

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the twenty-ninth day of June A.D., 2021 by successive adjournments from the March term of the same year.

Present: Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Mitchell called the meeting to order at 4:01 pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

1. Michelle Nogueira	Adm. Asst. to the Principal	Effective 7/1/21
2. Ashley Dodd	SPED Director	Effective 7/1/21
3. Brian R. Higgins	Asst. Principal	Effective 7/1/21
4. Derek Costa	Business Manager	Effective 7/1/21
5. Ryan Miranda	Facilities Director	Effective 7/1/21
6. Robin VanRotz	Dir. of External Affairs & Comm. Partnerships	Effective 7/1/21
7. Colleen E. Cronin	Admissions Coordinator	Effective 7/1/21
8. Katie Kochan	Vocational Guidance Counselor	Effective 8/23/21
9. Emily Anderson	Temp Sub Foreman	Effective 7/1/21
10. Arthur C. Guimond	Sub. Foreman	Effective 7/1/21
11. Megan O. Sylvester	Sub. Foreman	Effective 7/1/21
12. Mallorie M. Chappell	Sub. Foreman	Effective 7/1/21
13. Nicole Tyler	Sub. Foreman	Effective 7/1/21
14. Linda M. Hough	Admin. Asst. to the Business Mgr.	Effective 7/1/21
15. Lauren J. Harwood	Technology Director	Effective 7/1/21

Received a notice from the Bristol Northern Registry of Deeds on the following employment matters:

1. Francis J. McGuirk	Part-Time Assistant	Effective 7/1/21
2. Carol A. Godlewski	Tech Fund Position	Effective 7/1/21
3. Theresa Poirier	Tech Fund Position	Effective 7/1/21
4. Naleak O'Brien	Tech Fund Position	Effective 7/1/21
5. John Wayne Arruda	Tech Fund Position	Effective 7/1/21
6. Cuong H. Vu	IT Tech Fund Position	Effective 7/1/21

The following Payroll & AP Warrants were reviewed and approved:

AP Warrant	6/29/21	#21119	\$76,791.71
Payroll Warrant	7/1/21	#21121	\$158,377.23

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to approve the warrants.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to approve the minutes of June 15, 2021.

Barry Amaral presented his FY '22 Budget for the Northern Bristol County Registry of Deeds to the County Commissioners. County receipts were well above estimates for the FY '21 budget year. In the FY '22 Budget, union and non-union staff are receiving a 2% salary increase, with the elected Register receiving a split 4% increase with a split on January 1, 2022. Deeds projections for next year are conservative. It was noted that three people would be retiring and with that, people would be promoted. There would also be three new hires over the next year.

Bernard J. McDonald III presented his FY '22 Budget for the Fall River Registry of Deeds to the County Commissioners. Revenues are up from last year. Document count is up 23% and Deeds Excise up 55% more from estimated income. There are no changes in personnel. 2% for union and non-union with the Register receiving a 2-2 split.

Sherrilynn Mello presented the FY'22 Budget for the Southern District Registry of Deeds to the County Commissioners. Deeds excise is up \$40,000. E-filings have increased substantially. Document count is much higher. There are increases in salaries for staff with changes and added job duties.

Commissioner Mitchell asked the registers to speak with Scott about any potential COVID qualifying updates for their buildings. The County has applied for the \$109 million from the federal government. Cities and towns are interested in the money but the Commissioners want to address some of the heating and ventilating issues in the courts and other public buildings. The Commissioners want to address some of the county's issues with buildings and air quality.

Derek Costa, Business Manager was present for the school. Chapter 70 money is going up. Enrollment will increase approximately 48-50 students. That will continue over the next few years. As a result, they will be hiring more teachers. There is about a \$250,000 increase on the revenue side. Negotiations with the support staff are currently going on. The bus transportation contract cost did increase. Overall, the total budget is \$10,746,870.93. In four years it is projected that enrollment will be about 605 students.

The Commissioners will be voting on the FY '22 Budgets most likely at the July 9, 2021 meeting.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the request of County Administrator Maria V. Gomes, and encumber from Fiscal Year 2021 to Fiscal Year 2022:

\$1,400.00	Advance Air & Heat Company Inc.	10618/52269	Vent blower
<u>\$16,300.00</u>	Advance Air & Heat Company Inc.	10611/52269	Compressor Replacement
\$17,700.00			

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the request of Register of Deeds Barry J. Amaral, and encumber from Fiscal Year 2021 Deeds Excise funds to Fiscal Year 2022 \$125,000.00 to cover the costs of the roof repair contract approved in FY 2021. Work to be completed in early July 2021.

Motion carries.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the FY 2022 premiums proposal for the Property in coverage with a rate of \$260,000.00, Equipment \$6,475.00, Surplus

Lines Tax Property \$10,400.00 and Directors & Officers \$22,720.00 and authorize the Treasurer's Office to issue payment form the FY22 Budget as the invoices are received.

Motion carries.

Vendor #1531 Sylvia Group to be paid from 13420/54431 **FY'22 Budget** \$293,120.00

Vendor#7244 Traveler's Insurance to be paid from 13420/54431 **FY'22 Budget** \$6,475.00

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to authorize the Treasurer's Office to make direct premium holiday payments to seven teacher retirees for the July 2021 holiday premium savings month as suggested in a communication from Peter Carreiro dated June 11, 2021.

Motion carries.

Commissioner Mitchell asked the County Administrator to schedule a meeting of the Personnel Board to add the Juneteenth holiday to the County holiday schedule. Meeting could occur shortly before a Commissioner's meeting.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve quote #10-2021-1 from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for repair of the court room HVAC blower assembly motors at the 4<sup>th</sup> **District court.**

**Vendor #540 to be paid from 10619/52269**

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell it was voted to approve the Mileage reimbursement voucher for County Administrator Gomes with mileage from October 2020-June 2021, in the amount of \$175.17.

To be paid to #3012 to be paid from **10300/52282**

Commissioner Mitchell gave a short update on the ARPA funding and some of the phone calls that he has received.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and forward to the Treasurer's Office for payment the following invoices:

- Invoice #99047                      6/11/2021                      \$1,309.38                      NB Superior Court                      **10611/52269**
- Invoice #99005                      6/11/2021                      \$685.75                      Attleboro District Ct.                      **10619/52269**

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for service calls related to the existing HVAC system at the **buildings noted..**

**Vendor #540**

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to move in to Executive Session at 4:41 pm for the purposes of discussing strategy for collective bargaining. They would not be returning to the regular meeting.

On the motion, Roll Call:

Mr. Saunders     yes

Mr. Mitchell     yes

APPROVED  
DATE

7/15/21

  
BRISTOL COUNTY  
COMMISSIONERS