

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the sixteenth day of November A.D., 2021 by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Kitchen called the meeting to order at 4:05 pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

- | | | |
|------------------------------|------------------------------|--------------------|
| 1. Margaret DeBarros | Substitute Cook Helper | Effective 11/3/21 |
| 2. Jo-Anne Bernier | Substitute Cook Helper | Effective 11/3/21 |
| 3. Bethany Boudreau-Santilli | Guidance-Acct. Charge change | Effective 11/01/21 |
| 4. Stephanie Moriarty | Teacher-Degree Step Increase | Effective 11/8/21 |

Received a notice from Register of Deeds Barry J. Amaral on the following employment matter:

- | | | |
|---------------------|------------|--------------------|
| 1. Pauline Pimentel | Retirement | Effective 12/31/21 |
|---------------------|------------|--------------------|

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the CP's as presented.

The following Payroll and AP Warrants were reviewed:

Payroll Warrant # 22049	11/18/21	\$175,434.73
AP Warrant #22048	11/16/21	\$55,181.03
Week end previously approved:		
Payroll warrant #22046	11/10/21	\$173,474.53
AP Warrant # 22038	11/09/21	\$254,914.25
AP Warrant #22039	11/09/21	\$1,239,973.05

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to approve the warrants as presented.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the minutes of November 2, 2021.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve in accordance with the documentation invoice # BCC011121 received from Catherine Rutkowski and Lara Stone, Co-Executive Directors, **Children's Advocacy Center of Bristol County** for **November operating expenses**, the amount of **\$4,000.00**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

A communication was received from Register Mello at the Southern District Registry of Deeds regarding surplus equipment.

Upon motion of Commissioner Saunders seconded by Commissioner Mitchell, it was voted to approve the request from Register Sherrilynn Mello dated November 1, 2021, to declare as surplus **19 PC's, 10 assorted keyboards and accessories and 4 copy machines**, and appropriately dispose or recycle the items.

Motion carries.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer's Office for payment, invoice dated November 3, 2021 from the **MIIA Health Benefits Trust, One Winthrop Square**, in the amount of **\$363,732.09** for the County of Bristol Monthly Membership Premiums for November, 2021.

To be paid to Vendor #7778 from the following accounts:	Account #01-21581	\$363,479.59
	Account #13420-54437	\$ 252.50

Motion carries.

A renewal contract was received from NFP, the health insurance and benefits consultant. The contract would be for a one year renewal.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell a motion was made to approve a 1 year renewal contract between the County of Bristol and **NFP** for general consulting and advisory services related to the County's group medical benefit plans, which includes analysis of medical claims, plan design, attending meetings as required, assisting with the Affordable Care Act, working with medical insurance providers and other needs related to benefit management as listed in "Exhibit A" of the Agreement. Said contract to be for a term of one year beginning July 1, 2021 for the amount of \$4,750.00 to be billed quarterly.

To be paid to Vendor #7779 from account **13420-52299**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to award the FY '22 snow plowing and shoveling contract for the New Bedford Registry of Deeds, the New Bedford Superior Court and the New Bedford 3rd District Court, as stated in the proposals dated October 7, 2021, to **Jake Fleurent, 4 Jeannette Street, Fairhaven, MA 02719**.

Vendor #7321, to be paid from **the appropriate building accounts**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to award the FY '22 snow plowing and shoveling contract for the Taunton Superior Court facility and the Fall River Registry of Deeds as stated in the estimate dated November 1, 2021, to **Reis Property Management, 259 Whetstone Hill Road, Somerset, MA 02736**.

Vendor #7896, to be paid from **the appropriate building accounts**.

Facilities Superintendent, Scott Aguiar presented a proposal to replace and repair the window and wood area of the Clerk's Office lunchroom at the New Bedford 3rd District Court. The pictures showed a significant leak problem with rotted wood sections.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to approve the estimate #1711 from **Silver City Glass, Inc.** for \$3,690.19 and **Jose Cardozo Contracting Co.**'s estimate dated October 25, 2021 for \$3,580 to replace the Clerk's Office lunchroom windows and surrounding woodwork at the **New Bedford 3rd District Court**. Total project estimate **\$7,270.19**.

