

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden via Go-To-Meeting teleconference within and for the County of Bristol on the seventh day of April A.D., 2020 by successive adjournments from the March term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

Also on teleconference: County Administrator Maria Gomes and Derek Costa, BCAHS Business Manager and Facilities Superintendent, Scott Aguiar.

Chairman Kitchen called the meeting to order at 4:00 pm.

Reviewed a CP from the Bristol County Agricultural High School for a potential new hire of a Janitor/Custodian named Jay Lee. Originally, the school requested a start date of April 6, 2020.

Upon motion of Commissioner Saunders, seconded by Commissioner Mitchell, it was voted to delay the hire date for Mr. Lee until Monday, April 28, 2020.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the minutes of March 24, 2020.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

The following Payroll and Accounts Payable Warrants were reviewed:

Payroll Warrant	#20096	for w/e 4/04/20
AP Warrant	#20093	\$416,323.09

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the warrants as presented.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to engage **Atlantic Elevator South Co., Inc.**, 1900 Fall River Avenue, Seekonk, MA 02771, to file and arrange for the required annual inspection and safety test for the elevator at the *Fall River Registry, 441 North Main Street, Fall River, MA* which is required by the Commonwealth of Massachusetts General Laws, Section 64, Chapter 143.

It was further voted to authorize the County Treasurer to issue a check in the amount of \$422.00 for one (1) unit, permit application fee of \$ 400.00 and \$ 22.00 for the Permit Processing Fee, to be made payable to the Atlantic Elevator South Co., Inc. for electronic filing (Quote# 11921).

It is noted that this will be charged to Budget Item #10615-54479 for vendor 282.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Due to the current COVID-19 State of Emergency and world-wide pandemic, the United States has issued the Families First Coronavirus Response Act ('FFCRA'), which is an extension of the Family and Medical Leave specific to COVID-19. County Administrator Gomes developed forms to provide to the departments related to leave request under the FFCRA and provided them to the Commissioners for review.

Ms. Gomes reported that she had received a request from an employee that requires a reduced work schedule to care for a minor child that is out of school.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to adopt the Families First Coronavirus Response Act Forms as developed by the County Administrator.

On the motion, Roll Call:

Mr. Mitchell	yes
Mr. Saunders	yes
Mr. Kitchen	yes

Facilities Superintendent Aguiar reported that all custodial staff are working and have been doing job typically done using extra compensation time. Regular schedules are being adhered to.

Derek Costa provided an update for the Aggie School.

Commissioner Kitchen inquired about the construction project. He indicated that a union inquiry from the Sheet Metal workers union representative named John Cody had been received, questioning the safety protocols at the School Building Construction project. Commissioner Mitchell stated that the inquiry had been sent to Gilbane Construction but he stated that the County had no Sheet Metal workers at the school project.

Administrator Gomes discussed the roof bids that had been received for the Gable Roof Project #001-2020 at the Taunton Superior Court. The bids received are the following:
Bid Opening Tuesday, April 7, 2020 at 11:00 am via teleconference

1. John F Shea Co. 655 Bodwell Street Extension Avon, MA 02322	Bid Front Gable Section C. \$239,200.00 Bid Rear Gable Section D. \$341,900.00 No breakout for Rear Elevator Shaft
TOTAL	\$581,100.00
2. Crocker Architectural Sheet Metal Co., Inc. 129 Southbridge Road North Oxford, MA 01537	Bid Front Gable Section C. \$289,000.00 Bid Rear Gable Section D. \$340,000.00 Add \$30,000.00 for rear Elevator Shaft
TOTAL	\$659,000.00

3. JD Rivet & Co., Inc.
1635 Page Boulevard
Springfield, MA 01104

Bid Front Gable Section C. \$139,717.90
Bid Rear Gable Section D. \$145,217.50
\$7,000 for rear Elevator Shaft

TOTAL **\$291,935.40**

4. P. Moore Painting & Contracting
23 Grant Street
Weymouth, MA 02189

Bid Front Gable Section C. \$124,560.00
Bid Rear Gable Section D. \$128,680.00
Add \$8,500 for rear Elevator Shaft

TOTAL **\$261,740.00**

Facilities Superintendent Scott Aguiar expressed some concern with the pricing range disparity on the bids.

Ms. Gomes informed the County Commissioners that the FY 2021 Budget templates were sent out to the Registries and the County Treasurer. It has been requested that the preliminary budgets be returned by May 4th.

Additionally, all cities and towns have been reminded of the 2nd half payment for the County Tax Assessment which is due on May 1st.

The Deeds and Registry Revenue numbers were provided to the Commissioners. The FY 2020 projections have been met with the receipt of the numbers for the month of March.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to adjourn at 4:27 pm

On the motion, Roll Call:

Mr. Mitchell yes
Mr. Saunders yes
Mr. Kitchen yes

APPROVED

DATE

4/21/20
[Signature]
John R. Mitchell

BRISTOL COUNTY
COMMISSIONERS

John J. Saunders



MARC J. SANTOS, ESQUIRE
CLERK OF THE BOARD

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COMMISSIONERS

CHAIRMAN
PAUL B. KITCHEN
FAIRHAVEN

JOHN R. MITCHELL
FALL RIVER

JOHN T. SAUNDERS
NEW BEDFORD

**County of Bristol Employees
Families First Coronavirus Response Act Leave Request Form**

To request leave on the basis of the Families First Coronavirus Response Act (FFCRA), please complete the following request form and submit to County Administrator as soon is practical.

Employee Name (print clearly): _____
Requested Leave Start Date: _____ Estimated End Date: _____

The reason for this FFCRA leave request is (select the most appropriate box):

- ☐ 1. Employee is subject to a Federal, State or local quarantine or isolation order related to COVID-19. Employee will receive up to two weeks of paid sick leave.
- ☐ 2. Employee has been advised by a health care provider to self-quarantine related to COVID-19. Employee will receive up to two weeks of paid sick leave.
- ☐ 3. Employee is experiencing COVID-19 symptoms and is seeking a medical diagnosis. Employee will receive up to two weeks of paid sick leave.
- ☐ 4. Employee is caring for an individual subject to an order described in (1) or self-quarantine as described in (2). Employee will receive up to two weeks of partially paid sick leave.
- ☐ 5. Employee is caring for his or her child under the age of 18 whose school or place of care is closed due to COVID-19 related reasons. Employee will receive up to two weeks of partially paid sick leave. *
- *If checking box 5, employee is also eligible for up to an additional 10 weeks of partially paid leave. Please check this box to apply for Expanded Family and Medical Leave ☐
- ☐ 6. Employee is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. Employee will receive up to two weeks of partially paid sick leave.

All requests for leave under the Families First Coronavirus Response Act must have supporting documentation attached.

Employee Signature: _____ Date: _____

For Administrator use ONLY:

Date received: _____ FFCRA Leave Approval Letter Sent: _____