THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden in person and via Go-To-Meeting teleconference within and for the County of Bristol on the nineteenth day of May A.D., 2020 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also present were County Administrator Gomes, Facilities Superintendent Aguiar, and on the phone line, BCAHS Business Manager Derek Costa.

Meeting was called to order at 4:00 pm.

Chairman Kitchen called for a Roll Call vote of those present:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

There were no personnel CP's to discuss.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the minutes of April 30, 2020 and May 5, 2020 as presented.

On the motion, Roll Call vote:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

The following warrants were reviewed:

AP Warrant # 20109	$414,886.25
AP Warrant #20103	$3,786,493.47
AP Warrant # 20102	$246,115.49
Payroll Warrant #20108	

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the warrants as presented with a question on the accrual corrections for D. O'Connell. The corrections were discussed.

On the motion, Roll Call vote:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment, invoice #**836** in the amount of **$6,000.00**, received from **Lynch Marini & Associates, Inc.,** 99 Longwater Circle, Suite 200, Norwell, MA 02061 as the first invoice for the Fiscal Year 2019 Audit.

Vendor **#2493** charged to **13420-52233.**

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated April 1, 2020, and forward to the Treasurer's Office, an invoice for expenses related to the **May** rent only (all occupancy costs are included in the total rent cost) in the amount of **$1,840.00. Although the Center is invoiced by its landlord for a different amount, the Bristol County Commissioners only authorizes an offset rent contribution of $1,840, representing the final payment for FY '2020.**

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

County Administrator Gomes reviewed the new contract proposal for elevator maintenance and inspections. Only one bid was received from Atlantic Elevator. She is recommending Atlantic Elevator. Eagle Elevator did not respond with a quote.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted in accordance with the recommendation of Maria V. Gomes, County Administrator, to award the bid for elevator maintenance service to **Atlantic Elevator**, 1900 Fall River Avenue, Seekonk, MA 02771 for three years effective August 1, 2020 through July 31, 2023, noted as Q-13582.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

A communication was received from Cox Automotive with a business location in Dighton, MA. They were notifying the Commissioners of layoffs due to COVID -19. A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to receive and place on file.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to authorize Chairman Paul B. Kitchen to execute the application for Management Liability Insurance for Fiscal Year 2021.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

COVID-19 Updates

The commissioners discussed with the facilities superintendent the purchase of a sanitizing machine that can be used to clean the county buildings. Mr. Aguiar was originally looking for one but the commissioners suggested that the County purchase three machine to be able to cover the whole County given the nature of the locations.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to authorize the purchase of three (3) handheld pressure washers and necessary chemicals to treat and sanitize all County buildings due to the spread of the Coronavirus (COVID-19) Pandemic. Said machines to be purchased from Simplex Janitorial Supplies, 6 Commercial Street, Sharon, MA 02067.

Vendor # **8012**

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Staffing levels were discussed. The Print Shop is also printing some COVID- 19 signs that can be posted in all of the buildings. All COVID1-19 expenses are being tracked for reimbursement.

There was discussion on doing a buildout at the New Bedford 3rd District Court that was requested by one of the judges. The Commissioners requested that this buildout be appropriately reviewed by the Trial Court.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to conditionally approve the buildout of office space in the Judge's Lobby at the **New Bedford 3rd District Court** upon receiving a written request from the Trial Court to perform the work, stating that they have reviewed the quotes and are requesting that the buildout move forward.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

There was a discussion on the leak problem in the front, left torrent located at the Taunton Superior Court. A lift rental will be required. The Taunton Registry also has some work to do on its roof. The proposal is to rent a lift for the week and split the cost with the Taunton Registry of Deeds.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the rental quote # 181133993 of a 135' boom from United Rentals in the amount of $4,458.62. The cost of this rental will be shared with the Northern Bristol Registry of Deeds.

Vendor # 3503

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

As a continuation of the disposal of surplus property, a communication was received from Derek Costa, Business Manager at the BCAHS.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the disposition of property (Excess Animal Surplus) as requested in a communication from the Bristol County Agricultural High School, in order to meet a deadline of May 27th publishing for bids.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

Commissioner Mitchell asked about whether the County has heard back from A & F regarding how the County will submit for reimbursement. Administrator Gomes said not as of yet. Commissioner said that the County should reach out to the State on Thursday if we had not heard from them. Administrator Gomes would reach out to Norfolk County to see where they are in the process.

Administrator Gomes reminded the Commissioners that the County would need to decide if they were going to award the bid for the Gable Roofs at the Taunton Superior Court. Commissioner Kitchen would stop in one day this week to review the bids.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to issue four citations to students at the Bristol County Agricultural High School.

Grade 9- Margaret Graham
Grade 10- Makayla White
Grade 11-Alexis Wells
Grade 12- Noah DeTerra

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to adjourn at 4:39 pm.

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

APPROVED 6/02/2020
DATE

BRISTOL COUNTY
COMMISSIONERS