

THE COMMONWEALTH OF MASSACHUSETTS

BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the seventeenth day of December A.D., 2019, by successive adjournments from the September term of the same year.

Present: Commissioner Paul B. Kitchen, Commissioner John R. Mitchell and Commissioner John T. Saunders.

The meeting was called to order at 4:00 pm by Chairman Kitchen.

Received a notice from the Bristol County Agricultural High School regarding the following employment matters:

- | | | |
|-------------------|---------------------------------------|--------------------|
| 1. Karyn Wilson | Substitute Teacher | Effective 12/04/19 |
| 2. Rochelle Gagne | Animal Science Teacher (Acct. Change) | Effective 12/16/19 |

Received a notice from the County Commissioner's Office regarding the following employment matters:

- | | | |
|-------------------|--------------------------|--------------------|
| 1. Andrew Moniz | Custodian | Effective 12/16/19 |
| 2. Shirley Oliver | Custodian (Acct. Change) | Effective 12/31/19 |

Received a notice from Barry J. Amaral, Register of the Northern Bristol County Registry of Deeds:

- | | | |
|-----------------------|---------------------|--------------------|
| 1. Francis J. McGuirk | Part-Time Assistant | Effective 12/04/19 |
|-----------------------|---------------------|--------------------|

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to approve the CP's as presented.

A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to approve the minutes of November 17, 2019.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to list the following approved warrants:

| | |
|---------------------------------|----------------|
| Account Payable Warrant #20047 | \$175,391.53 |
| Account Payable Warrant #20051 | \$1,330,639.22 |
| Account Payable Warrant #20052 | \$1,200.00 |
| Account Payable Warrant #20053 | \$20,586.16 |
| Payroll Warrant #20054 | \$194,051.50 |
| Payroll Warrant #20050 | \$159,063.09 |
| Accounts Payable Warrant #20049 | \$93,873.51 |
| Payroll Warrant #20048 | \$161,418.61 |
| Payroll Warrant # 20056 | \$204,824.40 |
| Accounts Payable Warrant #20055 | \$11,664.45 |

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted, in accordance with the rules and regulations regarding the Sick Leave Bank Enrollment for the Bristol County Bristol County Agricultural High School Support Staff Association/MTA contract, to increase the number of days by **10**, bringing the total number of hours in the bank to **204** for the 2019-2020 school year.

It was further voted to notify the County Treasurer’s Office of this action and to make the proper deductions to those who donated.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted, in accordance with the rules and regulations regarding the Sick Leave Bank Enrollment for the Bristol County Bristol County Agricultural High School Teachers Association (MTA/NEA) contract, to increase the number of days by **24**, bringing the total number of hours in the bank to **402.50** for the 2019–2020 school year.

It was further voted to notify the County Treasurer’s Office of this action and to make the proper deductions to those who donated.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer’s Office for payment, invoice dated November 15, 2018 from the **MIA Health Benefits Trust, One Winthrop Square, Boston, MA 02110**, in the amount of **\$381,384.43** for the County of Bristol Monthly Membership Premiums for **December, 2019**.

| | | |
|---|-----------------------------|---------------------|
| To be paid to Vendor #7778 from the following accounts: | Account #01-21581 | \$381,154.03 |
| | Account #13420-54437 | \$ 230.40 |

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to approve and forward to the Treasurer’s Office for payment the following medical bills incurred by the employee listed in the schedule below as a result of an injury received in a work related accident:

| | | | | |
|-----------------|--------------------|-----|-----------|--|
| Vendor # | 13420/54404 | | | |
| 7716 | | | | |
| EMPLOYEE | VENDOR | DOI | 8/26/2019 | |

| | |
|-------------|---------------------------------|
| Glenn Souza | Kelly Martin DC |
| | 118 Summer Street RT 140 |
| | Taunton, MA 02780 |

| Date of Service | CPT | Amount. Submitted | Remit |
|------------------------|------------|--------------------------|--------------|
| 10/29/2019 | 98940 | \$50.00 | \$29.79 |
| 10/29/2019 | 97112 | \$50.00 | \$24.32 |
| 10/29/2019 | 97140 | \$50.00 | \$21.61 |

| | | | |
|--------------|-------|---------------------|-----------------|
| 11/5/2019 | 98940 | \$50.00 | \$29.79 |
| 11/5/2019 | 97112 | \$50.00 | \$24.32 |
| 11/5/2019 | 97140 | \$50.00 | \$21.61 |
| 11/12/2019 | 99213 | <u>\$100.00</u> | <u>\$49.73</u> |
| Total | | \$400.00 | \$201.17 |

