

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in Taunton within and for the County of Bristol on the nineteenth day of October A.D., 2021 by successive adjournments from the September term of the same year.

Present: Commissioner John R. Mitchell and Commissioner John T. Saunders.

Commissioner Mitchell called the meeting to order at 4:13 pm.

Received a notice from the Bristol County Agricultural School on the following employment matters:

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|----------------------|--------------------|--------------------|
| 1. Alexandra Dewey | Resignation | Effective 11/05/21 |
| 2. Roseanne Carvalho | FMLA | Effective 9/29/21 |
| 3. Elizabeth Cronin | Substitute Teacher | Effective 10/13/21 |

Received a notice from Reg. Mello of the New Bedford Registry of Deeds on the following employment matters:

- | | | |
|----------------------|---------------------------|-------------------|
| 1. Susan Morris | Termination Tech Position | Effective 6/25/21 |
| 2. Michael Silvia | Termination Tech Position | Effective 3/26/21 |
| 3. Stephanie Pomfret | Tech Fund Position | Effective 11/1/21 |
| 4. Susan Cabral | Hire: Jr. Clerk | Effective 11/1/21 |

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the CP's as presented. Commissioner Mitchell noted that he would like to come back to the discussion of submitting CP's before the meeting ends.

Motion approved.

Received a notice from Treasurer Christopher Saunders on the following employment matter:

1. Jane Gonsalves ARPA Coordinator-paid from ARPA Funds

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to conditionally approve the appointment of Jane Gonsalves as ARPA Coordinator contingent on her successfully completing the pre-employment physical and CORI.

Employment date to be determined based on completion of those requirements.

Motion approved.

The following warrants were previously reviewed/reviewed/approved:

Payroll Warrant #22036	10/14/21	\$186,091.20
AP Warrant #22029	10/12/21	\$224,739.13
AP Warrant #22030	10/12/21	\$2,159,600.01
Void Payroll Warrant #22034	10/7/21	(\$990.39)
Payroll Warrant # 22036	10/7/21	\$990.39
AP Warrant #22037	10/19/21	\$453,277.10
Payroll w/e 10/16/21	10/21/21	

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the warrants as presented. Motion approved.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to approve the minutes of September 28, 2021.

A communication was received on 9/27/21 from Department of Conservation and Recreation indicating is considering the acquisition of 20 acres of forest land that lies contiguous to Freetown-Fall River State Forest in the Town of Freetown.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to receive and place on file.

The 2022 Medicare renewal was received from MIIA. There is no increase.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to accept the MIIA Health Benefit Trust **Medex 2 & Blue Medicare Rx** rates for calendar year 2022. There will be no change in the rates. Total premium is \$366.00 per month. County Administrator Gomes would execute the document and forward it to MIIA and a notice will be sent to the Retirees along with the new prescription formulary.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to approve in accordance with the documentation invoice # BCC010121 received from Catherine Rutkowski and Lara Stone, Co-Executive Directors, **Children's Advocacy Center of Bristol County** for **October operating expenses**, the amount of **\$4,000.00**.

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted, to approve and forward to the Treasurer's Office for payment the following invoices:

- Invoice #100327 9/30/21 \$1,654.18- fan switch
- Invoice #100367 9/30/21 \$16,300.00- new compressor

from **Advance Air & Heat Company Inc.** 177 Bullock Road, East Freetown MA 02717 for a service call and compressor replacement related to the existing HVAC system at the **New Bedford Superior Court**. Funding reimbursement through the CARES Act or ARPA Funds are to be requested for any allowable expenditures, including the attached invoices.

Vendor #540 to be paid from 10611/52269

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to approve and forward to the County Treasurer's Office for payment to the Division of Unemployment Assistance, PO Box 419815, Boston, MA 02241-9815, an invoice for reimbursement of unemployment benefits and interest charges for in the amount of **\$22,923.97**. Currently, due to COVID, DUA payments were incorrectly made to some employees and former employees. Many payment as are in collection with monthly credits applied to the County.

It is noted this will be charged to **01000-54432** for vendor #**8999**, Remit #3 and is submitted as an ACH payment.

Elizabeth Nogueira
Justin Simmons
Tracy Powers
Karen Avila
Garrett Amaral

Motion approved

There was a brief discussion on preparing for the renovation/replacement of the New Bedford Superior Court cupola. County Administrator Gomes recommended that the County hire a firm to prepare drawings and specs for the cupola.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to solicit quotes from three architectural firms to provide drawings and schematics to renovate/replace the cupola at the **New Bedford Superior Court** in order to appropriately bid out the cupola work. Design services not to exceed \$20,000.

Facilities Superintendent Aguiar requested some guidance on the HVAC in the court houses. He suggested beginning with the New Bedford 3rd District Court.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to authorize the Facilities Superintendent to seek quotes for design and specification plans to put the HVAC system at the **New Bedford 3rd District Court** out to bid.

As for the ARPA update, no word has yet been received as to when the portal will be operational for Bristol County.

County Administrator's Update

Administrator Gomes reported that she has updated all departments on the extension of the Massachusetts COVID-19 Emergency Paid Sick Leave. Commissioner Saunders made a motion, second by Commissioner Mitchell to receive and place on file the new Sick Leave Notice.

HVAC costs have been submitted to the Massachusetts A & F office asking for reimbursement of costs associated with the unexpected expenses related to HVAC due to the COVID 19 Emergency and the recommendations from the CDC.

Old Business

Administrator Gomes asked to revisit a previously received quote on the courtroom bench cushion replacements. Court Administrator Bello stated that he believes a session will begin in January. In order to complete the update of the courtroom, Gomes felt that it was necessary to replace the bench cushions which are worn and 20+ years old.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted, in accordance with the recommendation of the County Administrator, to award the quote for new bench cushions in the **Taunton Superior Court** to Joao M. Tavares dba **Designers Choice Workrooms**, P.O. Box 88, East Taunton, MA 02780. Quote dated October 18, 2021 is **\$7,480.00** which includes 30 Bench cushions and 15 Chair cushions with new 2"

foam to match previously installed drapes, all labor, installation and fabric with fire retardant requirements. This expense would be approximately 80.2% reimbursable from the State as a court rental expense.

To be paid to Vendor #7915 from 10610-52299.

Facilities Superintendent Scott Aguiar asked to speak to the condition of the boilers at the Taunton Superior Court. During the annual cleaning, it has been discovered that there are leaks in seven of the tubes within the boiler. The question is whether the tubes should be repaired at this time to get the boiler up and running and then get ready to go out to bid to replace the two boilers. Can the county purchase the equipment ourselves and then hire a contractor to install the system. Scott stated that the boiler tube repairs he estimates to be somewhere between \$6,000 and \$8,000.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to authorize the Facilities Superintendent to direct **Lemieux Heating** to repair the **Taunton Superior Court** boiler tubes that are leaking. Leaks were discovered during annual cleaning.

The condition of the boilers is such that it is time to consider replacement.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell it was voted to authorize the Facilities Superintendent to prepare a bid for two new boilers at the **Taunton Superior Court**. Administrator Gomes said that the expense of replacing the boilers may be considered an ARPA eligible cost.

Commissioner Mitchell briefly revisited the CP's. He wants the CP's to be received much earlier.

Upon motion of Commissioner Saunders, second by Commissioner Mitchell, it was voted to direct all departments to have CP's in three business days prior to the Commissioner's meetings. In most cases that will be Thursday.

A motion was made by Commissioner Saunders, second by Commissioner Mitchell to adjourn at 5:01 pm.

APPROVED

DATE

11/2/2021

[Signature]
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 BOSTON COUNTY
 COMMISSIONERS