

## THE COMMONWEALTH OF MASSACHUSETTS

## BRISTOL SS

At a meeting of the Bristol County Commissioners holden at Taunton within and for the County of Bristol on the thirty-first day of January A.D., 2019 by successive adjournments from the September term of the previous year.

Present: Chairman Paul B. Kitchen, Commissioner John R. Mitchell and John T. Saunders joining remotely.

Also present: County Administrator Maria Gomes, Facilities Superintendent Scott Aguiar and Clerk of Courts Marc J. Santos.

Meeting commenced at 5:00 pm.

Notices were received from the Bristol County Agricultural High School regarding the following employment matters:

- |                       |                             |                    |
|-----------------------|-----------------------------|--------------------|
| 1. Danielle Harootian | Step Change                 | Effective 1/22/19  |
| 2. Kourtnie Bouley    | Substitute Teacher-New Hire | Effective 1/25/19  |
| 3. Stephanie Moriarty | Substitute-Termination      | Effective 10/03/18 |

Notice was received from Register Frederick M. Kalisz, Jr. from the Southern Bristol County Registry of Deeds:

- |                           |                 |                    |
|---------------------------|-----------------|--------------------|
| 1. Deborah Lima-Gonsalves | Off-duty Status | Effective 01/18/19 |
|---------------------------|-----------------|--------------------|

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to approve Warrants # 19078 for \$172,781.92 and #19077 for \$95,150.18.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

A motion was made by Commissioner Mitchell and seconded by Commissioner Saunders to approve the minutes of January 15, 2019.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

Clerk of Courts, Marc J. Santos was on hand to discuss a letter that he sent the County Commissioners regarding temporary security arrangements at the Taunton Superior Court which will allow his office to re-open two days per week.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve the request of Marc J. Santos, Clerk of Courts as presented in his letter dated January 23rd, to fund 26 days of Bristol County Deputy Sheriff security coverage at the Taunton Superior Court on Tuesdays and Thursdays, commencing February 5 and running through May 2, 2019. The coverage would allow the Clerk's Office to be open two days per

week until the regular court schedule resumes in early May. Total cost is expected to be between \$5,850.00 and \$6,825.00. It should be noted that the State pulled the regular court security staff from the building causing safety concerns for the Clerk of Court's Office.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

A communication from National Grid regarding the vegetation maintenance work near power lines along Hailes Hill Road in Swansea. Received and placed on file.

A motion was by Commissioner Mitchell, seconded by Commissioner Saunders to receive and place on file Surety Bonds for the following officials:

Treasurer Christopher T. Saunders	\$200,000	February 23, 2019-February 23, 2020
Register Frederick M. Kalisz Jr.	\$ 80,000	January 9, 2019-January 9, 2020
Asst. Register John Collias	\$100,000	January 1, 2019-December 31, 2019

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve and forward to the Treasurer's Office for payment the 3<sup>rd</sup> Quarter Invoice #5597 in the amount of \$1,187.50 from NFP Corporate Services, LLC, Attn: Erica Sanchez, 340 Madison Avenue ,21<sup>st</sup> Floor, New York, NY 10173.

To be paid to Vendor #7779 and charged to 13420-52299.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to engage Atlantic Elevator South Co., Inc., 1900 Fall River Avenue, Seekonk, MA 02771, to file and arrange for the required annual inspection and safety test for the elevator at the Taunton Superior Court, 9 Court Street, Taunton, MA which is required by the Commonwealth of Massachusetts General Laws, Section 64, Chapter 143.

It was further voted to authorize the County Treasurer to issue a check in the amount of \$421.00 for one (1) unit, permit application fee of \$ 400.00 and \$ 21.00 for the Permit Processing Fee, to be made payable to the Atlantic Elevator South Co., Inc. for electronic filing (Quote# ).

It is noted that this will be charged to Budget Item #10610-54479 Taunton Superior Courthouse for vendor 282.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve in accordance with the documentation received from Michelle Loranger, Executive Director, Children's Advocacy Center of Bristol County, 58 Arch Street, Fall River, MA 02720, dated January 7, 2019 to approve and forward to the Treasurer's Office, an invoice for expenses related to the December and January rents only (all occupancy costs are included in the total rent cost) in the amount of \$5,832.00.