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted on the recommendation of County Administrator Gomes, in accordance with the Massachusetts Code of Regulations, to approve and forward to the Treasurer’s Office for payment the following medical bill incurred by the employee listed in the schedule below as a result of an injury received in a work-related accident:

| EMPLOYEE | DOS | VENDOR | AMOUNT SUBMITTED | AMOUNT PAID |
|--|----------|--|---------------------------|----------------|
| Deborah Lima-Gonsalves D.O. I 7-30-18 | | Southern New England Radiology Inc. 2527 Cranberry Highway Wareham, MA 02571-1046 | | |
| | 06/19/19 | CPT 72040 | \$33.00 | \$11.03 |
| | 10/16/19 | CPT 72040 | \$33.00 | \$11.03 |
| TOTAL INVOICES: | | | \$66.00 | \$22.06 |

To be paid to vendor #7975 from 13402-54404.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to engage **Atlantic Elevator South Co., Inc.**, 1900 Fall River Avenue, Seekonk, MA 02771, to file and arrange for the required annual inspection and safety test for the two elevators located at the New Bedford Third District Courthouse, 75 N. Sixth Street, New Bedford, MA- which is required by the Commonwealth of Massachusetts General Laws, Section 64, Chapter 143.

It was further voted to authorize the County Treasurer to issue a check in the amount of \$844.00 for two (2) units, permit application fee of \$ 400.00 for each unit tested, \$ 22.00 each for Permit Processing Fees, to be made payable to the Atlantic Elevator South Co., Inc. for electronic filing (**Quote# Q-10855**).

Vendor #282 be charged to Budget Item # **10618-54479**.

Administrator Gomes also informed the Commissioners that she and Mr. Aguiar had met with the salesperson from Atlantic Elevator. The pre-inspection cost quote that had been sent on the above inspection would be absorbed into the maintenance schedule for these elevators and the other County elevator’s maintenance through June 30, 2020.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to approve and an authorize payment of invoice #112719 dated November 27, 2019 in the amount of \$5,800.00, from **Gorman Construction Inc.**, PO Box 195, Raynham MA 02767, for the roof leak repairs at the Fall River Registry of Deeds Building.

Invoice to be paid by the Fall River Registry following the final repair of the roof leaks. To be paid to Vendor **#7947**.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to approve and forward to the Treasurer's Office for payment invoice #1115 dated November 14, 2019 in the amount of **\$3,800.00** from **McCann & Sons Painting**, 115 Rotch Street, New Bedford, MA 02740. This invoice covers the painting of the additional door entrances at the New Bedford Superior Court.

To be paid to Vendor **#7951** from **10611/52269**.

Administrator Gomes discussed the first five months of receipts for the three Registry of Deeds. Overall Registry Receipts in total are up 13.76% over this time last year. Deeds Excise is up 3.24%.

Administrator Gomes also noted that two incident reports had been received from custodian Souza. Mr. Souza states that his doctor strongly advised him not to shovel snow in two separate notes from 2013 & 2015. She indicated that a new medical note, dated December 16, 2019, was just handed in advising that Mr. Souza not shovel snow.

Commissioner Mitchell stated that if there is a medical note, he should not shovel.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to approve in accordance with the documentation received from Michelle Loranger, Executive Director, **Children's Advocacy Center of Bristol County**, 58 Arch Street, Fall River, MA 02720, dated December 1, 2019, and forward to the Treasurer's Office, an invoice for expenses related to the **December** rent only (all occupancy costs are included in the total rent cost) in the amount of **\$2,916.00**. **Although the Center is invoiced by its landlord for a different amount, the Bristol County Commissioners only authorizes an offset rent contribution of \$2,916.00.**

It is noted this is for vendor # **6891** and will be charged to **01000-54490**.

There was a brief discussion about the OPEB Trust Agreement and the establishment of a Board of Trustees. The Commissioners asked that it be discussed at the next meeting on January 8, 2020 with a focus on the parameters for establishing the Board of Trustees.

A GASB 74 & 75 valuation needs to be done. One quote had been received from Stone Consulting was received for \$10,750.00. Commissioner Kitchen provided the name for another consultant. Three quotes would need to be solicited and would be provided at the next meeting.

Old Business

Snow plowing quotes had been solicited for plowing in Taunton. Reis Property Management remained the lowest bidder for plowing services.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to award the FY '20 snow plowing and shoveling contract for the Taunton Superior Court facility as stated in the estimate dated

November 18, 2019, to **Reis Property Management, 259 Whetstone Hill Road, Somerset, MA 02736**. Vendor **#7896**.

Administrator Gomes stated that Ken Rapoza has now started some part-time hours at the Print Shop.

Ken is providing a weekly timesheet to the office. Also, Scott Aguiar has provided a monthly timesheet for Brian Kanuse. It was noted that Brian Kanuse only logged three hours for the month of November. It may be based to designate him as a contractor.

Warrants will be scanned to the Commissioners on December 23rd and December 30th.

A motion was made by Commissioner Mitchell, seconded by Commissioner Saunders to adjourn at 4:28 pm.