

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the fourteenth day of December A.D., 2021 by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 4:00 pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

1. Michael Johnson	Girls Varsity Basketball Coach	Effective 12/01/21
2. Scott Rose	JV Girls Basketball Coach	Effective 12/01/21
3. Kyle S. Medeiros	Animal Sci. Foreman-Resignation	Effective 12/15/21
4. Donna Welshman	Acct. change	Effective 12/06/21
5. Stephanie Darling	Long Term Sub	Effective 1/03/22
6. Stephanie Darling	Aide & sub status termination	Effective 12/23/21
7. Mallorie M Chappell	Substitute Foreman	Effective 12/15/21
8. Robin VanRotz	Resignation.-Dir. Ext. Affairs...	Effective 1/04/22

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the CP's as presented.

The following Payroll and AP Warrants were reviewed:

Payroll Warrant Void #22058	12/16/21	(\$433.62)
Payroll Warrant #22059	12/16/21	\$433.62
Payroll Warrant #22060	12/16/21	\$175,979.23
AP Warrant # 22053	12/14/21	\$265,790.68
AP Warrant #22054	12/14/21	\$2,054,909.57
AP Warrant #22055	12/14/21	\$400.00
AP Warrant #22057	12/14/21	\$622,896.79
Week end previously approved:		
Payroll warrant #22056	12/9/21	\$205,525.11

A motion was made by Commissioner Mitchell, second by Commissioner Kitchen to approve the Warrants and changes as presented.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the minutes of November 30, 2021.

The Attorney General's office had reached out to the County Administrator regarding the opioid settlement agreement. They were encouraging all municipalities and counties to join in on the settlement.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to file a settlement on behalf of Bristol County, electing to participate in the **Distributor Settlement** agreement and the **Janssen Settlement**, both dated July 21, 2021 and doing so release all Released Claims against all Released Entities. Chairman Kitchen is authorized to execute the document.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Motion carries.

A communication regarding sick bank contributions was received from Derek Costas, Business Manager at the Bristol County Agricultural School.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted in accordance with the rules and regulations regarding the Sick Leave Bank Enrollment for the Bristol County Bristol County Agricultural High School **Teachers Association (MTA/NEA)** contract, to increase the number of days by 30, bringing the total number of hours in the bank to 490.50 for the 2021-2022 school year.

It was further voted to notify the County Treasurer's Office of this action and to make the proper deductions to those who donated.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted in accordance with the rules and regulations regarding the Sick Leave Bank Enrollment for the Bristol County Bristol County Agricultural High School **Support Staff Association/MTA** contract, to increase the number of days by 3, bringing the total number of hours in the bank to 215 for the 2021-2022 school year.

It was further voted to notify the County Treasurer's Office of this action and to make the proper deductions to those who donated.

Upon motion of Commissioner Saunders seconded by Commissioner Mitchell, it was voted to approve in accordance with the documentation invoice # BCC012121 received from Catherine Rutkowski and Lara Stone, Co-Executive Directors, **Children's Advocacy Center of Bristol County** for **December operating expenses**, the amount of **\$4,000.00**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve and forward to the Treasurer's Office for payment, invoice #**23271** in the amount of **\$12,000.00**, received from **Lynch Marini & Associates, Inc.**, 99 Longwater Circle, Suite 200, Norwell, MA 02061 as the first invoice for the Fiscal Year 2021 Audit.

Vendor #**2493** charged to **13420-52233**.



Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and place on file the **PERAC Fiscal Year 2023** Retirement Appropriation notice in the amount of \$51,814,860. The County of Bristol appropriation is \$1,431,543.00. If paid in the month of July, said payment will be **\$1,354,119.00**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted, to approve and forward to the Treasurer's Office for payment the following invoices:

- |                  |          |            |                             |             |
|------------------|----------|------------|-----------------------------|-------------|
| • Invoice #13112 | 11/29/21 | \$750.00   | NB 3 <sup>rd</sup> District | 10618/52264 |
| • Invoice #13124 | 12/01/21 | \$1,401.75 | FR Children's               | 10612/52269 |

from Araujo Bros. Plumbing and Heating, PO Box 50225, New Bedford, MA 02745

To be paid to Vendor #553.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to authorize County Administrator to work with CivicPlus, 302 South 4<sup>th</sup> Street, Suite 500, Manhattan, KS 66502, who provided the lowest price quote, to create and provide support for the development of a new County of Bristol webpage. Said contract will be for a three year period.

A letter was received from New Bedford Mayor Mitchell requesting the County to release New Bedford's share of the ARPA money.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to receive and place on file the letter from Mayor Mitchell and to send the Mayor an appropriate response letter.

A communication was received from Adele Sands who sits on the School Support Staff Sick Leave Committee, informing the Commissioners that employee Roseanne Carvalho has been awarded 20 days from the Support Staff Sick Bank.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to receive and place on file. Administrator Gomes has notified the Treasurer's Office to make the appropriate deduction from the Support Staff Sick bank.

Commissioner Mitchell explained that he was part of a Team meeting on Monday for a demonstration of the county's ARPA portal. There were several people online taking part in the meeting. The County's ARPA team and CLA did a very good job presenting the portal. In the portal, there is a revenue calculator that will be used for all applicants.

Administrator Gomes stated that she had received a call from Mary in Senator Pacheco's office. The Senator is looking for an update on the use of the ARPA funds that the County is retaining. Administrator Gomes explained to her that the County would be reviewing potential use of ARPA funds with CLA to what, if any, projects in this building could be addressed with the use of ARPA funds.

Administrator Gomes informed the Commissioner's that she had been notified by A & F that they would be reimbursing Bristol County for its eligible HVAC expenses as submitted. It is expected that the amount will be \$50,067.65.

It order to do some repair work to allow safe access to the New Bedford Superior Court cupola area, new electrical wiring had to be installed.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, invoice #28036 dated December 9, 2021, in the amount of \$577.17 from **M-V Electrical Contractors, Inc.**, 10 Conduit Street, Acushnet, MA 02743 to replace lighting leading to the cupola access at the **New Bedford Superior Courthouse**.

To be paid to Vendor #5208 from 10611/52262.

A request had been received from David Santoro to use the Taunton Superior Court for a ceremony on September 12, 2022.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen it was voted to allow the use of the Taunton Superior Courthouse courtroom to hold an Eagle Court of Honor ceremony on January 12, 2022. Use of building will be early evening and end by 8 pm.

Upon motion of Commissioner Saunders, second by Commissioner Kitchen, it was voted to approve and execute the **FY 2022** Agreement, dated December 6, 2021, between the Executive Office for Administration and Finance, the Bristol County Retirement System and its Actuary, the Public Employee Retirement Commission Actuary, the Bristol County Treasurer and the Bristol County Commissioners. The Agreement allows the County to retain an additional **\$2,818,024** in deeds excise revenue in fiscal year 2022.

A motion was made by Commissioner Saunders, second by Commissioner Kitchen it was voted to adjourn at 4:39 pm.

APPROVED  
DATE

12/28/21

*[Signature]*  
*[Signature]*  
**BRISTOL COUNTY  
COMMISSIONERS**