It is noted this is for vendor # 6891 and will be charged to 01000-54490.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

Upon motion of Commissioner Mitchell and seconded by Commissioner Saunders it was voted to approve and forward to the Treasurer's Office for payment the Invoice #5, dated January 7, 2019, in the amount of \$517.97 to Valerio, Dominello & Hillman, LLC, One University Avenue, Suite 300B, Westwood, MA 0209 for rendering a legal opinion to the County.

Vendor #7806 to be paid from: 13420-52235

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders, it was voted to approve granting a non-exclusive permanent sidewalk easement to the Town of Dighton, as amended, and stipulated in a "Sidewalk Easement Plan of Land" prepared for the Town of Dighton.

Amended language added: *"Following any work performed by the Grantor in the easement area, the Grantor shall restore the easement area and sidewalks located therein to equal or better condition than existed prior to such work."*

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

The Fiscal Year 2018 Management Letter and Audit Report was received from Lynch Marini & Associates. Received and placed on file.

Upon motion of Commissioner Mitchell, seconded by Commissioner Saunders it was voted to table the Audit proposal received from Lynch Marini and Associates until the next meeting.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes



Upon motion of Commissioner Saunders and seconded by Commissioner Mitchell it was voted to approve and forward to the Treasurer's Office the Application and Certificate for Payments dated December 18, 2018, invoice #10391 and January 21, 2019, invoice #10421 for \$10,000.00 and \$72,250.00 respectfully, from Crocker Architectural Sheet Metal Co., Inc. 129 Southbridge Road, North Oxford, MA 01537.

To be paid to Vendor #7766 to be paid from the following: \$60,000.00 from 13420-52269  
\$22,250.00 from 10610-52269

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

A communication was received from Richard Haggis of Engle Martin Insurance asking that the County sign the Proof of Loss statement on the insurance claim.

Upon motion of Commissioner Saunders and seconded by Commissioner Mitchell it was voted to authorize Chairman Paul B. Kitchen to sign the Proof of Loss Statement for claim # STP10150 showing a proof of loss amount of \$442,784.56.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

Upon motion of Commissioner Saunders, seconded by Commissioner Kitchen it was unanimously voted, in accordance with the recommendation of Peter Carreiro, Benefits Coordinator, to forward to the Treasurer's Office for payment, invoice dated January 18, 2019 from the MIIA Health Benefits Trust, One Winthrop Square, Boston, MA 02110, in the amount of \$390,424.98 for the County of Bristol Monthly Membership Premiums for February, 2019.

To be paid to Vendor #7778 from the following accounts:	Account #01-21581	\$390,194.58
	Account #13420-54437	\$ 230.40

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

There was some discussion on legislation HD 1105 that has been submitted. Commissioner Mitchell stated that he had spoken to a few of the County's legislators asking for their support. He personally preferred the Norfolk legislation that had been submitted in the previous year. It was decided to join with five of the other counties and file this legislation that helps fund the State CPA Fund in the hopes that it would be beneficial to counties and the State.

#### Administrator's Report

The Administrator stated that the Records Access Officer Report has been filed with the State

The Conflict of Interest notice has been sent out to all employees. She reminded the Commissioners that the On-Line Training for County employees and elected officials needs to be completed this year.

Information was received from MIIA regarding the health insurance rate range for the upcoming fiscal year. MIIA has announced that the range will be a minimum of -7%, with an average of 0.6% and a maximum of 5%. We expect to know our exact rate in 4-6 weeks.

A communication was received from the Taunton Zoning Board regarding a public hearing notice to abutters on a sign request for 15 Court Street. The communication was received and placed on file.

Another Bond was received from Register Barry Amaral:

Register Barry J. Amaral                      \$100,000                      February 7, 2019-February 7, 2020


A motion was made by Commissioner Saunders, seconded by Commissioner Mitchell to adjourn at 5:35 pm.

On the motion, Roll Call Vote:

Commissioner Mitchell	Yes
Commissioner Saunders	Yes
Commissioner Kitchen	Yes

APPROVED

DATE

3/28/19  
  
  
**BRISTOL COUNTY**  
**COMMISSIONERS**