Registry of Deeds:

Budget Transfer:

- From 13401 Group 2 to 13401 Group 4 - **\$22,346.34**
- From 13401 Group 3 to 13401 Group 4 - **\$30,935.25**

Expense Transfer

- From 13401 51100 to 040 51100 - **\$19,563.41**
- From 13401 54437 to 040 54437 - **\$13,580.80**

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the following end of year FY 2021 transfers as requested by Bernard J. McDonald III, Fall River Register of Deeds:

Budget Transfer

- From 13403 Group 2 to 13403 Group 4- **\$6,731.65**

Expense Transfer

- Transfer **\$7,416.54** from 13403-51100 to 060-51100

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2021 transfers as requested by County Treasurer Christopher T. Saunders:

Budget Transfer

- Transfer **\$8,940.95** from Group 2 to Group 3.
- Transfer **\$1,289.35** from Group 2 to Group 4

Expense Transfer

- Transfer **\$6,011.21** from 13000-51100 to 13420-51100 Deeds Excise.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the following end of year FY 2021 transfers as requested by Maria V. Gomes, Administrator:

Commissioner's Office

Expense Transfer

Transfer \$2,652.52 from 10300-51100 to 13420-51100.

Buildings

Budget Transfers:

From the 2's in 10615 move \$7,517.22 to the 2's in 10618.

From the 3's in 10612 move \$87.10 to the 4's.

Expense Transfers:

Transfer \$920.88 from 10611-51100 to 13420-51100.

Transfer \$1,731.30 from 10619-51100 to 13420-51100.

The following payroll and AP warrants were reviewed/approved for the year-end meeting:

AP Warrant #21117	7/9/21	\$326,032.39
AP Warrant #21118	7/9/21	\$3,215,393.10
AP Warrant #21123	7/9/21	\$43,229.33
AP Warrant #22001	7/9/21	\$220,688.00
AP Warrant #22002	7/9/21	\$23,490.29

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to approve the warrants as presented.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the FY 2022 appropriation for the Bristol County Sheriff's Department Unfunded Liability to the Bristol County Retirement System in the annual amount of **\$2,457,463.00** in addition to the 10% of **\$360,562.00** required by A &F, for a total of **\$2,818,025.00** due July 31, 2021.

It is noted that this payment will be charged to County Deeds **13420-54412** in the **FY 2022 Budget**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the FY 2022 appropriation, as indicated in the invoice from the Bristol County Retirement Board for the FY 2022 County of Bristol Retirement System in the annual amount of **\$1,361,221.00** due by **July 31, 2021**.

It is noted this will be charged to **01100-54411** in the **FY 2022 Budget**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, the Massachusetts Water Pollution Abatement Trust Loan Administrative Fee payment in the amount of **\$533.95** due July 31, 2021, for the loan taken out for the Bristol County Agricultural High School Sewer Project.

FY '22 Budget Vendor#6993

97100230-57706

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, the Massachusetts Water Pollution Abatement Trust Loan payment in the amount of \$7,119.27 due July 15, 2021, for the Bristol County Agricultural High School Sewer Project.

FY '22 Budget Vendor#6993 98600230-57710

A communication was received from John Beauregard regarding a suggestion to possibly renegotiate the trial court lease.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to receive and place on file.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the vacation carry-over request for BCAHS Administrators and an Administrative Assistant as listed below:

ADMINISTRATORS			From	To	Total
Emp. #	Name	Date	FY 21	FY 22	FY 22
20841	Sands, Adele	06/30/2021	5 days	5 days	25 + 5 = 30 days
20813	Braga, Kevin	06/30/2021	9 days	9 days	25 + 9 = 34 days
20653	VanRotz, Robin	06/30/2021	5 days	5 days	25 + 5 = 30 days
21073	Derek Costa	06/30/2021	5 days	5 days	25 + 5 = 30 days
21078	Lauren Harwood	06/30/2021	3 days	3 days	25 + 3 = 28 days

ADMINISTRATIVE ASSISTANT			From	To	Total
Emp. #	Name	Date	FY 21	FY 22	FY 22
20288	Gwozdz, Debra	06/30/2021	5 days	5 days	25 + 5 = 30 days

Said days to be used by September 1, 2021.

Motion carries.

Received a notice from the Bristol County Agricultural School on the following employment matters:

- | | | |
|------------------------|---------------------------|-------------------|
| 1. Laurie Cassidy | Sub Senior Clerk | Effective 7/1/21 |
| 2. Debra Gwozdz | Admin. Asst. to the Supt. | Effective 7/1/21 |
| 3. Margaret McGaughran | Sub. Clerk | Effective 8/23/21 |

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to approve the CP's as presented.

The reclassifications at the New Bedford Registry union members would be taken up on July 15th in executive session.

Commissioner Kitchen said that at the next meeting he would like to review and vote on the budgets.

Treasurer Saunders explained that he would like to have the Commissioners address the Bond for the BCAHS at their next meeting. Commissioner Kitchen asked him to provide the wording for the vote to the Administrator for the next meeting.

There was an emergency repair at the 3rd District Court. The commercial water tank was omitting carbon monoxide.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to approve the emergency replacement of the commercial hot water tank at the New Bedford 3rd District Court as proposed in the document dated July 8, 2021 from **Araujo Bros. Plumbing and Heating**. The hot water tank is leaking CO.

To be paid to Vendor #553 from 10618/52279

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to adjourn at 4:41 pm.

APPROVED

DATE

7/15/21


BRISTOL COUNTY
COMMISSIONERS