To be paid to Vendor #7920 from **13420/52269**

To be paid to Vendor #2893 form **13420/52269**

Motion carries.

Scott Aguiar also presented to estimate to repair the courtroom bench bracket repairs in Courtroom #2 & #3 In the New Bedford District Court.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted to approve estimates form **Jose Cardozo Contracting Co.**, 150 Four Winds Drive, Fall River, MA 02720, dated October 25, 2021, noted as Courtroom #2 & Courtroom #3 for bench base bracket repairs. Each courtroom estimate is for \$1,962.00. Total project repair **\$3,924.00**.

To be paid to **Vendor # 2893** to be charged to **13420/52269**.

County Administrator Gomes explained to the Commissioners that there have been several error issues with the county webpage migration to a new server. She has been working with Patrick Vincent in conjunction with Meganet to try to resolve the issues. To date, Meganet has not been able to pinpoint the issue. She suggests that the County consider making a change to another platform such as Civic Plus which hosts Plymouth County and 16 of the 20 municipalities in the County.

Commissioner Kitchen posed a question as to whether CARES money could be used to cover the costs of a new website.

Connor Read, Town Administrator from Easton who was in attendance suggested that ARPA may have provisions for administrative costs that potentially could be used to create and manage a new website development.

Commissioner Kitchen suggested engaging in a contract with a lump sum payment.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to direct the County Administrator to work with **CivicPlus** to develop a proposal to develop a new county website.

Motion carries.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to have the County Treasurer/ARPA Director Christopher Saunders and the ARPA Coordinator, Jane Gonsalves attend the next Commissioner's meeting to provide an update on where the County is on the ARPA Portal and to have a further conversation on how the County will be rolling out the funds.

Commissioner Kitchen asked that they be provided with a spreadsheet on the per capita number of ARPA funds that each Bristol County Community would be eligible to receive less the 10% that the County is retaining. Will that number be based on the most recent census or the numbers last provided by the States Office of Administration & Finance? The County will need to decide if they are releasing funds based on project submittals or percentage released increments.

Commissioner Mitchell said that it would be good to sit with the ARPA Director and the ARPA Coordinator to discuss these questions.

The County Administrator discussed the 2022 calendar year meeting schedule. The final draft would be presented at the next meeting.

Old Business

Commissioner Mitchell has had some discussions with Senator Pacheco. The Senator asked that the vote be more specific in that it specify a number. Commissioner Mitchell suggested an amendment to the vote taken on November 2, 2021 as noted below in italics.

Upon motion of Commissioner Mitchell, second by Commissioner Saunders, it was voted that the Bristol County Commissioners support work on the **Taunton Superior Court**, 9 Court Street, Taunton MA, utilizing American Rescue Plan Act ('ARPA') funding, in keeping with the necessary State approvals and complying with the eligibility guidelines of the federal *and county government and that the Commission supports the use of that portion of the ARPA funds reserved presently for County use in the approximate amount of \$11,000,000.00 subject to other potential County uses, and that should the Commonwealth of Massachusetts show support for this long-planned restoration of the Taunton Superior Court, the Commission would consider reserving uncommitted ARPA funds for County use.*

On the motion:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

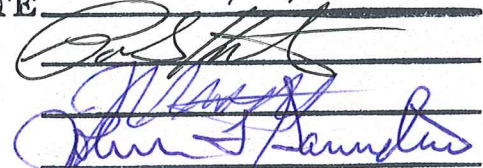
Unanimously approved.

Connor Read, Town Administrator from Easton was present to reiterate Easton's thought on the disbursement of ARPA funds.

A motion was made by Commissioner Mitchell, second by Commissioner Saunders to adjourn at 4:41 pm.

APPROVED
DATE

11/30/2021


**BRISTOL COUNTY
COMMISSIONERS**