

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the fifteenth day of June A.D., 2021 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 4:01 pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

1. Kevin Lynn	Termination	Effective 6/30/21
2. Marisa Hamel	Termination	Effective 6/30/21
3. Keith Poloskey	Athletic Director	Effective 5/1/21
4. Craig Johnson	Geek Club Advisor	Effective 1/1/21
5. Gregg Surdi	Archery Advisor	Effective 5/1/21
6. Sarah C. Couto	Drama Club Advisor	Effective 5/1/21
7. Holly Mills	Name change	Effective 4/3/21

Received a notice from Sherrilynn Mello, Register of Deeds New Bedford on the following employment matter:

1. Andrea Aguiar	New Hire-Jr. Clerk	Effective 6/14/21
------------------	--------------------	-------------------

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the CP's as presented.

The following Warrants were reviewed:

Payroll Warrant #21114	6/10/21	\$191,178.09
Payroll Warrant #21116	6/17/21	\$179,781.07
Accounts Payable #21112	6/15/21	\$507,847.86
Accounts Payable #21113	6/15/21	\$3,965,657.45
Accounts Payable #21115	6/15/21	\$443,675.61

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the warrants as presented.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the June 1, 2021 minutes as presented.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders a motion was made to approve and forward to the Treasurer's Office for payment, invoice #2833, dated 6/02/21 in the amount of \$15,500.00, received from **Lynch Marini & Associates, Inc.**, 99 Longwater Circle, Suite 200, Norwell, MA 02061 as the invoice for the Fiscal Year 2020 Audit.

Vendor #2493 charged to 13420-52233.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted, in accordance with the letter dated May 25, 2021 from **Christopher T. Saunders, Bristol County Treasurer**, to approve the carry

over into FY 2021 of up to 5 days of vacation hours for Lisa Rogers , Elizabeth Nogueira, Nicole Rapoza and Michelle Carreiro.

Said carry-over days to be used by August 30, 2021.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the request of County Administrator Maria V. Gomes of the carry-over vacation for employees of the **Commissioner's Office, Print Shop, Facilities and Custodial Staff** as stated in the attached documentation dated as of June 11, 2021 (subject to the subtraction of any time not previously noted as used).

Said carry-over will only be allowed through September 30, 2021.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve the request of Register Barry J. Amaral, Northern District Registry of Deeds, as stated in his letter dated May 27, 2021, to approve the carry-over of vacation time for **Cheryl Cain, Olga Costa, Lynne M. Ferreira, Ann Jacobs, Margaret Martin, Sharon McCracken, Isabel Mendonca, Jean Nadeau, Pauline Pimentel and Marjorie Roy** of the Taunton Registry of Deeds.

Said carry-over will only be allowed through September 30, 2021.

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen, it was voted to approve the request of **Bernard J. McDonald III**, Fall River Registry of Deeds, as stated in the document received on June 11, 2021, to approve the carry-over of vacation time for nine employees of the Fall River Registry of Deeds-**Geraldine Powers, Cheryl Sullivan, Christine Coombs and Heather Ciullo**.

Said carry-over will only be allowed through September 30, 2021.

It was noted that the New Bedford Registry of Deeds had no carry- over requests.

Mike Vining and Ken Rapoza were present at the Commissioner's request to review Print Shop revenue and the Print Shop FY '22 Budget. It was noted that revenues are below projections by approximately \$13,000 thru May 2021 receipts. Mike Vining stated that there is approximately \$3,300 to be billed for the month. Ken Rapoza said that revenues are down because of COVID. It was decided that they would meet again in October to circle back on revenue.

A communication had been received from the State of Massachusetts regarding the new COVID Emergency Sick Leave that was signed by the Governor and went into effect on May 28, 2021 through September 30, 2021. One custodian was impacted by this new regulation. Received and placed on file.

Three invoices have been received on the HVAC system at the New Bedford Trial Court. There were discussions about using some of the ARPA funds to replace the old unit at the courthouse.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and forward to the Treasurer's Office for payment the following invoices:

- Invoice #98715 5/7/21 \$1,080.00
- Invoice #98771 5/14/21 \$2,080.39
- Invoice # 98848 5/21/21 \$607.50
-

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for service calls related to the existing HVAC system at the **New Bedford 3rd District Court.**

Vendor #540 to be paid from 10618/52269

Administrator Gomes announced that the Court Administrator John Bello would be touring the Taunton Superior Court on July 15, 2021 at 10:00 am. This visit was originally scheduled for March 2020, but due to the COVID pandemic, it was cancelled.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to approve, and to forward to the Treasurer's Office for payment, invoice dated May26, 2021 in the amount of **\$3,800.00**, from **Attorney Robert Novack**, for legal services rendered for a personnel matter.

To be paid to Vendor **#3484** from **13420/52235**

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to receive and place on file the communication from the **MassDOT** dated May 24, 2021 regarding the altered location of a State **highway layout #8720 dated May 19, 2021 for sections of highway located in Raynham, noted as Route 138..** Commissioner Mitchell will sign for receipt of the notification.

A communication was received from Attorney Robert Novack with a Side Agreement for staff at the New Bedford Registry of Deeds. A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to table until the next meeting. The discussion would be in executive session as this is a collective bargaining item.

John Beauregard from Sylvia Group Insurance was attending the meeting to explain the insurance coverage for various premiums. The property insurance policy increased 5% which is better than expected. The property coverage premium is \$260,000. Director's & Officers coverage is \$22,720.00. Total premium so far is \$300,189.00. General Liability is still out for a quote.

He is suggesting that the County look at cybersecurity liability coverage. The issue with this is that the departments are disjointed and all operate slightly differently. The high school has its own cyber policy. Each department will have to fill out its own application. Sylvia Group may be able to get one policy but not with how things are currently set up. We can set up a meeting with all departments to discuss cyber security and what type of coverage we should attempt to put into place.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer for payment, invoice #BCC061421 from the **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated June 14, 2021, for operational expenses related to the **month of June 2021**, in the amount of **\$3,000.00**.

It is noted this is for vendor **# 6891** and will be charged to **01000-54490**.

County Administrator Gomes reviewed the FY 2022 budget with the County Commissioners. Specifically discussed were the roof and cupola projects, and what to budget for in the FY 22 budget.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to set aside \$400,000 in the Taunton Superior Court Building 10618 roof budget for the replacement of the front copper and turret roof section. Motion carried.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to set aside \$225,000 in the New Bedford Superior Court Building 10611 Miscellaneous Building Repairs. Motion carried.

The County Commissioners would like all departments to attend the June 29th meeting at 4 pm to review their budgets.

Commissioner Kitchen indicated that he would like to schedule a meeting with all the cities and towns on July 15th at 6pm at the Bristol County Agricultural High School.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to go into executive session at 5:11 pm to conduct strategy sessions in preparation for negotiation with non-union personnel. The commissioners would not be returning to open session.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

APPROVED
DATE 6/29/2021

John J. Saunders
BRISTOL COUNTY
COMMISSIONERS